



**Minutes of Regular Meeting of the Board of Education  
May 22, 2018  
(UNADOPTED)**

**Attendance Taken at 3:05 PM:**

Present:

Daniel Bobay  
Amin Fazal  
Robert Jung  
Hon Lien  
Chris Norwood

Absent:

Ms. Priyanshi Nigam

Updated Attendance:

Ms. Priyanshi Nigam was updated to present at: 7:00 PM

**1. CALL MEETING TO ORDER**

Minutes:

Board President Daniel Bobay called the meeting to order at 4:35 p.m.

**2. ROLL CALL**

**3. REVIEW AND APPROVE THE STUDY SESSION AGENDA**

**Motion Passed:** Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

**4. COMMENTS FROM THE PUBLIC REGARDING THE STUDY SESSION**

Minutes:

There were no comments from the public.

**5. LCAP STUDY SESSION**

**A. Study Session Presentation on the Proposed Revisions of 2018-19  
Local Control and Accountability Plan (Assistant Superintendent,  
Learning & Development)**

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning and Development, led a Study Session about the Local Control and Accountability Plan (LCAP).

Rodriguez introduced the item by stating that this three-year plan has three broad goals aligned to specific measurable outcomes.

They include:

- All MUSD students will receive standards-based instruction, curriculum, and assessments by highly qualified teachers in a safe environment to be fully prepared for college and career.

- All MUSD students are fully invested to thrive academically, socially, and emotionally in a safe, nurturing, and culturally responsive school environment.

- MUSD supplemental students consisting of low income, English learners, foster youth, and special education will make significant academic growth at the end of the 2018-19 school year as per the annual measurable objectives.

A public hearing about the LCAP will be held at the June 12 Board Meeting, taking place in the Milpitas High School cafeteria at 7 p.m.

#### **6. REVIEW AND APPROVE THE CLOSED SESSION AGENDA**

**Motion Passed:** Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Daniel Bobay

Yes Amin Fazal

Yes Robert Jung

Yes Hon Lien

Yes Ms. Priyanshi Nigam

Yes Chris Norwood

#### **7. COMMENTS FROM THE PUBLIC REGARDING THE CLOSED SESSION AGENDA**

Minutes:

There were no comments from the public.

#### **8. CLOSED SESSION**

Minutes:

The Board adjourned to Closed Session at 6:10 p.m.

#### **9. RECONVENE IN OPEN SESSION**

Minutes:

The Board reconvened in Open Session at 7:14 p.m.

#### **10. CLOSED SESSION ANNOUNCEMENT**

Minutes:

In Closed Session, the Board accepted the resignation and approved an agreement with a certificated manager, assistant superintendent; accepted the resignation of a certificated manager, coordinator; and accepted the resignation of a classified manager, supervisor.

#### **11. REVIEW AND APPROVE THE OPEN SESSION AGENDA**

**Motion Passed:** Passed with a motion by Hon Lien and a second by Chris Norwood.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

## **12. FLAG SALUTE**

Minutes:

Milpitas High School student Katherine Hubeny led the flag salute.

## **13. COMMENTS FROM THE PUBLIC**

Minutes:

There were no comments from the public.

## **14. BOARD GROUP AGREEMENTS**

Minutes:

Board Group Agreements are available for Board Members' ready reference.

## **15. SUPERINTENDENT'S REPORT**

Minutes:

Superintendent Cheryl Jordan and the Board of Education recognized Cal Hills' students who participated in Relay for Life April 28-29 in Santa Clara. Student Kalmintas Kupciunas accepted the certificates on his teammates behalf. He was pictured alongside teacher Sridaya Mandyam-Komar and Assistant Principal Karisa Scottt in addition to teachers Tabitha Kappeler-Hurley and Dr. Kimi Schmidt, who were able to be present through a remote videoconference teacher.

"What was really exciting about this Relay for Life is that our Cal Hills kids are seen as leaders," Jordan said.

The "Cal-Hills Mustangs" group raised \$4,397.73 to date - with a goal of \$4,000 - for the 24 hour walking event that raises money and awareness about cancer prevention, research, and services through the American Cancer Society.

