

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

June 22, 2015 5:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Tuatagaloa convened the meeting to Open Session at 5:00 PM.

Trustees in attendance:

Natu Tuatagaloa

Rachel Kertz

Linda M. Jackson

Greg Knell

Maika Llorens Gulati

II. PUBLIC COMMENT on Closed Session

Minutes:

None.

III. CLOSED SESSION

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Rebecca Rosales, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

III.2. GOV. CODE 54957: PUBLIC EMPLOYEE APPOINTMENT (HSD): Director, Teaching and Learning 9-12

III.3. CLOSED SESSION: Gov. Code 54957 Public Employee Discipline/Dismissal/Release (ESD-1 certificated)

IV. RETURN TO OPEN SESSION

Minutes:

President Tuatagaloa reconvened the meeting to Open Session at 6:02 PM.

Other administrators in the audience were Christina Perrino and Dan Zaich.

V. PLEDGE OF ALLEGIANCE

Minutes:

Pat Else led the Pledge of Allegiance.

VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

VII. SPECIAL REPORT

Minutes:

Terra Linda HS student Alba Alvarado presented a report regarding the health risks to teens who have lack of access to contraceptives.

VII.1. STUDENT SUPPORT SERVICES (ESD/HSD): Student Presentation to Discuss Distribution of Condoms at Terra Linda High School

Minutes:

Terra Linda HS student Alba Alvarado presented a report she developed regarding health risks to teens who have lack of access to contraceptives. She shared results of a student survey she conducted in the spring at Terra Linda regarding the addition of condom machines in school restrooms, sexually transmitted diseases in Marin, and teen pregnancy issues. She shared her personal research that led to her conclusion that access to condoms does not increase sexual activity among youth.

Ms. Alvarado introduced the What's W.H.A.T. (Women's Health Action Team) developed at Terra Linda with the goal to make it a club at the school. Fellow student Jessica Macario provided information about how teen pregnancies affect families. She reported on a What's WHAT student presentation on sex education at Next Generation Scholar. Those present expressed appreciation for a teen perspective.

Ms. Alvarado shared a proposal from What's WHAT asking that one condom dispenser be installed in one male and one female bathroom at all the HSD's 3 high schools, bowls in the bathroom and condoms available in the office for 1-2 months to assess student reaction. She noted that Next Generation Scholars has agreed to provide the machines for the schools, as well as the first order of condoms.

Trustee Jackson shared her support of students having better access to medical and health care, noting that European schools have adopted practices of condom accessibility at school.

Trustee Knell commended Ms. Alvarado on her well researched and well delivered report, expressing his support of her efforts.

Ms. Alvarado responded to questions from Trustee Llorens Gulati regarding what other districts in Marin are doing, noting that Tamalpais HS provides condoms on campus with parents needing to sign permission forms and dispensing by the school nurse, and that teachers at some private schools hand them out.

Trustee Kertz congratulated Ms. Alvarado and the evolution of her work.

Principal Christensen will work with Ms. Alvarado to bring a proposal to the board to consider action.

VII.2. PRESENTATION/ACTION: Report by Godbe Research of the Results of the Bond Feasibility Survey Conducted June of 2015 Regarding a Fall 2015 Ballot Measure for a Facilities Bond

Minutes:

CBO Thomas introduced Bryan Godbe of Godbe Research and financial consultants Bruce Kerns from Stone and Youngberg, Greg Isom, Charles Heath with TBWB, and sub-consultant Paul Cohen who were present to review results of the recent bond polling survey and to discuss bonding capacity.

Mr. Godbe reviewed the purpose of the polling survey was to track potential community support for a bond measure, testing supporting and opposing statements, various tax rates, and priority of projects. He reviewed this survey process combined use of a cell phone and internet as well as landline outreach. This is becoming the survey norm for reaching a younger group of voters who do not own landlines. The number of interviews conducted were 466. The number of likely voters for Nov. 2015 is 16,479.

Mr. Godbe provided a summary of responses for both the ESD and HSD survey questions.

HSD voters showed an approval of 70.5%, and ESD a 71% approval to Question 1.

Mr. Godbe reviewed the next set of survey questions that focused on priorities for spending bond dollars. He provided a summary of top tier items and the level of support they received. The highest approval expressed was for HS science labs and MS science classrooms. He noted at the bottom of this list of priorities were improvements to fields and the stadium.

