

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

May 12, 2015 5:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Tuatagaloa convened the meeting to Open Session at 5:14 PM.

Trustees present were:

Natu Tuatagaloa

Rachel Kertz

Linda M. Jackson

Greg Knell

Maika Llorens Gulati

II. PUBLIC COMMENT on Closed Session

Minutes:

None.

III. CLOSED SESSION

Minutes:

Pursuant to Government Code sections 54957.6, 54956.9 and 54957 the Board adjourned to Closed Session at 5:15 PM.

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Rebecca Rosales, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA, UNREPRESENTED: Certificated and Classified Management, Confidential

III.2. CLOSED SESSION: (ESD/HSD) Gov. Code 54956.9 CONFERENCE WITH LEGAL COUNCIL - ANTICIPATED LITIGATION (1 Case)

III.3. CLOSED SESSION: Gov. Code 54957 Public Employee Discipline/Dismissal/Release (ESD-1 certificated; 1 classified)

III.4. GOV. CODE 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Superintendent (ESD/HSD); Interim Assistant Superintendent (ESD/HSD)

IV. RETURN TO OPEN SESSION

Minutes:

President Tuatagaloa reconvened the meeting to Open Session at 6:35 PM.

Administrators present in the audience were Christina Perrino and Amy Goodwin.

V. PLEDGE OF ALLEGIANCE

Minutes:

Sun Valley principal Julie Harris led the Pledge of Allegiance.

VI. STUDENT BOARD REPORTS

Minutes:

Lorrie Narcisse, San Rafael HS reported:

- Prom is coming up this weekend at the Mark Hopkins in San Francisco.
- Last Friday was the Red and White Cavalcade Talent Show.
- She reported on Dawg Pride Day over the weekend to clean the school and work on the garden.
- A student recognition ceremony is this Thursday, 6:30 to 7:30 pm.
- She reported on a student assembly with Joshua Davis, author of "Spare Parts," as the speaker.
- AP testing is this week.
- CASHEE makeup testing this week for sophomores.
- SBAC testing starts this Thursday for juniors.
- This Friday is the Big Band dance fundraiser at the San Rafael Community Center.
- Banyan and Media Academy Program exhibitions are coming up in the next two weeks.
- She reported on the Marin Athletic Foundation recognition for outstanding student athletes and scholarship athletes.

VII. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

The following individual addressed the Board on non-agendaized item(s):

Chistina Farhang - regarding the FBI Teen Academy she attended during Spring Break.

VIII. SPECIAL REPORT

Minutes:

M/S/C (Kertz, Jackson) the Board voted 5-0 to reorder the agenda to move the CSEA, SRTA, SRFT Labor reports to be first under Special Reports, by the following vote:

Natu Tuatagaloa - yes

Rachel Kertz - yes

Linda M. Jackson- yes

Greg Knell - yes

Maika Llorens Gulati - yes

VIII.1. UPDATE: (ESD/HSD): Labor Unions: CSEA, SRTA, SRFT

Minutes:

Carmen Puga, CSEA:

She thanked Dr. Watenpaugh and Trustee Kertz for attending the Labor Management Symposium with union leadership from CSEA, SRTA and SRFT. All had a positive experience and will work on next steps to with small goals to keep the momentum moving forward, beginning with improved communications.

Final arrangements are being made for the upcoming Appreciating Classified Employees (ACE) program. Classified staff are excited to have administrators shadowing them that day. Principal Kim Goodhope asked to shadow on 2 days. Some principals from smaller schools will be scheduled to shadow classified employees at larger schools.

There was no report from SRTA or SRFT at this time.

VIII.2. REQUESTED ITEM PER BB 9322: (ESD/HSD) Community Member Jes Richardson Will Present His Case for an Increase in Teacher Substitute Pay Rate

Minutes:

Community member and substitute teacher Jes Richardson read a letter to the Board requesting raising substitute teacher rates in the district.

The following individuals addressed the Board on this item:

- Alan Barksy, regarding criteria used to pay sub teachers, suggested using the State of Oregon's formula.
- Nancy Segale, regarding difficulties getting and keeping substitutes who are cancelling at the last minute to go to districts that pay more, and the use of emergency subs that are paid at a higher rate. She shared a log of last year versus this year's unfilled positions, with this year's numbers much higher.
- Carmen Puga, suggestion to look at a roving substitute position as a pilot program.

Staff responded to questions and trustee discussion regarding union contracts setting the constraints for emergency subs, the issues with district business being scheduled on Mondays and Fridays, the pay scale of subs throughout Marin, the inconsistency in the classroom for students when subs are used, a process for evaluating subs, the desire to not compete with other districts, but to look at a countywide model for a shared services partnership for substitutes, the lack of affordable housing in Marin, and an upgrade of Subfinder to Aesop that could be much better for scheduling subs.

