

**San Rafael City Schools**  
**Instructional Minutes Calculation Worksheet**  
**Fiscal Year 2015-16**

School District: **San Rafael Elementary School District**School Site: **Bahia Vista #090**

Regular Days	Kinder- garten	Grades 1-3	Grades 4-5	
Start	8:15 AM	8:15 AM	8:15 AM	
End	1:10 PM	2:45 PM	2:45 PM	
Number of Hours	4:55	6:30	6:30	
Total Number of Minutes	295	390	390	
Less Recess      Kinder = 20 min.	0	(20)	(20)	
Less Lunch	(45)	(45)	(45)	
Actual Daily Instructional Minutes	250	325	325	144-7=137
Number of Regular Days	168	135	135	36-5=31
				12
Annual Minutes ~ Regular Days	42,000	43,875	43,875	

  

Minimum Days	Min. Day	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Conference Week
Start	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM		BTSN - Sept
End	12:15 PM	12:15 PM	1:45 PM	12:15 PM	1:45 PM		Open House
Number of Hours	4:00	4:00	5:30	4:00	5:30		8 Conf
							Last 2 Days
Total Number of Minutes	240	240	330	240	330		
Minimum Minutes Per Day	230	240	240	240	240		
Absolute Minimum	170	180	180	180	180		
Less Recess      Kinder = 20 min.	0	(20)	(20)	(20)	(20)		
Less Lunch	(30)	(30)	(45)	(30)	(45)		
Actual Daily Instructional Minutes	210	190	265	190	265		
Number of Minimum Days & Wed.	12	12	33	12	33		
Annual Minutes ~ Minimum Days	2,520	2,280	8,745	2,280	8,745		
Total Annual of Instructional Minutes	44,520	54,900		54,900		0	
Statutory Required Number of Minutes	36,000	50,400		54,000			
1982-1983 Actual Minutes	31,680	48,400		52,800			
Required Minutes for District	36,000	50,400		54,000			
Board Policy	36,000	50,530		53,990			
(Under) Over	8,520	4,500		900		0	

Approved: \_\_\_\_\_

Principal: CRBReviewed: [Signature]Date: 8/5/2015Date: 8/7/15Date: 8/6/15

SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR

BV

Month	M	T	W	T	F	DRAFT Calendar Details
August 2015	3	4	5	6	7	Aug. 17: K-8 Staff Development Aug. 17 & 19: 9-12 Teacher Work Days Aug. 18: 9-12 Staff Development Aug. 18-19: K-8 Teacher Work Days Aug. 20: First Day of School
September 2015	7	8	9	10	11	Sept. 7 : Labor Day Holiday Sept. 26: Summerfest
October 2015	5	6	7	8	9	Oct. 19: Non-Student Day K-5, VV (6-8) Teacher Work Day DMS & 9-12 Non-Teacher Day Oct. 19 - 23: K-5 Conference Week
November 2015	2	3	4	5	6	Nov. 11: Veteran's Day Nov. 25 & 27: Local Recess Days Nov. 26: Thanksgiving Nov. 30: Non-Student Day (9-12 Non-Teacher Day) K-8 Staff Development
December 2015	7	8	9	10	11	Dec. 21-Jan. 4: Winter Break
January 2016	4	5	6	7	8	Jan. 4: Non-Student Day K-5 Staff Development 6-12 Teacher Work Day ***Includes VV 6-8*** Jan. 18: MLK Holiday
February 2016	1	2	3	4	5	Feb. 15-19: Mid-Winter Break
March 2016	7	8	9	10	11	Mar. 14: Non-Student Day K-5 Teacher Work Day DMS & VV 6-8 Staff Development 9-12 Non-Teacher Day Mar. 14-18: K-5 Conference Week
April 2016	4	5	6	7	8	April 11-15: Spring Break
May 2016	2	3	4	5	6	May 30: Memorial Day
June 2016	6	7	8	9	10	June 9: Last Day of School June 10: DMS & 9-12 Teacher Work Day

**First Day of School:**  
ALL STUDENTS  
August 20, 2015

**Teacher Work Days**  
K-8 Teachers: August 18 and 19  
9-12 Teachers: August 17 and 19  
K-5, VV (6-8) Teachers: October 19  
6-12 Teachers: January 4  
K-5 Teachers: March 14  
DMS & 9-12 Teachers: June 10

**Staff Development Days**  
K-8 Teachers: August 17  
9-12 Teachers: August 18  
K-8 Teachers: November 30  
K-5 Teachers: January 4  
DMS & VV 6-8 Teachers: March 14

**Classified Staff Holidays**  
September 7  
November 11  
November 26 and 27  
December 24, 25 and 31  
January 1  
January 18  
February 15 and 19  
April 15 (Friday of Spring Break)  
May 30  
July 4

**Thanksgiving Break:**  
November 25 - 27, 2015

**Winter Break:**  
December 21, 2015 - January 4, 2016  
(K-12 teachers work on January 4)

**Mid-Winter Break:**  
February 15 - 19, 2016

**Spring Break:**  
April 11 - 15, 2016

**1<sup>st</sup> Semester ends:**  
December 18, 2015

**2<sup>nd</sup> Semester ends:**  
June 9, 2016

**K-12 Last Day of School:**  
June 9, 2016  
8th grade Promotions  
High School Graduations

Student Days: 180 Total Staff Days: 184 Teacher Work Days: 4

Staff Development Days (K-8): 3 High School Staff Development Days: 1

Legend:  
Blue=Classified Staff Holiday  
Orange=Staff Development Day  
Green=Teacher Workday

Board Approved: 12/8/14

31 36 33 33 35 168  
3 4 2 12  
120



# **Bahia Vista Schedule 2014-2015**



<b>REGULAR DAY</b>	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:00	K-Recess
10:05-10:25	1 <sup>st</sup> Gr. Recess
10:25-10:45	2 <sup>nd</sup> -5 <sup>th</sup> Gr. Recess
11:35-12:20	K Lunch
12:00-12:45	1 <sup>st</sup> Gr. Lunch
12:25-1:10	2 <sup>nd</sup> -5 <sup>th</sup> Gr. Lunch
1:10	K Dismissal
2:45	1 <sup>st</sup> -5 <sup>th</sup> Gr. Dismissal

<b>EARLY RELEASE DAY (Wed.)</b>	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:00	K Recess
10:05-10:25	1 <sup>st</sup> Recess
10:25-10:45	2 <sup>nd</sup> -5 <sup>th</sup> Gr. Recess
11:35-12:20	K Lunch
12:00-12:45	1 <sup>st</sup> Gr. Lunch
12:25-1:10	2 <sup>nd</sup> -5 <sup>th</sup> Gr. Lunch
1:10	K Dismissal
1:45	1 <sup>st</sup> -5 <sup>th</sup> Gr. Dismissal

<b>MINIMUM DAY SCHEDULE</b>	
7:45-8:10	Breakfast
8:10	First Bell
8:15	Second Bell
9:40-10:0	K Recess
10:05-10:25	1 <sup>st</sup> Recess
10:25-10:45	2 <sup>nd</sup> -5 <sup>th</sup> Gr. Recess
11:45-12:15	K-5 Lunch
12:15	K-5 Dismissal

*Updated: 5/26/15 11:57 AM*