

**2017-2018**  
**MEMORANDUM OF UNDERSTANDING**  
**Dreamers College Access and Success Project**

The Marin County Office of Education is a member of the Marin County Adult Education Block Grant Consortium and receives funding from the Consortium to provide programs for parents and adults that support the development of the knowledge and skills needed to help ensure the school success of their elementary and high school age children.

This Agreement, by and between **Venetia Valley School** and the Marin County Office of Education (herein after referred to as the “MCOE”) sets the terms and understanding between Venetia Valley School and the MCOE to provide education programs and services for mothers engaged in the adult education program Madres de Poder at Venetia Valley School within the San Rafael City School District.

The parties agree as follows:

1. The MCOE will provide funds to support the family engagement and parent education goals of the College Access and Success Project – see Appendix A for project funding structure..
2. Funding in the amount of up to \$20,000.00 will be provided by MCOE for the madres Con Poder program that is implemented through various subcontracted entities for identified support services that will ensure parents/adults who care for elementary and middle school students are full partners in the academic success of their children.

Specifically, the Madres Con Poder program will provide a year-long 15-week educational series for mothers as part of the Dreamers College Access and Success Project. Program elements include, but are not limited to:

- Dialogues to develop a greater understanding of school and community climates and systems.
- Dialogues on Culturally Relevant Practice and incorporating strategies for equity and cultural proficiency within school and classroom systems.
- English Language skills development.
- Development of public voice, presentation and critical analysis to maximize parent leadership capacity within existing and new school structures, such as the PTA and school governance teams.
- Elevating the importance of personal social biography, personal history and cultural celebration as a source of strength and self-empowerment.
- Empower parents as agents of change and critical leaders within the decision-making process in their schools and districts.
- Dialogues around planning for their/their child(ren)’s educational future, including college planning.

## APPENDIX A PROJECT FUNDING STRUCTURE

### Madres Con Poder Budget Breakdown:

Program running weekly from October 2017 - March 2018 (15 weeks)

Program supporting 10 - 15 moms

Contractor	Description	Budget
Venetia Valley Foundation	Sub-Contract Lead Instructor (Michael James) – planning, program design and execution	\$9,000 (biannual payments)
	Provide Instruction Support	\$5100
	Provide childcare services	\$450
	Provide Food and Supplies for classes	\$950
	Provide Participant Incentive	\$4500
TOTAL BUDGET		\$20,000

Payment to be provided in two equal installments on or about October 15<sup>th</sup> and January 15<sup>th</sup>. Payments will be processed once the contractor provides an invoice for services and the invoice is approved by the site where services are rendered.

- Community and relationship-building between participating parents.
3. The Madres Con Poder program will provide required narrative, statistical and budget reports to measure participation and program impact. Data to be tracked will be gathered through a curated survey that will be required of all adults participating in the Madres Con Poder program.
  4. All expenditures must be in compliance with the expenditures allowed by the Adult Education Block legislation (AB104). Guidance documents to be provided by MCOE under separate cover.
  5. Funding allocations will be dispersed based on invoices provided by contractors of the project. The invoices will delineate the services provided.

This project is a pilot and may be provided in a different model over time. The manner in which staff is aligned is non-precedent setting and will be reviewed regularly to determine effectiveness.

The term of the Memorandum of Understanding will be from July 1, 2017 through June 30, 2018 unless otherwise modified.

  
Site Principal/Designee  
Venetia Valley School – SRCS

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District Superintendent/Designee  
San Rafael City Schools

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Superintendent/Designee  
Marin County Office of Education