

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2015-16

School District: San Rafael Elementary School District

4th Gr Recess 15 min/day

School Site: **Short**

#097

	T - K	Kinder- garten	Grades 1-3		Grades 4-5			
Regular Days								
Start	8:40 AM	8:40 AM	8:40 AM		8:40 AM		BTSN - Sept Open House 8 Conf Last 2 Days	
End	12:05 PM	1:35 PM	3:05 PM		3:05 PM			
Number of Hours	3:25	4:55	6:25		6:25			
Total Number of Minutes	205	295	385		385			
Less Recess	Kinder = 20 min.	0	(30)		(15)			
Less Lunch		0	(40)		(40)			
Actual Daily Instructional Minutes	205	255	315		330		144-7=137	
Number of Regular Days	168	168	135		135		36-5=31	
Annual Minutes ~ Regular Days	34,440	42,840	42,525		44,550		12	
Minimum Days	Min. Day	Min. Day	Min. Day	Wednesday	Min. Day	Wednesday		
Start	8:40 AM	8:40 AM	8:40 AM	8:40 AM	8:40 AM	8:40 AM		
End	12:00 PM	12:00 PM	12:00 PM	1:35 PM	12:00 PM	1:35 PM		
Number of Hours	3:20	3:20	3:20	4:55	3:20	4:55		
Total Number of Minutes	200	200	200	295	200	295		
Minimum Minutes Per Day	230	230	230	230	240	240		
Absolute Minimum	170	170	170	170	180	180		
Less Recess	Kinder = 20 min.	0	0	(20)	(15)	(15)		
Less Lunch		0	0	(45)	0	(40)		
Actual Daily Instructional Minutes	200	200	180	230	185	240		
Number of Minimum Days & Wed.	12	12	12	33	12	33		
Annual Minutes ~ Minimum Days	2,400	2,400	2,160	7,590	2,220	7,920		
Total Annual of Instructional Minutes	36,840	45,240	52,275		54,690		0	
Statutory Required Number of Minutes	36,000	36,000	50,400		54,000			
1982-1983 Actual Minutes	31,680	31,680	48,400		52,800			
Required Minutes for District	36,000	36,000	50,400		54,000			
Board Policy	36,000	36,000	50,530		53,990			
(Under) Over	840	9,240	1,875		690		0	

180

180

Approved: _____

Date: 8/5/2015

Principal: _____

Date: 8/7/15

Reviewed: _____

Date: 8/7/15

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SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR

Month	M	T	W	T	F		DRAFT Calendar Details
August 2015	3	4	5	6	7	8	Aug. 17: K-8 Staff Development Aug. 17 & 19: 9-12 Teacher Work Days Aug. 18: 9-12 Staff Development Aug. 18-19: K-8 Teacher Work Days Aug. 20: First Day of School
September 2015	7	8	9	10	11	21	Sept. 7 : Labor Day Holiday Sept. 26: Summerfest
October 2015	5	6	7	8	9	21	Oct. 19: Non-Student Day K-5, VV (6-8) Teacher Work Day DMS & 9-12 Non-Teacher Day Oct. 19 - 23: K-5 Conference Week
November 2015	2	3	4	5	6	16	Nov. 11: Veteran's Day Nov. 25 & 27: Local Recess Days Nov. 26: Thanksgiving Nov. 30: Non-Student Day (9-12 Non-Teacher Day) K-8 Staff Development
December 2015	7	8	9	10	11	14	Dec. 21-Jan. 4: Winter Break
January 2016	4	5	6	7	8	18	Jan. 4: Non-Student Day K-5 Staff Development 6-12 Teacher Work Day <u>***Includes VV 6-8***</u> Jan. 18: MLK Holiday
February 2016	1	2	3	4	5	16	Feb. 15-19: Mid-Winter Break
March 2016	7	8	9	10	11	22	Mar. 14: Non-Student Day K-5 Teacher Work Day DMS & VV 6-8 Staff Development 9-12 Non-Teacher Day Mar. 14-18: K-5 Conference Week
April 2016	4	5	6	7	8	16	April 11-15: Spring Break
May 2016	2	3	4	5	6	21	May 30: Memorial Day
June 2016	6	7	8	9	10	7	June 9: Last Day of School June 10: DMS & 9-12 Teacher Work Day

First Day of School:
ALL STUDENTS
 August 20, 2015

Teacher Work Days
 K-8 Teachers: August 18 and 19
 9-12 Teachers: August 17 and 19
 K-5, VV (6-8) Teachers: October 19
 6-12 Teachers: January 4
 K-5 Teachers: March 14
 DMS & 9-12 Teachers: June 10

Staff Development Days
 K-8 Teachers: August 17
 9-12 Teachers: August 18
 K-8 Teachers: November 30
 K-5 Teachers: January 4
 DMS & VV 6-8 Teachers: March 14

Classified Staff Holidays
 September 7
 November 11
 November 26 and 27
 December 24, 25 and 31
 January 1
 January 18
 February 15 and 19
 April 15 (Friday of Spring Break)
 May 30
 July 4

Thanksgiving Break:
 November 25 - 27, 2015

Winter Break:
 December 21, 2015 - January 4, 2016
 (K-12 teachers work on January 4)

Mid-Winter Break:
 February 15 - 19, 2016

Spring Break:
 April 11 - 15, 2016

1st Semester ends:
 December 18, 2015

2nd Semester ends:
 June 9, 2016

K-12 Last Day of School:
 June 9, 2016
 8th grade Promotions
 High School Graduations

Student Days: 180 Total Staff Days: 184
 Staff Development Days (K-8): 3 High School Staff Development Days: 1

Teacher Work Days: 4

Legend:
 Blue=Classified Staff Holiday
 Orange=Staff Development Day
 Green=Teacher Workday

Board Approved: 12/8/14

31 36 33 33 35 168
 3 4 2 12

Short School Elementary Bell Schedule 2015-2016

TK & KINDERGARTEN

Monday through Friday

TK: 8:40-12:05

Kindergarten: 8:40-1:35

8:40	10:40 instruction
10:40	11:00 snack and recess
11:00	12:00 instruction
12:05	T-K Dismissal
12:05	12:50 Kindergarten lunch
12:45	1:35 instruction
1:35	Kindergarten Dismissal

(Minimum Day)

Kindergarten: 8:40-12:00

8:40	10:40 instruction
10:40	11:00 snack and recess
11:00	12:00 instruction
12:00	Dismissal

FIRST THROUGH FOURTH

First-Fourth Grade: 8:40-3:05

8:40	10:40 instruction
10:40	10:55 snack & recess-4th
10:40	10:55 snack & recess
11:00	12:00 instruction
12:05	12:45 lunch
12:45	1:45 instruction
1:45	2:00 Recess 1 st -3rd
2:05	3:05 instruction
3:05	Dismissal

(Wednesday)

First-Fourth grades: 8:40-1:35

8:40	10:40 instruction
10:40	10:55 snack & recess-4th
10:40	11:00 snack & recess
11:00	12:00 instruction
12:05	12:45 lunch
12:45	1:35 instruction
1:35	Dismissal

(Minimum Day)

First-Fourth Grades: 8:40-12:00

8:40	10:40 instruction
10:40	10:55 snack & recess-4th
10:40	11:00 snack and recess
11:00	12:00 instruction
12:00	Dismissal

Short School
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Revised 5/30/14