

Santa Rosa City High School District

INSTRUCTIONAL YEAR / MINUTES

School Site: Lawrence Cook Middle School

**Proposed Instructional Minutes**

**Actual Instructional Minutes/Final Report**

Academic Year: 2018-2019

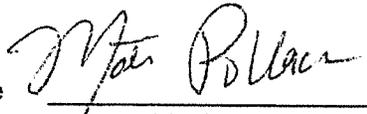
Academic Year: 2017-2018

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri.	174	365	63,510
Testing Days		3	240	720
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	240	240
6th Gr. Orientation Night		1	240	240
Grading Day	Friday	1	240	240
<b>Total*</b>		<b>180</b>		<b>64,950</b>

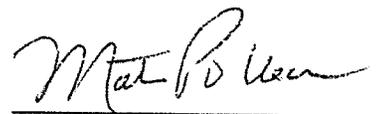
Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Mon, Tue, Wed., Thur, Fri.	174	365	63,510
Testing Days		3	240	720
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	240	240
6th Gr. Orientation Night		1	240	240
Oct 9th Grading day	Friday	1	240	240
<b>Total*</b>		<b>180</b>		<b>64,950</b>

\*Minutes must total at least 64,800

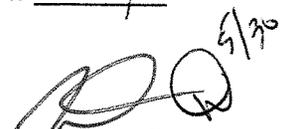
\*Minutes must total at least 64,800

Principal's Signature   
Matthew Pollack

Date 5/24/18

Principal's Signature   
Matthew Pollack

Date 5/24/18

  
6/14/18 5/30

## Lawrence Cook MS Instructional Minutes 2018-2019

Regular Days: Monday - Friday Grade)			(7th/8th
Period	Beginning	Ending	Minutes
0*	7:15 AM	7:55 AM	0:40
Quiet Time	8:00 AM	8:15 AM	0:15
1	8:15 AM	9:09 AM	0:54
pass	9:09 AM	9:13 AM	0:04
2	9:13 AM	10:07 AM	0:54
Break	10:07 AM	10:22 AM	0:15
pass	10:22 AM	10:26 AM	0:04
3**	10:26 AM	11:26 AM	1:00
pass	11:26 AM	11:30 AM	0:04
4	11:30 AM	12:24 PM	0:54
Lunch*	12:24 PM	12:54 PM	0:30
<b>Sub-Total</b>			<b>4:09</b>
pass	12:54 PM	12:58 PM	0:04
5	12:58 PM	1:52 PM	0:54
pass	1:52 PM	1:56 PM	0:04
6	1:56 PM	2:50 PM	0:54
<b>Total</b>			<b>6:05</b>

Days: Back-to-School Night, 6th Grade Orientation & Final Exams			
Period	Beginning	Ending	Minutes
0*	7:15 AM	7:55 AM	0:40
Quiet Time	8:00 AM	8:13 AM	0:13
1	8:13 AM	8:47 AM	0:34
pass	8:47 AM	8:51 AM	0:04
2	8:51 AM	9:25 AM	0:34
pass	9:25 AM	9:29 AM	0:04
3**	9:29 AM	10:06 AM	0:37
Break*	10:06 AM	10:26 AM	0:20
pass	10:26 AM	10:30 AM	0:04
4	10:30 AM	11:04 AM	0:34
pass	11:04 AM	11:08 AM	0:04
5	11:08 AM	11:42 AM	0:34
pass	11:42 AM	11:46 AM	0:04
6	11:46 AM	12:20 PM	0:34
<b>Total</b>			<b>4:00</b>

\*Not included in total minutes

\*\*Announcements

Principal's Signature

*Matthew Pollack*  
Matthew Pollack

Date

*5/24/2018*

*5/24/18*  
*5/30*  
*(Signature)*

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

School Site: Hilliard Comstock Middle School

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

Academic Year: 2018-2019

Academic Year: 2017-2018

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	175	363	63,525 ✓
Testing Days		2	242	484 ✓
Special Days:	emergency preparedness	1	307	307 ✓
Back-to-School Night		1	242	242 ✓
Final Review Day		1	242	242 ✓
<b>Total*</b>		<b>180</b>		<b>64,800 ✓</b>