He reviewed the results regarding influence of the supporting and opposition statements.

Mr. Godbe noted that all responses were below the threshold to defeat a measure. He reviewed that a retest of the information still showed favorable support of approximately 70.8% in the HSD and 70.3% in the ESD.

He shared support response rates on annual tax levels per \$100,000.

Mr. Godbe summarized that polling numbers show solid support for bond measures of \$152M for HSD and \$102M for ESD to be placed on the November 2015 ballot.

In response to questions from Trustee Jackson regarding the polling numbers specifically related to the proposed stadium renovation at SRHS, Mr. Godbe noted its inclusion in the plan would not negatively impact getting the measure passed, but that numbers are reflecting that the district shouldn't spend a lot of time talking about it during a campaign. He shared that similar items never test well and appear at the bottom of priorities in other districts as well.

In response to trustee comments, Mr. Cohen stressed the importance of using the right words on the ballot measures. He encouraged the Board to look carefully at the material and use a project list focused on the Tier 1 responses that showed the greatest intensity of support. He responded to trustee Jackson's questions regarding parity between 'north/south of the hill.'

Charles Heath of TBWB noted that flyers regarding the bond measure and facilities were sent out to residents within SRCS boundaries before school was out. He provided an overview of the timeline moving forward, with the recommendation that the Board approve placement of 2 ballot measures on the July 27th Board agenda. Once the Board takes action, an independent campaign committee will lead the bond campaign. The District can provide factual information, but no public resources can be used to advocate for the measure. In response to questions from Trustee Kertz he noted that the expected voter turnout for the HSD is 45% and ESD 42%.

Financial advisor Bruce Kerns and his team provided information on bonding capacity. He reviewed the 4 alternatives brought forward in April.

Mr. Kerns reviewed assessed valuation growth adjustments slightly higher in the ESD than the HSD; 4.8% in ESD and 4.7% in HSD. He noted the highest tax rate as \$29 per 100,000, but said the district could consider \$30 as the limit to propose. Ms. Thomas noted that staff are looking for direction from the Board on bonding capacity. CBO Thomas noted she is pursuing other state fund resources that may be available to increase revenue potential.

Mr. Kerns and staff responded to trustee questions regarding other strategies to maximize dollars, and the timing of the bonds, with funds from the first 3 years mostly going toward design costs. Ms. Thomas noted curb appeal projects that do not have to go through design process would be completed first, showing the community that their bond dollars are at work.

Trustees discussed a \$30 tax rate vs. a \$29 rate. They provided direction to staff to rerun numbers using a \$30 tax rate with similar assumptions to build the final master facilities plan.

VII.3. UPDATE: (ESD/HSD) Common Core State Standards

Minutes:

Assistant Superintendent MacLean reported on successful professional development that was held last week with the UC Berkeley History Social Studies Project, and the Buck Institute for Project Based Learning. She reviewed a slide show of pictures from the trainings and noted that principals have also been trainers; Pepe Gonzalez training on the new English Learner standards. SRTA representative Molly O'Donoghue noted that teachers have been excited about the training opportunities.

VII.4. UPDATE: (ESD/HSD) Facilities Report

Minutes:

CBO Thomas reported that the master facilities plan is being finalized, with hopes to bring it to a special board study session in late July.

Ms. Thomas also reviewed:

- Maintenance and Operations staff are making plans to address drought related issues and district operations, working with the Marin Municipal Water District to plan for the 25% reductions that are being required. She noted the district has already taken measures to reduce water consumption so it will be coming down to water reductions on field and landscape, balancing the reductions with their maintenance. Staff are also researching other ways to reduce some of the bigger water consumption areas such as waxing floors; looking at other methods that do not use as much water.

- There have been recent challenges with insects and bugs in the district. The infestations require eradication protocols that will necessitate the use of toxic pesticides as the first step in this process. Once this work is complete, a new pest company that uses a new non-toxic chemical will be used to maintain the situation once the initial application of pesticides knocks down the problem. Applications will be done over the summer in the buildings where there are problems. Ms. Thomas reviewed noticing and posting requirements with the use of toxic pesticides. Trustee Jackson asked that neighbors adjacent to the schools where the pesticides will be applied be noticed, and that parents of students in the summer program receive notification. Superintendent Watenpaugh noted that Communications Coordinator Christina Perrino will work on a communication plan.

