

**Santa Rosa Elementary School District
2014 General Obligation Bond Authorization
Measure L
Citizens' Oversight Committee**

Annual Report

June 2018

January 1, 2017 – December 31, 2017



Santa Rosa City Schools

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Santa Rosa, CA 95401

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www.srcsbond.news

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“Thank you Santa Rosa community for your support in preparing our students for college and careers.

Measures I and L will serve to upgrade facilities, and infuse classroom technology and associated access, in order to better serve our students.” – Diann Kitamura , Superintendent, Santa Rosa City Schools

Bond Background

Measure L

On November 4, 2014, the voters of the Santa Rosa Elementary School District authorized measure L under the Proposition 39 statutes. Measure L authorized the issuance of \$54 million in General Obligation Bonds. Proceeds from the sales of the Bonds will be used to finance the acquisition, construction, furnishing, and equipping of District facilities in accordance with the bond proposition approved at the Election, and a project list including basic school repairs, upgrades and capital improvements to classrooms, labs and facilities, school safety, and technology improvements to provide a 21st Century Education.

Ballot Question: “To improve elementary school educational quality and student safety by upgrading classrooms and science labs, replacing deteriorating and outdated plumbing, heating, ventilation and air-conditioning systems, providing updated 21st century classroom technology, and acquiring, renovating or constructing classrooms, equipment, sites and facilities, shall Santa Rosa Elementary School District issue \$54 million in bonds at legal rates, including independent citizens’ oversight, annual audits, no money for administrators’ salaries* and all funds benefiting local schools (State cannot take the funds).”

**The prohibition does not include employees who oversee and administer the bond program.*

<http://srcs.link/bond-salary>

What will Measure L do?

Measure L will improve our local elementary schools by:

- Providing up-to-date, 21st-century technology to prepare students for college and careers
- Repairing leaky roofs and deteriorating plumbing, sewer and electrical systems
- Replacing outdated heating and air conditioning systems
- Improving access to classrooms and labs for students with disabilities
- Upgrading campus security, safety and fire systems at all schools
- Renovating aging classrooms, science, labs, restrooms and other educational facilities

Citizens' Oversight Committee (COC)

In accordance with bond spending rules, Santa Rosa City Schools has convened a Citizens' Bond Oversight Committee to keep the public informed. This committee will review Measure L bond expenditures, review the annual audit prepared by an independent auditing firm, and ensure that funds are spent according to the terms of the ballot language.

District will solicit applications from the community to form the oversight committee. By law, the oversight committee must include a member active in business organization, a member active in a senior citizens' organization, a member active in bona fide taxpayers' organization, a member active in the Parent Teachers Association (PTA) as well as a member who is a parent or guardian of a child enrolled in the District. No employee or official of the District can be appointed to the oversight committee.

Role of the Citizens' Oversight Committee:

- Ensure bond revenues are expended only for construction, reconstruction, rehabilitation, or replacement of school facilities.
- Inform the public concerning expenditure of bond proceeds
- Review annual performance audit
- Review annual financial audit
- Inspection of school facilities & grounds to ensure expenditures are for listed projects
- Review District efforts to maximize bond revenues through implementation of cost containment measures:
 - Professional fees
 - Site preparation
 - Joint use of facilities
 - Design deficiencies
 - Reusable facilities plans
- Provide an annual progress report to the Board and the public
- Provide final report to the Board and the public at the completion of all projects
- Review deferred maintenance reports and plans

Facility Master Plan (FMP)

The Santa Rosa City Schools Facility Master Plan (FMP) was developed to identify and prioritize projects for each of the elementary schools. The FMP was approved by the Santa Rosa City School Board of Education on April 27, 2016.

Role of the Board of Education

- For a Prop. 39 Bond:
 - Places bond measure on ballot
 - Appoints COC
 - Establishes guidelines for the COC
 - Approves bond program project list and an implementation plan
- Evaluate school facilities needs
- Approve additions or alterations to existing buildings
- Determine when new facilities are needed
- Select and acquires sites
- Determine the method of financing
- Approve selection of architects and engineers
- Authorize projects for bid
- Award contracts for design and construction
- Approve change orders to construction contracts

Activities

Citizens' Oversight Committee (COC)

May 9, 2017

General Bond Program Status. Annual Report review.

August 8, 2017

Meeting, Review General Bond Program Status, Bond Expenditures, and Annual Report requirement. Santa Rosa Charter School site walk

September 13, 2017

Presentation to School Board.