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday-Friday	176	363	63,888
Testing Days		2	240	480
Special Days:				0
Back-to-School Night		1	242	242
Final Review Day		1	242	242
<b>Total*</b>		<b>180</b>		<b>64,852</b>

\*Minutes must total at least 64,800

\*Minutes must total at least 64,800

Principal's Signature

4/30/18

Principal's Signature

4/30/18

*R 6/19/18*    *Q 5/23*

# Santa Rosa City High School District INSTRUCTIONAL DAY/MINUTES

School Site: Hilliard Comstock Middle School

Daily Time & Minimum Day Schedule for Academic Year: 2018-2019

Regular Days: Monday - Friday (7th & 8th grade)			
Period	Beginning	Ending	Minutes
0***			n/a
Advisory 1*	8:00 8:13	8:13 9:08	13 55
pass	9:08	9:12	4
2	9:12	10:07	55
Break***	10:07	10:19	12
pass	10:19	10:23	4
3	10:23	11:18	55
pass	11:18	11:22	4
4	11:22	12:17	55
<b>Sub-Total**</b>			<b>245</b>
lunch***	12:17	12:47	30
pass	12:47	12:51	4
5	12:51	1:46	55
pass	1:46	1:50	4
6	1:50	2:45	55
<b>Total</b>			<b>363 ✓</b>

Back-to-School & Final Review Days			
Period	Beg	Ending	Minutes
0***			n/a
1	8:00	8:37	37
pass	8:37	8:41	4
2	8:41	9:18	37
pass	9:18	9:22	4
3	9:22	9:59	37
Break***	9:59	10:12	13
pass	10:12	10:16	4
4	10:16	10:53	37
pass	10:53	10:57	4
5	10:57	11:34	37
pass	11:34	11:38	4
6	11:38	12:15	37
<b>Total</b>			<b>242 ✓</b>

Final Exam Days			
Period	Beginning	Ending	Minutes
0***			n/a
Advisory 1st or 4th*	8:00 8:09	8:09 9:24	9 75
pass	9:24	9:28	4
2nd or 5th	9:28	10:43	75
Break***	10:43	10:58	15
pass	10:58	11:02	4
3rd or 6th*	11:02	12:17	75
<b>Total</b>			<b>242</b>

Emergency Preparedness Day			
Period	Beg	Ending	Minutes
advisory 1*	8:00 8:17	8:17 9:02	17 45
pass	9:02	9:06	4
2	9:06	9:51	45
Break***	9:51	10:03	12
pass	10:03	10:07	4
3	10:07	10:52	45
pass	10:52	10:56	4
4	10:56	11:41	45
<b>Sub-Total**</b>			<b>209 ✓</b>
lunch***	11:41	12:11	30
pass	12:11	12:15	4
5	12:15	1:00	45
pass	1:00	1:04	4
6	1:04	1:49	45
<b>Total</b>			<b>307 ✓</b>

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
**Announcements**

\*\*Middle School that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature

Laura Hendrickson

Date

4/30/18

6/11/18

5/23

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

**School Site: Herbert Slater Middle School**

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

Academic Year: 2018-2019

Academic Year: 2017-18

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	31	313	9,703
	Tuesday-Friday	141	376	53,016
Testing Days		3	245	735
**Flex Days		3	313	939
<u>Special Days:</u>				
Back-to-School Night 6th Grade Open House	Thursday	1	245	245
		1	245	245
<b>Total*</b>		<b>180</b>		<b>64,883</b>

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	32	313	10,016
	Tuesday-Friday	140	376	52,640
Testing Days		3	245	735
**Flex Days		3	313	939
<u>Special Days:</u>				
Back-to-School Night 6th Grade Open House	Thursday	1	245	245
		1	245	245
<b>Total*</b>		<b>180</b>		<b>64,820</b>

