

**San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2015-16**

School District: **San Rafael Elementary School District**

School Site: **Bahia Vista #090**

Regular Days	Kinder- garten	Grades 1-3	Grades 4-5				
Start	8:15 AM	8:15 AM	8:15 AM				
End	1:10 PM	2:45 PM	2:45 PM				
Number of Hours	4:55	6:30	6:30				
Total Number of Minutes	295	390	390				
Less Recess Kinder = 20 min.	0	(20)	(20)				
Less Lunch	(45)	(45)	(45)				
Actual Daily Instructional Minutes	250	325	325	144-7=137			
Number of Regular Days	168	135	135	36-5=31			
Annual Minutes ~ Regular Days	42,000	43,875	43,875	12			
Minimum Days	Min. Day	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Conference Week
Start	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM		BTSN - Sept Open House 8 Conf Last 2 Days
End	12:15 PM	12:15 PM	1:45 PM	12:15 PM	1:45 PM		
Number of Hours	4:00	4:00	5:30	4:00	5:30		
Total Number of Minutes	240	240	330	240	330		
Minimum Minutes Per Day	230	240	240	240	240		
Absolute Minimum	170	180	180	180	180		
Less Recess Kinder = 20 min.	0	(20)	(20)	(20)	(20)		
Less Lunch	(30)	(30)	(45)	(30)	(45)		
Actual Daily Instructional Minutes	210	190	265	190	265		
Number of Minimum Days & Wed.	12	12	33	12	33		
Annual Minutes ~ Minimum Days	2,520	2,280	8,745	2,280	8,745		
Total Annual of Instructional Minutes	44,520	54,900		54,900		0	
Statutory Required Number of Minutes	36,000	50,400		54,000			
1982-1983 Actual Minutes	31,680	48,400		52,800			
Required Minutes for District	36,000	50,400		54,000			
Board Policy	36,000	50,530		53,990			
(Under) Over	8,520	4,500		900		0	

Approved: _____

Principal: CR

Reviewed: [Signature]

Date: 8/5/2015

Date: 8/7/15

Date: 8/6/15

BV

SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR

Month	M	T	W	T	F	DRAFT Calendar Details
August 2015	3	4	5	6	7	8 Aug. 17: K-8 Staff Development Aug. 17 & 19: 9-12 Teacher Work Days Aug. 18: 9-12 Staff Development Aug. 18-19: K-8 Teacher Work Days Aug. 20: First Day of School
	24	25	26	27	28	
	31					
September 2015		1	2	3	4	21 Sept. 7 : Labor Day Holiday Sept. 26: Summerfest
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
October 2015				1	2	21 Oct. 19: Non-Student Day K-5, VV (6-8) Teacher Work Day DMS & 9-12 Non-Teacher Day Oct. 19 - 23: K-5 Conference Week
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
November 2015	2	3	4	5	6	16 Nov. 11: Veteran's Day Nov. 25 & 27: Local Recess Days Nov. 26: Thanksgiving Nov. 30: Non-Student Day (9-12 Non-Teacher Day) K-8 Staff Development
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					
December 2015		1	2	3	4	14 Dec. 21-Jan. 4: Winter Break
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
January 2016					1	18 Jan. 4: Non-Student Day K-5 Staff Development 6-12 Teacher Work Day ***includes VV 6-8*** Jan. 18: MLK Holiday
	5	6	7	8		
	11	12	13	14	15	
	18	19	20	21	22	
February 2016	25	26	27	28	29	16 Feb. 15-19: Mid-Winter Break
	1	2	3	4	5	
	8	9	10	11	12	
	15	16	17	18	19	
March 2016	22	23	24	25	26	22 Mar. 14: Non-Student Day K-5 Teacher Work Day DMS & VV 6-8 Staff Development 9-12 Non-Teacher Day Mar. 14-18: K-5 Conference Week
	29					
	1	2	3	4		
	7	8	9	10	11	
	14	15	16	17	18	
April 2016	21	22	23	24	25	16 April 11-15: Spring Break
	28	29	30	31		
	4	5	6	7	8	
	11	12	13	14	15	
May 2016	18	19	20	21	22	21 May 30: Memorial Day
	25	26	27	28	29	
	2	3	4	5	6	
	9	10	11	12	13	
	16	17	18	19	20	
June 2016	23	24	25	26	27	7 June 9: Last Day of School June 10: DMS & 9-12 Teacher Work Day
	30	31				
	6	7	8	9		
	20	21	22	23	24	
	27	28	29	30		

First Day of School:
ALL STUDENTS
August 20, 2015

Teacher Work Days
K-8 Teachers: August 18 and 19
9-12 Teachers: August 17 and 19
K-5, VV (6-8) Teachers: October 19
6-12 Teachers: January 4
K-5 Teachers: March 14
DMS & 9-12 Teachers: June 10

Staff Development Days
K-8 Teachers: August 17
9-12 Teachers: August 18
K-8 Teachers: November 30
K-5 Teachers: January 4
DMS & VV 6-8 Teachers: March 14

Classified Staff Holidays
September 7
November 11
November 26 and 27
December 24, 25 and 31
January 1
January 18
February 15 and 19
April 15 (Friday of Spring Break)
May 30
July 4

Thanksgiving Break:
November 25 - 27, 2015

Winter Break:
December 21, 2015 - January 4, 2016
(K-12 teachers work on January 4)

Mid-Winter Break:
February 15 - 19, 2016

Spring Break:
April 11 - 15, 2016

1st Semester ends:
December 18, 2015

2nd Semester ends:
June 9, 2016

K-12 Last Day of School:
June 9, 2016
8th grade Promotions
High School Graduations

Student Days: 180 Total Staff Days: 184 Teacher Work Days: 4

Staff Development Days (K-8): 3 High School Staff Development Days: 1

Legend:
Blue = Classified Staff Holiday
Orange = Staff Development Day
Green = Teacher Workday

Board Approved: 12/8/14

31 36 33 33 35 168
3 4 2 12
120



Bahia Vista Schedule 2014-2015

REGULAR DAY	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:00	K-Recess
10:05-10:25	1 st Gr. Recess
10:25-10:45	2 nd -5 th Gr. Recess
11:35-12:20	K Lunch
12:00-12:45	1 st Gr. Lunch
12:25-1:10	2 nd -5 th Gr. Lunch
1:10	K Dismissal
2:45	1 st -5 th Gr. Dismissal

EARLY RELEASE DAY (Wed.)	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:00	K Recess
10:05-10:25	1 st Recess
10:25-10:45	2 nd -5 th Gr. Recess
11:35-12:20	K Lunch
12:00-12:45	1 st Gr. Lunch
12:25-1:10	2 nd -5 th Gr. Lunch
1:10	K Dismissal
1:45	1 st -5 th Gr. Dismissal

MINIMUM DAY SCHEDULE	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:0	K Recess
10:05-10:25	1 st Recess
10:25-10:45	2 nd -5 th Gr. Recess
11:45-12:15	K-5 Lunch
12:15	K-5 Dismissal