

San José Unified School District 09-28-17 Regular Session Board Meeting Minutes

San José Unified School District Minutes 09-28-17 Regular Session Board Meeting

September 28, 2017 6:00 PM

Board Room

855 Lenzen Avenue

(District Administration Building)

Mission: Uniting as one community, we elevate opportunities for all.

Vision: Preparing today's students to be the thinkers, leaders, and creators of tomorrow.

Attendance Taken at 6:03 PM:

Present:

Teresa Castellanos

Susan Ellenberg

Pamela Foley

Kimberly Meek

Paymon Zarghami

A. Call to Order in Open Session - 5:00 PM

Minutes: With all of the Board Members present at the meeting Board President Mrs. Foley called the meeting to order at 5:00 PM.

B. Adoption of Closed Session Agenda

Motion Passed: To adopt the closed session agenda as amended. Passed with a motion by Paymon Zarghami and a second by Teresa Castellanos.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

Minutes: Superintendent Albarrán announced one change to the closed session agenda. Item E.3 pull the liability claim by Monje Melquiades.

C. Public Comments Regarding Closed Session Agenda Items

Minutes: There were no public comments on closed session agenda items.

D. Adjourn to Closed Session

Minutes: The Board adjourned to closed session at 5:01 PM.

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E. Closed Session Agenda

E.1. Personnel [Pursuant to Government Codes 54954.5 and 54957.1]

E.2. Conference with Legal Counsel - Anticipated Litigation [Pursuant to Government Code Section 54956.9(d)(2) or (3) or (4)]

E.3. Liability Claims [Pursuant to Government Code Section 54956.95]

E.4. Conference with Labor Negotiator [Pursuant to Government Code Sections 3549.1 and 54957.6]

E.5. Public Employee Performance Evaluation

F. Reconvene in Open Session - 6:00 PM

Minutes: Board President Mrs. Foley reconvened the meeting in open session at 6:03 PM.

G. Pledge of Allegiance

Minutes: Student Board Member Ethan Dang led the Pledge of Allegiance.

H. Adoption of Open Session Agenda

Motion Passed: Passed with a motion by Teresa Castellanos and a second by Susan Ellenberg.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

Minutes: The agenda was adopted.

I. Special Order of Business

I.1. Public Hearing - Pupil Textbooks and Instructional Materials (Williams Settlement Case)

Minutes: Board President Mrs. Foley opened the public hearing at 6:05 PM.

There were no requests to speak during the public hearing for Pupil Textbooks and Instructional Materials.

The public hearing closed at 6:05 PM.

I.2. Resolution 2018-09-28-01 Pupil Textbook and Instructional Materials (Williams Settlement Compliance) (ACTION)

Motion Passed: That the Board of Education approve and adopt Resolution 2018-09-28-01 Pupil Textbooks and Instructional Materials, Williams Settlement, Education Code Section 60119 during the 2017-18 school year. Passed with a motion by Susan Ellenberg and a second by Teresa Castellanos.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

J. Announcements and Reports

J.1. Board of Education and Student Board Member

Minutes:

Student Board Member Ethan Dang reported on the first ILC Meeting of the year that was held on September 11th and was hosted by Pioneer High School. He explained that the focus of ILC this year is to identify an area of concern or challenge that the student body is facing at each of the high school sites. At the meeting, the host school presents their challenge and representatives from the other schools provide ideas and solutions to the problem. He said, "Pioneer High School presented their challenge as a lack of spirit. Representatives from Willow Glen High suggested bringing internet culture to the campus and representatives from San José High pointed out that a lot of students do have school spirit but that it is the leadership's role to bring out the school spirit and make people feel comfortable with sharing out and dressing out for whatever the school has to offer." He reported that the first ILC meeting was a success and set the guidelines for future meetings. He announced that the next ILC Meeting would be hosted by Gunderson High School on October 9th at 6:00 PM.

Mrs. Foley thanked Superintendent Nancy Albarrán, Deputy Superintendent Stephen McMahon and Public Information Officer Peter Allen for putting together the Town Hall Meeting on Monday at Willow Glen High School. She announced that the meeting was well attended and that a number of elected officials were in attendance. She gave a shout out to Senator Jim Beall for staying for the entire event. She reported that some of the topics brought up for consideration by members of the community included changing the start time for secondary schools, concerns about special education, and teacher retention. She said, "It was a great opportunity to hear from our community." She announced that she participated in the Bisexual flag raising at the Board of Supervisors at the invitation of Supervisor Ken Yeager. She said, "It was a heartwarming and emotional time and a great opportunity for me to be there and represent San José Unified." She attended the CAC Special Education meeting. Afterwards she and Board Vice President Susan Ellenberg met with the co-chairs to discuss some of the issues. She reported that the CAC is currently working on making revisions to the parent handbook.