Superintendent Watenpugh thanked Mr. Richardson for sharing his concerns and suggestions. He noted the district is interested in more than just compensation for substitutes, but also wanting to improve working conditions for subs by looking into the behaviors of students, consistent preparations of lesson plans, respectfulness from staff, and the availability of resources on site. The district wants to be a good partner with substitutes, with clear expectations of what substitutes should be providing for district students.

VIII.3. UPDATE: (ESD/HSD) Common Core State Standards

Minutes:

Director of Teaching and Learning Amy Goodwin provided an overview of the design for two weeks of professional development for teachers this summer beginning June 15. Week 1 for grades 6-12 (open to K-5) will offer 3 pathways including project-based learning with a Buck Institute trainer, the UC Berkeley History Social Studies Project (UCBHSSP) and Bridgeworks, and a teacher choice day. Week 2: for grades K-5 will offer UCBHSSP, a teacher choice day with the additional choice of Next Generation Science Standards, and GLAD training.

Dr. MacLean discussed managing community expectations when the SBAC test scores come back. She provided handouts to the Board: an authored article by Libby Nelson regarding test scores and the Common Core, and an article regarding Mike Kirst, president of the State Board of Education, predicting a drop in Common Core test scores. She responded to questions and trustee discussion regarding what we can learn from states such as NY, Kentucky and Massachusetts, the importance of communications about scores to parents, 17 other states using SBAC, and this being a new test with the baseline still being established.

The following individuals addressed the Board regarding the SBAC:

- Molly O'Donoghue, SRTA regarding the need for clear information for teachers and families about students getting individual test scores this year.
- Julie Harris, regarding the need to get parents ready for the likelihood that their student's test scores will be dipping this year.
- Brad Wong, regarding the importance of messaging to parents not to stress about the scores, interpret them for parents.

VIII.4. UPDATE: (ESD/HSD) Local Control and Accountability Plan (LCAP)

Minutes:

Communications Coordinator Christina Perrino reviewed the LCAP most recent phase of the district's extensive engagement process to date and what is ahead as we move toward Board approval of the LCAPs. The May 4 Community Workshop had approximately 75 participants. Feedback from this meeting will be analyzed by the leadership team for integration to the draft LCAPs. Union leadership are also providing feedback. At the May 26 Board meeting a draft to-date of the LCAPs will be presented to the Board. The preliminary LCAP will be brought to the Board on June 8, after the Governor's May Revise. The final LCAP ELPAC/PAC meeting will be held on June 1. Trustee Llorens Gulati requested that the feedback from the May 4 meeting be shared with the Board.

VIII.5. UPDATE: (ESD/HSD) Facilities Report

Minutes:

CBO Thomas provided an update on facilities:

- She provided an update of the master facilities planning with a number of site visioning meetings and site committee meetings being held, each providing good feedback on needs assessments. Outreach with community partners is also being done. The second phase is to share out results of the master facilities plans for solutions that could be addressed with successful bond measures. Trustees will carry the weight of sharing out facilities information at meetings with the greater community. Neighbors appear to be happy with the outreach and feedback opportunities they have had. Next steps are to bring back the master plan with prioritization to the Board. In response to questions from Trustee Llorens Gulati, Ms. Thomas noted that swing space will be addressed in the master plan.

IX. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Tuatagaloa requested consent items # 4 and 7 be moved from the Consent Agenda for discussion.

M/S/C (Jackson, Knell) the Board voted 5-0 to approve all Consent Agenda items with the exception of #4 and 7, by the following vote:

Natu Tuatagaloa - yes

Rachel Kertz - yes

Linda M. Jackson - yes

Greg Knell - yes

Maika Llorens Gulati - yes

IX.1. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued April 1, 2015 through April 30, 2015 by the San Rafael Elementary School District

Motion Passed: Ratify the Elementary District warrants for April 2015. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.2. FINANCE: (HSD: Ratification of Warrant Register for Warrants Issued April 1, 2015 through April 30, 2015 by the San Rafael High School District

Motion Passed: Ratify the High School District warrants for April 2015. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.3. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.4. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as amended. Passed with a motion by Greg Knell and a second by Linda Jackson.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa noted there was an error in the spelling of the SRHS varsity football coach's name; should be Cosgriff.

IX.5. PERSONNEL (ESD/HSD): Approval of Joint School District Personnel, Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements in the Joint School District. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.6. PERSONNEL: (HSD) Approval of Revision to Job Description: Director of Teaching and Learning, 9-12

Motion Passed: Approval of the revision to the job description, Director of Teaching and Learning, 9-12. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

IX.7. EDUCATION SERVICES: (ESD) Approval of the Acuity Assessment System for Grades K-8, Starting May 2015 Through June 2016

Motion Passed: Approval of the Acuity Assessment System for grades K-8, starting May 2015 through June 2016, with the dollar amount corrected. Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa noted a correction to the dollar amount listed; should read \$59,440, not \$594,400.