Bond Financials

Measure L General Obligation Bond Sales

Total Bond Authorization	\$54,000,000
Series A & B sold February 2016	\$9,500,000
Series C sold December 2016	\$15,000,000

Santa Rosa City School Measure L - Secondary Bond Program Program Snapshot through 01/01/17-12/31/17				
Measure I Voter Authorization				\$ 54,000,000
Measure I Series A & B Issuance				\$ 24,500,000
Interest				\$ 60,970
Cost of Issuances, Debt Service, COI Refund				\$ 297,177
Election Costs				\$ 29,998
Net Proceeds from Series A & B (Cash on Hand Before Expenditures)				\$ 24,233,795
Expenditure Overview		Expenditures 2016	Expenditures 1/1/17-12/31/17	
Facilities Projects - Construction		\$ 905,627.61	\$ 3,740,347.47	
Design/Engineering/Inspection Services*		-	\$ 556,530.96	
Technology Projects Cost		\$ 5,958,339.57	\$ 3,432,759.88	
Bond Administration		\$ 94,790.82	\$ 146,227.51	
Program Budget Totals	Budget**	Disbursement 2016	Disbursement 1/1/17-12/31/17	Budget Remaining As of 12/31/2017 (Budget - Encumbered=Total)
Facilities Program Budget	\$ 41,000,000	\$ 1,000,418.43	\$ 4,443,105.94	\$ 35,556,475.63
Technology Program Budget	\$ 13,000,000	\$ 5,958,339.57	\$ 3,432,759.88	\$ 3,608,900.55
Bond Program Totals	\$ 54,000,000	\$ 6,958,758.00	\$ 7,875,865.82	\$ 39,165,376.18
*Design/Engineering/Inspection Services are encumbered in Facilities Projects - Construction				
**Budget indicates amount based on total Measure L Authorization (\$54,000,000) less Election and Issuance Costs				

2017 Program Summary

Program Overall Summary Report Santa Rosa City Schools

From 01/01/2017 Up To 12/31/2017, Fund 21 - RES 0141 (2014 Bond - Elementary)

