

## **SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES**

### **Regular Meeting (Annual Organizational Meeting) - SRCS Board of Education**

December 18, 2017 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

### **Attendance Taken at 4:32 PM:**

#### Present:

Linda Jackson

Rachel Kertz

Greg Knell

Natu Tuatagaloa

#### Absent:

Ms. Maika Llorens Gulati

#### Updated Attendance:

Ms. Maika Llorens Gulati was updated to present at: 4:45 PM

### **I. OPEN SESSION/ROLL CALL 4:30 PM**

#### Minutes:

President Kertz convened the meeting to Open Session at 4:32 PM.

### **II. PUBLIC COMMENT on Closed Session**

#### Minutes:

None

### **III. CLOSED SESSION**

#### Minutes:

Pursuant to Government Code sections 35146, 48900, 54957.6 and 54957, the Board adjourned to Closed Session at 4:33 PM.

#### **III.1. ED CODE 35146: Consideration of Confidential Student Matter (HSD)**

#### **III.2. GOV. CODE 48900: Consideration of Student Expulsion Case # 17/18-3 (ESD)**

#### **III.3. GOV. CODE 48900: Consideration of Student Expulsion Case # 17/18-4 (ESD)**

#### **III.4. GOV. CODE 48900: Consideration of Student Expulsion Case # 17/18-5 (HSD)**

#### **III.5. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:**

**Name of Agency Negotiator: Michael Watenpaugh, Amy Baer**

**Employee Organization/Title: SRFT, SRTA, CSEA**

**III.6. CLOSED SESSION: Gov. Code 54957 Public Employee Discipline/Dismissal/Release (ESD-1) (HSD-2)**

**III.7. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT (ESD/HSD): Accounting Manager**

#### **IV. RETURN TO OPEN SESSION**

Minutes:

President Kertz reconvened the meeting to Open Session at 6:05 PM.

#### **V. PLEDGE OF ALLEGIANCE**

Minutes:

Pamela Harlem, Terra Linda parent, led the Pledge of Allegiance.

#### **VI. SPECIAL RECOGNITION**

**VI.1. (ESD/HSD) Recognition of 2017 San Rafael City Schools Board of Education President - Rachel Kertz**

Minutes:

Superintendent Watenpaugh recognized outgoing Board President Rachel Kertz, thanking her for two years of guidance and leadership as Board President. Ms. Kertz expressed thanks and appreciation.

#### **VII. STUDENT BOARD REPORTS**

Minutes:

Yessenia Hernandez, San Rafael HS, reported:

- Link Crew has been working on an effort to be more inclusive with workshops for newcomers. Student volunteers are spending time with newcomers in classes as well as outside of school
- Students attended a 2-day Anti-Defamation League workshop on how to be a leader and not a bystander to bullying
- ASB and PAL are doing gingerbread houses for a homeless shelter this Thursday
- Students communicating and advocating for themselves, working with administration to focus on campus bathrooms

Trustee Llorens Gulati thanked Ms. Hernandez for taking time out of studying to attend this meeting during finals week.

President Kertz noted that Ryan Corr from Terra Linda hoped to make it this evening, but was unable to because of preparation for finals.

#### **VIII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS**

**(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)**

Minutes:

None.

#### **IX. SPECIAL REPORT**

##### **IX.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT**

Minutes:

CSEA:

President Katina Pantazes reported that the same CSEA leadership team has been elected for 2018.

SRTA:

There was no update at this time.

SRFT:

Terra Linda HS teacher Steve Coleman read comments on behalf of all high school teachers and the leadership of SRFT, thanking the Board for the settlement agreement that was reached in September. He stated it was a reasonable outcome with compromise on behalf of both SRFT and the District. He expressed SRFT's genuine appreciation of the time Board members spend volunteering on behalf of the District, providing guidance through trying times such as the economic recession, the IPSO charter process and managing a bond program and capital facilities projects. He noted SRFT does not take the Board for granted; in the future there may be disagreements, but the goal will be to disagree without being disagreeable, striving to do what is in the best interest of SRCS students.

##### **IX.2. FINANCE: (ESD) Presentation and Approval of the San Rafael City Elementary School District Budget Revision #1 and the First Interim Report for 2017-18**

**Motion Passed:** Approval of the San Rafael City Elementary School District Budget Revision #1 and the First Interim Report for 2017-18. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent Doug Marquand provided highlights of the First Interim Report for the ESD and HSD:

