



**BOARD OF EDUCATION MEETING  
MINUTES - SPECIAL MEETING**

May 31, 2018

**. CLOSED SESSION**

Minutes:

Dr. Tahvildaran-Jesswein called open session to order at 4:30 p.m.

**.I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**.II. CLOSED SESSION**

**.II.A. Government Code 54957 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

**.II.B. Government Code 54957 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (10 min)**

- Title: Superintendent

**.II.C. Government Code 54957 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT (5 min)**

- Title: Coordinator

**.II.D. Government Code 54957.6 CONFERENCE WITH LABOR NEGOTIATORS (15 min)**

- Agency Designated Representative: Dr. Ben Drati
- Employee Organizations: SMMCTA
- Agency Designated Representative: Dr. Ben Drati
- Employee Organizations: SEIU
- Agency Designated Representative: Dr. Ben Drati
- Employee Organizations: Unrepresented management group

**. OPEN SESSION**

**.I. CALL TO ORDER**

Minutes:

Dr. Tahvildaran-Jesswein called open session to order at 5:30 p.m.

**.I.A. Roll Call**

**Present** Oscar de la Torre – *arrived at 4:35 p.m.*  
**Present** Craig Foster  
**Present** Jon Kean  
**Present** Maria Leon-Vazquez – *arrived at 4:35 p.m.*  
**Present** Laurie Lieberman  
**Present** Ralph Mechur – *arrived at 4:35 p.m.*  
**Present** Dr. Richard Tahvildaran-Jesswein

**.I.B. Pledge of Allegiance**

Minutes:

Retiree Vicki Justis led the Pledge of Allegiance.

## **.II. APPROVAL OF THE AGENDA**

**Motion Passed:** Passed with a motion Dr. Tahvildaran-Jesswein and a second by Mr. Kean.

Yes Oscar de la Torre  
Yes Craig Foster  
Yes Jon Kean  
Yes Maria Leon-Vazquez  
Yes Laurie Lieberman  
Yes Ralph Mechur  
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

The board agreed to move general public comments to follow the commendations.

## **.III. BOARD OF EDUCATION COMMENDATIONS/RECOGNITIONS**

### **.III.A. Recognition of Retirees (30 min)**

Minutes:

Time start: 5:31 p.m. Time end: 6:05 p.m.

Dr. Kelly said it was a pleasure to recognize the retirees tonight and read the list of retiree names, their years of dedicated service, and highlights of their contributions to our district. Dr. Tahvildaran-Jesswein thanked Lisa Andersen in the HR Dept. for all her work in writing the description about each retiree. The list of retirees is attached to this agenda item.

### **.III.B. Outgoing Student Board Members (10 min)**

Minutes:

Time start: 6:05 p.m. Time end: 6:10 p.m.

Dr. Tahvildaran-Jesswein thanked Ms. Isabella Rivas for her service to Olympic High School. He said it was a joy to have her attend board meetings. He thanked Mr. Patrick Schmelzer for his meaningful and thoughtful contributions to the board. The student board members were presented with plaques.

### **.III.C. Outgoing PTA Council President (5 min)**

Minutes:

Time start: 6:10 p.m. Time end: 6:13 p.m.

Dr. Tahvildaran-Jesswein thanked Ms. Smith for her tireless commitment, energy, and love of the students and community. He remarked that she represented the interests of all of our students and approached all issues evenly. She was presented with a plaque.

### **.III.D. Santa Monica HS Boys' Lacrosse Team (5 min)**

Minutes:

Time start: 6:13 p.m. Time end: 6:18 p.m.

Ms. Pinsker announced that the Santa Monica HS boys' lacrosse team was back-to-back Ocean League champs, which is impressive, given that the program is only five years old. Additionally, they received Coach of the Year, League MVP, Offensive Player of the Year, and Defensive Player of the Year. She introduced the coaches: Coach Ben Keiser, Asst. Coach James Phelan, and Asst. Coach Nick Heller.

## **.IV. CONSENT CALENDAR**

**Passed** with a motion by Mr. Foster and a second by Mr. Mechur.

Yes Oscar de la Torre  
Yes Mr. Craig Foster  
Yes Jon Kean  
Yes Maria Leon-Vazquez

Yes Laurie Lieberman  
Yes Ralph Mechur  
Yes Dr. Richard Tahvildaran-Jesswein

Minutes:

The board approved Item Nos. A.1-4, B.2, C.1-2, and D.1-6 listed under the Consent Calendar. The board pulled Item No. B.1 and voted on it separately.

