



## **GOVERNING BOARD**

**March 01, 2018**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:02 PM:**

#### **Present:**

Pablo Beltran  
Danielle Cohen  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:02 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address closed session items.

The Governing Board convened to closed session at 6:03 p.m.

1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9(d)(1))  
Legal Counsel will be available by phone. Summerhill
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Performance Evaluation: Superintendent
5. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:04 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Rosemary Elementary student Daniela Villa.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board adopt the agenda as presented." to: "Adopt the agenda with the following changes: Add California School Boards Association 2018 Delegate Assembly Election Item to the Action Items Regular Agenda as Item 14.5.

Due to work schedules of those being honored, move Item 9 Special Recognition - Rosemary Staff to take place as soon after the arrival of the participants."

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Item 9 was moved to occur as soon as the honorees arrived at the governing board meeting.

Item 14.5 California School Boards Association 2018 Delegate Assembly Election Item was added to the Action Items Regular Agenda as the need to take action arose after the posting of the agenda as a result of late receipt of time sensitive materials.

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: No action was taken in closed session.

## 7. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

2. Subcommittee Reports

Minutes: There were no subcommittee reports.

## **8. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following meetings and events attended:

Site Instructional Leadership Team Meetings  
Superintendent's Student Advisory Council Meeting  
Superintendent's Parent Advisory Council Meeting  
School Linked Services Executive Steering Committee Meeting  
ACSA Region 8 Mini Conference Presenter  
Santa Clara University Master's In Educational Leadership Coordinator Meeting

## **9. SPECIAL RECOGNITION - ROSEMARY STAFF**

Rationale: The Governing Board will recognize the Rosemary Elementary Staff and parent, for their lifesaving actions.

Minutes: Superintendent Shelly Viramontez; Lisa Bernard, Racing Hearts Santa Clara County Wide AED Program Coordinator along with CUSD Governing Board Members presented a certificate of honor to the Rosemary Elementary School Staff and hero parent, Deyanira Picazo for their actions in saving the life of Jum Makamura.

## **10. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Letter from Santa Clara County School Boards Association announcing the 2018 Hoffmann Award Winning Program: Attendance Improvement Program to Campbell Union School District.

Letter from California School Boards Association Senior Director of Communications, Troy Flint, thanking the CUSD Governing Board for approving the Full and Fair Funding Resolution.

Letter from Campbell citizen, Liz Gibbons, regarding Campbell School Of Innovation concerns and questions.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **11. PUBLIC HEARING/ACTION ITEM**

### **1. Overview of Charter School Petition for Campbell School of Innovation**

Rationale: Pursuant to the requirements set forth by California Education Code Section 47605, the Governing Board will hold a public hearing to consider the level of support by the teachers, employees, and parents of the Campbell Union School District for the Charter School Petition for Campbell School of Innovation.

### **2. Community Input**

Rationale: Community input will be received by the Board on the Charter Petition for the Campbell School of Innovation.

Minutes: President Gemetti opened the public hearing at 7:23 p.m. in order to receive comments from the public regarding the Charter Petition for the Campbell School Of Innovation.

There being no comments, President Gemetti declared the public hearing closed at 7:24 p.m.

## **12. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Campbell School Of Innovation Update**

Rationale: Campbell School of Innovation (CSI) Principal, Norma Jeanne Ready, will provide an update on the progress of CSI to the Governing Board.

Minutes: Superintendent, Shelly Viramontez, presented an update on the enrollment numbers, outreach efforts and a summary of the Campbell School Of Innovation Activity Day to the Governing Board.

Middle School planning and supports and incoming middle school student placements were summarized.

### **2. LCAP Presentation - Rosemary Elementary**

Rationale: Rosemary Elementary School Principal, Brian Schmaedick will present an update on their Local Control and Accountability Plan goals to the Governing Board.

Minutes: Rosemary Principal, Brian Schmaedick; staff members, Michele Benedetti and Fany Arango along with students, Daniela Villa and Jared Ortiz presented an update on the alignment of the Expeditionary Learning Work Plan Goals, Learning Targets and Crew Meetings to the Rosemary Local Control Accountability Plan Goals.

