

**District Advisory Committee
Board of Education Annual End-of-Year Written Report
2017-18**

District English Learners Advisory Committee -DELAC

President/Chair: Lupe Ibarra-Smith

District Administrator: Dr. Irene Gonzalez-Castillo

Staff Liaison: Aida Diaz

Board Liaison: Maria Leon Vasquez

Responsibilities:

The purpose of the DELAC is to provide guidance and advice to the Board of Education on the needs of students who are learning English as a second language. In achieving this purpose, the DELAC provides advice and assistance in:

1. Development of a district master plan for educational programs and services for ELs that takes into consideration the Single Plan for Student Achievement. (5 CCR 11308[c][1])
2. Conducting of a district-wide needs assessment on a school-by-school basis. (5 CCR 11308[c][2])
3. Establishment of district program, goals, and objectives for programs and services for ELs. (5 CCR 11308[c][3])
4. Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements. (5 CCR 11308[c][4])
5. Review and comment on the California Department of Education Language Detail by Grade report. (5 CCR 11308[c][5])
6. Review and comment on the District's reclassification procedures. (5 CCR 11308[c][6])
7. Review and comment on the written notifications required to be sent to parents and guardians. (5 CCR 11308[c][7])

Accomplishments to date:

DELAC launched the school year with its annual training and updated voting procedures for site ELACs. Throughout the year, DELAC engaged in topics aligned with its purpose (see below) with opportunities for site reports and public comments. The DELAC invested much time on building an understanding of the LCAP; engaging in dialogue around English Learner progress; and making recommendations to strengthen English Learner programs. Additionally, the DELAC maintained a webpage with agendas, minutes and handouts so that these may be accessed by our community. <http://www.smmusd.org/DAC/DELACmeetings.html>

Date	DELAC Responsibilities and Presentations*
October 17, 2017	<ul style="list-style-type: none">• DELAC Training: Role and Responsibilities• Welcome and introduction: New Assistant Superintendent, Dr. Jacqueline Mora
November 21, 2017	<ul style="list-style-type: none">• LCAP Update and Process• Malibu Unification Update
January 23, 2018	<ul style="list-style-type: none">• Federal Program Monitoring Review: English Learner Programs• Williams and Highly Qualified Staff (plan to remedy FPM finding)• LCAP Update
February 20, 2018	<ul style="list-style-type: none">• DELAC requests: Early intervention, tutoring• Preparing for special session (ELAC workshop)• Uniforms Complaint Procedures

March 13, 2018	<ul style="list-style-type: none"> • Reclassification Process • Review and comment on the written Annual Parent Notifications
April 12, 2018 – Special Meeting	<ul style="list-style-type: none"> • Special ELAC Workshop: Single Plan for Student Achievement-writing and submitting ELAC recommendations to Site Council
April 24, 2018	<ul style="list-style-type: none"> • LCAP Update and Consultation • Parent Engagement Framework update
May 15, 2018	<ul style="list-style-type: none"> • Master Plan for English Learners • Title III Plan Review and ELAC Recommendations • Board of Education Report

Recommendations 2018-19

After a review of the LCAP goals and Title III plan, the DELAC recommends the following actions and expenditures for the 2018-19 school year:

DELAC recommends the *continuance* of the following action steps and/or expenditures:

- ✓ Bilingual Community Liaisons (LCAP)
- ✓ Literacy Coaches (General Fund/LCAP)
- ✓ Elementary- Literacy and Language Interventionists (LCAP)
- ✓ Secondary- Bilingual instructional assistants (LCAP)
- ✓ Secondary English Learner Program Lead (LCAP)
- ✓ Extended day in middle school for ELs to ensure access to elective opportunities (LCAP)
- ✓ Academic Vocabulary Programs for grades 2-8 (Title III)
- ✓ Professional learning for K-5 teachers in supporting English learners in Mathematics (Title III)
- ✓ Professional development plan to build teachers' repertoire of English Learner strategies
- ✓ Systems of accountability including monitoring tools for principals' use when walking through classrooms

DELAC recommends the following *new* action steps and/or expenditures:

- ✓ Summer Science Academy for English Learners in grades K-4 (Title III)
- ✓ Professional learning for Literacy Coaches in ELD strategies (to support classroom teachers/ELD instruction)
- ✓ Registration fees for parents of English Learners to attend sessions through CAFE and/or conferences including *Together We Can* to supplement offerings already provided by the site and LCAP (Title III)
- ✓ Saturday parent workshops at the district level for parents of English Learners, including College Tours and other topics to be generated by parents and the Family Engagement Coordinator (Title III)
- ✓ DELAC representatives continue to request that their school sites expand after-school tutoring and intervention options (Site Funds)

The SMMUSD DELAC will launch the 18-19 school year with an ELAC training including site ELAC representatives and site administrators. The focus of the training is two-fold: 1) Calibrate practices for ELAC recommendations to Site Council, 2) Refine ELAC member and officer recruitment and election procedures.