

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

August 10, 2015 6:00 PM
District Office - Boardroom
310 Nova Albion Way
San Rafael, CA 94903

Attendance Taken at 5:10 PM:

Present:

Linda Jackson
Rachel Kertz
Ms. Maika Llorens Gulati
Natu Tuatagaloa

Absent:

Greg Knell

I. OPEN SESSION/ROLL CALL 5:00 PM

Minutes:

President Tuatagaloa convened the meeting to Open Session at 5:10 PM.

II. PUBLIC COMMENT on Closed Session

Minutes:

None.

III. CLOSED SESSION

Minutes:

Pursuant to Government Code section 54957.6 and 54956.9, the Board adjourned to Closed Session at 5:11 PM.

III.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

III.2. CLOSED SESSION: (ESD/HSD) Gov. Code 54956.9 CONFERENCE WITH LEGAL COUNCIL - ANTICIPATED LITIGATION (1 Case)

IV. RETURN TO OPEN SESSION

Minutes:

President Tuatagaloa reconvened the meeting to Open Session at 6:10 PM.

V. PLEDGE OF ALLEGIANCE

Minutes:

Amy Baer led the Pledge of Allegiance.

VI. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

Rachel Street, SRCS parent: read a statement to the Board expressing concerns about the PG&E toxic soil excavation project in downtown San Rafael that is slated to take place while school is in session. She asked the Board to request that PG&E perform their excavation during consecutive summer breaks instead. Ms. Street provided the Board with an annotated engineering evaluation of the project.

Tom Adams, San Rafael city representative: spoke on behalf of PG&E communications consultant Tracy Craig, to let all know that PG&E will be conducting a site visit on Wednesday, Aug. 12 for a walk through of the site and the work being proposed. San Rafael city staff will be present.

VII. SPECIAL REPORT

VII.1. FINANCE: PRESENTATION: (ESD/HSD) Update on 2015-16 State Budget

Minutes:

CBO Chris Thomas noted that per Education Code the district is required to revisit the budget within 45 days of the Governor's budget approval. She reviewed estimated impacts on both districts with changes in one time funds, gap funding and lottery. She noted there were no changes to the STRS and PERS rates.

Trustee Jackson requested a preview report of the impact to district reserves should the reserve cap limitations that legislators ~~are proposing~~ **have adopted**, come to be. Ms. Thomas reviewed a waiver process that could be an option. Ms. Thomas also responded to questions from Trustee Kertz regarding adjustments that will be made to the budget to reflect the governor's changes to the LCFF funding and one time money.

VII.2. UPDATE: (ESD/HSD) Common Core State Standards

Motion Passed: Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Assistant Superintendent MacLean provided an update of the CCSS Implementation Team's summer work. She provided an example of the K-12 Curriculum Development Goals. She noted that the LCAP and the Implementation Team's 3 year plan are driving the work being done. The Information Technology department is assisting with the development of a repository for CCSS units.

VII.3. UPDATE: (ESD/HSD) Facilities Report

Minutes:

CBO Thomas reported:

- The 20 foot container with wall at Venetia Valley is almost in place.
- The portables at SRHS and Short are almost complete. The fire hydrant is in and working; a protective cover will be placed over the large profiled back flow valve.
- Fields across the district are surviving despite the increased water conservation measures required.
- Some trees around the district are showing signs of stress with the prolonged drought. Staff is looking into the possibility of being able to use reclaimed water.
- Sites around the district are looking great as grounds, custodial and maintenance crews have been working all summer to prepare for the opening of school.

Trustee Llorens Gulati suggested using succulents in the Davidson MS Zen Garden.

VII.4. UPDATE: (ESD/HSD) Student Information System Implementation

Minutes:

Director of Strategic Initiatives Daniel Zaich and new Chief Technology Officer Carrie Pedraza provided an update to the Board on the Aeries.net implementation. Dr. Zaich extended a special thanks to CSEA for their encouragement of classified employees to participate in the validation studies and summer trainings for a smooth transition from Infinite Campus to Aeries.net.