### 3. Title IV Application for Funding

Rationale: Due to recent additional funding from the California Department of Education, Campbell Union School District is eligible to apply for Title IV funding. The purpose of this funding is to increase the capacity of local educational agencies (LEAs) and schools to meet the goals of the Elementary and Secondary Education Act (ESEA) by providing all students with the access to a well-rounded education, improving school conditions for learning, and improving the use of technology in order to improve the academic achievement and digital literacy of all students. The Consolidated Application and Reporting System, Winter Collection provides the Title IV program entitlement as listed below:

Title IV, Part A \$21,853.00

The Director of Innovation and Digital Learning, Kami Thordarson will present Campbell Union School Districts plan for use of this Title IV funding.

**Motion Passed:** Approve the application for Title IV Funding for the 2017-2018 school year through the Consolidated Application and Reporting System. Passed with a motion by Michael Snyder and a second by Pablo Beltran.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Director of Innovation and Digital Learning, Kami Thordarson presented the plan for the use of Title IV Funding to the Governing Board.

### 4. Second Interim Report

Rationale: Pursuant to AB 1200, the Governing Board must receive and review the quarterly report for the period ending January 31, 2018 in order to certify the District's ability to meet its financial obligations for the remainder of the current fiscal year and its multi-year financial commitments. Jackie Chen, Director of Business Services, will present the Second Interim Report to the Governing Board

Minutes: Deputy Superintendent Administrative Services, James Crawford presented the Second Interim Report to the Governing Board.

### 5. Department Update -Extensions Summer Programs

Rationale: Lizeth Gonzalez, Director of Extensions and Edna Laskin, Director of Instructional Services will provide an overview of the summer programs planned for 2018.

Minutes: Director of Instructional Services, Edna Laskin and Director of Extensions, Lizeth Gonzalez presented the Summer Programs for 2018 to the Governing Board.

## 12. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

### 6. Strategic Plan

Rationale: Superintendent, Shelly Viramontez, will provide an update on the progress of the Profile Of A Graduate work to the Governing Board.

Minutes: Superintendent, Shelly Viramontez summarized the actions taken to gather input for a Profile Of A Graduate from student, staff and parent groups. Staff will continue to receive input and align district plans to this profile. Official launch will be in August 2018.

## 13. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

### 1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$500.00 donated by Calif Latino Superintendents Assoc donated to Campbell Union School District to be used for AAC Field Trip.

\$695.60 donated by Marshall Lane Elementary School PTA to Marshall Lane Elementary to be used for a Buddy Bench.

\$1,100.00 donated by YourCause for Lam Research Foundation to Marshall Lane Elementary to be used for educational programs.

\$350.00 donated by YourCause for Symantec Corporation to Marshall Lane Elementary to be used for educational programs.

\$500.00 donated by YourCause for eBay Foundation to Marshall Lane Elementary to be used for educational programs.

\$747.67 donated by Bright Funds Foundation to Marshall Lane Elementary to be used for educational programs.

Minutes: Accept the donations as presented.

### **13. ACTION ITEMS - CONSENT AGENDA (continued)**

#### **2. Proposed Revised Board Policies And Administrative Regulations- Second Reading**

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibit as presented for a second reading:

BP/AR 0420.4 - Charter School Authorization

BP 1325 - Advertising and Promotion

BP 3100 – Budget

BP/E 3515.7 - Firearms on School Grounds

BP/AR 3517 - Facilities Inspection

BP 4119.21/4219.21/4319.21 - Professional Standards

AR 4144/4244/4344 – Complaints

BP/AR 4200 - Classified Personnel

BP 5144 – Discipline

BP/AR 5144.1 - Suspension and Expulsion/Due Process

Minutes: Adopt the Board Policies, Administrative Regulations and Exhibits as presented for a second reading.

#### **3. Resolution 2017-18-23, Resolution Proclaiming April 2018 Public Schools Month**

Rationale: All District schools will be encouraged to recognize this significant tribute to public education.

Minutes: Adopt Resolution 2017-18-23, Resolution Proclaiming April 2018 Public Schools Month.

#### **4. Expenditure And Purchase Order Reports January 2018**

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for January 2018

Warrant Report for January 2018

Purchase Order Report for January 2018

#### **5. Authorization to Purchase Computers**

Rationale: As part of our ongoing technology plan and to continue to improve teaching processes, providing students and teachers with access to current and emerging technologies is critical to our continued success. It is recommended that the Governing Board authorize the purchase of 115 MacBook Pros.

