

**NORTH MONTEREY COUNTY UNIFIED SCHOOL DISTRICT
APPLICATION FOR APPROVAL TO CONDUCT SINGLE DAY FIELD TRIP**

To: Lois Peterson

Date: Feb. 9th 2016

The undersigned for NMCMS hereby applies for approval to conduct a field trip to SJ Tech

1. Inclusive dates of trip: Tuesday May 3rd, 2016	2. Purpose of trip: MESA SJ Tech Trip #2
(x) Itinerary attached Principal's Initials	
3. a. Membership of Group: MESA electives	3. b. Number of Students Attending: 131
	Boys: 86 Girls: 45
4. a. Cost of trip financed by: San Jose Tech (Transportation, admission, IMAX)	4. c. Describe fundraising activities, if any:
1. a. Name of certificated employee(s) in charge of trip: Scott Rutherford	5. b. *Names of certificated staff members who will provide supervision of students: Martha Lambertson, Sheryl Pinard, Mike Gutierrez, Scott Rutherford, and Matt Linton

This application, together with the necessary documents, must be sent to the Assistant Superintendent of Curriculum & Instruction.

(Name) Scott Rutherford

The undersigned applying for approval of the field trip will make every effort to ensure conformance with all requirements of the North Monterey County Unified School District procedure for the conduct of field trips out-of-state, to foreign countries and/or involving multiple days.

(Trip Coordinator's Signature) [Signature] 2/9/2016 (Date)

(Principal's Signature) [Signature] 2/10/16 (Date)

Send Notify of Approval to: Name and E-mail, Phone# or Fax #Endorsed with Approval:

srutherford@nmcusd.org

Endorsed with Approval:

[Signature] 2-11-16
(Office of the Assistant Superintendent)

(Date)

BOARD APPROVAL DATE:

Itinerary

9:00 am	Leave NMCMS
10:00 am	Arrive SJ Tech
10:30 am	Check in
11:00 am	IMAX Movie
12:00 am	Lunch
12:30	Explore
1:45pm	Meet up
2: 00 pm	Board Buses
3:00-3:15 pm	Return to NMCMS