

SCHOOL-SPONSORED TRIPS

The Governing Board of Trustees recognizes that school-sponsored field trips ~~are an important component of a student's development and~~ supplement and enrich the classroom learning experience. ~~School-sponsored, lead to increased student achievement, and foster student engagement.~~ The Board encourages field trips ~~may to reinforce and increase learning opportunities and to enhance district programs.~~

(cf. 0460 - Local Control and Accountability Plan)

Field trips shall be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band ~~activities~~, or other extracurricular or cocurricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study. (Education Code 35330)

(cf. 6143 - Courses of Study)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

Requests for school-sponsored field trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. ~~The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board.~~ ~~All other school-sponsored field~~ trips shall be approved in advance by the principal.

(cf. 3312.2 - Educational Travel Program Contracts)

The District principal shall establish a process for approving a staff ~~member's~~ member's request to conduct a school-sponsored field trip. When planning trips, staff shall consider the following:

- ~~Student~~ student safety
- ~~Whether curricular or extra-curricular~~
- ~~Objectives,~~ objectives of instruction
- ~~The,~~ the most effective use of instructional time
- ~~The,~~ the distance from school
- ~~District,~~ district and student expense
- ~~Grade level appropriateness~~
- ~~Whether varsity or non-varsity~~
- ~~Association with established organized competitive league~~
- Transportation, and transportation and supervision requirements

Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.

(cf. 3530 - Risk Management/Insurance)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5142 - Safety)

(cf. 5143 - Insurance)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)

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~~SCHOOL-SPONSORED TRIPS (continued)~~

No field trip shall be authorized if any student would be excluded from participation because of a lack of sufficient funds. The Superintendent or designee shall coordinate with community groups to supply funds for students in need. (Education Code 35330)

(cf. 1230 - School-Connected Organizations)
(cf. 1321 - Solicitation of Funds from and by Students)
(cf. 1700 - Relations Between Private Industry and the Schools)

~~District~~The Board may approve the use of district funds ~~shall not be used to pay for~~ student expenses for ~~any~~in-state, out-of-state, or ~~any~~ out-of-country field trips or ~~any overnight extra curricular~~ excursions. ~~However~~ when permitted by law. In addition, expenses

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SCHOOL-SPONSORED TRIPS (continued)

of instructors, chaperones, and other personnel participating in such trips, as well as incidental expenses for the use of district equipment during the trip, may be paid from district funds. (Education Code 35330)

Legal Reference:

EDUCATION CODE

~~8760~~

~~0~~ Authorization of outdoor science and conservation programs

32040-32044 First aid equipment: field trips

35330 Excursions and field trips

35331 Provision for medical or hospital service for pupils (on field trips)

35332 Transportation by chartered airline

35350 Transportation of students

44808 Liability when pupils not on school property

48908 Duties of pupils; authority of teachers

BUSINESS AND PROFESSIONS CODE

~~17540 Travel promoters~~

17550-17550.9 Sellers of travel

876

17552-17556.5 Educational travel organizations

Management Resources:

WEB SITES

American Red Cross: <http://www.redcross.org>

California Association of Directors of Activities: <http://www.cada1.org>

U.S. Department of Homeland Security: <http://www.dhs.gov>

Policy

SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

adopted: October 23, 2007

Scotts Valley, California

revised: April 28, 2009; September 28, 2010; January 9, 2018