

SAN RAFAEL CITY SCHOOLS AGENDA ONLINE MINUTES

Regular Meeting - SRCS Board of Education

July 27, 2015 6:00 PM

District Office - Boardroom

310 Nova Albion Way

San Rafael, CA 94903

Attendance Taken at 6:10 PM:

Present:

Linda Jackson

Rachel Kertz

Greg Knell

Ms. Maika Llorens Gulati

Natu Tuatagaloa

I. OPEN SESSION/ROLL CALL 6:00 PM

Minutes:

President Tuatagaloa convened the meeting to Open Session at 6:10 PM.

Trustees present were:

Natu Tuatagaloa

Rachel Kertz

Linda M. Jackson

Greg Knell

Maika Llorens Gulati

II. PLEDGE OF ALLEGIANCE

Minutes:

CTO Carrie Pedraza led the Pledge of Allegiance.

III. PUBLIC COMMENT ON NON-AGENDIZED ITEMS

(Public comment on items that appear on the agenda will be taken at the time the item is addressed by the Board.)

Minutes:

None.

IV. SPECIAL REPORT

Minutes:

M/S/C: (Jackson, Knell) the Board voted to move item VI.2 forward to this point in the agenda, by the following vote:

Natu Tuatagaloa - YES

Rachel Kertz - YES

Linda M. Jackson - YES

Greg Knell - YES

Maika Llorens Gulati - YES

IV.1. UPDATE: (ESD/HSD) Student Information System Implementation

~~Motion Passed:~~ Passed with a motion by Rachel Kertz and a second by Linda Jackson.

Yes — Linda Jackson

Yes — Rachel Kertz

Absent — Greg Knell

Yes — Ms. Maika Llorens Gulati

Yes — Natu Tuatagaloa

Minutes:

Director of Strategic Initiatives Dan Zaich introduced an SIS update to be provided by Verete via Go-To meeting. He acknowledged new CTO Carrie Pedraza.

Nina Rosete of Verete provided an update of Aeries.net implementation and approach along with a summary of related professional development opportunities and next steps. She described the 5 step conversion process: 1) conversion of data from Infinite Campus to Aeries.net; 2) data validation by the IT and Business departments and school site staff; 3) Aeries split data base ESD and HSD done; 4) post-split validation of the data; and 5) launch of Aeries.net. She noted progress to date is on target for a launch completion of August 3.

She described the data issues clearing process: 1) identify the issues; 2) issues logged; 3) Aeries.net responds; and 4) the SRCS team marks the issue complete or incomplete.

Weekly IT meetings designed for continued monitoring and improvement for action items, are being held. Verete is providing support to move items forward. Aeries.net and Think Connected are the implementers. Goals are being met and moving forward.

Prior to launch days, professional development trainings are being made available for staff in July and August and will continue throughout the year as needed, along with roundtable support. Key teachers will be sent to the annual Aeries conference for continuing professional development. Dr. Zaich reported that teachers and classified staff who have participated in trainings seem to be happy, providing good feedback. In response to Trustee Llorens Gulati's questions regarding participation in trainings, Dr. Zaich noted that 130

employees in June and 30 in July, have participated in the trainings so far. He described the "Tech Jedi" position for site staff to serve as power users as an extra duty assignment to support the implementation of Aeries.net around the district.

Ms. Rosete reported she is assisting with the extension of the Infinite Campus contract to December 31, 2015 to be the official source of data as the district transfers data to the district based server. She noted that the Aeries.net parental portal will not be paired between the two districts, necessitating parents/guardians to access as 2 separate portals. A Blackboard Connect app is being explored as a potential bridge. She responded to trustee questions regarding report cards, expulsion and suspension data, the escalation plan for issues as they arise, and the incorporation of external 3rd parties.

Trustee Knell left the meeting at 6:45 PM.

Ms. Rosete reported on next steps and activities to take place; critical tables have to be validated.

Dr. Zaich reported that parents will be introduced to Aeries.net at Back to School nights, where they will learn how to access the parent portal. Trustee Llorens Gulati requested the list of the Back-to-School nights be sent to the Board.

Staff acknowledged Ms. Rosete for her leadership and assistance with the conversion to Aeries.net.

IV.2. UPDATE: (ESD/HSD) Facilities Report

Motion Passed: Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes — Linda Jackson

Yes — Rachel Kertz

Absent — Greg Knell

Yes — Ms. Maika Llorens Gulati

Yes — Natu Tuatagaloa

Minutes:

CBO Thomas reported:

-The portables for Short are on site and being put together.

-The SRHS portables are arriving on Friday and Saturday.

-The fire hydrant at SRHS is being installed behind the weight room as required for the portables.

-A new product is being used on the pool deck to replace a failed RDEX product.