SOURCE OF FUNDS: Technology BUDGET: \$169,876.26

Minutes: Authorize Administration to purchase Apple computers through the Western States Contracting Alliance (WSCA) in an amount estimated at \$169,876.26.



### **13. ACTION ITEMS - CONSENT AGENDA (continued)**

#### **6. Authorization for E-Rate RFPs**

Rationale: The Technology Department at Campbell Union School District strives to keep our network devices current and up to date. Through the use of the E-Rate Category 1 and Category 2 funding, we can receive significant savings while upgrading our wired and wireless networks. These RFPs will ensure the District follows device and service procurement guidelines set by the State of California and the FCC. In accordance with AR 3311.4, Governing Board authorization is needed to use RFPs to obtain Technology equipment and internet services for the following: RFP to determine a service provider and partially cover the cost of the District's wide area network connections with E-Rate Category 1 funds. RFP to determine a Wireless Access Point (WAP) vendor and partially cover the replacement costs of 241 end-of-life WAPs with current, comparable models with E-Rate Category 2 funds. RFP to determine a contractor and partially cover the construction costs of running, terminating and labeling 241 new Ethernet drops with E-Rate Category 2 funds.

Minutes: Authorization Administration to request RFPs for the following:

1. Wide area network connections using Category 1 funds
2. Wireless Access Points (WAPs) using Category 2 funds
3. Running, terminating, and labeling Ethernet cabling using Category 2 funds

#### **7. Resolution 2017-18-21 To Establish February 22, 2019 As The Observation Date For President Lincoln's Birthday**

Rationale: Education Code 37220 (e) attached, allows Governing Boards, by adoption of a resolution, to revise certain holidays established by this same Education Code. The observance of President Lincoln's Birthday will fall on February 22, 2019.

Minutes: Approve Resolution 2017-18-21 to establish February 22, 2019 as the observation date for President Lincoln's birthday.

#### **8. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

#### **9. Resolution 2017-18-22, Resolution Of Release And Reassignment Of Certificated Administrators**

Rationale: According to Education Code 44951, a certificated employee requiring an administrative or supervisory credential must be notified by March 15th that s/he may be released from his/her position for the following school year or he/she shall be continued in the position.

Minutes: Adopt Resolution 2017-18-22, Resolution of Release and Reassignment of Certificated Administrators.

### **13. ACTION ITEMS - CONSENT AGENDA (continued)**

#### **10. Notice Of Recommendation For Non-Reelection Of Probationary Certificated Employees For The 2018-2019 School Year**

Rationale: In accordance with Education Code Section 44929.21(b):

"The Governing Board shall notify the employee, on or before March 15 of the employee's second complete consecutive school year of employment by the district in a position or positions requiring certification qualifications of the decision to reelect or not reelect the employee for the next succeeding school year to the position." The Administration has reviewed the employment status of the non-management certificated personnel affected.

Minutes: Direct the Administration to notify the appropriate employees of its decision to not reelect such employees for employment for the 2018-2019 school year in accordance with Education Code Section 44929.21(b).

### **14. ACTION ITEMS - REGULAR AGENDA**

#### **1. Charter School Petition for Campbell School of Innovation**

Rationale: On June 22, 2017, the Campbell Union School District Governing Board approved a plan to open a new TK-8 dependent charter school for the 2018-19 school year. Beginning in January 2017, a committee comprised of parents, teachers, administrators, and community members (the "Transformation Team") began meeting to develop a general framework and timeline for the opening of the new school, to be called Campbell School of Innovation (CSI). In the fall of 2018, the Charter School will open as a TK-4, growing by a grade level or more in subsequent years. The charter petition was submitted to the Governing Board for review on February 8, 2018, and a public hearing was held on March 1, 2018. If approved, the initial term of the charter will be for a five-year period, from July 1, 2018, to June 30, 2023.

**Motion Passed:** Approve the Charter School Petition for Campbell School of Innovation.

Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

## 14. ACTION ITEMS - REGULAR AGENDA (continued)

### 2. Second Interim Report

Rationale: Pursuant to AB 1200, the Governing Board must receive and review the quarterly report for the period ending January 31, 2018 in order to certify the District's ability to meet its financial obligations for the remainder of the current fiscal year and its multi-year financial commitments. To make such a determination, cash and fund balance projections must be included as part of the report. (See the Second Interim Report.) The attached report addresses the current status of the District's operating funds and projections of income and expense for all of 2017-2018 based on the State budget and other information available as of January 31, 2018.

