



GOVERNING BOARD

February 08, 2018

**Closed Session - 6:00 P.M.
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 6:00 PM:

Present:

Danielle Cohen
Thomas Gemetti
Richard Nguyen
Michael Snyder

Absent:

Pablo Beltran

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address closed session items.

The Governing Board convened to closed session at 6:01 p.m.

1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9(d)(1))
Legal Counsel will be available by phone. Summerhill
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Performance Evaluation: Superintendent

3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:02 p.m.

4. FLAG SALUTE

Minutes: The flag salute was led by Blackford Elementary students:

Alvaro Amaral, Sergio Avila, Amiya Green, Ethan Huerta and Kayla Lopez.

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion to Amend Passed: To amend the motion from: "It is recommended that the Governing Board adopt the agenda as presented." to: "Adopt the agenda with the following change: move the Rosemary Staff Recognition to the March 1, 2018 Governing Board Meeting."

Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: The Rosemary Staff Recognition was moved to the March 1, 2018 Governing Board meeting.

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: No action was taken in closed session.

7. SPECIAL RECOGNITION - CHILD NUTRITION STAFF, ROSEMARY STAFF

Rationale: The Governing Board will recognize the Child Nutrition Services Staff for outstanding service to the CUSD Community and the Rosemary Elementary Staff and parent for their lifesaving actions.

Minutes: Governing Board President, Thomas Gemetti and Superintendent, Shelly Viramontez presented a certificate of recognition from Second Harvest Food Bank to the Campbell Union School District Child Nutrition Department for their outstanding service to our students through the Summer Food Program. Representing the department were Benny Calderon, Brenda Gonzalez, Farah Sheikh and Elizabeth Velando-Nunez.

The Rosemary Staff Recognition was moved to the March 1, 2018 Governing Board Meeting.

8. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:

Budget
Facilities & Technology
Intergovernmental City of Campbell
Policy

9. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings and events attended:

Presented at ACSA Negotiator's Symposium
Encinitas School District Farm Lab visit
State Budget Overview Workshop
Instructional Leadership Team Site Visits: Blackford, Capri, Lynhaven, Monroe Middle
District Spelling Bee
Blackford Spelling Bee
Dictionary Day
Special Olympics
Meeting with Campbell May and City Planner re: CSI and Joint Use Agreement
Intergovernmental City of Campbell Meeting
Kids A Smile Event

10. COMMUNICATIONS

1. Written Communications

Minutes: Letters from ACSA Region 8 announcing Denise Kilpatrick and Rosanna Palomo as recipients of the 2017-2018 ACSA, Region 8 Administrator of the Year Awards.

Letter from CDE State Superintendent of Public Instruction, Tom Torlakson, announcing Forest Hill Elementary and Marshall Lane Elementary may submit applications for the 2018 California Distinguished Schools Program.

Parent email acknowledging the positive skills received from the Growth Mindset presentation at the Parent University Event in October.

10. COMMUNICATIONS (continued)

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

11. INFORMATION AND POSSIBLE ACTION ITEMS

1. LCAP Presentation - Blackford Elementary Guiding Coalition

Rationale: Blackford Elementary School Principal, Corrine Frese, and Assistant Principal, Jennifer Jasper will present an update on their Local Control and Accountability Plan goals to the Governing Board.

Minutes: Principal, Corrine Frese, Vice Principal, Jennifer Jasper along with Blackford Elementary staff presented an update on the Local Control and Accountability Plan goals through their Guiding Coalition philosophy to ensure all students learn at high levels.

2. Department Update: English Learner Update

Rationale: Denise Kilpatrick, ELD Coordinator, will provide an English Learner update to the Governing Board.

Minutes: ELD Coordinator, Denise Kilpatrick, presented an update on English Learner progress to the Governing Board.

3. Campbell School Of Innovation Update

Rationale: Principal Norma Jeanne Ready will present an update on the Campbell School Of Innovation to the Governing Board.

