

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2015-16

School District: **San Rafael Elementary School District**

School Site: **San Pedro #095**

		Kinder- garten		Grades 1-3		Grades 4-5			
Regular Days									
Start		8:20 AM		8:20 AM		8:20 AM			
End		1:25 PM		2:55 PM		2:55 PM			
Number of Hours		5:05		6:35		6:35			
Total Number of Minutes		305		395		395			
Less Recess	Kinder = 15 min.	0		(40)		(20)			
Less Lunch		(45)		(45)		(45)			
Actual Daily Instructional Minutes		142-7=135		260		310		330	
Number of Regular Days		37-4=33		168		135		135	
		12							
Annual Minutes ~ Regular Days		43,680		41,850		44,550			
Minimum Days				Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday
Start		8:20 AM		8:20 AM	8:20 AM	8:20 AM	8:20 AM	8:20 AM	
End		12:25 PM		1:25 PM	12:25 PM	1:25 PM	12:25 PM	1:25 PM	
Number of Hours		4:05		5:05	4:05	5:05	4:05	5:05	
Total Number of Minutes		245		240	245	305	245	305	
Minimum Minutes Per Day		180		180	230	230	240	240	
Absolute Minimum		180		180	170	170	180	180	
		BTSN - Sept							
		Open House							
		8 Conf		0	0	(20)	(20)	(20)	(20)
Less Recess	Kinder = 15 min.								
Less Lunch		Last 2 Days		(35)	(45)	(35)	(45)	(35)	(45)
Actual Daily Instructional Minutes		210		195	190	240	190	240	
Number of Minimum Days & Wed.		12		0	12	33	12	33	
Annual Minutes ~ Minimum Days		2,520		0	2,280	7,920	2,280	7,920	
Total Annual of Instructional Minutes		0		46,200	52,050	54,750	54,750	0	
		36,000			51,300		54,900		
Statutory Required Number of Minutes		36,000			50,400		54,000		
1982-1983 Actual Minutes		31,680			48,400		52,800		
Required Minutes for District		36,000			50,400		54,000		
Board Policy		36,000			50,530		53,990		
(Under) Over		10,200			1,650		750		0

Approved: _____

Principal: Marilyn

Reviewed: [Signature]

Date: 8/5/2015

Date: 8/7/2015

Date: 8/6/15

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SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR

Month	M	T	W	T	F		DRAFT Calendar Details
August 2015	3	4	5	6	7	8	Aug. 17: K-8 Staff Development
	8	9	10	11	12		Aug. 17 & 19: 9-12 Teacher Work Days
	13	14	15	16	17		Aug. 18: 9-12 Staff Development
	18	19	20	21	22		Aug. 18-19: K-8 Teacher Work Days
September 2015	23	24	25	26	27	21	Aug. 20: First Day of School
	28	29	30				Sept. 7 : Labor Day Holiday
							Sept. 26: Summerfest
October 2015				1	2	21	Oct. 19: Non-Student Day
	3	4	5	6	7		K-5, VV (6-8) Teacher Work Day
	8	9	10	11	12		DMS & 9-12 Non-Teacher Day
	13	14	15	16	17		Oct. 19 - 23: K-5 Conference Week
November 2015	18	19	20	21	22	16	Nov. 11: Veteran's Day
	23	24	25	26	27		Nov. 25 & 27: Local Recess Days
	28	29	30				Nov. 26: Thanksgiving
							Nov. 30: Non-Student Day (9-12 Non-Teacher Day)
December 2015						14	K-8 Staff Development
		1	2	3	4		Dec. 21-Jan. 4: Winter Break
	5	6	7	8	9		
	10	11	12	13	14		
January 2016	15	16	17	18	19	18	Jan. 4: Non-Student Day
	20	21	22	23	24		K-5 Staff Development
	25	26	27	28	29		6-12 Teacher Work Day ***Includes VV 6-8***
	30	31					Jan. 18: MLK Holiday
February 2016						16	Feb. 15-19: Mid-Winter Break
March 2016						22	Mar. 14: Non-Student Day
							K-5 Teacher Work Day
							DMS & VV 6-8 Staff Development
							9-12 Non-Teacher Day
April 2016						16	Mar. 14-18: K-5 Conference Week
							April 11-15: Spring Break
May 2016						21	May 30: Memorial Day
June 2016						7	June 9: Last Day of School
							June 10: DMS & 9-12 Teacher Work Day

Student Days: 180 Total Staff Days: 184 Teacher Work Days: 4

Staff Development Days (K-8): 3 High School Staff Development Days: 1

Legend:
 Blue=Classified Staff Holiday
 Orange=Staff Development Day
 Green=Teacher Workday

Board Approved: 12/8/14

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Master Schedule Proposed 2015-16
San Pedro School

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Min.
7:40-8:15	Buses arrive / Breakfast					
8:15	First Bell / Students lined up - picked up from yard					
8:20-8:30	Second Bell / School Wide PE					10 min
1 st -2 nd 8:30-9:55	1 st -2 nd Reading	1 st -2 nd Reading	1 st -2 nd Reading	1 st -2 nd Reading	1 st -2 nd Reading	80min
9:50-10:10	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	20 min
10:10-11:35	1 st -2 nd Math	1 st -2 nd Math	1 st -2 nd Math	1 st -2 nd Math	1 st -2 nd Math	85 min
11:35-12:05	1 st -2 nd ELD	1 st -2 nd ELD	1 st -2 nd ELD	1 st -2 nd ELD	1 st -2 nd ELD	30 min
12:05-12:50	1 st -2 nd Lunch/Recess	1 st -2 nd Lunch/Recess	1 st -2 nd Lunch/Recess	1 st -2 nd Lunch/Recess	1 st -2 nd Lunch/Recess	45 min
12:50-1:50	1 st -2 nd Universal Access	1 st -2 nd Universal Access	1:20-1:25 K-5 Line-up / Board buses	1 st -2 nd Universal Access	1 st -2 nd Universal Access	60 min
1:50-2:35	1 st -2 nd SS/SCI/Enrichment	1 st -2 nd SS/SCI/Enrichment		1 st -2 nd SS/SCI/Enrichment	1 st -2 nd SS/SCI/Enrichment	40 min
2:35-2:55	1 st -3 rd Recess	1 st -3 rd Recess		1 st -3 rd Recess	1 st -3 rd Recess	20 min
3 rd 8:30-9:50	3 rd Reading	3 rd Reading	3 rd Reading	3 rd Reading	3 rd Reading	80 min
9:50-10:10	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	1 st -3 rd Recess	20 min
10:10-11:10	3 rd Universal Access	3 rd Universal Access	3 rd Universal Access	3 rd Universal Access	3 rd Universal Access	60 min
11:10-12:20	3 rd Math	3 rd Math	3 rd Math	3 rd Math	3 rd Math	70 min
12:20-1:05	3 rd -5 th Lunch/Recess	3 rd -5 th Lunch/Recess	3 rd -5 th Lunch/Recess	3 rd -5 th Lunch/Recess	3 rd -5 th Lunch/Recess	45 min
1:05-1:35	3 rd ELD	3 rd ELD	1:20-1:25 K-5 Line-up / Board buses ***	3 rd ELD	3 rd ELD	30 min
1:35-2:50	3 rd SS/SCI/Enrichment	3 rd SS/SCI/Enrichment		3 rd SS/SCI/Enrichment	3 rd SS/SCI/Enrichment	75 min
2:35-2:55	1 st -3 rd Recess	1 st -3 rd Recess		1 st -3 rd Recess	1 st -3 rd Recess	20 min