\*Minutes must total at least 64,800

\*Minutes must total at least 64,800

Principal's Signature Robt A Hawk Date 4/13/18

Principal's Signature \_\_\_\_\_ Date \_\_\_\_\_  
Shelly Cunningham

*Handwritten initials and date*  
 6/19/18 5/2

**Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES**

**School Site: Herbert Slater Middle School**

**Daily Time Schedules for Academic Year: 2018-2019**

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:52	52
1*	8:00	8:53	53
pass	8:53	8:58	5
2	8:58	9:45	47
break***	9:45	10:00	15
pass	10:00	10:05	5
3	10:05	10:52	47
pass	10:52	10:57	5
4	10:57	11:44	47
<b>Sub-Total</b>			<b>209</b> ✓
lunch***	11:44	12:14	30
pass	12:14	12:19	5
5	12:19	1:06	47
pass	1:06	1:11	5
6	1:11	1:58	47
<b>Total</b>			<b>313</b> ✓

Regular Days: Tuesday - Friday			
Block	Beginning	Ending	Minutes
0***	7:00	7:52	52
SSR/W	8:00	8:28	28
pass	8:28	8:33	5
1	8:33	9:26	53
pass	9:26	9:31	5
2	9:31	10:24	53
break***	10:24	10:38	14
pass	10:38	10:43	5
3	10:43	11:36	53
pass	11:36	11:41	5
4	11:41	12:34	53
<b>Sub-Total**</b>			<b>260</b> ✓
lunch***	12:34	1:04	30
pass	1:04	1:09	5
5	1:09	2:02	53
pass	2:02	2:07	5
6	2:07	3:00	53
<b>Total</b>			<b>376</b> ✓

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
*Pledge of Allegiance; daily bulletin*

\*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.

\*\*\*Not included in total minutes

Principal's Signature Robert A. Hunk Date 4/13/18

6/14/18  
R  
5/21

School Site: Herber Slater Middle School  
 Santa Rosa City School District  
 INSTRUCTIONAL MINIMUM DAY/MINUTES

Minimum Day Schedule for Academic Year: 2018-19

Minimum Days			
0***	7:10	7:52	42
1*	8:00	8:40	40
pass	8:40	8:45	5
2	8:45	9:21	36
pass	9:21	9:26	5
3	9:26	10:02	36
Break***	10:02	10:17	15
pass	10:17	10:22	5
4	10:22	10:58	36
pass	10:58	11:03	5
5	11:03	11:39	36
pass	11:39	11:44	5
6	11:44	12:20	36
<b>Total</b>			<b>245</b> ✓

Flex Days			
0***	7:00	7:52	52
1*	8:00	8:53	53
pass	8:53	8:58	5
2	8:58	9:45	47
Break***	9:45	10:00	15
pass	10:00	10:05	5
3	10:05	10:52	47
pass	10:52	10:57	5
4	10:57	11:44	47
<b>Sub-Total</b>			<b>209</b> ✓
Lunch***	11:44	12:14	30
pass	12:14	12:19	5
5	12:19	1:06	47
pass	1:06	1:11	5
6	1:11	1:58	47
<b>Total</b>			<b>313</b> ✓

\* Use asterisk for any class that is extended and identify the purpose of the extended period:  
*Pledge of Allegiance: bulletin*  
 \*\*\*Not included in total minutes

Principal's Signature Robt H. Hunk

Date 4/13/18

*6/29/18*  
 (R) 5/21

# Santa Rosa City High School District

## INSTRUCTIONAL YEAR / MINUTES

**School Site: Rincon Valley Middle School**

### Proposed Instructional Minutes

### Actual Instructional Minutes/Final Report

**Academic Year: 2018-2019**

**Academic Year: 2017-2018**

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	31	310	9,610
	Tuesday-Friday	137	378	51,786
Testing Days		3	253	759
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	253	253
Showcase		1	253	253
SBAC & Flex Days**		7	310	2,170
<del>SBAC &amp; Flex Days</del>				
<del>Flex Days</del>				
<b>Total*</b>		<b>180</b>		<b>64,831</b>

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	32	310	9,920
	Tuesday-Friday	136	378	51,408
Testing Days		3	253	759
<u>Special Days:</u>				
Back-to-School Night	Thursday	1	253	253
Showcase		1	253	253
SBAC & Flex Days		7	253	1,771
<b>Total*</b>		<b>180</b>		<b>64,364</b>