- He reviewed the annual state budget process and timeline for budget reporting
- He reviewed the difference between funding for basic aid (HSD- local tax based funding) and the state funded (ESD) district
- He reviewed LCFF funding implementation which should bring districts back to 2007/08 funding by 2021. The ESD is currently near the target funding base, at 97%
- ESD ADA is projected at 4619, a decrease of 17 from last year; HSD is 2472, an increase of 68, 25 greater than budget
- HSD property tax revenue for 17/18 is \$25.7M. If the HSD was LCFF funded, revenue would be \$23.8M; getting more funding as a basic aid district, but the gap is shrinking. It has gone from an \$8M difference to now \$1.9M
- P1 ADA went down in ESD
- Revenues in the ESD: LCFF funded at 73%, local at 12%, mostly parcel tax
- General fund expenditures with salary/benefits percentages were reviewed
- First Interim includes carryover from 16/17 rollover. In ESD, no salary increases have been included for SRTA because they have not settled yet. CSEA is also not included yet
- In HSD, before carryover was added we were deficit spending \$2.2M, but after SRFT settlement was budgeted and with \$200K in carryover included, we are at \$1.7M deficit spending. Director of Fiscal Services John Bartolome provided clarification of the current deficit and carryover in response to questions from Peter Gebbie. He also noted in response to President Kertz's question that staff reductions from last year were included in the adopted budget but transitions since then are not included; still looking at a deficit for this year.
- Changes in ESD from adopted budget to First Interim - one time mandated cost increases at the end of last year, adjusted for salary and benefits actual costs, adjustments made for grants, special education contracts and reserves for residential care
- HSD unrestricted changes since the adopted budget: increase in property tax revenues, benefits have gone up and will have an impact on actuals. In Multi-Year Projections (MYP) all carryover will be spent
- MYP for ESD reviewed (no SRTA raise included here because not settled yet); no deficit

spending in the unrestricted in the next two years; 18/19 looks like a good year; Governor may add one-time increase. Trustee Jackson noted that at the CSBA conference it was recommended that the STRS and PERS increases should be looked at as one year plus five, instead of one year plus two to see the increases. Trustee Knell noted that many districts are cutting programs in response to STRS/PERS increases. Trustee Llorens Gulati noted that the potential addition of housing to Northgate Mall could have an impact on future revenue

- MYP in the HSD was reviewed: state revenues are going down; deficit spending going down a little in two years, but contributions are high; looking closely at special education at second interim. Mr. Marquand noted that available set-aside funds for special education contracts will be shown in second interim, in response to President Kertz's inquiry. It was noted that the expenditure for the TLHS football field will be out of Fund 40, a special reserve fund for leases, facility use fees and general fund contributions. It has not yet been budgeted, but it is anticipated that \$850K will come out of the fund for the TLHS field.

- A future discussion will be needed to determine how much the Board would like to put into Fund 20 for post-employment benefits

- Will need to look at issuing more bond debt in the spring

- In the event of financially dry cash flow times, funds can be borrowed from the county

- Enrollment and ADA are going flat in the ESD; the HSD is showing a little growth

- Retiree benefits are going up

- The HSD has an eroding fund balance - need to look at cutting costs

Staff recommends a positive certification for the ESD and HSD at First Interim. Mr. Marquand and Mr. Bartolome responded to trustee questions regarding savings from positions that were budgeted but not yet filled.

President Kertz reviewed that the November and December Budget Advisory Committee meetings were postponed as a result of feedback received that the format for the meetings was not a good use of time. The meetings were rescheduled to after the new year so staff can look at how best to reformat those meetings.

SRFT President Chris Simenstad expressed thanks for the ordering of the agenda so this budget information was provided at the beginning of the meeting. In response to his question about enrollment projections, he was directed to the section of the handout called Criterion in Standards.

Public Comment was received by:

- John Gilluly: regarding Title 1 status at TL

- Molly Blauvelt: regarding health and welfare increases, and projected enrollment in the HSD

- Peter Gebbie: regarding clarification on deficit spending

### **IX.3. FINANCE: (HSD) Presentation and Approval of the San Rafael City High School District Budget Revision #1 and the First Interim Report for 2017-18**

**Motion Passed:** Approval of the San Rafael High School District Budget Revision #1 and First Interim Report for the 2017-18 Fiscal Year. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

The presentation provided in the ESD First Interim item was inclusive of HSD information.

### **IX.4. PRESENTATION: (ESD/HSD) Report on 2016 California Assessment of School Performance and Progress (CAASPP)**

Minutes:

Deputy Superintendent Mayra Perez introduced Data Analyst Marie Henrio who presented an overview of CAASPP results and Dashboard indicators.

Ms. Henrio reviewed that data in SRCS as well as the state and county shows a decline in LA and Math in the ESD. She noted that in the HSD where only 11th grade is tested, the academic indicators are part of the college and career indicator.

There is a shift in the academic indicator with LCFF and the new Dashboard. SBAC scores have been translated to the Dashboard. The state will provide targeted assistance to districts whose scores indicate they are in need. SRCS does not qualify for assistance but has volunteered to do a pilot with MCOE about what that can look like.