PROJECT	BUDGET	ENCUMBERED	DISBURSEMENT	BUDGET REMAINING	ENCUMBERED BAL.
000-0000-0000 - District Wide	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-0000-0000 - Elementary Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
104-9540-5192 - Charter School For Arts-Asbestos/Haz. Mat-Complete	\$0.00	\$40,669.00	(\$40,669.00)	(\$40,669.00)	\$0.00
104-9650-5192 - Charter School For The Arts - Other Fees	\$2,892.08	\$9,193.97	(\$6,301.89)	(\$6,301.89)	\$2,892.08
104-9851-5192 - Charter School For The Arts - Site Improvements	\$0.00	\$2,833.88	(\$2,833.88)	(\$2,833.88)	\$0.00
104-9856-5192 - Charter School For The Arts - Furniture & Equipmen	\$10,646.36	\$18,338.46	(\$7,692.10)	(\$7,692.10)	\$10,646.36
104-9876-5192 - Charter School For The Arts - Modernization 2 ((54/70912-00-002))	\$5,748.48	\$2,114,115.64	(\$1,480,206.96)	(\$2,108,367.16)	\$633,908.68
105-9566-5192 - Lehman - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
106-9566-5192 - Biella - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
106-9806-5192 - Biella - Portable Classrooms	\$0.00	\$15,505.91	(\$15,505.91)	(\$15,505.91)	\$0.00
106-9821-5192 - Biella - Roofing Replacement	\$0.00	\$1,490,133.01	(\$1,302,520.51)	(\$1,490,133.01)	\$187,612.50
106-9851-5192 - Biella - Site Improvements	\$0.00	\$4,050.72	(\$4,050.72)	(\$4,050.72)	\$0.00
107-9531-5192 - Lincoln - Site Safety	\$0.00	\$39,732.00	(\$39,732.00)	(\$39,732.00)	\$0.00
107-9566-5192 - Lincoln - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
108-9566-5192 - Monroe - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
108-9817-5192 - Monroe - HVAC Replacement	\$0.00	\$105,220.00	(\$105,220.00)	(\$105,220.00)	\$0.00
108-9821-5192 - Monroe - Roofing Replacement	\$3,140,549.30	\$152,207.00	(\$152,207.00)	\$2,988,342.30	\$0.00
109-9806-5192 - Proctor Terrace - Portable Classrooms	\$5,825.00	\$0.00	\$0.00	\$5,825.00	\$0.00
109-9807-5192 - Proctor Terrace - Portable Classrooms	\$62,330.00	\$0.00	\$0.00	\$62,330.00	\$0.00
109-9810-5192 - Proctor Terrace - Portable Restroom	\$21,281.00	\$0.00	\$0.00	\$21,281.00	\$0.00
112-9531-5192 - Hidden Valley - Site Safety	\$645.20	\$3,145.20	(\$3,145.20)	(\$2,500.00)	\$0.00
112-9540-5192 - Hidden Valley Middle School - Asbestos/Hazardous	\$0.00	\$1,657.00	(\$1,657.00)	(\$1,657.00)	\$0.00
112-9821-5192 - Hidden Valley - Roofing Replacement	\$0.00	\$1,339,689.00	(\$939,086.10)	(\$1,339,689.00)	\$400,602.90
119-0000-5192 - Elementary District Wide - Undistributed	\$0.00	\$22,599.50	(\$22,245.00)	(\$22,599.50)	\$354.50
119-9403-5192 - Elementary District Wide - Cost of Issuance	\$0.00	(\$37,425.00)	\$44,925.00	\$37,425.00	\$7,500.00
119-9531-5192 - Elementary District Wide - Site Safety	\$3,375.00	\$31,165.00	(\$36,884.80)	(\$27,790.00)	(\$5,719.80)
119-9650-5192 - Elementary District Wide - Other Fees	\$133,583.00	\$260,925.00	(\$253,785.23)	(\$127,342.00)	\$7,139.77
119-9816-5192 - Elementary District Wide - Hvac Systems	\$0.00	\$6,264.38	(\$6,264.38)	(\$6,264.38)	\$0.00
119-9817-5192 - Elementary District Wide - Hvac Replacement	\$0.00	\$3,408.60	(\$3,408.60)	(\$3,408.60)	\$0.00
119-9821-5192 - Elementary District Wide - Roofing Replacement	\$0.00	\$98,750.00	(\$92,094.43)	(\$98,750.00)	\$6,655.57
119-9851-5192 - Elementary District Wide - Site Improvements	\$0.00	\$7,899.82	(\$3,852.22)	(\$7,899.82)	\$4,047.60
119-9852-5192 - Elementary District Wide - Site Improvement 2	\$0.00	\$0.00	(\$1,980.31)	\$0.00	(\$1,980.31)
119-9861-5192 - Elementary District Wide - Management	\$3,609.68	\$11,015.29	(\$17,315.29)	(\$7,405.61)	(\$6,300.00)
119-9900-5189 - Elementary District Wide - Tech Infrastructure	\$0.00	\$103,251.19	(\$377,939.56)	(\$103,251.19)	(\$274,688.37)
119-9902-5189 - Elementary District Wide - Phone Intercom System	\$0.00	\$0.00	(\$83,611.25)	\$0.00	(\$83,611.25)
119-9907-5189 - Elementary District Wide - Technology Other	\$81,999.72	\$2,442,582.95	(\$2,971,636.57)	(\$2,360,583.23)	(\$529,053.62)
119-9977-5192 - Elementary District Wide - Master Plan - Infrastru	\$0.00	\$18,331.35	\$104,256.01	(\$18,331.35)	\$122,587.36
124-9851-5192 - SR French American Charter - Site Improvements	\$0.00	\$4,302.00	(\$4,302.00)	(\$4,302.00)	\$0.00
191-9305-9795 - Elementary For Director Dp - Operations Services	\$16,657.65	\$29,258.66	(\$42,001.25)	(\$12,601.01)	(\$12,742.59)
192-9305-9795 - Elementary For Asst Sup Bus. - Operations Services	\$4,347.10	\$12,236.12	(\$12,236.12)	(\$7,889.02)	\$0.00
Grand Total	\$3,530,760.97	\$8,351,055.65	(\$7,881,204.27)	(\$4,820,294.68)	\$469,851.38

Overall Program Summary (all years through 2017)

Program Overall Summary Report Santa Rosa City Schools

Up To 12/31/2017, Fund 21 - RES 0141 (2014 Bond - Elementary)