X. DISCUSSION/ACTION SESSION

X.1. FINANCE: (ESD/HSD) Approval of Receipt of Donation to San Rafael City Schools District

Motion Passed: Acceptance of donation. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natsu Tuatagaloa

X.2. FINANCE: (ESD/HSD) Proposal to Conduct a Bond Measure Tracking Survey of Voters

Motion Passed: Approval of the proposal from Godbe Research. Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natsu Tuatagaloa

Minutes:

Charles Hester of Godbe Research presented information regarding the proposed bond measure tracking survey, providing background information from the 2014 survey and differences in what is being proposed now for 2015. He reviewed the proposed strategy for a hybrid approach, using email addresses, internet survey and cell phone interviews to get the overall response rate up and increase the number of 18-49 year old voters; estimated voters at HSD is 16,500, at the ESD is 10,000. The proposed survey would be 12- 15 minutes long; five hundred interviews are proposed districtwide. Mr. Hester provided information about other districts where this hybrid method has been used successfully. He addressed questions and comments from trustees regarding the length of the online survey, this year being a different voting year than last, and how housing turnover to newer families may affect the election.

X.3. INITIAL CONSIDERATION: EDUCATION SERVICES (ESD/HSD) First Reading to Review New Board Policy and Administrative Regulation 5142.2 Safe Routes to School

Minutes:

Dr. MacLean noted that Business Services and Education Services worked on the development of this new policy that is based on a sample from CSBA. Trustee Knell noted that the feedback from the Transit Authority of Marin about this proposed policy has been

positive. The addition of language about the SMART train is something other districts have not included. Trustee Jackson noted San Rafael City Schools was one of the first districts to support Safe Routes to Schools when it was introduced years ago. She suggested a change to the second paragraph of the board policy reading " superintendent may identify a program coordinator ," change the word 'may' to shall.' Also, under the regulation add language about distracted drivers under item #3.

Trustee Kertz requested that a communication plan be developed around the SMART train, being deliberate and intentional about documenting communication. She suggested information be sent home in the Back to School packets. Ms. Thomas stated staff can partner with the city and county for consistent messaging. Staff responded to additional trustee questions and comments about SMART train.

The policy and regulation will be brought back for a second reading and recommended approval at the next meeting.

X.4. BOARD BUSINESS: (ESD/HSD) Selection of Board Members to Participate in 2015 Graduation Ceremonies and 8th Grade Promotions

Minutes:

Trustees discussed their planned participation for the upcoming high school graduation and 8th grade promotion ceremonies.

X.5. BOARD BUSINESS: (ESD/HSD) Approval of Master Board Meeting Calendar 2015-2016, Board Bylaw Exhibit (E) 9320

Motion Passed: Approval of the 2015-16 Master Board Meeting Calendar, Board Bylaw E 9320, with the amendment to change the May 9 date to May 10. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa requested the May 9 date be moved to May 10.

XI. CONFERENCE SESSION

XI.1. Report Out Action from Closed Session

Minutes:

President Tuatagaloa reported the Board took action to accept a settlement with a classified employee to be paid to the end of the school year, by the following vote:

Natu Tuatagaloa - yes

Rachel Kertz - yes

Linda M. Jackson - yes

Greg Knell - yes

Maika Llorens Gulati - abstain

XI.2. Agenda Items for Future Meetings

Minutes:

Trustee Kertz requested a report on a communications plan for the SMART train.

XI.3. Board Member Reports

Minutes:

Maika Llorens Gulati:

- She attended LCAP meetings at BV and SRHS; both went well.
- She attended the Marinovators event on May 2, where there was participation from San Rafael HS, Terra Linda MSEL, and Davidson.
- She attended the AVID meeting at Davidson on Tuesday.
- She attended Laurel Dell's PTO meeting on May 7 for a facilities presentation.
- She requested consideration of a task force to study the possibility of a second elective at the middle school level. Dr. Watenpaugh noted that this is a negotiable item with unions, as well as a funding issue. Trustee Jackson inquired about having a report to the Board on how it worked before when it was offered.

Greg Knell:

- Together with Trustee Jackson, he participated in an Online Predators training with the FBI on April 29. He and trustee Jackson will be organizing a similar training for the Spanish speaking community through the outreach project with First 5.
- He attended the MCSBA dinner with Senator Mike McGuire, held at the College of Marin where the topic was problems with medical marijuana.
- On April 30th he and Trustee Jackson attended an environmental housing collaborative meeting on workforce housing in Marin. He commended the Rodolf Sholom community for their work on this issue.
- He has met with Oscar Medina, Director of English Learner programs regarding what can be done to reduce the number of EL classes and regarding long term English learners and electives.
- He attended a recent meeting related to substance abuse planning.