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Mrs. Ellenberg also thanked Public Information Officer Peter Allen and the staff for organizing and running the Town Hall Meeting. She reported that in addition to the topics Mrs. Foley mentioned, other issues that were brought up by community members included work and career experience for students, concern for undocumented families, and homework policies. She reported that she met earlier this week with Shauna Talburt from the Coordinated School Health Council, Manager of Health and Family Support Melinda Landau and Director of Student Support Services Dane Caldwell-Holden. She announced that the information they shared with her included statistics on the increase in the number of unhoused students and the District's Coordinated School Health Council's partnership with community based organizations that assist families in getting back into housing. She also learned about the reimbursable medical services that are provided to students at the school sites. She announced that next month in addition to Washington Elementary and San José High, the Lenzen District Office would become a third site for school health clinics in Santa Clara County.

Ms. Castellanos announced that she appreciated the Town Hall Meeting and that she was happy to see the participation of the elected officials. She reported that among the issues that "stood out" for her were the housing issues, teacher diversity, ethnic studies and more course options for ELL students. She attended Career day at Washington Elementary School where she had the opportunity to answer questions from students about her education and her career. She said, "I love that event. It is wonderful." she concluded her report referring to the housing issues that had been brought up by Mrs. Ellenberg and said, "I would love to get a McKinney-Vento Report for the whole Board to hear at one of our Board Meetings."

Mrs. Foley left the room at 6:17 PM. She returned to the room at 6:19 PM.

Ms. Meek also indicated her appreciation for the Town Hall Meeting. She announced that in honor of San José Unified Teacher of the Year Allison Pruitt, she along with Trustee Castellanos attended the Santa Clara County Office of Education Teacher Recognition Celebration. She said, "It was a very uplifting event." She gave an update on the recent meeting of the Measure Y oversight committee where Deputy Superintendent Stephen McMahon provided committee members with information about what it means to be an oversight committee. She reported that the committee members felt that it would be better to keep the Measure Y funds closer to the classroom staff, they would be more comfortable with a program that could be turned off if the parcel tax were not renewed, and there was some interest in differentiated pay for positions that were open for a long time. She announced that she has continued to do learning in regard to her still new role as a Board Member. She participated in some curriculum walks with Superintendent Albarrán, Elementary Curriculum and Instruction Director Jodi Lax, Master Principal Leader Lisa Atlas and the coaches and the principals at both Los Alamitos Elementary and Graystone Elementary. She attended two days of Masters in Governance training through the California School Boards Association where they covered the topic of student achievement including the research on the amount of meeting time school board's with high achieving schools spend focused on student achievement.

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Mr. Zarghami commented on "the importance of talking about student achievement and data and using it to inform instruction." He commended Superintendent Albarrán for allowing for the generous amount of time that was made available for comments from families, parents and students to speak at the Town Hall Meeting. He referred to the state assessment results that were recently released and expressed dismay at some of the responses to those results by some educational leaders. He reported that he had a great conversation with Principal Lisa Montes at Almaden Elementary School during a recent Principal's Coffee. He said, "She does a wonderful job of understanding the perspectives and lived experiences of the students she serves". He announced that today he had the honor of speaking to 70 fifth grade students at Horace Mann Elementary School about political leadership. He said, "It was exciting to be there. I salute our teachers who are off to the start of the school year and wish you all the best this year."

J.2. Superintendent and Executive Staff

Minutes:

Superintendent Nancy Albarrán reported on the Town Hall Meeting that was held on Monday and extended thanks to staff for their work. She said, "I want to commend Peter Allen for putting together a great plan for logistics and agenda and for working behind the scenes to get a lot of people invited. Also Stephen McMahon for his brilliant powerpoints that set the standard for what we want to see in our district and all of the parents that took time from their busy evenings. I really appreciate the community and their honesty and their feedback. To hear so many people make positive remarks about their experience was really inspiring and motivating to continue to do this work." She reported on her recent participation in Early Literacy Walks saying, "Spending time these last couple of weeks in schools and in classrooms has been a really rewarding experience. To see the initiatives moving forward and the people whose classrooms I had visited five, six, seven years ago and many of the transformations that they have gone through as a result of participating in these early literacy trainings has been really nice." Commending the work that is happening in curriculum and instruction, she expressed her appreciation for Elementary Curriculum and Instruction Director Jodi Lax as well as her team. She said, "I really appreciate her diligence and her commitment. She is just relentless in her pursuit of excellence. She has been the mastermind behind that." Reporting on the Leadership Network meeting that was held on Wednesday, she said, "Quite a bit of time was spent talking about the three priority areas which are a rigorous curriculum, 80 percent of our students feeling supported as measured by the climate survey, and 95 percent of staff with positive evaluations being retained. We looked at the data across the schools and departments and asked a lot of questions about what those measures mean and how we are going to move forward. We intend to have these conversations on a monthly basis as an organization and then cascade those conversations to the school site levels and the departments through our meetings, our walk throughs, our visits into classrooms, and our conversations. I believe if we are focused as an organization we will continue to make progress together."

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Deputy Superintendent Stephen McMahon gave an update on the District Office remodeling project at 855 Lenzen Avenue. Commenting on the number of change order items on this evening's Board agenda that are related to the project, he said, "We have spent more here than we wanted to and we planned to." He explained that the purpose behind the remodeling project was to put the enrollment center on the first floor and to make the offices accessible and inviting to the community. He said, "The decisions to make these changes started years and years ago. It takes a lot of patience to get to implementation and the final result. The construction should be done here by the end of the week. We have already seen the dividends and I think the conversations about data are really important. In three and a half months since the enrollment center opened 4,268 visitors have pulled up into a visitor spot and come to the new facility to get services and 1,716 families have enrolled at the new location. We are now seeing the numbers that confirm it was a good decision." Referring to the health clinic that Mrs. Ellenberg mentioned during her report he said, "Not only are we adding the health clinic, in the next couple of months we will be able to finalize a partnership with some legal services so families that have immigrant right question will be able to get free legal services in house. We are trying to be a one stop shop for families and I am really proud of all of the work people have done to make this a reality."

Associate Superintendent Jackie Zeller announced that staff is excited to dig into the state academic scores that have recently come out. She said, "In November the Dashboard and the 555 will be updated and we are hoping that the College and Career Readiness calculations will be done. Both Curriculum and Instruction Directors have created professional development and support plans for the sites that are focused on those scores and on making improvement throughout the year. They both have very strategic focus on all levels of English Learners. That is an area we still struggle with. But I am confident that this year with the laser like focus they have it will make a difference in that area." Commenting in regard to her attendance at the Town Hall and the number of phone calls she receives and said, "It was really nice to put faces with names. It makes my job so much easier to put a personality and a face behind that phone call when I get so many of them. Thank you all for being there. It was a great night."

Assistant Superintendent J. Dominic Bejarano reported that the Transportation Department is continuing their process of moving van drivers to bus drivers. He said, "Over the summer they had 100 percent pass rate and over the break they are going to have three more go through the test." He announced that Human Resources has put the volunteer forms online and that approximately 2,300 parent volunteer forms have been submitted online, which helps in the approval process.

K. Public Comments

Minutes: There were no public comments.

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L. Minutes

L.1. Approval of the minutes of the Regular Session Meeting held September 7, 2017.

Motion Passed: To approve the minutes of the Regular Session Meeting held on September 7, 2017. Passed with a motion by Susan Ellenberg and a second by Teresa Castellanos.

Yes Teresa Castellanos
Yes Susan Ellenberg
Yes Pamela Foley
Yes Kimberly Meek
Yes Paymon Zarghami

Minutes: The minutes of the Regular Session Meeting held September 7, 2017 were approved as submitted.

M. Approval of Consent Calendar

Motion Passed: To approve consent calendar items M.1 through M.39 with the exception of item M.22. Passed with a motion by Teresa Castellanos and a second by Kimberly Meek.