VII.5. UPDATE: (ESD/HSD) Student Information System Implementation

Minutes:

Director of Strategic Initiatives Dr. Zaich provided an update:

- There have been 2 Aeries.net trainings held so far with 130 participants. Staff are happy with these introductory trainings. 75% of participants have been Aeries users for over 18 years. They are noting that the changes are not dramatic. Two more series of trainings will be communicated out in July and August.

- The first data check with Aeries is happening with a deployment team from SRCS to assure a smooth rollout. A final report will be brought to the Board.

In response to President Tuatagaloa's questions, Dr. Zaich noted that site leadership teams will need to make decisions as to what parent portal and gradebook their site will be using schoolwide; Aeries.net or Schoolloop. He noted that Aeries.net uses a website feature. The need for parent notification and training on the systems was discussed. In response to Trustee Llorens Gulati's questions about the status of notification to families for summer assignments for freshmen who have already received notification they have been placed in honors classes, Dr. Zaich noted he will research with the high schools.

VIII. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Tuatagaloa requested items #2 and 3 be pulled from the Consent Agenda. Trustee Kertz pulled item #15; Trustee Jackson pulled item #16; Trustee Llorens Gulati pulled item #6.

M/S/C (Kertz, Knell) the Board approved the remaining Consent Agenda items with the exception of #2,3,6,15 and 16, by the following vote:

President Tuatagaloa - yes

Rachel Kertz - yes

Linda M. Jackson- yes

Greg Knell - yes

Maika Llorens Gulati - yes

VIII.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes: Regular Meeting of June 8, 2015

Motion Passed: Approval of the Regular Meeting of June 8, 2015. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa noted that the ESD Personnel Actions Report was revised since the agenda was posted.

VIII.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District, as revised. Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa noted the HSD Personnel Actions Report was also revised after posting of the agenda.

VIII.4. PERSONNEL: (ESD/HSD) Approval of Revised Certificated Substitute Daily Rates for the San Rafael City Schools Elementary & High School Districts

VIII.5. PERSONNEL: (ESD/HSD) Approval of Agreement With Community Institute for Psychotherapy (CIP) for Counseling Intern Services at Coleman Elementary, Davidson Middle School, and San Rafael High School for the 2015-2016 School Year

Motion Passed: Approval of the Agreement for the counseling services described. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.6. PERSONNEL: (ESD) Approval of Revised Job Description for Administrative Secretary, Superintendent's Office, a Confidential Position

Motion Passed: Approval of the job description, as amended. Passed with a motion by Ms. Maika Llorens Gulati and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell

Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Trustee Llorens Gulati suggested that given the demographics of the district, this position should ask for a bilingual candidate. Dr. Watenpaugh noted the job description will be revised to include the preference for a bilingual person.

VIII.7. PERSONNEL: (ESD/HSD) Approval of Revised Job Descriptions - Custodian, Lead Custodian, Head Custodian I, Head Custodian II, Secretary I, Secretary II, Bilingual Community Health Technician and Administrative Assistant - Sites and Technical Revision to the 2014-2015 Classified Employees Salary Schedules

Motion Passed: Approval of the revised job descriptions and salary schedule ranges. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.8. PERSONNEL (ESD): Approval of Revised 2014-2015 Salary Schedule for Classified Coordinator Employees of the San Rafael City Schools Elementary District

Motion Passed: Approval of the revised 2014-2015 salary schedule for classified coordinator employees. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.9. PERSONNEL: (ESD) Approval of Revised Job Description For Teacher on Special Assignment K-8 Common Core Integration Coach

Motion Passed: Approval of the job description. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.10. FINANCE: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools and the Sobrato Foundation for Patricia Thompson, Administrator on Loan as

Certificated Director, SEAL Program for the 2015-2016 and 2016-2017 School Years

Motion Passed: Approval of the MOU. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.11. FINANCE: (HSD) Approval of Extended Facility Use Agreement between San Rafael City Schools and Community Action Marin/Head Start for the Early Head Start Program at San Rafael High School from July 1, 2015 through June 30, 2016

Motion Passed: Approval of the extended agreement. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.12. FINANCE: (ESD/HSD) Approval of Resolutions No. 1643 - 1649 Authorization to Sign on Behalf of the Governing Board for the 2015-16 Fiscal Year

Motion Passed: Approval of the resolutions. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.13. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

VIII.14. STUDENT SUPPORT SERVICES: (ESD) Approval of Memorandum of Understanding for Teen Screen: Depression/Suicide Screening