Ms. Henrio reviewed the Dashboard visual and levels reflecting 'very low, low, medium, high, and very high.' Bands were added for 'declined significantly, declined, maintained, increased and significantly increased.' She explained how it is easy to move from band to band with just a few points difference when the band is smaller.

She highlighted: in ESD - ELA went down in all groups except students with disabilities. Last year everyone was doing better. Math dropped also, but less than in ELA. She reviewed the positioning of some schools in the bands to demonstrate improvements, maintaining and drops.

In the HSD, ELA is high and shows significant increase; Madrone was left in for these metrics. In math the HSD is in the low band and has been for three years. Homeless and students with disabilities are doing better. ELL lost another 34 points. In response to trustee questions, Ms. Henrio noted this is not the same cohort, but reflects last year's 11th graders

to this year's; not following the same student from year to year, and newcomer students who are in the country less than a year do not have to take the SBAC in EL, but are taking math. Dr. Perez noted that this is just one measure. Staff are doing deeper dives with the data by student for interventions.

Trustee Jackson expressed concerns that the Dashboard is not reflecting the work and growth by students, and concerns on how districts will provide an analysis of the data for the public. A state technical advisory committee will be looking at results and other tests compared to the SBAC. Staff noted that principals will be getting information to share with their communities. Trustee Jackson suggested sharing information with realtors who will be using the Dashboard information as well.

President Kertz recessed the meeting at 7:35 PM for a brief break.

President Kertz reconvened the meeting to Public Session at 7:45 PM.

#### **IX.5. UPDATE: (ESD/HSD) Capital Facilities Program**

##### **Minutes:**

Senior Director Dr. Dan Zaich introduced this presentation to include an update on construction, a stadium update, and schematic design reviews.

##### **Construction and Stadium updates:**

- Regarding the lease-leaseback process - 30 contractors were interviewed; working with 4 general contractors and legal counsel to prepare the awards of contract for review
- Stadium should be ready to play by the April 20th target date
- A draft of the job site work signage will be shared before posting

##### **Schematic Design Reviews:**

TLHS: Architect Wally Gordon reviewed schematic designs:

- 12-15 site committee meetings were held
- Centralized food service
- Reconfiguration of performing arts
- Library media center as part of the student commons
- Big moves- gym where food service currently is
- Looked at design of Amazon.com headquarters in Seattle and their use of hard surfaces, acoustics, natural light and invigorating space
- Library collaboration rooms where you can be observable or be observed
- Making cafeteria feel bigger

- Library to include student classroom facilities, labs, project and production area, career center, courtyard

- Theater and performing arts, innovation hub; created courtyard to open up a core entry to campus

SRHS: Architect Lee Pollard reviewed schematic designs:

- 2-story building for administration, with student services on second floor

- Student common area to be new center to campus

- Future CTE STEM building where cafeteria and MHS are currently

- 38 meetings were held to get to this point in the design; factors that influenced were Ed Specs and feedback from the Design Committee

- Student services/common space for gathering and student work space, access to student services and student store

- Food service area also for community meetings and gathering area

- Site improvements to drop off zone

- Administration access to center of campus

- Stepped amphitheater with seating

- Ideas for a future square with access to 4th Street

- Solar panels included in designs

- Separate design process for MHS as an independent school; weave needs into the campus layout with 5 new classes, support space, administration in front of school, small common space, easy access to quad, new separate entrance to school- move into design development on main building for submission to the Board in February

- Interim housing will be located on basketball courts next to the gym

- Designs within budget but have to watch costs moving forward

Mr. Pollard responded to Trustee Jackson's questions regarding MHS's work being separate from the SRHS budget and the SRHS budget as compared to the TLHS budget.

The following individuals addressed the Board regarding this item:

- Peter Gebbie: regarding appreciation for the district, Van Pelt and HY architect team on the design development; take into consideration movement of students from buildings and



external environments -shade and outdoor seating areas; how students access campus - solution from the traffic study lacking clarity. Safe Routes to School working with Transportation Authority of Marin (TAM), the City and SRCS - would like to understand options. Parents want to move forward with a proposed walkway from 4th street. Challenge the district to look at food service program and proposed location of food service in a central location

- Molly Blauvet: regarding Safe Routes to Schools, hope safe access will be considered moving forward with the design at the beginning. Regarding a 4th Street square - would like to see that natural access opened up and continued to Union; multi-use path at all times of day; hopes this can find funding and a place in the design. Concerned about the safety aspect especially during construction.

Mr. Pollard confirmed in response to Trustee Llorens Gulati's inquiry that student voice was involved in the design. Ms. Llorens Gulati noted regarding a path and Safe Routes to Schools that it is good to have a design done so when funding comes available it is ready to go; looking to the future and the proposed movement of the Downtown bus terminal, it makes sense to work a path into the design; would love to see more trees and seating areas in the shade.