-With the 4th year of the drought, trees around district facilities are feeling stress. After consultation with an arborist, a large tree near the SRHS entry way will need to be removed as it is at risk of being a safety hazard.

-The Maintenance and Operations staff are working with the MMWD to adjust water valves in the district to reduce water usage. The addition of digital irrigation is being added at a couple of sites as another strategy to test for additional water conservation.

-A water leak at San Pedro is being addressed.

V. CONSENT AGENDA: (All items appearing on the Consent Agenda are approved in one action by the Board. Trustees, staff or members of the public may request that an item be pulled for discussion prior to Consent Agenda approval.)

Minutes:

President Tuatagaloa requested that items 2, 8, 9, 11, and 15 be pulled from the Consent Agenda for discussion.

M/S/C (Kertz,Llorens Gulati) the Board voted 4-0-1 to approve the remainder of the Consent Agenda, with the exception of items 2,8,9,11 and 15, by the following vote:

Natu Tuatagaloa - YES

Rachel Kertz - YES

Linda M. Jackson - YES

Maika Llorens Gulati - YES

Greg Knell - ABSENT

V.1. PERSONNEL (ESD): Approval of Elementary School District Personnel, Certificated/Classified

V.2. PERSONNEL (HSD): Approval of High School District Personnel, Certificated/Classified

Minutes:

President Tuatagaloa noted on the Personnel Action Report the retirement of Ron Newstat, a long time teacher at San Rafael HS, acknowledging his many years of service to the District.

V.3. PERSONNEL (JOINT): Approval of Joint School District Personnel, Certificated/Classified

Motion Passed: Approval of all hiring, terminations, transfers, and retirements of employees in the Joint School District. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

V.4. PERSONNEL (ESD): Approval of Revised 2014-2015 Salary Schedule for Preschool Permit Teachers of the San Rafael City Schools Elementary District

Motion Passed: Approval of the revised 2014-2015 salary schedule for preschool permit teachers. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

V.5. FINANCE: (ESD) Ratification of Warrant Register for Warrants Issued June 1, 2015 through June 30, 2015 by the San Rafael Elementary School District

Motion Passed: Ratify the Elementary District warrants for June 2015. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

V.6. FINANCE: (HSD) Ratification of Warrant Register for Warrants Issued June 1, 2015 through June 30, 2015 by the San Rafael High School District

Motion Passed: Ratify the High School District warrants for June 2015. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

V.7. FINANCE: (ESD/HSD) Approval of Disposal of Obsolete Equipment/Textbooks for the San Rafael City School District

Motion Passed: Approval of the disposal of obsolete equipment and textbooks. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

V.8. FINANCE: (ESD/HSD) Approval of Marin County Data Processing Consortium 2015-16 QSS Business and Financial Data Processing Services

Motion Passed: Approval of the services. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

CBO Thomas responded to questions from President Tuatagaloa regarding fair share of the county consortium for services the district receives.

V.9. FINANCE: (ESD/HSD) Approval of Contract for Parent, Teacher, Staff, Board Members and Other Related Individuals Communication System Software between San Rafael City Schools and Blackboard Connect from July 1, 2015 through June 30, 2016

Motion Passed: Approval of the agreements. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

CBO Thomas responded to President Tuatagaloa's questions regarding the importance of having this communication software for outreach to parents/guardians and district staff.

V.10. FINANCE: (HSD) Approval of Purchase of Discovery Office System TASKalfa 8001i and Kyocera Mita 6030 Copiers for Bahia Vista and Glenwood Elementary Schools.

Motion Passed: Approval of the purchase of two new copiers. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.11. FINANCE: (ESD/HSD) Proposal for Bond Consulting Services from Urban Futures, Inc.

Motion Passed: Approval of the proposal from Urban Futures, Inc. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz

Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

Minutes:

CBO Thomas responded to questions from President Tuatagaloa regarding the use of Urban Futures, bond consultant that will be needed as the bond election moves forward. Funds for payment of the consultant will come from the bond proceeds only if the bond passes.