Motion Passed: Approval of the MOU with Family Service Agency to provide Teen Screen at Davidson Middle School. Passed with a motion by Rachel Kertz and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

VIII.15. EDUCATION SERVICES: (HSD) Approval of Independent Contractor Agreement for Special Services for Parent Training with The Parent Institute for Quality Education (PIQE) and San Rafael High School for 2014-2015

Motion Passed: Approval of the agreement with The Parent Institute for Quality Education (PIQE) and San Rafael High School for 2014-2015. Passed with a motion by Rachel Kertz and a second by Linda Jackson.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

Minutes:

In response to Trustee Kertz's question regarding expansion of the PIQE option to Terra Linda HS, Dr. MacLean noted the intention to have a collaborative effort with the two high schools. The district is applying for a planning grant with the Marin Community Foundation (MCF) for a joint PIQE. Dr. Watenpaugh shared that the Marcia Quinones, MCF Program Director, has made it clear that PIQE would be implemented at both high schools as a condition of MCF support funding.

VIII.16. EDUCATION SERVICES: (HSD) Approval of High School District California Interscholastic Federation Representatives and Alternate Designees to League for 2015 - 2016

Motion Passed: Approval of High School District California Interscholastic Federation Representatives and Alternate Designees to League for 2015 - 2016. Passed with a motion by Linda Jackson and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

Minutes:

Trustee Jackson requested that for next year, SRHS should consider having a female representative, such as Terra Linda has with Ms. Dunlap, in the interest of supporting Title IX.

VIII.17. EDUCATION SERVICES (HSD) Approval of New Courses of Study: Broadcast Communication, Advanced Placement European History, Spanish Language & Literature 3P, AP Physics 2 and Texts: Big Ideas for Grades 6-8, Tejidos, Spanish Language & Literature 3 P

Motion Passed: Approval of new and revised courses and textbooks. Passed with a motion by Rachel Kertz and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

VIII.18. EDUCATION SERVICES: (ESD) Approval of Memorandum of Understanding Between San Rafael City Schools and the Sobrato Family Foundation for the SEAL Program for San Pedro, Bahia Vista and Laurel Dell

Motion Passed: Approval of the MOU with the Sobrato Foundation for expansion/replication of the Sobrato Early Academic Language program for San Pedro, Bahia Vista and Laurel Dell. Passed with a motion by Rachel Kertz and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

VIII.19. FACILITIES: (ESD) Approval of Proposal and Contract Agreement Between San Rafael City Schools and School Facilities Consultants for Services

Motion Passed: Approval of the proposal and contract agreement Passed with a motion by Rachel Kertz and a second by Greg Knell.

- Yes Linda Jackson
- Yes Rachel Kertz
- Yes Greg Knell
- Yes Ms. Maika Llorens Gulati
- Yes Natu Tuatagaloa

IX. DISCUSSION/ACTION SESSION

IX.1. FINANCE: (ESD/HSD) Approval of Receipt of Donation to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Rachel Kertz and a second by Greg Knell.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Trustee noted the multiple donations to Terra Linda HS in honor of TL alumni Steffan Sommer who recently passed away.

IX.2. PUBLIC HEARING OPENS: (ESD)

Minutes:

President Tuatagaloa Opened a public hearing on the 2015-2018 Local Control and Accountability Plan for the ESD at 7:55 pm.

IX.3. PUBLIC HEARING: EDUCATION SERVICES:(ESD) Presentation and Discussion of the 2015-2018 Local Control Accountability Plan Update for the San Rafael Elementary District

Minutes:

Dr. MacLean briefly reviewed the LCAP and LCFF. She pointed out differences from the June 8th preliminary draft to include technical feedback from the county. She reviewed the 2 substantive changes: 1) metrics added under each goal area; required metrics by state law for each priority area; and 2) in Section 3 regarding proportionality, the update section has been separated into quantitative and qualitative measures, as suggested by the county office. This is the final update to be brought back at Wednesday's Board meeting for recommended approval.

Dr. Watenpaugh noted that this document has been shared with principals to provide greater clarity to them about what will be different at their school sites. In response to Trustee Llorens Gulati's question regarding translation, he confirmed the translation of the LCAPs should be complete by Wednesday's Board meeting.

President Tuatagaloa asked audience members for any additional input to the final LCAP.