President Kertz voiced her concerns about spending a lot of time on a pathway that was not part of the Master Plan. She expressed that any notation of it on the schematic should be labeled as a future consideration if it is approved to be included in the plan. She noted that spending time and resources on something that is not part of the approved Master Plan takes time away from things that were approved. She asked Mr. Gebbie whether the concerns he expressed about the schematic design meant he did not approve of the design moving forward. Mr. Gebbie clarified that he recommended moving forward but asked that the Food Service program be kept in mind - make it more appealing and accessible for students.

Trustee Knell voiced his support for more trees for outdoor shaded seating.

Trustee Jackson noted her pleasure in the concept of a 4th Street plaza; an idea she said has been around through the Master Planning process. The tearing down of the science building, which was in the Master Plan is no longer part of the plan. It is not black and white, there is room to work within the conceptual plan. She noted the bond talks about safe access to schools and that a multi-use path is not out of the question. She expressed if it is on the plan the district can go forward and ask for funding from TAM. Parents have been asking for it for some time. She stated she would like to see a way to include it.

President Kertz noted that her comment was more about other entities working on a pathway, which is fine, but did not want to see it impacting district resources and time. She noted it is not part of the current bond funding and recommended having it on future plans.

Dr. Zaich noted that traffic consultant David Parisi is talking with Public Works, the City, TAM and Safe Routes to Schools regarding a collaboration on a pathway. Trustee Jackson recommended this happen in a public forum; a presentation at the next Safe Routes to Schools meeting.

Public Comment continued:

- Molly Blauvet: needs to be part of the drawings; would like to see all agencies involved
- Glenn Dennis: energized community that cares about safety of students; the idea of creating this safer pathway to school is from new participation on the Site Design Committee. Hope to work with the City and other public entities in the future.

President Kertz reiterated her recommendation that there be no impact on district resources and time for something we have not said we are moving forward. Trustee Llorens Gulati expressed her thoughts that this is the time to make changes to the Master Plan.

Trustee Tuatagaloa inquired of Mr. Savidge what the best practice is for moving forward and still having issues that the community wants to look at. He noted that there have been conversations about this pathway for the past 10 years, but to build it now is not affordable. He voiced this is not just about a pathway, but would involve a field change, flood plain considerations, drop-off issues, and fire station issues. All of that would need to be figured out. Mr. Savidge recommended the Board approve the design as it presented today. He noted a pathway is a better tag on to the STEAM building and the next phase, noting there are many unknowns, plus improvement can be made to other routes. He stressed the importance of getting the projects going with the schematics presented here tonight. He noted that the committee came to the agreement to move forward with designs, with the understanding that a multi-use pathway was for the future.

Trustee Knell reminded that traffic consultant David Parisi is working on it, recommending the Board move forward with the consent item to approve the schematics. He noted information is needed from TAM and Public Works regarding improving egress and ingress to the site.

**X. CAPITAL FACILITIES PROGRAM CONSENT AGENDA: (ESD/HSD) (All items appearing on the Capital Facilities Program Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Capital Facilities Program Consent Agenda approval)**

Minutes:

President Kertz requested that CFP Consent Agenda item #2 be pulled for discussion. Trustee Tuatagaloa pulled item # 3 for discussion. Trustee Jackson pulled item #10 for discussion.

M/S/c (Tuatagaloa, Knell) the Board voted 5-0 to approve the remaining CFP Consent Agenda items, with the exception of #2,3, and 10, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

**X.1. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Schematic Designs for Terra Linda High School Cafeteria, Kitchen, Library, Music and Drama Projects**

**Motion Passed:** Approval of the schematic designs for Terra Linda High School's Cafeteria, Kitchen, Library, Music and Drama Projects. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X.2. CAPITAL FACILITIES PROGRAM: (HSD) Approval of Schematic Designs for San Rafael High School Kitchen, Commons and Administration Projects and Madrone Continuation Project**

**Motion Passed:** Approval of the schematic designs for San Rafael High School's Kitchen, Commons, and Administration Projects and Madrone Continuation Project, as presented. There was discussion regarding the inclusion of a multi-use pathway from 4<sup>th</sup> Street to the entry of SRHS. There was advocacy by some trustees to include the multi-use pathway in schematic design at this time. The Board President reminded the Board and audience that a multi-use pathway was not included in the approved Long Range Facility Plan. The approved motion included an amendment to recognize work on the pathway. The Board President expressed concerns regarding any 2015 Bond funds being used for any multi-use pathway review or investigation. The Superintendent asked a clarifying question as to the direction of the Board regarding potential funding for a multi-use pathway. A majority of the Board did not provide direction to change the presented schematic design for SRHS and/or to advocate funds for this purpose. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
No Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
No Natu Tuatagaloa

Minutes:

President Kertz noted the importance of continuing the pathway discussion, and looking forward to other updates driven by other organizations; not using District resources at this time.