V.12. FINANCE: (ESD) Approval of 2015-2016 Child Development Contracts between San Rafael City Elementary School District and the California Department of Education (CDE)

Motion Passed: Approval of the 2015-2016 child development contracts. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.13. EDUCATION SERVICES: (ESD) Approval of Independent Contractor Agreement for Special Services with the Exploratorium, Gibson and Associates, Julie McNamara, Public Works, Inc. Eric Hsu, and San Francisco State University for work with the California Math Science Partnership Grant (CaMSP) entitled iTEAMS

Motion Passed: Approval of the Independent Contractor Agreement for Special Services with the Exploratorium, Gibson and Associates, Julie McNamara, Public Works, Inc. Eric Hsu, and San Francisco State University for work with the California Math Science Partnership Grant (CaMSP) entitled iTEAMS. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.14. EDUCATION SERVICES: (HSD) Approval of Out-of-State Travel for Katy Dunlap to Attend The College Board Forum 2015, November 4-6, 2015, in Washington, DC

Motion Passed: Approval of out-of-state travel for Katy Dunlap to attend The College Board Forum 2015, November 4-6, 2015 in Washington, DC. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson
Yes Rachel Kertz
Absent Greg Knell
Yes Ms. Maika Llorens Gulati
Yes Natu Tuatagaloa

V.15. BOARD BUSINESS: (ESD/HSD) Approval of Agreement with Mission Pictures

Motion Passed: Approval of the contract with Mission Pictures. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

Superintendent Watenpaugh reviewed the scope of work that Mission Pictures will provide to create and edit a video to capture alumni who have returned to the District as employees, in response to questions from President Tuatagaloa.

V.16. EDUCATION SERVICES: (ESD) Approval of Outdoor Education Dates: Venetia Valley and Laurel Dell - September 21-24, 2015, Coleman and Glenwood - November 3-6, 2015, Sun Valley, Bahia Vista and San Pedro - November 17-20, 2015

Motion Passed: Approval of the Outdoor Education Dates: Venetia Valley and Laurel Dell - September 21-24, 2015, Coleman and Glenwood - November 3-6, 2015, Sun Valley, Bahia Vista and San Pedro - November 17-20, 2015. Passed with a motion by Rachel Kertz and a second by Ms. Maika Llorens Gulati.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

VI. DISCUSSION/ACTION SESSION

VI.1. FINANCE: (ESD/HSD) Approval of Receipt of Donation to San Rafael City Schools District

Motion Passed: Acceptance of the donations. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

VI.2. FINANCE: (ESD/HSD) Adopt Resolutions No. 1653 and 1654 of San Rafael City School Districts Ordering an Election, and Establishing Specifications of the Election Order

Motion Passed: Approval of resolutions 1653 and 1654, with the amendment to page B to add the refinance of outstanding lease obligations as an authorized project in the ESD. Passed with a motion by Linda Jackson and a second by Rachel Kertz.

Yes Linda Jackson

Yes Rachel Kertz

Absent Greg Knell

Yes Ms. Maika Llorens Gulati

Yes Natu Tuatagaloa

Minutes:

This item was moved forward on the Discussion/Action Agenda before VI.1.

CBO Thomas introduced this item as recommended approval for resolutions for an order of bond election and establishment of the specifications of elections order.

Attorney consultant David Casnocha noted the importance of having an identified project list for a bond measure under Prop 39.

He reviewed that approval of the resolutions under Prop 39 requires 4 yes votes from the 5 member board. He further explained the three parts to the resolution: code requirements to be on the ballot, the 75 word ballot statement which includes all the projects, and Exhibit B - the project list to assist the oversight committee. He noted that for the ESD, payoff of the Certificates of Participation (COPs) would be required at the refinance of outstanding lease obligations and needs be added to the motion of the bond election approval. He further noted that individual schools were not identified in the ESD resolution, only projects. The project list will appear in the voters' pamphlet as approved in the resolution. He reviewed Prop 39 requirements for bond audits and an oversight committee, with bylaws needing to be adopted for members of the committee.

For the HSD resolution, Mr. Casnocha noted that the high schools need to be identified by name in the resolution. The project list as it appears in the resolution will be included in the voters' pamphlet. The COP amendment is not required in the HSD resolution as the HSD does not have Certificates of Participation for payoff. Mr. Casnocha responded to trustee Jackson's comments and suggestions for semi-colons and the use of 'and,' explaining why they read the way they do for legal purposes. Trustee Jackson noted a correction that rebuttal arguments are due in 2015, not 2017 as listed in the Powerpoint.

Mr. Casnocha noted that the Board's motion for approval needs to include an amendment to page B-4 to add as an authorized project, the refinance of outstanding lease obligations.

VI.3. BOARD BUSINESS: (ESD/HSD) Approval of the Response to the 2014-2015 Marin County Grand Jury Report - Every Child Counts: English Learners in Marin Public Schools

Minutes:

Superintendent Watenpaugh introduced the District's response to the Grand Jury report on English Learners. The response includes an outline of the range of initiatives and focus going back to the 2007 Roadmap, including actions and efforts by partners to address the needs and support the success of English learners in the District. He noted it is a communitywide effort to support EL students coming to school. The Grand Jury's focus on this topic provided

an opportunity for the District to summarize the extensive work that has been done to support EL students. He also noted that this response has been shared with the Novato superintendent who will be responding similarly to the Grand Jury report. In response to Trustee Jackson's request, and following discussion to include the Board as an entity that should have been interviewed by the Jury, Superintendent Watenpugh noted that the district response would include her suggestion.