\*Minutes must total at least 64,800

\*Minutes must total at least 64,800

Principal's Signature

  
Ed Navarro

Date

5/11/19

Principal's Signature

  
Ed Navarro

Date

5/11/18

  
6/19/18 5/21

**Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES**

**School Site: Rincon Valley Middle School**

Daily Time Schedules for Academic Year: 2018-2019							
Regular Days: Tuesday - Friday (7th Grade)				Regular Days: Tuesday - Friday (8th Grade)			
Period	Beginning	Ending	Minutes	Period	Beginning	Ending	Minutes
0***	7:00	7:55	55	0***	7:00	7:55	55
1*	8:00	8:58	58	1*	8:00	8:58	58
pass	8:58	9:03	5	pass	8:58	9:03	5
2	9:03	9:55	52	2	9:03	9:55	52
break***	9:55	10:07	12	break***	9:55	10:07	12
pass	10:07	10:12	5	pass	10:07	10:12	5
3	10:12	11:04	52	3	10:12	11:04	52
pass	11:04	11:09	5	pass	11:04	11:09	5
4	11:09	12:01	52	4	11:09	12:01	52
lunch***	12:01	12:31	30	pass	12:01	12:06	5
pass	12:31	12:36	5	SSR/W*	12:06	12:36	30
SSR/W*	12:36	1:06	30	lunch***	12:36	1:06	30
<b>Sub-Total**</b>			<b>264</b> ✓	<b>Sub-Total**</b>			<b>264</b> ✓
pass	1:06	1:11	5	pass	1:06	1:11	5
5	1:11	2:03	52	5	1:11	2:03	52
pass	2:03	2:08	5	pass	2:03	2:08	5
6	2:08	3:00	52	6	2:08	3:00	52
<b>Total</b>			<b>378</b> ✓	<b>Total</b>			<b>378</b> ✓

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
Announcements and school-wide dissemination of information  
SSRW after Period 4  
 \*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.  
 \*\*\*Not included in total minutes

Principal's Signature Ed Navarro  
 Ed Navarro

Date 5/11/19

*Handwritten signature/initials*

**Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES  
School Site: Rincon Valley Middle School**

**Daily Time and Minimum Day Schedule for Academic Year: 2018-2019**

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1*	8:00	8:50	50
pass	8:50	8:55	5
2	8:55	9:42	47
break***	9:42	9:54	12
pass	9:54	9:59	5
3	9:59	10:46	47
pass	10:46	10:51	5
4	10:51	11:38	47
lunch***	11:38	12:08	30
pass	12:08	12:13	5
5	12:13	1:00	47
pass	1:00	1:05	5
6	1:05	1:52	47
<b>Total</b>			<b>310</b> ✓

Days: Back-to-School Night, Showcase & Final Exams			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
1	8:00	8:38	38
pass	8:38	8:43	5
2	8:43	9:21	38
pass	9:21	9:26	5
3	9:26	10:04	38
Break***	10:04	10:19	15
pass	10:19	10:24	5
4	10:24	11:02	38
pass	11:02	11:07	5
5	11:07	11:45	38
pass	11:45	11:50	5
6	11:50	12:28	38
<b>Total</b>			<b>253</b> ✓

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
***Announcements and school-wide dissemination of information***

\*\*\*Not included in total minutes

5/20  
6/14/18

Principal's Signature Ed Navarro  
Ed Navarro

5/11/18  
Date

RECEIVED  
MAY 14 2018  
Curriculum & Instruction  
7-12

Santa Rosa City High School District

INSTRUCTIONAL YEAR / MINUTES

School Site: Santa Rosa Middle School

**Proposed Instructional Minutes**

**Actual Instructional Minutes/Final Report**

**Academic Year: 2018-2019**

**Academic Year: 2017-2018**

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	31	315	9,765
	Tuesday-Friday	144	375	54,000
Testing Days		3	255	765
<u>Special Days:</u>				-
Back-to-School Night	Wednesday	1	255	255
Spring Showcase		1	255	255
<b>Total*</b>		<b>180</b>		<b>65,040</b>