- He attended a Marin coalition meeting where the topic was indigenous speakers. The Mayan population in Marin is the largest in the state, second to LA. David Escobar Aide to County Board of Supervisors, is a spokesman for the Mayan community.

- He attended a Rotary celebration held in his honor as a Marin Trustee of the Year for 2015.

- He asked that staff be sure to notify trustees about change of facilities meeting dates, such as the one he missed for Laurel Dell. He attended the Venetia Valley facilities presentation where it was suggested to have information posted on the district website. Superintendent Watenpugh noted customized email lists for different topics can be developed to move out information.

Linda M. Jackson:

- She attended an MCOE human trafficking talk about how to keep children safe.

- She attended the MCSBA dinner with Senator Mike McGuire.

- She congratulated trustee Greg Knell as a Co-Trustee of the Year for Marin County. He will be honored at the Golden Bell event on May 21.

- She attended the April 30 Laurel Dell Charla Cafe where the topic was bullying and internet safety.

- She attended the April 30th 10,000 Degrees gala.

- She reported on a May 6 Marin Promise College Readiness group meeting she attended.

- She attended a meeting of the Marin Kids where a report about families was presented; highlighted was the minimum wages that are being raised in other communities.

- She attended the May 4 LCAP Community workshop where parents shared concerns about sports and how the district can improve its participation and engagement.

- She attended a bond campaign meeting.

- She attended a North Bay Leadership Council Housing Summit where Steve Herrington, Sonoma County Superintendent of Schools spoke about the increasing difficulty to recruit teachers.

- She reported on a recent visit to Alaska, commenting on how they build schools in their climate; everything is contained inside.

Rachel Kertz:

- She attended a SR Chamber Education meeting.

- She has been attending master facilities planning meetings.

- She attended a One TL meeting.
- She attended the California Labor Management Symposium in San Diego with Dr. Watenpaugh and district union leadership.
- She participated in the Welcome to the High School District Social at Terra Linda, hosted by the District. It was a very nice event with the theme "Don't let the first day of school be your first day in the District." She thanked all staff who were there and Christina Perrino for her coordination of the event.
- She attended a meeting with HeadsUp leadership today.

Natu Tuatagaloa:

- He attended the LCAP Community workshop on May 4 at San Rafael HS. He noted the references to athletics included in the LCAP in response to parents in the audience who expressed their concerns.
- He attended the Chamber of Commerce meeting, bringing more awareness about district facilities.
- He attended the Venetia Valley PTA meeting for a presentation on facilities.
- He attended the MCSBA dinner with guest speaker Senator Mike McGuire.
- He attended the SRHS Hall of Honor ceremony where 3 long time teachers at San Rafael were inducted.
- He attended the Marin Athletics Foundation Eva and Mario Ghilotti Awards where district and county students were honored as among the best and brightest of the community, on and off the field.
- He congratulated trustee Greg Knell as a Marin County Trustee of the Year.

XI.4. Superintendent(s) Activity Report

Minutes:

Superintendent Watenpaugh reported:

- He met with SRFT in meaningful consultation regarding LCAP.
- He attended the MCSBA dinner with speaker Mike McGuire.
- He attended the Davidson MS PTA meeting to provide a facilities presentation.
- He reported that the impact that LCAP development is making on district staff time and resources, was a topic at the recent Northern/Southern California Superintendent's meeting he attended.

- He attended a Beyond Differences Teen Board meeting. He has been nominated to become chair of the organization beginning in August.

- He reported on the Future Ready Schools conference he attended to learn about federal resources and connections to address the digital divide. A self-assessment survey to identify where districts are with integrating digital technology resulted in a district score of 3 out of 10. He was able to network with other superintendents about what other school districts are doing. As it was a requirement of the team's attendance at this conference to have the district superintendent present, he was unable to attend the May 4 LCAP Community workshop.

- Together with trustee Kertz, and district union presidents, he attended the CA Labor Management Symposium to learn about resources available to labor and management as they work together on behalf of students. Conversations focused on collaboration and communication. ABC Unified and San Juan districts were showcased for their model of collaboration. A follow-up meeting with union leaders to work on the first goal of communication will be scheduled.

- The Welcome to the HSD event for incoming families was very positive.

- He reported on a meaningful consultation meeting specific to the LCAP with SRTA where the entire superintendent's cabinet was present.

XII. READJOURNMENT to Closed Session (if necessary)

XIII. NEXT REGULAR MEETING - MAY 26, 2015 (Tues)

XIV. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business President Tuatagaloa adjourned the meeting at 8:48 PM.

President

Superintendent