Superintendent Jordan and the Board of Education recognized student honorees from the Santa Clara County Alliance of Black Educator's 29th annual Student Recognition Program. The ceremony, which was held May 6 at San Jose State University, is one of the longest running events in the nation organized by a local community organization to recognize African American students for their accomplishments.

Superintendent Jordan and the Board of Education recognized students who received a medal from different Science Olympiad tournaments throughout the year. The Milpitas Unified group consists of students from Milpitas High School in addition to Rancho and Russell middle schools, with the latter two competing in a separate division than the secondary school.

"We start our competition season in January, and started with a medal tally. By the end of the year we were at 130 medals," said Science Olympiad coach Letta Meyer. "What the students do is just phenomenal."

Following taking the picture, students showed off some of their projects from different categories. They included a Rube Goldberg machine that has many different actions that trigger the next action; helicopter, which is powered by a rubber band and sits on the ceiling; a mousetrap vehicle that has to push a cup along and deposit it at 3 meters down the path and reverse without touching; a battery buggy, which has to be designed to stop between 9 and 12 meters and during competition they are told where it has to stop; and more.

"The way that Science Olympiad works is we have 23 events that students compete in," Meyer said. "We have a team of 15 students that compete in the 23 events. They always have a partner to work with, and they range from events of things that they built, like these, to also some knowledge events."

Meyer said the Science Olympiad program is expanding into the elementary school level. The first annual MESO tournament will include teams from Sinnott, Curtner, and Pomeroy coming to the high school this Saturday and competing in 22 events.

Superintendent Jordan and the Board of Education recognized staff members Jennifer Garcia and Annette Rodarte for their support of the fourth annual Workability Career Fair on March 27 at the Santa Clara County Office of Education, and their support of our students with special needs.

The event offers students an opportunity to learn job interview skills, get professional assistance with resumes and cover letters, and interview with Bay Area employers including Safeway, City of Milpitas, Home Depot, and Shoreline Amphitheatre.

Superintendent Jordan and the Board of Education recognized staff members who participated in the school district and Milpitas Community Educational Endowment STEAM Showcase at Milpitas High School on March 3.

"Behind the work that our students do, there are always caring adults and staff members who put in a lot of extra time," Jordan said. "So we wanted to recognize those staff members who participated in the STEAM Showcase."

## **16. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS**

Minutes:

-Wendy Zhang, Assistant Superintendent of Business Services, said Student Nutrition Services is working hard to promote its Seamless Summer program. Under the option, funded by the California Department of Education, this effort helps alleviate child hunger and help parents stretch their food dollars. Milpitas Unified School District in partnership with the City of Milpitas is offering lunch for kids from June 18 through July 27. MUSD has three feeding sites Randall, Rose, and Milpitas Sports Center. Zhang added that they are close to finishing the 2018-19 budget adoption and there will be a budget study session at the June 12 Board Meeting.

-Norma Rodriguez, Assistant Superintendent of Learning and Development, shared out about upcoming events.

-Weller Principal Alicia Padilla along with her colleagues shared out the school's vision, which she is working hard to shed light on the importance of it to each staff member. Padilla shared a couple of highlights including the fact that Weller was recognized as 1 out of 12 schools from 342 schools in the summit community for the work they are doing. They are in the third year of implementing the program. In addition, Weller is a

Leader in Me school, meaning staff and students practice the 7 Habits of Highly Effective People. Lastly, she said the annual multicultural event was a hit and 40 students will participate in a botball challenge.

## **17. REPORTS**

### **A. Accept the Parcel Tax Oversight Committee Annual Report (Assistant Superintendent, Business Services)**

#### **Minutes:**

In June 2014, Milpitas renewed the parcel tax ensuring the stability of this local funding source through June 2023. It will continue to support academic programs and to retain teachers in local Milpitas public schools.

The Parcel Tax Oversight Committee, comprised of volunteer members from a cross section of the Milpitas Community, will present its report on how the money collected was spent by the District. William Lam led the presentation, stating that the parcel tax revenue was estimated at \$1.5 million in the 2017-18 school year.