Days	Weekday	Number of Inst. Days	Minutes per Day	Total Minutes
Regular Inst. Days	Monday	32	315	10,080
	Tuesday-Friday	143	375	53,625
Testing Days		3	255	765
<u>Special Days:</u>				-
Back-to-School Night		1	255	255
Spring Showcase		1	255	255
<b>Total*</b>		<b>180</b>		<b>64,980</b>

\*Minutes must total at least 64,800

\*Minutes must total at least 64,800

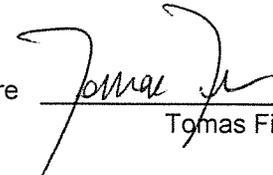
Principal's Signature

  
Tomas Fierro

Date

5/11/18

Principal's Signature

  
Tomas Fierro

Date

5/11/18

  
6/14/18 (W) 5/2

MAY 14 2018

Curriculum & Instruction  
7-12

Santa Rosa City High School District  
INSTRUCTIONAL DAY/MINUTES

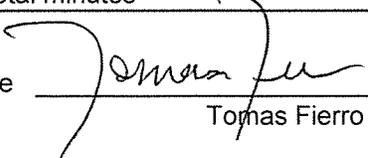
School Site: Santa Rosa Middle School

Daily Time Schedules for Academic Year: 2018-2019

Common Planning Day: Monday			
Period	Beginning	Ending	Minutes
0***	7:00	7:55	55
pass***	7:55	8:00	5
1	8:00	8:47	47
pass	8:47	8:52	5
2*	8:52	9:47	55
break***	9:47	10:02	15
pass	10:02	10:07	5
3	10:07	10:54	47
pass	10:54	10:59	5
4	10:59	11:46	47
<b>Sub-Total**</b>			<b>211</b> ✓
lunch***	11:46	12:16	30
pass	12:16	12:21	5
5	12:21	1:08	47
pass	1:08	1:13	5
6	1:13	2:00	47
<b>Total</b>			<b>315</b> ✓

Regular Days: Tuesday - Friday			
Block	Beginning	Ending	Minutes
0***	7:00	7:55	55
pass***	7:55	8:00	5
1	8:00	8:55	55
pass	8:55	9:00	5
2*	9:00	10:03	63
break***	10:03	10:18	15
pass	10:18	10:23	5
3	10:23	11:18	55
pass	11:18	11:23	5
4	11:23	12:18	55
<b>Sub-Total**</b>			<b>243</b> ✓
lunch***	12:18	12:48	30
pass	12:48	12:53	5
5*	12:53	2:00	67
pass	2:00	2:05	5
6	2:05	3:00	55
<b>Total</b>			<b>375</b> ✓

\*Use asterisk for any class that is extended and identify the purpose of extended period:  
*Announcements during Period 2; SSR (14 minutes) during Period 5, Tuesday - Friday*  
 \*\*Middle schools that total less than 240 minutes must provide a special additional period for four-period students.  
 \*\*\*Not included in total minutes

Principal's Signature   
 Tomas Fierro

Date 5/14/18



MAY 14 2018

**Santa Rosa City High School District  
INSTRUCTIONAL MINIMUM DAY/MINUTES**

Curriculum & Instruction

7-12 **School Site: Santa Rosa Middle School**

**Minimum Day Schedule for Academic Year: 2018-2019**

Days: Back-to-School Night, Final Exams, and Spring Showcase

Period	Beginning	Ending	Minutes
0***	7:21	7:55	34
pass***	7:55	8:00	5
<b>1</b>	8:00	8:36	36
pass	8:36	8:41	5
<b>2*</b>	8:41	9:31	50
pass	9:31	9:36	5
<b>3</b>	9:36	10:12	36
pass	10:12	10:17	5
<b>4</b>	10:17	10:53	36
break***	10:53	11:08	15
pass	11:08	11:13	5
<b>5</b>	11:13	11:49	36
pass	11:49	11:54	5
<b>6</b>	11:54	12:30	36
<b>Total</b>			<b>255</b> ✓

\*Use asterisk for any class that is extended and identify the purpose of extended period:

Announcements

\*\*\*Not included in total minutes

Principal's Signature

*Tomas Fierro*  
Tomas Fierro

Date

5/11/18

*2614/18*  
*2/21*