



## **GOVERNING BOARD**

**August 23, 2018**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:00 PM:**

#### Present:

Danielle Cohen  
Richard Nguyen  
Michael Snyder

Absent: Pablo Beltran, Thomas Gemetti

Updated Attendance: Thomas Gemetti was updated to present at: 6:01 PM

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board Vice President, Michael Snyder, called the meeting to order at 6:00 p.m. Governing Board President, Thomas Gemetti, arrived at 6:01 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no request to address closed session items.

The Governing Board convened to closed session at 6:01 p.m.

1. Conference with Legal Counsel - Existing Litigation (Govt. Code 54956.9(d)(1))  
Approval Settlement Agreement Student SA2018-19-01 v. Campbell Union School District
2. Conference with Legal Counsel - Anticipated Litigation  
(Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868  
Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Performance Evaluation: Superintendent
5. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:00 p.m.

## **4. FLAG SALUTE**

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: The Governing Board took action on Item 2.1 to approve the Settlement Agreement of Student SA2018-19-01 v. Campbell Union School District by the following vote:

Yes - 4

No - 0

Abstention - 0

## 7. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and activities attended on behalf of the District.

### 2. Subcommittee Reports

Minutes: There were no Subcommittee Reports.

## 8. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings/activities attended:

Visited all 12 school sites the first two days of school

Back To School Event

District Leadership Team Retreat

Assistance League of Saratoga-Los Gatos Meeting

Devon Vodika of AltSchools Meeting

Tech Academy Showcase

Making Education Relevant & Interactive Through Technology Professional Development  
Innovators Camp

## **9. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Letter from California School Boards Association confirming receipt of CUSD's 2018 Gold Bell Awards submission.

Letters from First 5 Santa Clara County and the Inclusion Collaborative of the Santa Clara County Office of Education notifying Campbell Union School District that the following preschools received the Quality Matters Inclusion Endorsement: Blackford, Lynhaven and Rosemary

### **2. Oral Communications**

Rationale:

Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **10. PUBLIC HEARING/ACTION ITEM**

### **1. Public Hearing - Resolution 2018-19-02 Certification of Sufficiency of Instructional Materials**

Rationale: Education Code 60119 requires that a public hearing is held to determine the sufficiency of instructional materials. Public comments are invited to determine whether all pupils, including English learners, in the District have sufficient textbooks and/or instructional materials in History/Social Science, Mathematics, English/Language Arts, and Science, aligned with the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

Minutes: Governing Board President, Thomas Gemetti, opened the public hearing at 7:13 p.m. in order to receive comments from the public to determine whether all pupils, including English learners, in the District have sufficient textbooks and/or instructional materials in History/Social Science, Mathematics, English/Language Arts, and Science, aligned with the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education.

There being no comments, President Gemetti declared the public hearing closed at 7:14 p.m.

## **2. Resolution 2018-19-02 Certification of Sufficiency of Instructional Materials**

Rationale: Education Code 60119 requires the Governing Board to conduct an annual public hearing within the first eight weeks of school and make a determination, through a resolution, that every pupil, including English learners, in the District have sufficient textbooks or instructional materials in specified subjects that are aligned to the academic content standards and consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in History/social science, Mathematics, English/language arts, and Science. The needs of students in each curricular area were assessed by the teachers in the spring and replacement materials for the district adopted texts were ordered. In the fall, the schools conducted a survey of "sufficiency" of instructional materials for each student and additional materials were ordered as needed. All materials other than Board adopted are considered supplementary and vary by school.

**Motion Passed:** Adopt Resolution 2018-19-02, Certification of Sufficiency of Instructional Materials. Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## **11. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Strategic Plan**

Rationale: Superintendent Shelly Viramontez will present an update on the Profile of A Graduate launch to the Governing Board.

Minutes: Superintendent Shelly Viramontez reviewed the Profile Of A Graduate launch at the Back To School Event. Survey results from the Back To School Event where presented.

### **2. Campbell School Of Innovation Update**

Rationale: Superintendent Shelly Viramontez will provide an update on the opening of the Campbell School Of Innovation.

Minutes: Superintendent Shelly Viramontez presented an update on the opening day at the Campbell School of Innovation. The Superintendent facilitated a discussion regarding the future construction progress with the Governing Board.

## 12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion to Amend Passed:** To amend the motion from: "It is recommended that the Governing Board approve the consent agenda as follows:" to: "Approve the consent agenda with the following change: Remove Item 12.4 from the Action Items Consent Agenda and place on the Action Items Regular Agenda as Item 13.8 for further discussion." Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 12.4 was removed from the Action Items-Consent Agenda and placed on the Action Items-Regular Agenda as Item 13.8 for further discussion.