**X.3. CAPITAL FACILITIES PROGRAM: (HSD) Authorization for Filing of the Notice of Completion San Rafael High School HVAC Project**

**Motion Passed:** Authorization from the Board of Education to file the Notice of Completion for the San Rafael High School HVAC Project. Passed with a motion by Natu Tuatagaloa and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Tuatagaloa's request for review of the project, Dr. Zaich noted a more specific report can be provided at the next meeting, but he noted a punch list has been run, ceiling tiles were up before the start of school, and staff is happy with the AC.

**X.4. CAPITAL FACILITIES PROGRAM: (HSD) Review and Recommendation Determining Terra Linda High School for Categorical Exemption under the California Environmental Quality Act ("CEQA")**

**Motion Passed:** Determine the Terra Linda High School projects are Categorically Exempt from CEQA and approve the filing of a Notice of Exemption under CEQA. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X.5. CAPITAL FACILITIES PROGRAM: (ESD) Review and Recommendation Determining San Pedro Elementary School for Categorical Exemption under the California Environmental Quality Act ("CEQA")**

**Motion Passed:** Determine the San Pedro Elementary School projects are Categorically Exempt from CEQA and approve the filing of a Notice of Exemption under CEQA. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**X.6. CAPITAL FACILITIES PROGRAM: (HSD) Final Adoption of Educational Specifications for Capital Facilities Project Madrone Continuation**

**Motion Passed:** Approval of the adoption of the attached Educational Specifications for Madrone Continuation School. Passed with a motion by Natu Tuatagaloa and a second by

Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.7. CAPITAL FACILITIES PROGRAM: (HSD) Final Adoption of Educational Specifications for Capital Facilities Project Terra Linda High School**

**Motion Passed:** Adoption of the attached Educational Specifications for Terra Linda High School. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.8. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Consideration of Proposed Modification No. 4 to Independent Consultant Agreement of Millennium Consulting Associates ("MECA") for Phase 1 Environmental Services at Laurel Dell, Davidson, and Annex**

**Motion Passed:** Approval of Modification No. 4 to the Independent Consultant Agreement for Millennium Consulting Associates. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.9. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Consideration of Proposed Modification to Independent Consultant Agreement for Renewable Energy Systems Consultant, SAGE Renewables**

**Motion Passed:** Approval of Modification to Independent Consultant Agreement with SAGE Renewables. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

**X.10. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Review and Approval of Energy Manager Fellowship with Strategic Energy Innovations ("SEI") for Prop. 39 Projects**

**Motion Passed:** Approval of the collaboration with Strategic Energy Innovations for an Energy Manager Fellowship for Proposition 39 projects, with the amendment that the \$40K is coming from Prop 39 funds and not out of Measure A and B bond funds.

Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Jackson's question about the \$40K funding for the Energy Manager Fellow, Dr. Zaich clarified that the funds are coming out of Prop. 39 funds and not Measure A and B, noting an error in the agenda item.

**X.11. CAPITAL FACILITIES PROGRAM: (ESD/HSD) Approval of Appointment of Member to the San Rafael City Schools District Citizens Bond Oversight Committee ("CBOC") Carston Andersen**

**Motion Passed:** Approve the appointment of Carsten Andersen to serve one (1) year as "Taxpayer Organization Member" of the Citizens' Bond Oversight Committee, effective December 18, 2017. Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)**

Minutes:

President Kertz noted that revised Personnel Action reports were received for Consent Items #2 and #3, and that Item #9 was to include a note of not to exceed before the listed amount.

Trustee Tuatagaloa pulled Items # 5, 7, and 9 for discussion; Trustee Jackson pulled Item #20, and President Kertz pulled item #10.

(M/S/c) (Tutatagaloa, Jackson) the Board voted 5-0 to approve the balance of the Consent Agenda with the exception of items 5, 7, 9, 10 and 20, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens - YES

Natu Tuatagaloa - YES

**XI.1. FINANCE: (ESD/HSD) Approval of AB 1200 Public Disclosure of the Collective Bargaining Agreement between San Rafael Elementary School District and the California Schools Employee Association (CSEA)**

**Motion Passed:** Approval of the AB 1200 Disclosure of Proposed Collective Bargaining Agreement for 2017-18. Approval of the SRESA Classified Employees Salary Schedule Approval of the SRHSD Classified Employees Salary Schedule Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.2. PERSONNEL: (ESD) Approval of Elementary School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.4. PERSONNEL: (JOINT) Approval of Joint School District Personnel, Certificated/Classified**

**Motion Passed:** Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.5. PERSONNEL: (JOINT) Approval of Master Services Agreement with Frontline Technologies Group LLC.**

**Motion Passed:** Approval of the renewal agreement. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

At Trustee Tuatagaloa's request for more information about this subfinder system, Mr. Marquand provided information about Aesop's new system for substitute placement services and absence reporting.