Zhang thanked Lam and other committee members for their work.

### **B. Dual Immersion Program Update (Assistant Superintendent, Learning and Development)**

#### **Minutes:**

On January 26, 2016 the Board approved the opening of the first Two Way Bilingual Immersion/Dual Immersion Program starting with Transitional Kindergarten and Kindergarten for the 2016-17 school year.

The program housed at Randall Elementary has completed its second year of implementation. Randall Principal Carlos Salcido provided a program update presentation. The staff also included a summary of the students' academic progress in the second through sixth grade English only program, as well as next steps for the programs, staff, and school.

Salcido shared his excitement about the progress he has seen across the data, and broke it down by the number of kids in subcategories. He emphasized that mathematics is where students are doing really well. Salcido is also triangulating data with EDL. He shared his enthusiasm about the data he is seeing with the rest of the school as well. In most of the lower grades there is large growth.

Board Vice President Chris Norwood congratulated Salcido on the phenomenal numbers. The school is continuing to work on next steps, which include parent engagement.

### **C. Milpitas Adult Education Articulation WASC Report (Assistant Superintendent, Learning and Development)**

#### **Minutes:**

Milpitas Adult Education has been awarded the first initial WASC accreditation for three years, through June 30, 2021. Principal Giuliana Brahim presented the process, experiences, findings, and next steps. The accreditation will provide more opportunities to access career technology education, and other opportunities for the program's adult learners. Brahim said the WASC visiting committee

noted the programs areas of strength include a dedicated faculty and staff focused on students. They also highlighted engagement with the local Adult Education consortium. Regarding areas for growth, they encourage Adult Education to have a unified mission statement across both the Ayer school site and Corrections Department.

Student Representative Priyanshi Nigam gave her report early, sharing out about a fundraiser at Yogurtland for Zanker, an upcoming Love for Literacy event, and the promotions at Rancho and Russell middle schools.

## **18. ACTION ITEMS**

### **A. Adopt Resolution 2018.26 - Order of Election, Specifications of the Election Order and Consolidation Request (Superintendent)**

**Motion Passed:** Adopt Resolution 2018.26 Order of Election, Specifications of the Election Order and Consolidation Request. Passed with a motion by Daniel Bobay and a second by Chris Norwood.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

#### **Minutes:**

The Santa Clara County Registrar of Voters requires that the district approve and forward to them, prior to a general election, the Specifications of the Election Order. The Specifications of the Election Order declare the number of offices open; officers to be selected at large; qualifications in accordance with Education Code Sec. 35107; winner(s) determined by lot in case of a tie; and candidates' qualification statement limited to 200 words. The Specifications of the Election Order further declare that the cost of printing/distributing in English or translating/printing/distribution in Spanish will be borne by the candidates, with each candidate required to pay in advance his/her pro-rated share of estimated costs of printing, handling, and mailing statements. These costs will be determined by the Registrar of Voters.

By adopting Resolution 2018.26, the Board would request and provide consent to the Board of Supervisors of Santa Clara County to completely consolidate the MUSD Governing Board election with the general election on November 6, 2018 and would request the Registrar of Voters to canvass the returns of the election.

The nomination period will open July 16, the first day candidates may pick up nomination documents either at the district office or at the Registrar of Voters, located at 1555 Berger Drive. These packets will contain forms and information required for filing, including estimated costs of candidate statements. The candidate filing period is July 16 through August 10.

