

**ADULT EDUCATION**

The Governing Board believes that education is a lifelong process and that it is important for individuals to continuously develop new skills. Eligible adults shall be offered opportunities to enroll in programs and courses that develop academic and workforce skills and, as appropriate, lead to completion of requirements for high school graduation.

The Superintendent or designee shall recommend, for approval by the Board and the California Department of Education, courses to be offered through the district's adult education program.

To ensure efficient and coordinated adult education services, the district shall collaborate with other local educational agencies and the community college district in the region's adult education consortium. The district shall participate in the consortium's identification of the educational needs of adults in the region, identification of available funding and services, development and approval of an adult education plan pursuant to Education Code 84906, and implementation of strategies to address the identified needs, improve the effectiveness of district services, and improve students' transitions into postsecondary education and the workforce.

The district's representative to the region's adult education consortium shall be designated by the Board. (Education Code 84905)

The Superintendent or designee shall ensure that all teachers of adult education classes possess an appropriate credential issued by the Commission on Teacher Credentialing and have access to high-quality professional development to continuously enhance their knowledge and skills.

Adult education classes may be offered any day or evening, including weekends, for such length of time during the school year as determined by the Board. (Education Code 52505, 52513)

A certificate of completion of the eighth grade shall be awarded through the adult school upon successful completion of both of the following:

1. At least one term in the adult elementary program
2. Overall eighth-grade placement on a recognized standardized achievement test

Adult education students who fulfill the district's graduation requirements shall receive a diploma of high school graduation.

The Superintendent or designee shall regularly report to the Board on the effectiveness of the district's adult education program. This report shall include, but not be limited to, the number of adults and high school students participating in the program, student participation in each type of adult education course or class, and the extent to which students successfully completed these programs, including, as applicable, the completion of requirements for the high school diploma or certificate of equivalency.

~~The Board of Education recognizes that education is a lifelong process and that it is important for individuals to continuously develop new skills.~~

~~The Superintendent or designee shall develop and oversee the district's adult education program. The Board shall approve all courses to be offered in this program.~~

Legal Reference:

EDUCATION CODE

8500-8538 Adult education  
10200 CalWORKs education and job training plan  
41975-41976.2 Adult education; authorized classes and courses  
44260.2-44260.3 Credential requirements, designated subjects adult education credential  
44865 Qualifications for home teachers and teachers in special classes  
46190-46192 Adult school; days of attendance  
46300.1-46300.4 Independent study  
51040 Prescribed courses  
51056 Adult education course of study  
51225.3 Requirements for graduation  
51241 Physical education exemptions  
51246 Physical education exemptions  
51730-51732 Elementary school special day and evening classes  
51745-51749.6 Independent study  
51810-51815 Community service classes  
52500-52523 Adult schools  
52530-52531 Use of hospitals  
52540-52544 Adult English classes  
52550-52556 Classes in citizenship  
52570-52572 Disabled adults  
52610-52616.24 Adult schools, finances  
52651-52656 Immigrant Workforce Preparation Act  
60410 Books for adult classes  
84830 Adult education consortium  
84900-84920 Adult Education Block Grant

WELFARE AND INSTITUTIONS CODE

11320-11329.5 CalWORKs, including education and job training

CODE OF REGULATIONS, TITLE 5

10501 Adult education  
10508 Records and reports  
10530-10534 Standards  
80034 Teaching credentials, adult education  
80034.5 Adult education, substitute teachers  
80036-80036.4 Requirements for designated subjects adult education credential  
80040.2-80040.2.7 Programs of personalized preparation for the designated subjects adult education teaching credentialing  
UNITED STATES CODE, TITLE 20  
2301-2415 Carl D. Perkins Career and Technical Education Act  
UNITED STATES CODE, TITLE 29  
3101-3255 Workforce Innovation and Opportunity Act  
3271-3333 Adult Education and Family Literacy Act

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Adult Education Handbook for California, 2005

Pupil Fees, Charges, and Other Deposits, Fiscal Management Advisory 12-02, April 24, 2013

WEB SITES

California Council for Adult Education: <http://www.ccaestate.org>

California Department of Education: <http://www.cde.ca.gov/sp/ae>

California Department of Industrial Relations, Division of Apprenticeship Standards: <https://www.dir.ca.gov/das>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Comprehensive Adult Student Assessment Systems: <https://www.casas.org>

**Policy  
adopted: August 19, 2009**

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
Santa Monica, California**