Trainings last week had 80 administrative, certificated and classified participants. Teacher specific trainings will be held on Aug. 18 and 19.

Ms. Pedraza reported that Aeries.net is live and the top 4 interfaces are complete. The focus has now shifted from validation to integration. The Parent Portal is working. Staff will use mail to families as well as outreach at Back to School nights to communicate use of the Parent Portal. Master schedules are being finalized. President Tuatagaloa requested that board members, particularly those with students still in the district, be given access to the Parent Portal to preview it. IT has resolved 97 issues to date; averaging 10-15 issues a day.

Ms. Pedraza reviewed the escalation of tickets pathway to address issues that arise. IT is averaging a 24 hour response time to tickets. Dr. Watenpaugh shared there has been discussion about a joint communication from the district and union leadership to acknowledge the Aeries.net successful transition in 3 months instead of a year. Ms. Pedraza is looking into systems that can provide a single sign-in for parents who have students in both the ESD and the HSD. She responded to trustee questions regarding support that will be provided for Spanish speaking parents to understand the Parent Portal, and exploration of a potential family login.

VIII. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Tuatagaloa noted the Board will review each Consent Agenda item individually.

VIII.1. BOARD BUSINESS: (ESD/HSD) Approval of Minutes: Regular Meeting of June 22, 2015, and the Special Meeting of June 30, 2015

Motion Passed: Approval of the Regular Meeting of June 22, 2015 and the Special Meeting of June 30, 2015, as amended. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Trustee Jackson noted minor edits to the minutes of the regular meeting of June 22: on page 13, changing the reference from 'them' to 'members of the advisory committee;' on items IV.8 and IV.12 adding the word 'proposed' before Adopted Budget; under her Board report, a typo correction changing the word 'the' to 'she;' and changing Superintendent(s) Report to Superintendent's Report.

VIII.2. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Elementary School District. Passed with a motion by Linda Jackson and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa highlighted that a revision of the Personnel Action Report was brought forward since the posting of the agenda.

VIII.3. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the High School District. Passed with a motion by Rachel Kertz and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

President Tuatagaloa highlighted that a revision of the Personnel Action Report was brought forward since the posting of the agenda.

VIII.4. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Rachel Kertz and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

In response to questions from President Tuatagaloa, Ms. Thomas provided a brief description of Cori Castro's increase in hours to assist with substitute calling for custodial. The District and CSEA worked to develop an MOU for this change. Carmen Puga, CSEA President, noted this change is beneficial to the Maintenance Department.

VIII.5. PERSONNEL: (ESD/HSD) Approval of Student Teacher Agreement With CalState Teach For the Period of July 1, 2015 - June 30, 2016

Minutes:

To address trustee questions regarding financial responsibility and coaching, staff pulled this item from the agenda, noting it will be brought back with additional information.

VIII.6. FINANCE: (ESD/HSD) Approval of Resolution No. 1657 Authorization to Sign on Behalf of the Governing Board for the 2015-16 Fiscal Year

Motion Passed: Approval of the resolution. Passed with a motion by Linda Jackson and a

second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

VIII.7. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Rachel Kertz and a second by Linda Jackson.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

CTO Pedraza responded to trustee questions about the obsolete nature of this equipment, necessitating disposal.

VIII.8. BOARD BUSINESS: (ESD/HSD) Approval of the Memorandum of Understanding between San Rafael City Schools and Marin Promise Partnership for the 2015-2016 School Year

Motion Passed: Approval of the MOU. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Dr. Zaich responded to trustee questions regarding logistics and the role of the shared data position with Marin Promise, to identify baseline data points for the LCAP.

Trustee Jackson requested a change to the start date of the contract from Aug 1 to at least Aug 10, and to change the date under "Provisions" to June 15, 2016.

President Tuatagaloa requested a monthly report about this data work to demonstrate how district dollars are being spent.

In response to questions from SRTA's Molly O'Donoghue, Dr. Watenpaugh noted that this position will be benefiting the ESD as the data will be used for rebenching of some of the established milestones for student success.