VII. CONFERENCE SESSION

VII.1. Agenda Items for Future Meetings

Minutes:

Trustee Jackson noted her interest in visiting summer programs before they end on Friday. She requested staff look into the Enriching Lives through Music (ELM) program's request to be able to use more classroom space.

Trustee Llorens Gulati expressed interest in having an update on the Safe Routes to Schools and the back area of DMS. CBO Thomas noted that Safe Routes to Schools is a 2 year process. President Tuatagaloa suggested this issue should be discussed with the neighboring sites to get a handle on how the area is being used on a day-to-day basis. He suggested setting up a meeting with a DMS site team, parents and the commercial property neighbors.

VII.2. Board Member Reports

Minutes:

Maika Llorens Gulati:

- The June 30 Schools Rule gala was a great event.
- She attended a philanthropy group breakfast on July 3 where more equity for all students was the topic; close the income gap, good schools and quality services.
- She attended the July 21 Marin Forum where BioMarin presented.
- SRHS has a new tennis coach for girls.

Linda M. Jackson:

- She attended the June 23 Voces de Marin planning meeting to prepare for a youth safety presentation.
- She attended the memorial service for SRHS student Aura Celeste Machado.
- She attended the SRHS master facilities update meeting.
- She attended the SchoolsRule event on June 30th.
- The MCSBA kickoff meeting for this school year will be held on August 27 at Rancho Nicasio.

- She attended the July 7 MCOE Board meeting for discussion of the district's master facilities plan and bond measures.

- She will be attending an Aug. 3 League of Women Voters' Action Team meeting with Superintendent Watenpaugh.

Rachel Kertz:

- She has been attending bond and pre-campaign meetings.

- She has been participating in fewer Aeries and Infinite Campus calls of late.

- She met with SRFT President Chris Simenstad recently, planning for next year.

Natu Tuatagaloa:

- He has been doing outreach at various meetings to discuss the master facilities plan.

- He addressed the need to create clarity and awareness for the community regarding trade associations and unions.

- He reported on the progress of community efforts to establish a campaign committee.

VII.3. Superintendent(s) Activity Report

Minutes:

Superintendent Watenpaugh:

- He attended the Schools Rule event on June 30th where shocking comparisons were made between the amount of funds raised by southern Marin school districts and the small number of students that benefit from those funds, and the funds raised by SchoolsRule that benefit all students in Marin; raising the stark reality of lack of equity in the county.

- He participated in the Stanford Executive Program for Educational Leaders with Dr. MacLean and Dr. Zaich, and other leaders from around the state. This is the first time the Stanford Graduate Schools of Business and Education have come together for this event. He had opportunities to have partnership discussions with leaders from Fontana and San Francisco districts. Leaders from Fontana have agreed to provide professional development for SRCS principals for instructional rounds.

- He attended the NSPRA conference with Community Engagement and Communications Coordinator Christina Perrino where they had many opportunities to learn about and study how parents/guardians choose schools for their students.

- The District Office has welcomed new administrative staff who are off to a successful and smooth transition.

- Cabinet will be meeting offsite on Wednesday and the Leadership Team will be meeting offsite on August 6.

- In response to Trustee Jackson's questions about what he is hearing about Common Core in his summer conference travels, he noted that he is hearing good things, with much discussion about SBAC and the need for multiple measures to look at skills gaps. Lessons are being learned from earlier adopters of the CCSS. Professional development is a huge part of its' success. It is unknown at this time when parents will receive the SBAC results.

VIII. PUBLIC COMMENT on Closed Session

Minutes:

None.

IX. CLOSED SESSION

Minutes:

Pursuant to Government Code sections 54957.6 and 54956.9, the Board adjourned to Closed Session at 7:45 PM.

IX.1. GOV. CODE 54957.6: (ESD/HSD) Conference with Labor Negotiator:

Name of Agency Negotiator: Michael Watenpaugh, Robert Pasley, Chris Thomas

Employee Organization/Title: SRFT, SRTA, CSEA

IX.2. CLOSED SESSION: (ESD/HSD) Gov. Code 54956.9 CONFERENCE WITH LEGAL COUNCIL - ANTICIPATED LITIGATION (1 Case)

X. NEXT REGULAR MEETING - August 10, 2015

XI. ADJOURNMENT (and Closed Session Report Out, if necessary): 9:00 P.M. (approximate time)

Minutes:

President Tuatagaloa reconvened the meeting to Open Session at 8:29 PM.

There was no reportable Closed Session action taken.

There being no further business, the meeting was adjourned at 8:30 PM.

President

Superintendent