SRTA representative Molly O'Donoghue stated that enough opportunities were given for those interested to be involved. While she could not speak on behalf of SRTA, she personally would have liked to see the competitive pay language included in the LCAP.

CSEA President Carmen Puga noted that CSEA did not participate much in the LCAP. Although consultation opportunities were provided, toward the end participation dropped off due to conflicts with dates and times for their membership. She asked for more opportunities for participation moving forward. President Tuatagaloa encouraged having some CSEA members read the LCAPs in detail so they can fully understand them and share with their membership to gather feedback. Dr. Watenpaugh shared that staff have worked on a master calendar for next year, scheduling monthly LCAP related meetings for PAC

meetings, forums, etc., starting at the beginning of the school year. He will be meeting with union leadership to discuss participation and structure of these scheduled dates.

President Tuatagaloa commended the work that staff have done on the LCAP. He suggested pulling it up online at Wednesday's meeting, instead of using paper copies.

Trustee Jackson commended staff for an exemplary job in responding to public feedback with the PAC. She suggested notifying them when the LCAP is adopted to let them know as an acknowledgement and thanks for their work.

IX.4. PUBLIC HEARING CLOSES (ESD)

Minutes:

President Tuatagaloa closed the Public Hearing at 8:10 PM. There was no further comment.

IX.5. PUBLIC HEARING OPENS: (HSD)

Minutes:

President Tuatagaloa opened a public hearing on the 2015-2018 Local Control and Accountability Plan (LCAP) for the High School District at 8:13 PM.

IX.6. PUBLIC HEARING: EDUCATION SERVICES:(HSD) Presentation and Discussion of the 2015-2018 Local Control Accountability Plan Update for the San Rafael High School District

Minutes:

Assistant Superintendent MacLean introduced the final LCAP for the HSD, noting it includes the same substantive changes as the ESD, with the addition of metrics and the separation of quantitative and qualitative in section 3, which was strongly recommended by the county office.

IX.7. PUBLIC HEARING CLOSES: (HSD)

Minutes:

President Tuatagaloa closed the Public Hearing at 8:12 PM. There was no further comment.

IX.8. PUBLIC HEARING OPENS: (ESD)

Minutes:

President Tuatagaloa opened a Public Hearing on the ESD Adopted Budget for the 2015-16 fiscal year at 8:13 PM.

IX.9. PUBLIC HEARING: FINANCE: (ESD) Approval of the San Rafael City Elementary School District Adopted Budget for the 2015-16 Fiscal Year

Minutes:

CBO Thomas highlighted changes from the preliminary budget brought to the Board on June 8. Trustee Jackson noted that a correction to the title of this and the HSD budget item be noted in the minutes to reflect this is not an approval, but a review. Ms. Thomas pointed out district reports that were uploaded to the budget items after the agenda was posted.

- Proportionality information, qualitative vs. quantitative, was added.
- This budget is already outdated since the governor signed the final budget and made some changes.
- Summary of supplemental items is included in assumptions; SEAL program detail was pointed out as an example.
- She reviewed requirements to disclose reserves
- No salary increases have been built into the budget yet.
- Enrollment is stabilizing; K is flat, TK is up. Superintendent Watenpaugh responded to questions from President Tuatagaloa regarding outreach to the preschool environment for data, noting this will be done through PESSA sites. Ms. Thomas noted this enrollment stabilization is likely not a trend. The ESD is still growing to over 4700, and the HSD enrollment, the K-12 district enrollment is up to approximately 7200.
- ADA projections still trending up.
- The majority of general fund revenues are coming from LCFF.
- \$2.6M in the ending fund balance is one time money that will need to be backed out of multi-year projections.
- Ms. Thomas provided an explanation to a manual adjustment that had to be made to special education transportation funds as a result of changes with the JPA.
- Multi-year assumptions assume gap funding will be going up.
- Employee benefits going up 6%, much of it reflecting STRS and PERS increases.
- Microsoft settlement funds have been received
- \$1.8M in revenues over expense in 16-17, almost \$2.9M in 17-18, but this does not factor in raises which become accumulative in out years.
- Positive cash flow projected

Staff believes that all Year 1 LCAP is funded; Year 2 is not sustainable, but multi-year projections still show positive.

IX.10. PUBLIC HEARING CLOSES: (ESD)

Minutes:

President Tuatagaloa closed the Public Hearing at 8:34 PM. There was no further comment.