Time start: 6:37 p.m. Time end: 6:39 p.m.

**.IV.A. Curriculum and Instruction**

**.IV.A.1. Approval of Independent Contractors**

**.IV.A.2. Overnight Field Trip(s) 2017-18**

**.IV.A.3. Overnight Field Trip(s) 2018-19**

**.IV.A.4. Head Start Collaboration with the Los Angeles County Office of Education (LACOE)**

**.IV.B. Business and Fiscal**

**.IV.B.1. Award of Purchase Orders**

**Motion Passed:** It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 9, 2018, through May 23, 2018, for fiscal / 18. Passed with a motion by Mr. Mechur and a second by Mr. Foster.

**Recused** Oscar de la Torre

**Yes** Mr. Craig Foster

**Yes** Jon Kean

**Yes** Maria Leon-Vazquez

**Yes** Laurie Lieberman

**Yes** Ralph Mechur

**Yes** Dr. Richard Tahvildaran-Jesswein

Minutes:

Time start: 6:39 p.m. Time end: 6:40 p.m.

Mr. de la Torre recused himself, as the law firm Orbaff Suarez Huff listed in the PO list has made a donation to the Pico Youth and Family Center.

**.IV.B.2. Award of Contract to Best Contracting Services - Bid 18.20 - Roofing, Repair, and Replacement - Districtwide (correction)**

**.IV.C. Facilities Improvement Projects**

**.IV.C.1. Amendment #25 to Agreement John Adams Middle School HVAC & Fire Alarm Project ACM and LBP Survey and Work Plan Services and McKinley Elementary School Window, Paint, Floors & Doors Project - PCB Floor Sampling & Work Plan Services Alta Environmental Measure ES**

**.IV.C.2. Amendment #02 to Agreement McKinley Elementary School, Pt. Dume Elementary School and Franklin Elementary School Windows, Paint, Floors & Doors Project IVS Computer Technology Measure ES**

**.IV.D. Personnel**

**.IV.D.1. Certificated Personnel - Elections, Separations**

**.IV.D.2. Classified Personnel - Merit**

**.IV.D.3. Classified Personnel - Non-Merit**

**.IV.D.4. Re-establish Position (New FTE) - Facilities Use Department**

**.IV.D.5. Establish New Position (FTE) - Coordinator, Learning and Innovation**

**.IV.D.6. Establish Position (New FTE): Teacher on Special Assignment (TOSA)**

**.IV.D.7. Administrative Appointment**

**.V. DISCUSSION ITEMS**

**.V.A. Preliminary Local Control Accountability Plan (LCAP) for 2018-19 (60 min)**

Minutes:

Time start: 6:40 p.m. Time end: 7:57 p.m.

Staff answered board members' questions how staff monitor and interpret changes in student achievement data; how staff, parent, community input/interest is gathered and included; how the LCAP funds factor into the larger budget.

Ms. Leon-Vazquez suggested the order of "career" and "college" be switched in Goal 1. Mr. Mechur found a typo in the larger document. Some board members requested a simpler document. Dr. Mora said she would share with the board the common message the DLT developed regarding the LCAP.

**.V.B. Preliminary General Fund Budget for 2018-19 (60 min)**

Minutes:

Time start: 7:57 p.m. Time end: 8:47 p.m.

Staff answered board members' questions regarding the 3% reserve for ongoing maintenance; how the LCAP ties into the larger budget; and potential uses for one-time funds.

**.VI. GENERAL PUBLIC COMMENTS**

Minutes:

Time start: 6:18 p.m. Time end: 6:37 p.m.

Public Comments:

- Samohi teacher Ben Kay's Marine Science students presented their Samohi waste audit results.

**.VII. ADJOURNMENT**

It was moved by Ms. Lieberman, seconded by Mr. Foster, and voted 7/0 to adjourn the meeting at 8:47 p.m. The next meeting is a regular meeting scheduled for Thursday, June 14, 2018, at 5:30 p.m. at the district office: 1651 16th St., Santa Monica, CA.

Approved: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

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