**XI.6. PERSONNEL: (HSD) Approval of Job Description for Adult Education Transitional Youth Newcomer Case Manager**

**Motion Passed:** Approval of the Case Manager job description and salary schedule range. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.7. PERSONNEL: (HSD) Approval of Personnel Recommendations (9-12) for Appointment of Extra Hire of Specific Categories, Coaches, Special Ed, and Extra Pay for Outside Work for the 2017-2018 School Year**

**Motion Passed:** Approval of these Personnel actions Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson



Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Tuatagaloa made note that coaches will be receiving more money now with an increase in stipends presented on this agenda.

**XI.8. FINANCE: (ESD/HSD) Ratification of Warrant Register for Warrants Issued November 1, 2017, through November 30, 2017, by the San Rafael Elementary and High School Districts**

**Motion Passed:** Ratify the ESD and HSD warrants for November 2017. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.9. FINANCE: (ESD/HSD) Approval of Contract with School Employers Association of California (SEAC) to Establish a Health Benefits Advisory Services Evaluation**

**Motion Passed:** Approval of contract with SEAC for Health Benefits analysis. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Tuatagaloa pulled this item to acknowledge Trustee Jackson's request that this item be amended to read "not to exceed \$64,000." Mr. Marquand also noted the purchase order will also reflect this.

**XI.10. FINANCE: (HSD) Approval of Recommendation to Increase Athletic Coach Stipends for the 2018-19 School Year**

**Motion Passed:** Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

In response to Trustee Jackson's questions about the selection of Athletic Taskforce members and the list of issues to be discussed, particularly noting Title IX, Director of Secondary Education Kevin Kerr explained that the committee consists of parents, students, athletic directors, coaches, principals, Central Services staff and a Board member. The Boosters Club nominated parents, and principals identified students. He also noted that the committee is first trying to define its purpose before defining its list of issues to discuss.

President Kertz noted that this 12% increase for coaches is the first since 2004. She noted that the Taskforce is working well; Rey Mayoral is helping to facilitate. Mr. Marquand noted that this increase also puts a system in place for future increases.

**XI.11. FINANCE:(ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District**

**Motion Passed:** Approval of the disposal of obsolete equipment/textbooks. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.12. FINANCE: (ESD) Approval of Annual Accounting of Developer Fees for the San Rafael Elementary School District 2016-17 Fiscal Year**

**Motion Passed:** Approval of annual accounting of ESD Developer Fees for the 2016-17 fiscal year. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.13. FINANCE: (HSD) Approval of Annual Accounting of Developer Fees for the San Rafael High School District 2016-17 Fiscal Year**

**Motion Passed:** Approval of annual accounting of HSD Developer Fees for the 2016-17 fiscal year. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.14. FINANCE: (ESD/HSD) Approval of Lease Agreement with KBA DOCUSYS for Three (3) New Kyocera TASKalfa 8002i Copiers for Terra Linda High School, One (1) Kyocera TASKalfa 8002i, and One(1) Kyocera TASKalfa 6052ci for San Pedro School**

**Motion Passed:** Approval of lease agreements with KBA DOCUSYS for new copiers at TLHS and San Pedro. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.15. FINANCE: (ESD) Approval of Lease Agreement for One (1) New Discovery Office System TASKalfa 7002i Copier for Short School**

**Motion Passed:** Approval of lease agreements with Discovery for new copier at Short School. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.16. EDUCATION SERVICES: (HSD) Approval of Dashboard Alternative School Status (DASS) Eligibility Certification for Madrone Continuation High School for a Three-year Period**

**Motion Passed:** Approval of the Dashboard Alternative School Status (DASS) Eligibility Certification for Madrone Continuation High School for a three-year period and certify that at least 70% of the schools' enrollment meets the DASS criteria of high risk student groups. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.17. EDUCATION SERVICES: (ESD) Approval of Agreement Between San Rafael City Schools and UC Berkeley History-Social Science Project for Three Days of Additional Support and Coaching for Davidson and Venetia Valley Middle School Instructional Coaches During the 2017-2018 School Year**

**Motion Passed:** Approval of the Agreement between San Rafael City Schools and UC Berkeley History-Social Science Project for three days of additional support and coaching for Davidson and Venetia Valley Middle School Instructional Coaches during the 2017-2018 school year. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.18. EDUCATION SERVICES: (HSD) Approval of Overnight Field Trip for San Rafael and Terra Linda High School Cheer Teams to Participate in the United Spirit Association National High School Spirit Championships, February 22-26, 2018 in Anaheim, California**

**Motion Passed:** Approval of the overnight field trip for San Rafael and Terra Linda High School Cheer Teams to participate in the United Spirit Association National High School Spirit Championships, February 22-26, 2018 in Anaheim, California. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.19. STUDENT SERVICES: (ESD/HSD) Approval of Memorandum of Understanding Between San Rafael City Schools and the Anti-Defamation League**