IX.11. PUBLIC HEARING OPENS: (HSD)

Minutes:

President Tuatagaloa opened the public hearing on the HSD Adopted Budget for 2015-16 at 8:35 PM.

IX.12. PUBLIC HEARING: FINANCE: (HSD) Approval of the San Rafael City High School District Adopted Budget for the 2015-16 Fiscal Year

Motion Passed: Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Ms. Thomas reviewed the HSD basic aid funding as compared to the ESD LCFF funding. She provided highlights to the HSD budget:

- Provided a summary of Year 1 LCAP
- Reserves are lower than ESD reserves which is a shift from a few years ago; HSD reserves are being spent down.
- Higher than \$1M in reserves are needed to meet payroll over the summer.
- Fifty more students incoming for this year with no new state revenue; incoming newcomer levels are difficult to predict.
- Enrollment growth over the last 3 years was reviewed; 2400 students in the HSD for 15/16
- The trend of reducing ending fund balance is not sustainable.
- All other funds are positive.
- Multi-year projections assume a 6% increase in secure taxes.
- Deficit spending just over \$500K.
- Ending fund balance \$4.7M projected in 17-18, which is the lowest in a long time; reflection of the spending down of reserves.
- All LCAP expenditures have been budgeted. The HSD shows fiscal solvency for the next 3 years though some of the items in the LCAP may not be sustainable in the long term.

Public Comment:

Brad Wong, LCAP PAC member, regarding capital expenditures and capital outlay.

IX.13. PUBLIC HEARING CLOSES: (HSD)

Minutes:

President Tuatagaloa closed the public hearing at 8:35 PM. There was no further public comment.

IX.14. FINANCE:(ESD/HSD) Approval of Resolutions 1650 and 1651 Determining the Use of Education Protection Account Funds for the San Rafael City Elementary School District and the San Rafael City High School District

Motion Passed: Approval of the resolutions. Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Yes Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

IX.15. INITIAL CONSIDERATION: FINANCE: (ESD/HSD) First Reading to Review Revisions to Board Policy and Administrative Regulation 3260 Fees and Charges

Minutes:

CBO Thomas reviewed the technical changes to the policy and regulation as required under law. She reviewed what fees can and cannot be charged. This policy will come to the Board for a second reading and recommended approval at the next meeting.

IX.16. INITIAL CONSIDERATION: FINANCE: (ESD/HSD) First Reading to Review Revisions to Administrative Regulation 3554 Other Food Sales

Minutes:

CBO Thomas reviewed the changes are technical revisions based on changes in standards and regulations for National School Lunch Program district; it applies to all competitive food sales. Trustees discussed the importance of getting the policy and communication about any food sales restrictions, out to school sites.

IX.17. INITIAL CONSIDERATION: EDUCATION SERVICES (HSD) Approval of New Textbooks: Descubre 1 (Spanish Text Spanish 1 Course), Themes (French Text AP French Language), Imagina Spanish Text

Minutes:

Assistant Superintendent MacLean reviewed these books were part of the book series that was brought to the Board at the last meeting but had been inadvertently left off the list.

They are being brought separately for review and subsequent approval.

IX.18. EDUCATION SERVICES: (ESD) Approval of the Local Education Agency Plan (LEAP) for San Rafael Elementary School District 2015-2020

Motion Passed: Approval of the 2015-2020 Local Education Agency Plan (LEAP). Passed with a motion by Linda Jackson and a second by Greg Knell.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Dr. MacLean explained the LEAP Plan is a mandated report that is entirely based on the LCAP, refers to the CCSS implementation team's 3 year plan and has the same goals as the SPSAs.

IX.19. BOARD BUSINESS: (ESD/HSD) Approval of Resolution No.1652 Supporting Strong Starts for All of Marin's Children

Motion Passed: Approval of the resolution. Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Dr. Watenpugh introduced this resolution in support of Marin Strong Start's efforts to build health and wellness resources in the community, noting that SRCS is the district most impacted by families who do not have access to resources. Marin Strong Start is considering a half cent sales tax measure in 2016 for health and preventative coverage for youth.