IX. DISCUSSION/ACTION SESSION

IX.1. PERSONNEL: (ESD/HSD) Approval of Resolution #1658 - Resolution Relative to the Reduction or Elimination Of Certain Classified Services

Motion Passed: Approval of Resolution #1634 - Resolution Relative to the Reduction or Elimination of Certain Classified Services Passed with a motion by Greg Knell and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Yes Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Approval of Resolution #1658 - Resolution Relative to the Reduction or Elimination of Certain Classified Services Passed with a motion by Ms. Maika Llorens Gulati and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Motion Passed: Approval of Resolution #1658 - Resolution Relative to the Reduction or Elimination of Certain Classified Services Passed with a motion by Ms. Maika Llorens Gulati and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

Staff provided information about the elimination of the 2 instructional assistant positions for special education.

X. CONFERENCE SESSION

X.1. Report Out Action from Closed Session

Minutes:

No reportable action was taken.

X.2. Agenda Items for Future Meetings

Minutes:

President Tuatagaloa requested an update on the PG&E cleanup project, the Marin Promise data position as a standing report, and a report on backpacks.

Trustee Jackson requested a summer school report; what we have learned.

X.3. Board Member Reports

Minutes:

Maika Llorens Gulati:

- She attended a Marin Promise meeting.
- She attended the August 4 SR Chamber Education Committee. The new teacher welcome will take place on October 14 at Marin Toyota. The committee is creating a system to track interns from high schools and colleges for success for businesses.

Linda M. Jackson:

- She attended the July 28 Marin Promise meeting at the College of Marin. Dr. Watenpaugh will be co-chair of Marin Promise for this year.
- On the July 30, with Dr. MacLean and Director of Teaching and Learning 9-12 Kevin Kerr, she toured the APEX credit recovery program, a SRHS newcomers class, and a Next Gen SAT prep class where a big jump in SAT scores on the practice exams is being reported.
- She attended a 10,000 Degrees Summer Institute program with Dr. MacLean, Dr. Zaich and Mr. Kerr, and reported on the "Bite of Reality" program sponsored by Redwood Credit Union; a program SRHS and TLHS are already using.
- On August 4 she attended a Voces de Marin meeting where Assemblymember Marc Levine spoke about immigration bills he is sponsoring.
- The MCSBA kickoff dinner will be held on August 27 at Rancho Nicasio.

Rachel Kertz:

- She attended a bond campaign kickoff meeting.
- She attended a League of Women Voters' meeting to provide a master facilities plan update.
- The county elections office has designated Measure A (ESD bond) and Measure B (HSD bond) for the November election.

Natu Tuatagaloa:

- He extended congratulations to trustees Linda M. Jackson, Maika Llorens Gulati and Greg Knell for an uncontested trustee nomination period, extending their roles as school board trustees for another 4 years.

X.4. Superintendent(s) Activity Report

Minutes:

Superintendent Watenpaugh reported:

- He attended the Marin Promise meeting at the College of Marin. This year's partnership is comprised of a larger group focused to bring awareness to equity opportunity windows. NEP will be conducting a training with the council in October.
- He and Dr. MacLean recently met with Dr. Juan Carlos Arauz regarding programs to support schools.
- He presented a facilities update to the League of Women Voters.
- He attended the first Marin county superintendents' meeting of the year. There are 5 new superintendents in the county. He will be meeting with Novato superintendent Jim Hogeboom regarding potential partnering with Novato and SRCS.
- He thanked CSEA president Carmen Puga and SRTA president Katie O'Donnell for attending the Leadership Advance day at NatureBridge where leadership team members worked on LCAP and the development of a common 'elevator' speech for communicating about LCAP goals and implementation.

XI. READJOURNMENT to Closed Session (if necessary)

XII. NEXT REGULAR MEETING - August 24, 2015

XIII. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

There being no further business, President Tuatagaloa adjourned the meeting at 7:17 PM.

President

Superintendent