Minutes: Principal, Norma Jeanne Ready introduced the Campbell School of Innovation Design Team: Ted Cribari, Matt Carney, Amanda Haughs, Alicia Hamilton and Kami Thordarson. Members of the team described "A Day In The Life" of a student at CSI as well as professional development that will be provided by Stanford D School and SAP to teachers at CSI.

4. Strategic Plan

Rationale: Superintendent Shelly Viramontez will present an update from the Profile Of A Graduate meeting held on January 31, 2018 to the Governing Board.

Minutes: Superintendent, Shelly Viramontez, summarized the completion of the process for developing A Profile Of A Graduate at Campbell Union School District and a description of next steps in aligning the district's LCAP and major plans to this profile.

11. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

5. Charter School Petition for Campbell School of Innovation

Rationale: The Assistant Superintendent of Instructional Services and the Deputy Superintendent of Administrative Services will present information on the Charter School Petition for Campbell School of Innovation.

Minutes: Deputy Superintendent Administrative Services, James Crawford, reviewed the Charter Petition for the Campbell School of Innovation. A Public Hearing will be held at the March 1, 2018 Governing Board Meeting.

6. Proposed Revised Board Policies And Administrative Regulations-First Reading

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibit as presented for a first reading no action required:

BP/AR 0420.4 - Charter School Authorization

BP 1325 - Advertising and Promotion

BP 3100 – Budget

BP/E 3515.7 - Firearms on School Grounds

BP/AR 3517 - Facilities Inspection

BP 4119.21/4219.21/4319.21 - Professional Standards

AR 4144/4244/4344 – Complaints

BP/AR 4200 - Classified Personnel

BP 5144 – Discipline

BP/AR 5144.1 - Suspension and Expulsion/Due Process

Minutes: The Governing Board reviewed the proposed Board Policies and Administrative Regulations as presented for a first reading. No action was required.

12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion Passed: Approve the consent agenda as follows:

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

12. ACTION ITEMS - CONSENT AGENDA (continued)

1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$1102.05 donated by Bristol Photography Inc DBA to Castlemont Elementary School to be used for educational programs.

\$339.85 donated by Bright Funds Foundation to Capri Elementary School to be used for educational programs.

\$495.80 donated by Marshall Lane PTA to Marshall Lane Elementary to be used for Youth Science Institute Trip.

Minutes: Accept the donations as presented.

2. Minutes Regular Session January 18, 2018

Minutes: Approve the Minutes Regular Session January 18, 2018.

3. Minutes Special Session January 29, 2018

Minutes: Approve the Minutes Special Session January 29, 2018.

4. Minutes Special Session January 31, 2018

Minutes: Approve the Minutes Special Session January 31, 2018.

5. Agreement Between CUSD And Esther B. Clark School

Rationale: A Campbell Union School District student attends Esther B. Clark School, non-profit non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of the disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact: Funding Source: Special Education Budget
Impact to general fund: \$51,839.79

Minutes: Approve the Agreement between the District and Esther B. Clark during the 2017-2018 school year in order to conform to the IEP requirements.

6. Personnel Report

Minutes: Approve the Personnel Report and Addendum as submitted.

12. ACTION ITEMS - CONSENT AGENDA (continued)

7. Field Trip Request - Village School 4th Grade Students to State Capitol, Sacramento, California

Rationale: Jill Reynolds, Andrew Carbone and Michele Goetowski, 4th grade teachers at Village Elementary School, are requesting permission for a field trip to the State Capitol in Sacramento, California. The students have been studying California and American History. Their visit to the State Capitol, Sutter's Fort, Old Town Sacramento, and the California Railroad Museum will be the culminating activities for this unit. They plan to learn about the political processes and the historical significance of Sacramento and its surrounding environments.

TRANSPORTATION: They will use charter bus for transportation to and from Sacramento.