X. CONFERENCE SESSION

X.1. Report Out Action from Closed Session

Minutes:

President Tuatagloa reported the Board voted 4-0-1 to appoint Kevin Kerr as Director of Teaching and Learning 9-12, by the following vote:

Natu Tuatagaloa - yes

Rachel Kertz - yes

Linda M. Jackson - yes

Maika Llorens Gulati - yes

Greg Knell - absent

X.2. Agenda Items for Future Meetings

Minutes:

In response to Trustee Jackson's questions regarding the San Pedro principal process, Dr. Watenpaugh informed the Board that information about the hiring process went out to stakeholders to let them know about the process. Applications closed today and candidates will be interviewed this week. If a successful candidate cannot be identified, there are possibilities available for an interim principal to start the school year.

X.3. Board Member Reports

Minutes:

Greg Knell:

- He attended the Marin United meeting where trustee Jackson presented on housing.
- He attended the Marin School Volunteers open house at Laurel Dell.
- He attended the Gold Ribbon event in San Francisco where Davidson MS was honored as one of the best schools in the state.
- He joined a meeting at Senator Huffman's office regarding No Child Left Behind.
- He jointed a conference call on June 1 with county superintendent Mary Jane Burke and county counsel regarding a prescription drug baseline survey.
- He reported on a recent Chamber Education Committee meeting.
- He attended a Novato Blue Ribbon ceremony.
- He attended a film event for Marin Strong Start.
- He attended retiring TL teacher Christina Stroeh's retirement party.
- He attended the June 9 Board of Supervisors meeting where the topic of AB 1300 was discussed.
- On June 10 he attended the Madrone HS graduation.
- He attended the Terra Linda HS graduation on June 11 and presented diplomas to students.

Maika Llorens-Gulati:

- She attended the K Movn' On and 5th grade promotion ceremonies at various sites. She attended the Davidson MS 8th grade promotion where her daughter was among those promoting.
- She attended the San Rafael HS graduation.

Linda M. Jackson:

- She attended the Venetia Valley 8th grade promotion, and a Marin Oaks graduation for a student mentee.
- She attended Coleman 5th grade promotion and the Madrone HS graduation.
- On the 17th she attended the Buck Institute's event for the release of 2 books on project-based learning. Bob Lenz is now the new Executive Director of the Buck Institute.
- She attended the farewell recognition event today for Becky Rosales.

Rachel Kertz:

- She has participated in multiple Aeries and IT planning meetings.
- She attended the HeadsUp annual meeting at the house of the Executive Director.
- She attended Venetia Valley and Terra Linda HS graduations.
- She attended a meeting with union leaders regarding Aeries alignment.
- She provided a master facilities planning update at the Santa Venetia and Northbridge HOA meetings.

Natu Tuatagaloa:

- He attended the farewell event for Becky Rosales who is leaving the district to become the superintendent/principal in Waugh district in Petaluma.
- He participated in a meeting with Bryan Godbe regarding the survey polling results.
- He provided a facilities presentation at a Marin County realtors' meeting.
- He attended the Coleman 5th grade promotion.
- He attended the DMS BBQ field day.
- He attended the San Rafael HS graduation.

- He attended the DMS 8th grade promotion where his daughter was among the class moving on to San Rafael HS.

X.4. Superintendent(s) Activity Report

Minutes:

Superintendent Watenpaugh reported:

- He attended the Madrone and Terra Linda HS graduations and the Davidson MS promotion.
- He joined trustee Kertz at the Santa Venetia and Northbridge HOA meetings for a presentation on facilities master planning.
- He met with 2 SRHS parents who are interested in getting involved with district initiatives.
- The Human Resources office is in a transition with Becky Rosales and her assistant Francesca Whitcomb leaving; new Chief Human Resources Officer Bob Pasley is transitioning in with the assistance of HR consultant Barbara Vrankovich. His first official day is July 1.
- He met with SRHS principal Glenn Dennis regarding needs for the site. Based on student participation data and eligibility, the SRHS athletic director will be increased from 0.2 to 0.4 FTE. In addition, Principal Dennis will be using 0.6 FTE of his certificated staffing allocation to create a teacher on special assignment position who will support restorative practices implementation and attendance monitoring.
- The SchoolsRule annual fundraising event is on June 30.

X.4.A. Williams Quarterly Report for the Period of April -June 2015

Minutes:

Superintendent Watenpaugh noted there were no complaints for this quarter.

XI. READJOURNMENT to Closed Session (if necessary)

XII. NEXT REGULAR MEETING: JUNE 24, 2015

XIII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, President Tuatagaloa adjourned the meeting at 9:15 PM.

President

Superintendent