Yes Teresa Castellanos
Yes Susan Ellenberg
Yes Pamela Foley
Yes Kimberly Meek
Yes Paymon Zarghami

M.1. Acceptance of Gifts (ACTION)

M.2. Certificated Personnel Actions (ACTION)

M.3. Classified Personnel Actions (ACTION)

M.4. Short-term Limited Services Agreements (ACTION)

M.5. Memorandum of Understanding (MOU) between Notre Dame de Namur University and San José Unified School District for Interns (ACTION)

M.6. Memorandum of Understanding (MOU) between Notre Dame de Namur University and San José Unified School District for Student Teachers (ACTION)

M.7. Service Agreement with A-Check America, Inc. (ACTION)

M.8. Service Agreement with Swing Education for Substitute Teachers (ACTION)

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M.9. Monthly Reports for the Month of August 2017 (ACTION)

M.10. Approval of Field Trips (ACTION)

M.11. Service Agreement with Eileen Becker (ACTION)

M.12. Service Agreement Little Heroes (Horace Mann) (ACTION)

M.13. Service Agreement with Schmahl Science Workshops (Booksin) (ACTION)

M.14. Service Agreement with the County of Santa Clara (ACTION)

M.15. Service Agreement with Santa Clara County Office of Education for Walden West Outdoor Science School (ACTION)

M.16. Service Agreement with Balfour/Taylor Publishing (Lincoln) (ACTION)

M.17. Service Agreement with YMCA of the Redwoods (Lincoln) (ACTION)

M.18. Amendment to Service Agreement with New Teacher Center (ACTION)

M.19. Master Contract with Creative Learning Center [NPS] (ACTION)

M.20. Master Contract with Esther B. Clark School at The Children's Health Council [NPS] (ACTION)

M.21. Amendment to Master Contract with The Help Group [NPS] (ACTION)

M.22. California School Dashboard Alternative School Status (ACTION)

Motion Passed: That the Board of Education certify that the enrollment of Liberty High School meets the Dashboard Alternative School Status (DASS) criteria for participation in the DASS program. Passed with a motion by Kimberly Meek and a second by Susan Ellenberg.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

Minutes: Responding to a Board Member question in regard to how the alternative school requirements are different, Director of Technology and Data Services Emalie McGinnis explained that this particular item is not so much about the alternative dashboard as it is about qualifying Liberty as an alternative school. She said, "The state has decided that with the new accountability model every three years alternative schools must certify their alternative status. Liberty needed to certify that their enrollment met the criteria that 70 percent of their students met at least one of the

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criteria points. This is to acknowledge that that criteria has been met so we can submit that application to the CDE." Ms. McGinnis stated that on the day the data was pulled there were 276 students currently enrolled at Liberty for this school year. In regard to what is different about the alternative school Dashboard she said, "We are keeping an eye on the recommendations to the State Board of Education for the alternative school measures. We are still waiting to see what the state board approves."

M.23. Memorandum of Understanding with National Math and Science Initiative (ACTION)

M.24. Service Agreement with SHI International Corp doing business with Box, Inc. (ACTION)

M.25. Lease Amendment with Go Kids, DBA Estrella Family Services (ACTION)

M.26. One-Year Lease Agreement with Santa Clara University (ACTION)

M.27. Amended Action for Change Order 4 to Contract 2042C - Coastwide Environmental Technologies, Inc. (ACTION)

M.28. Bid 3012C - Cal-Pacific, Inc. - Transportation Improvements Phase II (ACTION)

M.29. Change Order 6 to Contract 2045C - Bayside Interiors, Inc. (ACTION)

M.30. Change Order 4 to Contract 2051C - California Drywall, Inc. (ACTION)

M.31. Change Order 2 to Contract 2056CR - Environmental Systems, Inc. (ACTION)

M.32. Change Order 3 to Contract 2088C/Environmental Systems, Inc. (ACTION)

M.33. Change Order 2 to Contract 2043C/Guerra Construction Group (ACTION)

M.34. Change Order 2 to Contract 2045C Mont-Rose Moving Systems (ACTION)

M.35. Change Order 3 to Contract 3014C - R.C. Benson & Sons, Inc. (ACTION)

M.36. Change Order 6 to Contract 2048CR - Sprig Electric, Inc. (ACTION)

M.37. Contract to Salas O'Brien - Engineering Design Services (ACTION)

M.38. Ratification of Construction Related Contracts and Items (ACTION)

M.39. Review of Construction Related Notices of Completion (ACTION)

N. Action, Information, and Discussion Items

N.1. Presentation: Early Literacy Assessment Results (INFORMATIONAL)

Minutes: Director of Elementary Curriculum and Instruction Jodi Lax gave a presentation on the results of the Children's Progress Academic Assessment (CPAA), which is used to assess early literacy in grades TK through second grade.

