

NORTH MONTEREY COUNTY UNIFIED SCHOOL DISTRICT
Office of the Assistant Superintendent

APPLICATION FOR APPROVAL TO CONDUCT
MULTI-DAY AND/OR OUT-OF-STATE/COUNTRY FIELD TRIP
(COMPLETION AND SUBMITAL AT LEAST THREE MONTHS BEFORE DEPARTURE DATE)

To: Board of Education

Date: 1/27/16

The undersigned for NMCH School hereby apply for approval to conduct a field trip to Magic Mountain

1. Inclusive dates of trip: May 19-20, 2016 NOT DURING TESTING	2. Purpose of trip: Grad Night () Paragraph attached describing educational value and specific activities students will be required to complete
() Itinerary attached Principal's Initials	
3. a. Membership of Group: Senior class (e.g., U.S. History class, choral group)	3. b. Number of Students Attending: 256 Boys: 113 Girls: 143 Ethnicity: mixed
4. a. Cost of trip financed by: ASB	4. c. Describe fund-raising activities, if any: none
4. b. Name of travel agency contracted for trip: none	
() Compliance form attached.	Attachment, if any
5. a. Name of certificated employee(s) in charge of trip: Laurel Gast, Lori Lowensen Rita Whitford, Jim O'Neil, Ben Long (Responsible for coordinating fundraising and organization of the trip and its conduct while students are outside of the limits of NMCUSD.) Administrator	5. b. *Names of certificated staff members who will provide supervision of students: → (*) Travel expensed will be paid by themselves.

This application, together with the necessary documents, must be sent to the Assistant Superintendent of Curriculum & Instruction.

The undersigned applying for approval of the field trip will make every effort to ensure conformance with all requirements of the North Monterey County Unified School District procedure for the conduct of field trips out-of-state, to foreign countries and/or involving multiple days.

Laurel Gast
(Name)

Laurel Gast
(Trip Coordinator's Signature)

1/27/16
(Date)

Laurel Gast lgast@nmcusd

Send Notify of Approval to: Name and E-mail, Phone# or Fax #

Endorsed with Approval:

USCABIO
(Principal's Signature)

2/3/16

(Date)

Endorsed with Approval:

Lucia Peto
(Office of the Assistant Superintendent)

2-11-16

(Date)

BOARD APPROVAL DATE: _____