



Job Description Resource Teacher

San José Unified is an innovative urban school district that prepares today's students to be the thinkers, leaders, and creators of tomorrow. We are reinventing the education system by bringing together teachers and staff with parents and students, inspiring each to discover their own greatness. Serving 30,000 students from preschool through high school in 41 schools from Downtown San José to the Almaden Valley, San José Unified is Silicon Valley's largest and most diverse school system. We welcome instructional and support staff who are interested in making a difference in the lives of San José children.

Job Type/Classification: Resource Teacher

Reports to: Manager of Family Engagement

Compensation: Appropriate placement on Salary Schedule

Position Summary:

The Resource Teacher will support, develop, and lead programs and professional development, for both internal and external stakeholders, to promote family engagement, student achievement, and the goals of the Strategic Plan. This role requires individuals to occasionally work evenings and weekends.

Essential Duties and Responsibilities:

- Support, develop, and lead programs and professional development to promote family engagement and the goals of the Strategic Plan.
- Collaborate and communicate effectively with all stakeholders.
- Provide school and district-level professional development related to family engagement initiatives and the goals of the strategic plan.
- Use differentiated instructional strategies.
- Coordinate Adult English as a Second Language (ESL) program.
- Use data analysis to make research-based instructional decisions to increase learning, and support others in doing so as well.
- Engage in coaching cycles with adult ESL instructors, providing feedback for the purpose of instructional support and improvement, not evaluation.
- Travel to sites across the district to provide professional development and implement programming.
- Manage resources and maintain records as needed
- Assist in accomplishing department or District goals.
- Maintain regular and punctual attendance to fully meet work responsibilities
- Perform other duties related to the job or department, as assigned

Qualifications:

Education and Experience

- Bachelor's degree in education or related field required
- 5 years successful experience as a classroom teacher in various grade levels and working with English Language Learners preferred
- Prior coaching experience preferred
- Spanish bilingual required

Licenses and/or Certifications

- California teaching credential
- BCLAD or equivalent

Knowledge, Skills and Abilities

- Interpersonal, problem-solving, and organizational skills required to effectively facilitate professional development
- Demonstrated skills in analyzing and using data and research for instructional decision-making
- Ability to be creative and innovate to support student learning
- Ability to form strong professional relationships with colleagues and families
- Ability to manage timelines and meet time-related goals
- Ability to be flexible to work evening and Saturday events
- Ability to work both independently and collaboratively
- Ability to participate in professional development throughout the year
- Ability to travel to sites across the district
- Knowledge of and experience teaching and coaching using District-adopted curriculum and the SJUSD Instructional Framework
- Knowledge of current research-based strategies that support English learners and strategies for intervention
- Excellent oral and written communication skills, in both English and Spanish

Terms of Employment:

As outlined in the Collective Bargaining Agreement

Physical Demands and Working Conditions:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is continuously required to speak and listen for extended periods. The employee is also required to sit or stand for long periods, and to regularly walk; use hands or fingers to handle, or feel objects, tools, or controls; reach with hands and arms; and stoop, kneel, crouch or crawl. The employee must regularly lift and move up to 20 pounds, and occasionally lift and move up to 30 pounds. Specific vision abilities required for this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. The employee is further required to have the physical, mental, and emotional stamina to fully perform the duties and responsibilities of the position, and the mental acuity to collect, evaluate, and interpret data; to reason; to define problems; to establish facts; to draw valid conclusions; and to make effective judgments and decisions.

The information contained in this job description is for compliance with the American with Disabilities Act (A.D.A.) and is not exhaustive of the duties performed or that may be performed by this position.

San José Unified School District is an Equal Opportunity Employer and does not discriminate on the basis of actual or perceived race, religion, color, national origin, ancestry, ethnicity, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, parental status, gender, gender identity, gender expression, sex, or sexual orientation in its employment practices.

Board Approved: