



## **GOVERNING BOARD**

**January 29, 2018  
Special Session - 5:30 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 5:30 PM:**

#### **Present:**

Pablo Beltran  
Danielle Cohen  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

## 1. CALL TO ORDER

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 5:30 p.m.

## 2. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented.

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

## 3. SPECIAL SESSION

Rationale: Governance team study session to discuss communication and related protocols facilitated by Terilyn Finders of Fagen Friedman & Fulfrost

Minutes: Terilyn Finders of Fagen Friedman & Fulfrost facilitated a discussion on the following areas with the Governing Board and the Superintendent.

Governing Board Meeting Structure and Agendas  
Governing Board Members Community Engagement & Advocacy  
Superintendent & Governing Board Member Communication

## 4. ADJOURNMENT

Minutes: The meeting was adjourned at 8:14 p.m.

Submitted by:

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Shelly Viramontez, Ed.D.  
Superintendent

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Richard Nguyen  
Clerk