PROJECT	BUDGET	ENCUMBERED	DISBURSEMENT	BUDGET REMAINING	ENCUMBERED BAL.
000-0000-0000 - District Wide	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
100-0000-0000 - Elementary Schools	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
104-9540-5192 - Charter School For Arts-Asbestos/Haz. Mat-Complete	\$40,669.00	\$40,669.00	(\$40,669.00)	\$0.00	\$0.00
104-9631-5192 - Charter School For The Arts - Expansion Project ((54/70912-00-001))	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
104-9650-5192 - Charter School For The Arts - Other Fees	\$9,193.97	\$9,193.97	(\$6,301.89)	\$0.00	\$2,892.08
104-9851-5192 - Charter School For The Arts - Site Improvements	\$2,833.88	\$2,833.88	(\$2,833.88)	\$0.00	\$0.00
104-9856-5192 - Charter School For The Arts - Furniture & Equipmen	\$18,338.46	\$18,338.46	(\$7,692.10)	\$0.00	\$10,646.36
104-9875-5192 - Charter School For The Arts - Modernization	\$17,167.42	\$17,167.42	(\$17,167.42)	\$0.00	\$0.00
104-9876-5192 - Charter School For The Arts - Modernization 2 ((54/70912-00-002))	\$2,624,990.46	\$2,621,899.48	(\$1,542,679.15)	\$3,090.98	\$1,079,220.33
105-9566-5192 - Lehman - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
106-9566-5192 - Biella - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
106-9806-5192 - Biella - Portable Classrooms	\$15,505.91	\$15,505.91	(\$15,505.91)	\$0.00	\$0.00
106-9821-5192 - Biella - Roofing Replacement	\$1,615,133.01	\$1,615,133.01	(\$1,302,520.51)	\$0.00	\$312,612.50
106-9851-5192 - Biella - Site Improvements	\$7,872.72	\$4,050.72	(\$4,050.72)	\$3,822.00	\$0.00
107-9531-5192 - Lincoln - Site Safety	\$39,732.00	\$39,732.00	(\$39,732.00)	\$0.00	\$0.00
107-9566-5192 - Lincoln - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
108-9566-5192 - Monroe - School Signage	\$9,317.85	\$0.00	\$0.00	\$9,317.85	\$0.00
108-9817-5192 - Monroe - HVAC Replacement	\$105,220.00	\$105,220.00	(\$105,220.00)	\$0.00	\$0.00
108-9821-5192 - Monroe - Roofing Replacement	\$3,292,756.30	\$152,207.00	(\$152,207.00)	\$3,140,549.30	\$0.00
109-9806-5192 - Proctor Terrace - Portable Classrooms	\$5,825.00	\$0.00	\$0.00	\$5,825.00	\$0.00
109-9807-5192 - Proctor Terrace - Portable Classrooms	\$62,330.00	\$0.00	\$0.00	\$62,330.00	\$0.00
109-9810-5192 - Proctor Terrace - Portable Restroom	\$21,281.00	\$0.00	\$0.00	\$21,281.00	\$0.00
112-9531-5192 - Hidden Valley - Site Safety	\$3,145.20	\$3,145.20	(\$3,145.20)	\$0.00	\$0.00
112-9540-5192 - Hidden Valley Middle School - Asbestos/Hazardous	\$1,657.00	\$1,657.00	(\$1,657.00)	\$0.00	\$0.00
112-9821-5192 - Hidden Valley - Roofing Replacement	\$1,282,071.00	\$1,339,689.00	(\$939,086.10)	(\$57,618.00)	\$400,602.90
119-0000-5192 - Elementary District Wide - Undistributed	\$22,599.50	\$22,599.50	(\$22,245.00)	\$0.00	\$354.50
119-9400-5192 - Elementary District Wide - Bond Election Costs	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
119-9402-5192 - Elementary District Wide - Bond Election 2014	\$28,997.83	\$28,997.83	(\$28,997.83)	\$0.00	\$0.00
119-9403-5192 - Elementary District Wide - Cost of Issuance	\$51,500.00	\$51,500.00	(\$44,000.00)	\$0.00	\$7,500.00
119-9531-5192 - Elementary District Wide - Site Safety	\$48,395.00	\$45,020.00	(\$43,739.80)	\$3,375.00	\$1,280.20
119-9650-5192 - Elementary District Wide - Other Fees	\$412,208.00	\$278,625.00	(\$253,785.23)	\$133,583.00	\$24,839.77
119-9816-5192 - Elementary District Wide - Hvac Systems	\$6,264.38	\$6,264.38	(\$6,264.38)	\$0.00	\$0.00
119-9817-5192 - Elementary District Wide - Hvac Replacement	\$3,408.60	\$3,408.60	(\$3,408.60)	\$0.00	\$0.00
119-9821-5192 - Elementary District Wide - Roofing Replacement	\$98,677.76	\$98,750.00	(\$92,094.43)	(\$72.24)	\$6,655.57
119-9851-5192 - Elementary District Wide - Site Improvements	\$7,899.82	\$7,899.82	(\$3,852.22)	\$0.00	\$4,047.60
119-9852-5192 - Elementary District Wide - Site Improvement 2	\$232,997.60	\$232,997.60	(\$206,201.21)	\$0.00	\$26,796.39
119-9861-5192 - Elementary District Wide - Management	\$30,812.37	\$27,202.69	(\$22,702.69)	\$3,609.68	\$4,500.00
119-9900-5189 - Elementary District Wide - Tech Infrastructure	\$2,073,737.69	\$2,073,737.69	(\$1,960,776.01)	\$0.00	\$112,961.68
119-9902-5189 - Elementary District Wide - Phone Intercom System	\$945,664.99	\$945,664.99	(\$895,903.64)	\$0.00	\$49,761.35
119-9907-5189 - Elementary District Wide - Technology Other	\$5,530,318.23	\$5,451,253.65	(\$4,762,975.65)	\$79,064.58	\$688,278.00
119-9977-5192 - Elementary District Wide - Master Plan - Infrastru	\$227,781.68	\$227,781.68	(\$227,781.68)	\$0.00	\$0.00