### 1. Minutes Special Session August 13, 2018

Minutes: Approve the minutes of the Special Session August 13, 2018.

### 2. Personnel Report

Minutes: Accept the Personnel Report and addendum as submitted.

### 3. Reclassification

Rationale: There are four required criteria identified by the California State Department of Education that must be used for reclassification of English Learners to Fluent English Proficiency. They are: Assessment of language proficiency, using an objective instrument (ELPAC) Comparison of student performance in basic skills against an empirically established range of performance in basic skills based on the performance of English proficient students of the same age Teacher evaluation/recommendation Parent consultation Campbell Union School District's reclassification criteria have been updated. New wording was needed since the ELPAC replaced the CELDT.

Minutes: Approve the reclassification criteria.

#### 4. Authorization to Purchase iReady Site Licenses

Rationale: iReady is an adaptive diagnostic assessment and online instruction tool that we used during the 2017-2018 school year to provide ongoing diagnostic information about student achievement in grades 1st - 8th in both English Language Arts (ELA) and Math. Students were also able to complete tailored instructional lessons, based on their diagnostic results, which furthered their learning of Common Core standards. We will continue using the iReady diagnostic assessments for the 2018-2019 school year. iReady exams have also been approved by the State Department of Education for determining the end of the year learning achievement of second grade students. At least 3 times during the year, students in grades 1st - 8th will be assessed in their proficiency of the Common Core standards: a window for baseline information has been established for administration of the exam within the first two weeks of school. iReady exams will be given prior to the fall and winter reporting periods, grades 2nd - 8th for both ELA and Math, and in grade 1 for Math. Since iReady is an adaptive diagnostic it will accurately pinpoint the needs of individual and groups of students. It then provides blended instruction to the student in the form of customized online learning and recommendations for direct teacher instruction. iReady trainers will meet with our Instructional Leadership Teams to ensure understanding of the tool, the resulting test data, and the alignment of individualized instructional lessons for each child.

**Motion Passed:** Authorize the purchase of the iReady site licenses through Curriculum and Associates for the amount of \$196,000.00. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent Pablo Beltran

Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 12.4 was removed from the Action Item-Consent Agenda and placed on the Action Item-Regular Agenda as Item 13.8.

#### 5. Instructional Materials - Williams Uniform Complaint Quarterly Report

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the April 1 through June 30, 2018 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the April 1 through June 30, 2018 quarter.

#### **6. Agreement Between CUSD And Nova Health Therapies During The 2018-2019 School Year**

Rationale: Nova Health will provide speech services to the special education students attending Campbell Union School District as required by their IEP for the 2018-2019 school year

Financial Impact: Funding Source: Special Education Budget   Impact to general fund: \$75,810

Minutes: Approve the Agreement between the District and Nova Health during the 2018-2019 school year to conform to IEP requirements.

#### **7. Agreement Between CUSD And Staffrehab During The 2018-2019 School Year**

Rationale: Staffrehab will provide ABA services to the special education students attending Campbell Union School District as required by their IEP for the 2018-2019 school year.

Financial Impact: Funding Source: Special Education Budget   Impact to general fund: \$ 75,500

Minutes: Approve the Agreement between the District and Staffrehab during the 2018-2019 school year to conform to IEP requirements.

#### **8. Agreement Between CUSD And Mediscan School-Based Therapy**

Rationale: Mediscan will provide speech services to the special education students attending Campbell Union School District as required by their IEP for the 2018-2019 school year.

Financial Impact: Funding Source: Special Education Budget   Impact to general fund: \$131,100

Minutes: Approve the Agreement between the District and Mediscan during the 2018-2019 school year to conform to IEP requirements.



## **9. Agreement Between CUSD And Pine Hill School For The 2018-2019 School Year**

Rationale: A Campbell Union School District student attends Pine Hill School, a non-profit non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of the disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact: Funding Source: Special Education Budget    Impact to general fund: \$76,582.50

Minutes: Approve the Agreement between the District and Pine Hill during the 2018-2019 school year in order to conform to the IEP requirements.

## **10. Cooperation Agreement Between Rosemary Elementary School And EL Education**

Rationale: EL Education will provide Rosemary Elementary School a package of services to faculty and school leaders to foster the full implementation of the EL Education school reform design. The agreement covers the period from September 1, 2018 through August 31, 2019.

Financial Impact: SOURCE OF FUNDS: Site Supplemental/Concentration IMPACT TO BUDGET: \$62,600

Minutes: Approve the Cooperation Agreement between Rosemary Elementary School and EL Education.

