

**San Rafael City Schools**  
**Instructional Minutes Calculation Worksheet**  
**Fiscal Year 2015-16**

Exhibit "I"

School District: San Rafael Elementary School District

School Site: Venetia Valley #092

	T - K		Kindergarten		Grades 1-3		Grades 4-5		Grade 6		Grades 7-8	
Regular Days												
Start	8:15 AM		8:15 AM		8:15 AM		8:15 AM		8:15 AM		8:15 AM	
End	11:40 AM		1:25 PM		2:35 PM		2:35 PM		2:46 PM		2:46 PM	
Number of Hours	3:25		5:10		6:20		6:20		6:31		6:31	
Total Number of Minutes	205		310		380		380		391		391	
Less Recess	0		0		(30)		(15)		0		0	
Less Lunch	0		(40)		(45)		(40)		(35)		(35)	
Actual Daily Instructional Minutes	205		270		305		325		356		356	
Number of Regular Days	180		135		135		135		135		135	
Annual Minutes ~ Regular Days	36,900		36,450		41,175		43,875		48,060		48,060	
Minimum Days	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday
Start	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM	8:15 AM
End	12:05 PM	1:10 PM	12:05 PM	1:25 PM	12:05 PM	1:35 PM	12:05 PM	1:35 PM	12:05 PM	1:40 PM	12:05 PM	1:40 PM
Number of Hours	3:50	4:55	3:50	5:10	3:50	5:20	3:50	5:20	3:50	5:25	3:50	5:25
Total Number of Minutes	230	295	230	310	230	320	230	320	230	325	230	325
Minimum Minutes Per Day	230	230	230	230	230	230	240	240	240	240	240	240
Absolute Minimum	170	170	170	170	170	170	180	180	180	180	180	180
Less Recess	0	0	0	0	(20)	(20)	(15)	(15)	0	0	0	0
Less Lunch	0	(40)	0	(40)	0	(45)	0	(40)	0	(35)	0	(35)
Actual Daily Instructional Minutes	230	255	230	270	210	255	215	265	230	290	230	290
Number of Minimum Days & Wed.	0	0	12	33	12	33	12	33	12	33	12	33
Annual Minutes ~ Minimum Days	0	0	2,760	8,910	2,520	8,415	2,580	8,745	2,760	9,570	2,760	9,570
Total Annual of Instructional Minutes	36,900		48,120		52,110		55,200		60,390		60,390	
Statutory Required Number of Minutes	36,000		36,000		50,400		54,000		54,000		54,000	
1982-1983 Actual Minutes	31,680		31,680		48,400		52,800		58,160		58,160	
Required Minutes for District	36,000		36,000		50,400		54,000		58,160		58,160	
Board Policy	36,000		36,000		50,530		53,990		56,325		56,325	
(Under) Over	900		12,120		1,710		1,200		2,230		2,230	

147                      180                      180                      180                      180

Approved: \_\_\_\_\_ Date: 8/5/2015

Principal: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed: \_\_\_\_\_ Date: 8/5/15

SAN RAFAEL CITY SCHOOLS 2015-2016 DISTRICT CALENDAR



Month	M	T	W	T	F		DRAFT Calendar Details
August 2015	3	4	5	6	7	8	Aug. 17: K-8 Staff Development Aug. 17 & 19: 9-12 Teacher Work Days Aug. 18: 9-12 Staff Development Aug. 18-19: K-8 Teacher Work Days Aug. 20: First Day of School
September 2015		1	2	3	4	21	Sept. 7 : Labor Day Holiday Sept. 26: Summerfest
October 2015				1	2	21	Oct. 19: Non-Student Day K-5, VV (6-8) Teacher Work Day DMS & 9-12 Non-Teacher Day Oct. 19 - 23: K-5 Conference Week
November 2015						16	Nov. 11: Veteran's Day Nov. 25 & 27: Local Recess Days Nov. 26: Thanksgiving Nov. 30: Non-Student Day (9-12 Non-Teacher Day) K-8 Staff Development
December 2015						14	Dec. 21-Jan. 4: Winter Break
January 2016						18	Jan. 4: Non-Student Day K-5 Staff Development 6-12 Teacher Work Day ***Includes VV 6-8*** Jan.18: MLK Holiday
February 2016						16	Feb.15-19: Mid-Winter Break
March 2016						22	Mar. 14: Non-Student Day K-5 Teacher Work Day DMS & VV 6-8 Staff Development 9-12 Non-Teacher Day Mar. 14-18: K-5 Conference Week
April 2016						16	April 11-15: Spring Break
May 2016						21	May 30: Memorial Day
June 2016						7	June 9: Last Day of School June 10: DMS & 9-12 Teacher Work Day