CHAPERONE TO STUDENT RATIO: 1:4

Financial Impact: FUNDING SOURCE: The cost of the trip will be funded by Village parents and donations. IMPACT TO GENERAL FUND: None

Minutes: Approve the field trip request for approximately forty 4th grade students from Village School to participate in a field trip to the State Capitol in Sacramento, California on June 1, 2018.

8. Instructional Materials - Williams Uniform Complaint Quarterly Report

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the October 1 through December 31, 2017 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the October 1 through December 31, 2017 quarter.

13. ACTION ITEMS - REGULAR AGENDA

1. Award of Bid: Site Work for Monroe Middle School New Classroom Building

Rationale: This bid covers the site work required to install the new classroom building at Monroe, which includes plumbing, electrical, grading, concrete, paving, and landscaping.

Motion to Amend Passed: To amend the motion from: "It is recommended that the Governing Board award the bid for Site Work for Monroe Middle School New Classroom Building to the lowest responsive and responsible bidder. The bids will be presented to the Board on February 8, 2018." to: "Award the bid for Site Work for Monroe Middle School New Classroom Building to Calstate Construction, Inc. with the low bid of \$3,599,444.00."

Passed with a motion by Danielle Cohen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Financial Impact: SOURCE OF FUNDS: Measure CC

2. Proposed 2018-2019 Employee Work Year Calendar

Rationale: The proposed Employee Work Year Calendar draft is submitted for consideration. This draft is based on 180 student days, two teacher workdays, and three professional development days. The designated Winter, Spring and Presidents' Week breaks are aligned with the Campbell Union High School District calendar. Input has been received by Campbell Elementary Teachers' Association (CETA) and California School Employees Association (CSEA) Chapter 868. The Assistant Superintendent of Human Resources will present the proposed 2018 - 2019 Employee Work Year Calendar draft for review and possible adoption.

Motion Passed: Approve the 2018 - 2019 Employee Work Year Calendar.

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

13. ACTION ITEMS - REGULAR AGENDA (continued)

3. School Accountability Report Cards

Rationale: Board Policy 0510 and California Education Code 35256 describe the expectations for Campbell Union School District's annual School Accountability Report Card (SARC). The purpose of the SARC is to provide a tool to inform the community about conditions, needs and progress at each school and to provide data by which parents/guardians can make meaningful comparisons between schools. The California Department of Education (CDE) has provided, at no charge, a SARC template pre-populated with data collected by the CDE. Campbell Union School District SARCs for 2016-2017 comply with the State template. Upon Board approval, the SARCs will be available as detailed reports, in English and Spanish, both online and in print. In accordance with policy, district staff also notifies parents through newsletters and bulletins about how to obtain the SARC and makes copies available in school and district offices.

Motion Passed: Accept the School Accountability Report Cards for 2016-2017. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

14. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

March 1, 2018	Regular Session
March 22, 2018	Special Closed Session
March 29, 2018	Regular Session
April 4, 2018	Special Session (data study)
April 26, 2018	Regular Session
May 10, 2018	Regular Session
May 17, 2018	Special Session (employee recognition)
June 7, 2018	Regular Session
June 21, 2018	Regular Session
July 12, 2018	Regular Session (if needed)
August 16, 2018	Regular Session
September 13, 2018	Regular Session
October 4, 2018	Regular Session
October 25, 2018	Regular Session
November 15, 2018	Regular Session
December 6, 2018	Regular Session

Minutes: Upcoming calendar dates were reviewed.

15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Minutes: Future agenda items were reviewed:

ThoughtExchange

Expeditionary Learning Program Marketing Strategy/Rollout

Attendance, Academic & Suspension Discrepancies Hispanic Male Follow Up

16. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

17. ADJOURNMENT

Minutes: The meeting was adjourned at 10:02 p.m.

Submitted by:

Shelly Viramontez, Ed.D.
Superintendent

Richard Nguyen
Clerk