



29 November, 2017

Mr. Daniel Zaich, Ed.D

Senior Director - Capital Facilities
San Rafael City School District
310 Nova Albion Way
San Rafael, CA 94903
(sent via e-mail: dzaich@srcs.org)

RE: Architectural/Engineering Services Proposal
Terra Linda High School
Innovations Hub Facilities Upgrades
DLM-HED Project No. 2017-03489-000

Dear Dan:

Thank you again the opportunity to work with SRCS on these exciting projects. We appreciate working with your team on all the improvements that we are privileged to be considered.

General Background / Scope of Work:

Existing Area for Improvement: The area under consideration for facilities improvements is located within the Terra Linda High School campus. It includes the current functions of Library, Computer Lab, Career Center and Classrooms. The area encompasses approximately 10,000 interior square feet, net of adjacent corridors that require nominal related improvements. An exterior canopy at the existing two (2) courtyard exits are also to be considered.

Desired Facilities Improvements: The Innovations Hub has been previously planned and reviewed with the TL Site Committee already assembled to review all current bond measure improvements underway at TLHS. As such the prior approvals of plan concepts for the Innovations Hub have been established and are now assumed to proceed to an expeditious technical design documentation and construction sequence. These improvements are to be implemented in the context of the bond measure improvements slated for the Terra Linda HS.

Cost Projections: The project has been previously budgeted for a bid day cost of \$3,000,000.

Consultants:

- Mechanical Engineer: H&M Mechanical Group
- Electrical Engineer: AEC, Inc.
- Cost Consultant: Mercurial

Schedule of Work: If the outline of scope listed above can be approved by 20 December, 2017, we are proposing targeting construction commencement by mid-Summer 2018.

Compensation:

The Architect proposes the following fees on a fixed fee basis and per the phases as established in the original SRCS/DLM-HED Agreement for Terra Linda HS:

Compensation – Innovations Hub:

The Architect proposes the above services on a fixed fee basis for the sum of \$315,000.00 with fee allocation, by phase, as outlined in the Master Agreement.

A/E Hourly Rates: Per original agreement

Reimbursable Expenses: Architect's Reimbursable costs are to be billed per the original agreement.



Please notify me of further clarifications that may be required to advance this proposal. Thank you for the opportunity to be of assistance to the SRCS.

Sincerely,
DLM-HED

Wallace B. Gordon, AIA
Principal

Cc: Mark Van Pelt, VPCS
Hector Sanchez, VPCS
Patti Llamas, VPCS
Bill Savidge, K12 School Facilities
Scott Berge, DLM-HED