**Motion Passed:** 1) Receive and review the Second Interim Report; and  
2) Authorize the Board President to sign a positive certification.

Passed with a motion by Pablo Beltran and a second by Richard Nguyen.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

### 3. Resolution 2017-18-24 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2017-18-24, Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Danielle Cohen and a second by Michael Snyder.

Abstain Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

### 4. Minutes Regular Session February 8, 2018

**Motion Passed:** Approve the minutes of the Regular Session February 8, 2018. Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Thomas Gemetti  
Yes Richard Nguyen  
Yes Michael Snyder

## 14. ACTION ITEMS - REGULAR AGENDA (continued)

### 5. California School Boards Association 2018 Delegate Assembly Election

Rationale: The Board may select up to four (4) candidates as CSBA Delegate Assembly Representatives to fill four vacancies in Region 20. BACKGROUND:

There are six nominees in Region 20 for four vacant seats on the CSBA Delegate Assembly: \*denotes incumbent

Frank Biehl (East Side Union HSD)\*

Daniel R. Bobay (Milpitas USD)

Melissa Baten Caswell (Palo Alto USD)

Cynthia Chang (Los Gatos-Saratoga Jt. Union HSD)\*

Joe Mitchner (Mountain View-Los Altos Union HSD)\*

Jodi Muirhead (Santa Clara USD)\*

**Motion Passed:** Select the following four (4) candidates as CSBA Delegate Assembly Representatives to fill four vacancies in Region 20.

Frank Biehl (East Side Union HSD), Melissa Baten Caswell (Palo Alto USD), Joe Mitchner (Mountain View-Los Altos Union HSD) and Jodi Muirhead (Santa Clara USD).

Passed with a motion by Danielle Cohen and a second by Pablo Beltran.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Due to late receipt of materials and a time sensitive deadline, Item 14.5 was added to the Action Items-Regular Agenda under Item 5 Adopt Agenda by unanimous vote.

## 15. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business

March 22, 2018	Special Closed Session
March 29, 2018	Regular Session
April 4, 2018	Special Session (data study)
April 26, 2018	Regular Session
May 10, 2018	Regular Session
May 17, 2018	Special Session (employee recognition)
June 7, 2018	Regular Session
June 21, 2018	Regular Session
July 12, 2018	Regular Session (if needed)
August 16, 2018	Regular Session
September 13, 2018	Regular Session
October 4, 2018	Regular Session
October 25, 2018	Regular Session
November 15, 2018	Regular Session
December 6, 2018	Regular Session

Minutes: Upcoming Calendar Dates were reviewed. The following changes were made:

August 16, 2018 Governing Board Meeting has been rescheduled to August 23, 2018.

October 4, 2018 Governing Board Meeting has been rescheduled to September 27, 2018.

## **16. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale:

ThoughtExchange

Expeditionary Learning Program Marketing Strategy/Rollout

Attendance, Academic & Suspension Discrepancies Hispanic Male Follow Up

March 29

Department Update - STEAM/Tech Plan Alignment

LCAP Pres - Castlemont Elementary School

Oversight Committee Report

April 26

Department Update - Instruction Dept. Vision

LCAP Pres - Lynhaven Elementary School

Discussion Item - Joint Use Agreement

May 10

LCAP Pres - Campbell Middle School

June 7

LCAP Pres - Village School

June 21

LCAP Pres Marshall Lane Elementary School

Minutes: Future agenda items were reviewed:

March 29

Department Update - STEAM/Tech Plan Alignment

LCAP Pres - Castlemont Elementary School

Oversight Committee Report

ThoughtExchange Update

April 26

Department Update - Instruction Dept. Vision

LCAP Pres - Lynhaven Elementary School

Discussion Item - Joint Use Agreement

May 10

LCAP Pres - Campbell Middle School

Rosemary EL Program Marketing Strategy/Rollout

June 7

LCAP Pres - Village School

June 21

LCAP Pres Marshall Lane Elementary School

Attendance, Academic & Suspension Discrepancies Hispanic Male Follow Up

## **17. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 17.

## **18. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:30 p.m.

Submitted by:

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Shelly Viramontez, Ed.D.  
Superintendent

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Richard Nguyen  
Clerk