**First Day of School:**  
ALL STUDENTS  
August 20, 2015

**Teacher Work Days**  
K-8 Teachers: August 18 and 19  
9-12 Teachers: August 17 and 19  
K-5, VV (6-8) Teachers: October 19  
6-12 Teachers: January 4  
K-5 Teachers: March 14  
DMS & 9-12 Teachers: June 10

**Staff Development Days**  
K-8 Teachers: August 17  
9-12 Teachers: August 18  
K-8 Teachers: November 30  
K-5 Teachers: January 4  
DMS & VV 6-8 Teachers: March 14

**Classified Staff Holidays**  
September 7  
November 11  
November 26 and 27  
December 24, 25 and 31  
January 1  
January 18  
February 15 and 19  
April 15 (Friday of Spring Break)  
May 30  
July 4

**Thanksgiving Break:**  
November 25 - 27, 2015

**Winter Break:**  
December 21, 2015 - January 4, 2016  
(K-12 teachers work on January 4)

**Mid-Winter Break:**  
February 15 - 19, 2016

**Spring Break:**  
April 11 - 15, 2016

**1<sup>st</sup> Semester ends:**  
December 18, 2015

**2<sup>nd</sup> Semester ends:**  
June 9, 2016

**K-12 Last Day of School:**  
June 9, 2016  
8th grade Promotions  
High School Graduations

Student Days: 180    Total Staff Days: 184  
Staff Development Days (K-8): 3    High School Staff Development Days: 1

Legend:  
Blue=Classified Staff Holiday  
Orange=Staff Development Day  
Green=Teacher Workday

Approved: 12/8/14

31 36 33 33 35    168  
3 4 2    12



VENETIA VALLEY BELL SCHEDULE 2014-2015

TRANSITIONAL KINDER M-F & MINIMUM DAYS		
From	To	Descrip
8:15	10:00	Instruction
10:00	10:30	RECESS
10:30	11:45	Instruction

KINDERGARTEN M, T, TH, F		
From	To	Descrip
8:15	9:30	Instruction
9:30	9:50	RECESS
9:50	11:05	Instruction
11:05	11:45	LUNCH
11:45	1:25	Instruction

WEDNESDAY		
From	To	Descrip
8:15	9:30	Instruction
9:30	9:50	RECESS
9:50	11:05	Instruction
11:05	11:45	AFTER
11:45	1:10	Instruction

MINIMUM DAYS		
From	To	Descrip
8:15	9:30	Instruction
9:30	9:50	RECESS
9:50	12:05	Instruction

FIRST - THIRD GRADES M, T, TH, F		
From	To	Descrip
8:15	10:15	Instruction
10:15	10:35	RECESS
10:35	11:55	Instruction
11:55	12:40	LUNCH
12:40	1:50	Instruction
1:50	2:00	RECESS
2:00	2:35	Instruction

WEDNESDAY		
From	To	Descrip
8:15	10:15	Instruction
10:15	10:35	RECESS
10:35	12:00	Instruction
12:00	12:45	LUNCH
12:45	1:35	Instruction

2:45	2:55	
MINIMUM DAYS		
From	To	Descrip
8:15	10:15	Instruction
10:15	10:35	RECESS
10:35	12:05	Instruction

FOURTH-FIFTH GRADES M, T, TH, F		
From	To	Descrip
8:15	9:55	Instruction
9:55	10:10	RECESS
10:10	12:00	Instruction
12:00	12:40	LUNCH
12:40	2:35	Instruction

WEDNESDAY		
From	To	Descrip
8:15	9:55	Instruction
9:55	10:10	RECESS
10:10	12:05	Instruction
12:05	12:45	LUNCH
12:45	1:35	Instruction