## **11. Expenditure And Purchase Order Reports    July 2018**

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for July 2018

Warrant Report for July 2018

Purchase Order Report for July 2018

## **12. Approval Of The Agreement Between Campbell Elementary Teachers Association And Campbell Union School District**

Rationale: Following negotiations, the attached agreement was reached with Campbell Elementary Teachers Association for the 2018-19 school year. The approval is dependent on ratification of the members of Campbell Elementary Teachers Association (CETA).

Financial Impact: FINANCIAL IMPACT: General Fund: \$1,229,489

Minutes: Approve the Tentative Agreement between Campbell Elementary Teachers Association and the District, effective July 1, 2018;

### 13. ACTION ITEMS - REGULAR AGENDA

#### 1. Data Sharing Agreement Between The Campbell Union High School District And Campbell Union Elementary School District For The Disclosure Of Education Records

Rationale: In an effort to support a smooth transition for our students matriculating to the high school district, we would like to provide appropriate data to enable students to continue to receive the supports and instructional programs most appropriate to meet their continued learning goals.

**Motion Passed:** Approve the Data Sharing Agreement Between The Campbell Union High School District And Campbell Union Elementary School District For The Disclosure Of Education Records. Passed with a motion by Danielle Cohen and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

#### 2. Minutes Special Session July 31, 2018

**Motion Passed:** Approve the minutes of the Special Session July 31, 2018. Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Abstain	Michael Snyder

#### 3. Minutes Regular Session July 12, 2018

**Motion Passed:** Approve the minutes of the Regular Session July 12, 2018. Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

#### 4. CSBA Nominations Directors-At-Large

Rationale:

Nominations and two letters of recommendation for CSBA Director-at-Large Asian/Pacific Islander and Hispanic are currently being accepted through Friday, September 28, 2018. All information and forms related to the election process are available online at [www.csba.org](http://www.csba.org). The elections will take place at CSBA's Delegate Assembly meeting in San Francisco. Directors-at-Large serve two-year terms and take office immediately upon the close of CSBA's Annual Education Conference. Nominations for Director-at-Large must be made by a CSBA member board and the nominee must be a board member from a CSBA member district or county office of education. The U.S. Postal Service postmark or email deadline for the nomination form and the required two letters of recommendation, is Friday, September 28. The nominations and two letters of recommendation for Director-at-Large must be made by any member board and submitted in writing to the CSBA President. The nominee must submit a candidate form and an optional one page, single-sided summary. The U.S. Postal Service postmark or email deadline for the candidate form, is Friday, October 5, 2018. The candidate form and two letters of recommendation will be included in the Delegate Assembly agenda packet - exactly as submitted. Governing Board President, Thomas Gemetti, will call for nominations for CSBA Directors-At-Large, Asian/Pacific Islander and Hispanic.

Minutes: There were no nominations for CSBA Directors-At-Large, Asian/Pacific Islander and Hispanic.

#### 5. Resolution 2018-19-03 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-03, Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## **6. Resolution 2018-19-04 Compensation Of Board Member For Absence Due To Hardship**

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-04 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Danielle Cohen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## **7. Resolution 2018-19-05 Compensation Of Board Member For Absence Due To Hardship**

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-05 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence. Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Abstain	Michael Snyder

#### **14. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business. August 30, 2018 September 13, 2018 September 27, 2018 October 25, 2018 November 15, 2018 December 6, 2018

Minutes: Upcoming Calendar Dates were reviewed:

August 30, 2018  
September 5 or 6 - Special Closed Session-Superintendent Evaluation  
September 13, 2018  
September 27, 2018  
October 10, 2018 - Special Session-Data Study  
October 25, 2018  
November 15, 2018  
December 6, 2018

#### **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale: Future Agenda Items: September 13 LCAP - Lynhaven Department Update: Summer Programs September 27 LCAP - Monroe Middle Discussion Item: Site Drama Programs Department Update: Student Discipline Annual Report October 25 LCAP - Rolling Hills Middle Department Update: Preschool Enrollment Update November 15 LCAP - Forest Hill Discussion Item: Equitable Learning Experiences

Minutes: Future Agenda Items were reviewed:

September 13  
LCAP - Lynhaven  
Department Update: Summer Programs

September 27  
LCAP - Monroe Middle  
Discussion Item: Site Drama Programs  
Department Update: Student Discipline Annual Report

October 25  
LCAP - Rolling Hills Middle  
Department Update: Preschool  
Enrollment Update

November 15  
LCAP - Forest Hill  
Discussion Item: Equitable Learning Experiences

## **16. CLOSED SESSION**

Rationale:

The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes:

No closed session was held under Item 16.

## **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 8:20 p.m.

Submitted by:

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Shelly Viramontez, Ed.D.  
Superintendent

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Richard Nguyen  
Clerk