

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2015-16

School District: San Rafael Elementary School District

School Site: **Coleman**

#091

	Kinder- garten	Grades 1-3		Grades 4-5			
Regular Days							
Start	8:45 AM	8:45 AM		8:45 AM			
End	1:40 PM	3:15 PM		3:15 PM			
Number of Hours	4:55	6:30		6:30			
Total Number of Minutes	295	390		390			
Less Recess Kinder = 15 min.	0	(30)		(15)			
Less Lunch	(45)	(45)		(40)			
Actual Daily Instructional Minutes	250	315		335		144-7=137	
Number of Regular Days	168	135		135		36-5=31	
Annual Minutes ~ Regular Days	42,000	42,525		45,225		12	
Minimum Days	Min. Day	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Conference Week
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM		BTSN - Sept Open House 8 Conf Last 2 Days
End	12:05 PM	12:05 PM	1:40 PM	12:05 PM	1:40 PM		
Number of Hours	3:20	3:20	4:55	3:20	4:55		
Total Number of Minutes	200	200	295	200	295		
Minimum Minutes Per Day	230	230	230	240	240		
Absolute Minimum	170	170	170	180	180		
Less Recess Kinder = 20 min.	0	(15)	(20)	(15)	(15)		
Less Lunch	0	0	(45)	0	(40)		
Actual Daily Instructional Minutes	200	185	230	185	240		
Number of Minimum Days & Wed.	12	12	33	12	33		
Annual Minutes ~ Minimum Days	2,400	2,220	7,590	2,220	7,920		
Total Annual of Instructional Minutes	44,400	52,335		55,365		0	
Statutory Required Number of Minutes	36,000	50,400		54,000			
1982-1983 Actual Minutes	31,680	48,400		52,800			
Required Minutes for District	36,000	50,400		54,000			
Board Policy	36,000	50,530		53,990			
(Under) Over	8,400	1,935		1,365		0	

Approved: _____

Principal: _____

Reviewed: _____

Date: 8/5/2015

Date: 8/7/2015

Date: 8/6/15

SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR

CO

Month	M	T	W	T	F	DRAFT Calendar Details
August 2015	3	4	5	6	7	8
	24	25	26	27	28	
	31					
September 2015		1	2	3	4	21
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30			
October 2015				1	2	21
	5	6	7	8	9	
	12	13	14	15	16	
	19	20	21	22	23	
	26	27	28	29	30	
November 2015	2	3	4	5	6	16
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30					
December 2015		1	2	3	4	14
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
January 2016	4	5	6	7	8	18
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
February 2016	1	2	3	4	5	16
	8	9	10	11	12	
	15	16	17	18	19	
	22	23	24	25	26	
	29					
March 2016		1	2	3	4	22
	7	8	9	10	11	
	14	15	16	17	18	
	21	22	23	24	25	
	28	29	30	31		
April 2016					1	16
	4	5	6	7	8	
	11	12	13	14	15	
	18	19	20	21	22	
	25	26	27	28	29	
May 2016	2	3	4	5	6	21
	9	10	11	12	13	
	16	17	18	19	20	
	23	24	25	26	27	
	30	31				
June 2016			1	2	3	7
	6	7	8	9	10	
	13	14	15	16	17	
	20	21	22	23	24	
	27	28	29	30		

Student Days: 180 Total Staff Days: 184 Teacher Work Days: 4
 Staff Development Days (K-8): 3 High School Staff Development Days: 1

Key:
 Blue=Classified Staff Holiday
 Orange=Staff Development Day
 Green=Teacher Workday

Board Approved: 12/8/14

31 36 33 33 35 168
 3 4 2 12

First Day of School:
 ALL STUDENTS
 August 20, 2015

Teacher Work Days
 K-8 Teachers: August 18 and 19
 9-12 Teachers: August 17 and 19
 K-5, VV (6-8) Teachers: October 19
 6-12 Teachers: January 4
 K-5 Teachers: March 14
 DMS & 9-12 Teachers: June 10

Staff Development Days
 K-8 Teachers: August 17
 9-12 Teachers: August 18
 K-8 Teachers: November 30
 K-5 Teachers: January 4
 DMS & VV 6-8 Teachers: March 14

Classified Staff Holidays
 September 7
 November 11
 November 26 and 27
 December 24, 25 and 31
 January 1
 January 18
 February 15 and 19
 April 15 (Friday of Spring Break)
 May 30
 July 4

Thanksgiving Break:
 November 25 - 27, 2015

Winter Break:
 December 21, 2015 - January 4, 2016
 (K-12 teachers work on January 4)

Mid-Winter Break:
 February 15 - 19, 2016

Spring Break:
 April 11 - 15, 2016

1st Semester ends:
 December 18, 2015

2nd Semester ends:
 June 9, 2016

K-12 Last Day of School:
 June 9, 2016
 8th grade Promotions
 High School Graduations

2015-2016
Coleman Elementary School
(Rev. 05-21-2015)

Regular Schedule

CLASSES START:	Grades 1-5 8:45 a.m.
	Kindergarten 8:45 a.m.
BREAKFAST	 8:20 a.m. - 8:40 a.m.
RECESS:		
Monday - Friday	Kindergarten10:30 a.m. - 10:45 a.m. (Session 1)
	Kindergarten10:50 a.m. - 11:05 a.m. (Session 2)
	Grades 1-310:35 a.m. - 10:55 a.m.
	Grades 4-510:40 a.m. - 10:55 a.m.
LUNCH:	Kindergarten 11:55 a.m. - 12:40 p.m.
	Schedule A:	<u>Lunch</u> 11:55 a.m. - 12:15 p.m.
		<u>Play</u> 12:20 p.m. - 12:40 p.m.
	Schedule B:	<u>Play</u> 11:55 a.m. - 12:15 p.m.
		<u>Lunch</u> 12:20 p.m. - 12:40 p.m.
	Grades 1-3 12:25 p.m. - 1:10 p.m.
	Grades 4 & 5 12:30 p.m. - 1:10 p.m.
RECESS:		
Mon., Tues, Th., Fri.	Grades 1-3 2:05 - 2:15 p.m.
DISMISSAL:		
Monday - Friday	Kindergarten 1:40 p.m.
Mon, Tues, Thurs. Fri.	Grades 1-3 3:15 p.m.
Mon, Tues, Thurs, Fri.	Grades 4 & 5 3:15 p.m.
Wednesday	Grades K-3 1:40 p.m.
	Grades 4 & 5 1.40 p.m.

Minimum Day Schedule

DISMISSAL:	Grades K-3 12:05 p.m.
	Grades 4 & 5 12:05 p.m.