

***MOU re: Elementary Planning Time Pilot Program
for 2016-2017 and 2017-2018***

This MOU of two school year's duration (expiring June 30, 2018) is not to be included in the CBA. A certificated PE teacher will provide students with Physical Education for two days a week for approximately 45 minutes each of those days. During this time, the elementary teacher will have teacher-directed planning time and will have the opportunity to collaborate and plan with other grade level teachers. Teacher-directed planning time is also provided for 30 minutes on Wednesdays. The average weekly amount of teacher-directed planning time will total 120 minutes.

Definition: Teacher Directed Planning Time - This time is used to decide how instruction will be delivered and may include individual planning and preparation, small group planning, grade level planning, etc. to ensure implementation of the California State Standards and the incorporation of effective strategies to address student learning.

The schedule will provide for two PE teachers and in most cases two PE instructional aides to provide instruction for each grade released. The average class sizes per PE teacher will range from 39-52 students. Therefore, the PE aides will support both PE teachers in conducting joint grade level PE activities.

PE equipment will be purchased as needed to ensure the entire grade level will have access to the various PE activities provided.

Due the nature of the PE program delivery model, there will be two options for inclement weather day schedules.

Option A: The PE program relocates to the multi-purpose room or another appropriate space that could accommodate the entire grade level.

Option B: The PE program is provided to just two classes out of the grade level (most grade levels have 3-4 classes) within the students' regular classroom. The PE teachers will conduct appropriate alternative PE lessons that can be done inside. A "rotation" schedule will be implemented so that when inclement weather days occur, there is even distributions of which classes are provided PE within the regular classroom.

Note: The classroom teacher who does not have the PE teacher on rotation will not have a 45-minute teacher-directed planning time on that given day. On the week following an inclement weather day postponement, the Principal and the PE teacher team shall meet in an effort to develop a make-up schedule to be implemented the following week. This schedule will be communicated to impacted staff by the Principal. Every effort will be made to provide a "make-up" option, however it may not be feasible and therefore the regular classroom teacher would be responsible to ensure students have the mandatory 200 minutes of PE every 10 days.

Note: If a P.E. teacher is absent, he or she will have a substitute teacher to allow the prep period to occur as scheduled.

The elementary bell schedule will be adjusted to accommodate the PE schedule and to ensure additional instructional time is provided to students. The teacher workday will remain a 7-hour day. The lunch will be 50-minute duty free. There will be one morning recess for 15-minutes duty-free. **Rainy day lunches will remain 30 minutes.**

[Note: Draft of 16-17 and 17-18 proposed schedules - need to be finalized with Transportation and Nutrition Services departments for feasibility.]

Echo Valley and Prunedale Elementary

Teachers start at 7:40 AM. Instruction begins at 7:55 AM and ends at 2:32 PM (12 minutes longer than 14-15). Teacher day ends at 2:40 PM.

Castroville Elementary

Teachers start at 7:50 AM. Instruction begins at 8:00 AM and ends at 2:37 PM
Teacher day ends at 2:50 PM.

Elkhorn Elementary

Teachers start at 8:30 AM. Instruction begins at 8:45 AM and ends at 3:19 PM.
Teacher day ends at 3:30 PM.

Sample Schedule for PE teachers

M/Th @ Echo Valley and Tu/F @ Elkhorn: Wednesday mornings-alternate schools for "make-up day," if necessary, and Wednesday afternoons-prep time for the week.

M/Th @ Castroville and Tu/F @ Prunedale: Wednesday mornings-alternate schools for "make-up day," if necessary, and Wednesday afternoons-prep time for the week.

PE teachers will have a 65-minutes duty-free time each day, to include a minimum 30-minute duty-free lunch. This time will be determined by the needs of each individual campus schedule for PE and associated facility use. They will have prep on Wednesday afternoons for the week.

[Note: The estimated cost for the elementary planning time pilot program shall be paid with supplemental/concentration funding according to the LCAP as follows:

4 FTE Physical Education teachers

4 six-hour Physical Education instructional aides

Budgeted amount would be \$400,000.]

This MOU shall expire on June 30, 2018 unless the parties mutually agree to extend the term of this agreement. The parties agree to meet and revisit the Elementary Planning Pilot Program prior to the end of the 2016-2017 and 2017-2018 school years.

Sarah Turner

Authorized Representative
NMCFT

2-11-16
Date

[Signature]
Authorized Representative
NMCUSD

2/11/16
Date