The update included data on year-to-year percentages of students in kindergarten through second grade exceeding expectations in early literacy, grade level performance for institute vs. non-institute schools, early literacy performance criteria, and information about supports for teachers.

At the conclusion of her presentation Ms. Lax responded to Board Member questions and comments in regard to how English Learners assigned to English only are targeted, keeping the balance between rigorous curriculum and pleasurable learning, clarification as to the percentages of students exceeding expectations in the fall of the 2015-16 school versus the percentage expected at the end of this school year, and whether these assessments are aligned with SBAC assessments.

The Board Members requested a copy of the presentation.

Ms. Castellanos left the room at 6:58 PM and returned to the room at 7:00 PM.

Ms. Lax also responded to the following additional questions:

- 1) What is a realistic percentage in any grade of kids who will exceed the proficiency goals?
- 2) Of that 40 percent that is not exceeding, how does that demographic break down?
- 3) Is significant process actually being made on closing the opportunity gap or are the same kids still being left behind?
- 4) Is part of the goal in terms of the LCAP drilling down to some particular percentage for the end of the year?

Further discussion included the issue of the summer slip, data on students that attended this year's summer programs, the funding source(s) used for this year's summer programs, planning and identifying effective programs and funding sources for summer 2018, communicating and targeting the families that need it, and identifying specific barriers to getting kids to summer school.

Additional clarification was requested in regard to defining where the cohort is matched versus where it is non-matched, the fall to winter data where there isn't much progress at all, and whether the homework policy in regard to reading at home is determined by each school or by the district.

Mr. Zarghami left the room at 7:12 PM and returned at 7:15 PM.

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Wrapping up the discussion and responding to some final Board Member questions in regard to when all of the schools would be institute schools and whether principals have gone through the institute training as well, Ms. Lax replied that the plan is to have all of the district's kindergarten and first grade teachers trained by the middle of September 2018. She clarified that the teachers must attend the training along with the principals, the site coach and the intervention specialist as well as the assistant principal, if there is one. She further explained that math would be focused on in the same way as schools achieve the targets of 60 percent, 60 percent and 50 percent on the early literacy performance criteria.

N.2. Adoption of Common Sense Media (1st Reading) (INFORMATIONAL)

Minutes: This item is informational. There was no discussion.

N.3. Santa Clara County Committee on School District Organization - Candidates for Election 2017 (INFORMATIONAL)

Minutes: This item is informational.

The Board Members discussed the role of the Santa Clara County Committee on School District Organization and the recommendation of candidates who are interested in serving as a member of the committee.

N.4. Appointment of Members to Citizens' Bond Oversight Committee (ACTION)

Motion Passed: That the Board of Education appoint an additional member to the Measure H Citizens' Bond Oversight Committee (CBOC) for a two-year term commencing immediately and ending on June 30, 2019.

Name	Category	Trustee Area
Jennifer Begic	Parent/PTA	4

Passed with a motion by Susan Ellenberg and a second by Teresa Castellanos.

Yes Teresa Castellanos
Yes Susan Ellenberg
Yes Pamela Foley
Yes Kimberly Meek
Yes Paymon Zarghami

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N.5. Appointment of Members to Parcel Tax Oversight Committee (ACTION)

Motion Passed: That the Board of Education appoint an additional member to the Parcel Tax Oversight Committee for a two-year term commencing immediately and ending on June 30, 2019.

Name	Category	Trustee Area
Jennifer Maddox	Parent/PTA	3

Passed with a motion by Susan Ellenberg and a second by Teresa Castellanos.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

O. Closed Session Report

Minutes: Superintendent Nancy Albarrán gave the closed session report: The Board discussed and authorized moving forward with personnel items by a vote of 5:0.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

The Board denied the liability claim of Farrell Podgorsek by a vote of 5:0.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

The Board held a conference with labor negotiators.

The Board discussed the Superintendent's Performance Evaluation.

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P. Adjourn

Motion Passed: Passed with a motion by Kimberly Meek and a second by Teresa Castellanos.

Yes Teresa Castellanos

Yes Susan Ellenberg

Yes Pamela Foley

Yes Kimberly Meek

Yes Paymon Zarghami

Minutes: Before adjourning the meeting Board President Mrs. Foley announced that the Board would hold a study session at 4:00 PM on October 19th. The study session will be on the SBAC data that has recently been received by the District.

The meeting adjourned at 7:21 PM.

P.1. Next Board Meeting - October 19, 2017