**Motion Passed:** Approval of the MOU with the Anti-Defamation League. Passed with a motion by Natu Tuatagaloa and a second by Linda Jackson.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

**XI.20. BOARD BUSINESS: (ESD/HSD) Approval of Out-of-State Travel for Superintendent Watenpugh to Participate in a 10-day Study Tour of Israel Sponsored by the Jewish Community Relations Council, April 26-May 6, 2018**

**Motion Passed:** Approval of Dr. Watenpugh's participation in the 2018 Study of Israel and contribution of \$1100 to JFRC to defray the total cost of \$7700 being paid by JCRC, to be paid privately as arranged by Trustee Tuatagaloa and President Kertz. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted her concerns with using public funds to pay for the contribution to this trip. President Kertz expressed it is a great honor that Superintendent Watenpaugh was nominated to participate with this group; a huge opportunity to learn about community relationships and understanding stories. Trustee Jackson noted her support in Dr. Watenpaugh participating, but did not support district funds used.

Trustee Tuatagaloa offered to personally pay for 1/2 of the trip. President Kertz noted that she would also personally support Dr. Watenpaugh and would look for other community partners who could support this opportunity as well.

## **XII. DISCUSSION/ACTION SESSION**

### **XII.1. BOARD BUSINESS: (HSD) Consideration of Interdistrict Transfer Appeal**

Minutes:

This item was pulled at this time.

### **XII.2. EXPULSION HEARING: (ESD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard.**

**Motion Passed:** Passed with a motion by Greg Knell and a second by Natu Tuatagaloa.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

### **XII.3. EXPULSION HEARING: (ESD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard.**

**Motion Passed:** Passed with a motion by Greg Knell and a second by Natu Tuatagaloa.

Yes Linda Jackson  
Yes Rachel Kertz  
Yes Greg Knell  
Yes Ms. Maika Llorens Gulati  
Yes Natu Tuatagaloa

### **XII.4. EXPULSION HEARING: (HSD) An Administrative Panel Hears Recommended Expulsion Cases and Then Makes Recommendations to the Board to Expel or Not to Expel. The Following Cases Have Been Heard.**

**Motion Passed:** Passed with a motion by Natu Tuatagaloa and a second by Greg Knell.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Yes Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

#### **XII.5. FINANCE:(ESD/HSD) Approval of Receipt of Donations to San Rafael City Schools**

**Motion Passed:** Approval of donations Passed with a motion by Ms. Maika Llorens Gulati and a second by Linda Jackson.

Yes Linda Jackson  
 Yes Rachel Kertz  
 Yes Greg Knell  
 Yes Ms. Maika Llorens Gulati  
 Yes Natu Tuatagaloa

#### **XII.6. INITIAL CONSIDERATION: (ESD/HSD) First Reading to Review the Revisions to Board Policy and Administrative Regulation 5117 Interdistrict Attendance - Elementary Schools; Deletion of Board Policy and Administrative Regulation 5117.1 Interdistrict Attendance - HS/District of Choice; and Revision of Board Policy and Administrative Regulation 5117.2 Interdistrict Attendance HSD and Renumbering to 5117.1**

Minutes:

Director of Student Services Mike Gardner reviewed the uncertain status of the District of Choice (DOC) law over the past couple of years. The law was renewed, but with funding that now does not work. A year ago the district notified freshmen and sophomores that the program may not continue. With these revisions of the board policies, the recommendation is to do away with District of Choice policy and revise interdistrict policies, with alignment of HSD to the ESD policy. He noted that current sophomores and juniors who were brought in under DOC will be allowed to complete their high school career in the district.

Trustee Knell questioned the removal of parent employment as reason for a transfer request. Staff explained that when the Allen bill was in place this was needed as a separate policy. But now, because of changes in the law, employment no longer has to be listed as it does not matter the reason for the transfer request; requests are now looked at on a case by case basis against defined criteria.

Trustee Tuatagaloa asked if there were unintended consequences with these changes. Mr. Gardner noted he did not believe this revision to the policy will change practice. Trustee Jackson suggested getting feedback on the proposed revisions from DELAC. President Kertz suggested getting union feedback and looking more into the employment history.

These revisions will be brought back to a subsequent meeting for a second reading.

#### **XII.7. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD/HSD) First Reading to Review the Revisions to Board Policy 0500 Accountability**

Minutes:

Dr. Perez noted that these changes are recommended as the state moves from API to the Dashboard.

The revisions will be brought back for a second reading and recommended approval at a subsequent meeting.

**XII.8. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD/HSD) First Reading to Review the Revisions to Administrative Regulation 6112 School Day**

Minutes:

Dr. Perez noted that these revisions to the School Day policy spell out instructional minutes.