### **B. Adopt Resolution 2018.27 To Reduce in Force one Paraprofessional I position at Weller Elementary (Human Relations/Superintendent)**

**Motion Passed:** Adopt Resolution 2018.27 To Reduce in Force one Paraprofessional I position at Weller Elementary. Passed with a motion by Chris Norwood and a second by Hon Lien.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

Minutes:

Due to the limited funding of this program, the position was posted with notice that it would be closed at the end of the year. The person taking this position understood that when accepting the position. As Education Code does not allow for temporary status of classified positions as it does for certificated positions, they must be closed through the layoff process outlined in Education Codes 45114, 45115, and 45117. Therefore, staff requests that the Board approve the recommended reduction in force as described below:

Paraprofessional I Weller Elementary .25FTE . (2 hours)

**19. CONSENT ITEMS**

**Motion Passed:** Approve the Consent agenda, with the exception of items 19A and 19K. Passed with a motion by Amin Fazal and a second by Hon Lien.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

**A. Approve the Purchase Order Report of May 22, 2018 (Assistant Superintendent, Business Services)**

**Motion Passed:** Approve the Purchase Order Report of May 22, 2018. Passed with a motion by Hon Lien and a second by Amin Fazal.

Yes Daniel Bobay  
Yes Amin Fazal  
Yes Robert Jung  
Yes Hon Lien  
Yes Ms. Priyanshi Nigam  
Yes Chris Norwood

Minutes:

Board Clerk Lien questioned a long list of purchase orders, to which Zhang answered each of the items. They included LED lights and AED devices for the elementary schools.

**B. Approve the Personnel Report of May 22, 2018 (Human Relations/Superintendent)**

**C. Adopt the minutes of the May 8, 2018 Regular Board Meeting (Superintendent's Office)**

**D. Approve the new contract with Infinity Consulting for the 2018-19 school year (Superintendent)**

**E. Approve the Right of Entry and Use of Premises Amendment with Spring Valley Fire Department at Airpoint (Assistant Superintendent, Business Services)**

**F. Designate Milpitas High School Principal Francis Rojas and Athletic Director Jeff Lamb as the District's 2017-18 league representatives in the California Interscholastic Federation (Superintendent)**

**G. Milpitas Adult Education Articulation of CTE Computer Application Classes with Mission College (Assistant Superintendent, Learning and Development)**

**H. Approve the Illuminate Data and Assessment Agreement for 2018-2019 (Superintendent)**

**I. Approve the Newsela license agreement for 2018-19 (Superintendent)**

**J. Approve the iReady license agreement for 2018-19 (Superintendent)**

**K. Approve the Naviance College and Career Readiness Agreement for 2018-2019 (Superintendent)**

**Motion Passed:** Approve the Naviance contract for 2018-19. Passed with a motion by Robert Jung and a second by Amin Fazal.

Yes Daniel Bobay

Yes Amin Fazal

Yes Robert Jung

Yes Hon Lien

Yes Ms. Priyanshi Nigam

Yes Chris Norwood

Minutes:

Board Member Robert Jung asked if there is a discount program to which Rodriguez said the price was negotiated.

**L. Approve the revised 2018-19 school calendar (Human Relations/Superintendent)**

**M. Approve the National University Student Teaching Agreement (Human Relations/Superintendent)**

**N. Approve the San Jose State University Student Teaching Agreement (Human Relations/Superintendent)**

**O. Classify items as obsolete (Assistant Superintendent, Business Services)**

**P. Approve the following field trip requests**

## **20. BOARD COMMUNICATIONS/REQUESTS**

Minutes:

Board Member Amin Fazal passed on his report.

Board Member Jung, Norwood, Lien, and Bobay shared out recent events that they attended. They included a more active girls in computing event and all class reunion at Cardoza Park.

## **21. DATES OF FUTURE BOARD MEETINGS**

## **22. ANNOUNCEMENTS/REMINDERS**

Minutes:



Board Vice President Norwood thanked the Superintendent and Assistant Superintendents for acknowledging the need to reference strategic plan goals and the LCAP in upcoming presentations.

Superintendent Jordan reminded attendees that Milpitas High School's theater program will hold the play "Their Own" 7 p.m. on May 25 in addition to highlighting the upcoming Milpitas Table Talks event that will be held 8:30 a.m. to 1:30 p.m. Saturday, June 2 at the Milpitas Community Center.

### **23. ADJOURNMENT**

Minutes:

The Board Meeting adjourned at 9:53 p.m.

Respectfully submitted,

Attested:

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Cheryl Jordan  
Superintendent

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Hon Lien, Clerk of the Board

*Minutes prepared by Shannon Carr*