

**MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SANTA ROSA AND SANTA ROSA
CITY SCHOOLS PERTAINING TO ASSISTANCE PROVIDED UNDER THE
EMERGENCY MANAGEMENT MUTUAL AID PLAN**

This Memorandum of Agreement (MOA) is made this 9th day of May, 2018 by and between the City of Santa Rosa, a municipal corporation (City or Requesting Entity), and Santa Rosa City Schools, a school district organized under the laws of the State of California (SRCS or Providing Entity).

RECITALS

WHEREAS, the "Sonoma Complex Fire" started in Sonoma County on October 8, 2017, killing at least 23 people, burning thousands of acres, and destroying thousands of homes and businesses, power poles, public safety communications and telephone lines; and

WHEREAS, on October 9, 2017, the City Manager, in his capacity as Director of Emergency Services, proclaimed the existence of local emergency in the City of Santa Rosa arising from the Sonoma Complex Fire; and

WHEREAS, the Santa Rosa City Council ratified this proclamation on October 13, 2017; and

WHEREAS, on October 10, 2017, the Federal Emergency Management Agency (FEMA) announced that President Donald J. Trump approved a Major Disaster Declaration for the State of California and that federal disaster assistance was available to supplement local response and recovery efforts in the areas affected by wildfires, commencing October 8, 2017; and

WHEREAS, the State of California Emergency Management Mutual Aid Plan delineates the current state policy concerning Emergency Management Mutual Aid; and

WHEREAS, the City's Director of Emergency Services requested mutual aid assistance from SRCS pursuant to the Emergency Management Mutual Aid Plan in connection with the Sonoma Complex Fire; and

WHEREAS, the SRCS Director of Emergency Services agreed to provide emergency management mutual aid in response to this request, consisting of emergency shelters, personnel, equipment, and materials during the period of October 8, 2017 through October 18, 2017.

WHEREAS, City and SRCS would like to memorialize the terms of the mutual aid agreement.

AGREEMENT

NOW, THEREFORE, CITY AND SRCS AGREE AS FOLLOWS:

1. SRCS agrees to provide the following emergency management mutual aid to City:
 - a. SRCS agrees to open their building(s) located at Elsie Allen High School, 599 Bellevue Avenue, Santa Rosa, Ca. and Lawrence Cook Middle School, 2480 Sebastopol Road, Santa Rosa, CA. to provide emergency sheltering, mass care & feeding assistance to Sonoma Complex Fire evacuees.

- b. SRCS agrees to provide staff, facilities, materials, equipment, supplies and any other items reasonably necessary and available to them to conduct sheltering, mass care & feeding in said facilities.
2. SRCS agrees to invoice City for the cost of emergency management mutual aid provided in Section 1. The invoice and supporting documentation shall be provided to City in accordance with the requirements and in substantially the same forms attached as Exhibit A to this Agreement.
3. City agrees to reimburse SRCS within 30 days of receipt of the invoice, provided that the charges are reasonable and include adequate supporting documentation as determined by the City in its reasonable discretion.
4. Party representatives:

City:

SRCS:

Executed as of the day and year first above stated.

Providing Entity

Approved as to form:

By _____
(Signature)

Name: Diann Kitamura

Title: Superintendent
Santa Rosa City Schools

Requesting Entity

Approved as to form:

By _____
(Signature)

Name:

Title: Director of Emergency Services
City of Santa Rosa

Assistant City Attorney

Attachment: Exhibit A, FEMA and Cal OES Required Documentation