Overall Program Summary (all years through 2017)

Program Overall Summary Report Santa Rosa City Schools

Up To 12/31/2017, Fund 21 - RES 0141 (2014 Bond - Elementary)

PROJECT	BUDGET	ENCUMBERED	DISBURSEMENT	BUDGET REMAINING	ENCUMBERED BAL.
124-9851-5192 - SR French American Charter - Site Improvements	\$4,302.00	\$4,302.00	(\$4,302.00)	\$0.00	\$0.00
127-9535-5192 - Cesar Chavez Language Academy - Site Improvements	\$2,135.00	\$2,135.00	(\$2,135.00)	\$0.00	\$0.00
128-9240-5192 - Hope Academy-Charter School	\$25,515.00	\$25,515.00	(\$25,515.00)	\$0.00	\$0.00
128-9806-5192 - Hope Academy - Portable Classrooms	\$40,560.00	\$40,560.00	(\$40,560.00)	\$0.00	\$0.00
191-9305-9795 - Elementary For Director Dp - Operations Services	\$99,885.14	\$79,921.40	(\$79,921.40)	\$19,963.74	\$0.00
192-9305-9795 - Elementary For Asst Sup Bus. - Operations Services	\$33,880.04	\$28,162.93	(\$28,162.93)	\$5,717.11	\$0.00
389-9907-5189 - Technology District Wide - Technology Other	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
389-9907-5192 - Technology District Wide - Technology Other	\$526.96	\$526.96	(\$526.96)	\$0.00	\$0.00
392-9535-5192 - Business - Site Improvements	\$13,948.43	\$13,948.43	(\$13,948.43)	\$0.00	\$0.00
Grand Total	\$19,145,009.75	\$15,683,217.20	(\$12,950,267.97)	\$3,461,792.55	\$2,732,949.23

Fiscal and Performance Audit

The COC has reviewed

1. The Audit Report dated January 31, 2018 for year ended June 30, 2017 and prepared by Chavan & Associates, LLP, Certified Public Accountants. This report included the following:
 - Independent Auditor's Report
 - Program Statements
 - Schedule of Findings and Recommendations
 - Other Independent Auditor's Reports
 - The Audit Report can be found at <http://www.srcsbond.news/measure-l-annual-audits.html>.
2. District prepared financial reports dated May 9, 2017 and Aug. 8, 2017. These reports can be found at <http://www.srcsbond.news/agendas.html>.

Photos

Biella Elementary Roofing





Santa Rosa Charter School for the Arts



New phone system:



New bell/clock system:



Presentation of the 2017 Annual Report to the Santa Rosa City School Board:



Committee Members

Committee Members 2017-2020			
Chair (Parent active PTO)	Kristen Hendricks	2020	3 Year Term
Vice Chair (Business Organization)	Mike Behler	2020	3 Year Term
Member (Parent or Guardian)	Jessica Rasmussen	2019	3 Year Term
Member (Parent or Guardian)	Judith O'Donnell	2019	3 Year Term
Member (At Large)	Chris Nelle	2020	2 Year Term
Member (Senior Citizen's Organization)	Vacant		
Member (Taxpayer's Organization)	Vacant		
Member (Parent or Guardian)	Vacant		

Contact Information

Measure L Bond

Rick Edson, Assistant Superintendent Business Services

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Santa Rosa City Schools

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