The revisions will be brought back to a subsequent meeting for second reading and recommended approval.

**XII.9. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD) First Reading to Review Board Policy 6170.1 Transitional Kindergarten**

Minutes:

Dr. Perez noted these revisions put requirements in place for TK and K options for different lengths of time in the school day.

These revisions will be brought to a subsequent meeting for a second reading and recommended approval.

**XII.10. BOARD BUSINESS: (ESD/HSD) Board Reorganization and Election of Officers for 2018 and Committee Representation**

Minutes:

Trustee Tuatagaloa congratulated Trustee Kertz for her two year term as President.

Trustee Tuatagaloa nominated Trustee Knell for 2018 President. Trustee Llorens Gulati seconded.

Trustee Kertz nominated Trustee Jackson for President. Trustee Jackson declined.

M/S/C (Tuatagaloa, Llorens Gulati) the Board voted 5-0 to elect Greg Knell as Board President for 2018, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

Trustee Jackson nominated Maika Llorens Gulati for Vice President.

M/S/C (Jackson, Knell) the Board voted 5-0 to elect Maika Llorens Gulati as Board Vice President for 2018, by the following vote:

Rachel Kertz - YES

Greg Knell - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Natu Tuatagaloa - YES

After discussion of committee participation, trustees agreed:

Rachel Kertz and Maika Llorens Gulati will be representatives on the City/Schools Liaison Committee, with Greg Knell as backup.

Renaming of the Master Facilities Planning Committee to the Capital Facilities Planning (CFP) Committee

### **XIII. BOARD GOVERNANCE**

Minutes:

None.

### **XIV. CONFERENCE SESSION**

#### **XIV.1. Report Out Action from Closed Session**

Minutes:

The Board approved the appointment of Chris Posedel as Accounting Manager.

#### **XIV.2. Agenda Items for Future Meetings**

Minutes:

Trustee Maika Llorens Gulati requested an update on ~~extending library hours as part of LCAP~~ high school libraries, and the possibility to look into extending library hours as part of the LCAP in the new year, and an update on Middle School electives and afterschool clubs.



Trustee Jackson inquired about talking points to address a recent EdTrust West article. Dr. Watenpaugh noted the district is beginning a partnership with EdTrust West.

#### **XIV.3. Board Member Reports**

Minutes:

Trustee Tuatagaloa:

- He has been attending Capital Facilities meetings

Maika Llorens Gulati:

- She attended the annual CSBA conference
- She attended a session on housing entitled "Making Ends Meet," sponsored by Marin First 5
- She recently visited SRHS and MHS, participating in a English class on the topic of climate change
- She recently received the Héctor Cortés Community Service Award from the Hispanic Chamber of Commerce
- She attended HeadsUp Foundation's Book Passage fundraiser

Linda M. Jackson:

- She joined Dr. Watenpaugh at Sun Valley to present longevity awards to staff
- She attended the recent Sustainability Committee meeting
- She attended the hearing for VV parent Hugo Mejia
- She attended the annual CSBA conference
- She visited San Pedro school
- She attended a Strong Start meeting

Greg Knell:

- He attended the annual CSBA conference
- He attended the bond hearing for Hugo Mejia with Trustees Jackson and Kertz, and he noted for the record that they were in attendance at the Welcome event that was held in Mr. Mejia's honor at the VV gym, covered by 3 TV stations

- He attended a recent Cal Fresh taskforce meeting. He was nominated to the Marin County Opioid Activators Board

Rachel Kertz:

- She participated in the Athletic Taskforce meeting
- She has attended CFP meetings
- She attended Hugo Mejia's hearing
- She attended a recent SRFT meet and confer meeting with union leadership and CSO staff
- She participated in an orientation for student trustees
- She joined Dr. Watenpaugh to present Years of Service awards to staff at SRHS and MHS
- She attended a TLHS staff meeting
- She attended a recent Marin Strong Start meeting
- She attended the celebration at VV for Hugo Mejia
- She attended the HeadsUp Book Passage fundraiser event

#### **XIV.4. Superintendent's Activity Report**

Minutes:

Dr. Watenpaugh reported:

- He attended the annual CSBA conference with Trustees Knell, Llorens Gulati and Jackson
- He has been visiting school sites to present Years of Service awards to staff

##### **XIV.4.1. Williams Quarterly Report for the Period October - December 2017**

Minutes:

There were no complaints reported this quarter.

#### **XV. READJOURNMENT to Closed Session (if necessary)**

#### **XVI. NEXT REGULAR MEETING - January 16, 2018 (Tuesday)**

Minutes:

The next meeting will be held on Tuesday, January 16th.

#### **XVII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)**

REVISED

REVISED

Minutes:

There being no further business, the meeting was adjourned at 9:45 PM.

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President

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Superintendent