MINIMUM DAYS		
From	To	Descrip
8:15	9:55	Instruction
9:55	10:10	RECESS
10:10	12:05	Instruction

MIDDLE SCHOOL M, T, TH, F		
Period	From	To
1	8:15	9:07
2	9:11	10:03
3	10:07	10:59
Lunch	10:59	11:34
4	11:38	12:30
5	12:34	1:26
Advisory	1:30	1:50
6	1:54	2:46

WEDNESDAY		
Period	From	To
1	8:15	9:00
2	9:04	9:49
3	9:53	10:38
4	10:42	11:27
Lunch	11:27	12:02
5	12:06	12:51
6	12:55	1:40

ASSEMBLY SCHEDULE		
Period	From	To
1	8:15	9:07
2	10:01	10:03
3	10:07	10:59
Lunch	10:59	11:34
4	11:38	12:30
5	12:34	1:26
6	1:30	2:22
F. Friday	2:22	2:46

MINIMUM DAYS		
Period	From	To
1	8:15	8:50
2	8:54	9:29
3	9:33	10:08
4	10:12	10:47
5	10:51	11:26
6	11:30	12:05

GRADE LEVEL	START	END
	M-F	Minimum
Transitional Kinder	8:15	11:40
Kindergarten	8:15	12:05
1st-5th	8:15	12:05
6th-8th	8:15	12:05

	MON & FRI	TUES & THURS	WEDN	ESDAY	TUES & THURS
Period 1	8:15	8:15	8:15	9:00	8:15
Period 2	9:11	9:15	9:04	9:49	8:54
Period 3	10:07	10:15	9:53	10:38	9:33
Lunch	10:59	11:11	10:42	11:27	
Period 4	11:38	11:52	11:27	12:02	10:12
Period 5	12:34	12:52	12:06	12:51	10:51
ADVISORY	1:30				
Period 6	1:54	1:52	12:55	1:40	11:30
		2:46			12:05



PE MINUTES AT VENETIA VALLEY K-8

1<sup>st</sup> grade: (2 x 40 min) + (1 x 15 min) + (1 X 15 min) = 110 minutes per week

2<sup>nd</sup> grade: (2 x 35 min) + (1 x 15 min) + (1 X 15 min) = 100 minutes per week

3<sup>rd</sup> grade: (2 x 35 min) + (1 x 15 min) + (1 X 15 min) = 100 minutes per week

4<sup>th</sup> grade: (2 x 35 min) + (1 x 15 min) + (1 X 15 min) = 100 minutes per week

5<sup>th</sup> grade: (2 x 45 min) + (1 x 15 min) + (1 X 15 min) = 120 minutes per week

6<sup>TH</sup> grade: (4 x 52 min) + (1 x 45 min) = 253 minutes per week

GRADE LEVEL		MON	TUES	WED	THURS	FRI
1 <sup>ST</sup>	10:35-11:15	Padilla	Padilla Milano	8:15-8:30	Landin	Landin Milano
	10:35-11:05		A/Landin		B/Milano	A/Padilla
2 <sup>ND</sup>	2:00-2:35	Press de Baere	Rose/Sak Hamblet		Rose/Sak de Baere	Press Hamblet
	10:35-11:05	A/Rose/Sak B/Hamblet			A/Press	B/de Baere
3 <sup>RD</sup>	1:15-1:50	Fasso Mendoza	Kenneray		Fasso	Kenneray Mendoza
	1:20-1:50		A/Fasso B/Mendoza		B/Kenneray	
						A/Seligman
4 <sup>TH</sup>	12:40-1:15	Seligman Paris	O'Brien Paris Medina		Seligman Medina	O'Brien
	1:20-1:50				A/O'Brien	A/Paris B/Medina
	2:00-2:30					B/Seligman
5 <sup>TH</sup>	1:50-2:35	TBD Wnuk			TBD Lewis	Lewis Wnuk
	2:00-2:30		A/TBD B/Lewis		B/Wnuk	
6 <sup>TH</sup>		52 min class	52 min class	45 min class	52 min class	52 min class