



Field Trip Request

(Overnight and/or Out-of-State/Foreign Field Trips must be approved by the Board)

Instructor/Advisor/Coach: Mike Hudson # of Students: 15

School: Piedmont High Grade/Class: Men's Varsity

Destination: Kelseyville High Depart Date: 12/14/17 Return Date: 12/16/17
Depart Time: 12:00pm Return Time: 8:00pm

Describe the objectives of the proposed activity and how they relate to the course/grade/program
The Stokes Invitational in Kelseyville, California is a tournament that hosts 8 high school teams from across Northern California.

Transportation: Private Vehicle(s) Rental Vehicle(s) Bus(es) Walking Flight

Cost:

Substitute Coverage Needed (Teachers ... please use AESOP to record absence after approval)

Estimated Cost: \$ 1000.00 Funding Source: Men's basketball funds
Transportation/Lodging/Meals

Additional Information Needed Once Approved:

- PUSD Field Trip: Permission/Waiver/Accident Form (for each student)
- PUSD Field Trip: Itinerary Form
- PUSD Field Trip: Personal Vehicle Use Form (if using private vehicle(s) - for each driver)
- PUSD Field Trip: Staff Notification and Student Roster Form
- PUSD Field Trip: Out-of-state/Foreign Travel Agreement (only if traveling out-of-state)
- PUSD Field Trip: Medical Information Form (for each student needing medication)
- PUSD Volunteer Clearance Form (for each adult volunteer)

Approval:

Adam Littlefield
Principal

11/2/17
Date

Governing Board (Overnight/Out-of State only)

Date



Field Trip Itinerary

Instructor/Advisor/Coach: Mike Hudson

School: Piedmont High Grade/Class: _____

Destination: Kelseyville , CA Depart Date: 12/14/17 Depart Time: 12:00pm

Return Date: 12/16/17 Return Time: 6:00pm

Chaperones: Mike Hudson
Name Employee Volunteer

Beth Barrett
Name Employee Volunteer

Ben Spencer
Name Employee Volunteer

Name Employee Volunteer

Bryan Gardere
Name Employee Volunteer

Name Employee Volunteer

Transportation: Private Vehicle(s) Rental Vehicle(s) Bus(es) Walking Flight

Check the following that apply:

Private Vehicle(s) _____
Driver's Name

Driver's Name

Driver's Name

Driver's Name

Rental Vehicle(s) Mike Hudson
Driver's Name

Driver's Name

Ben Spencer
Driver's Name

Driver's Name

Bus(es) _____
Bus Company

Number of buses

Flight _____
Airline

Flight #

Accommodations

Hotel Name: TBD Phone #: _____

Planned Activities: Team breakfast, lunch, and dinner