



## **GOVERNING BOARD**

**September 13, 2018**

**Closed Session - 6:00 P.M.  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:00 PM:**

#### Present:

Danielle Cohen  
Thomas Gemetti  
Richard Nguyen  
Michael Snyder

#### Absent:

Pablo Beltran

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 6:00 p.m.

There were no requests to address Closed Session Items.

The Governing Board convened to closed session at 6:01 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

1. Conference with Legal Counsel Existing Litigation (Govt. Code 54956.9(d)(1))- Summerhill
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
4. Public Employee Performance Evaluation: Superintendent
5. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to Regular Session at 7:01 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Lynhaven Elementary student, Jesus Efren Ramirez.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented.

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: No action was taken in closed session.

## 7. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and activities attended on behalf of the district.

### 2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittee:

Parent University - scheduled for October 13, 2018

## 8. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings and activities attended:

Supreme Court Justice Sotomayor visit to Sherman Oaks Elementary  
Campbell School of Innovation Dedication  
Meetings with City of Campbell Councilmembers Jeffrey Cristina, Susan Landry  
Meeting with City of Campbell Mayor Paul Resnikoff and Vice Mayor Rich Waterman  
Meeting with Cisco Systems Northern California Representative Brandon Fischer  
Santa Clara County Superintendent's Retreat  
Instructional Leadership Team meetings at Blackford, Capri, Castlemont  
Meeting with Travis Allen of iSchool Initiative  
Meeting with Thoughtexchange  
Back To School Night at Campbell School of Innovation, Capri, Forest Hill, Lynhaven,  
Marshall Lane, Rosemary, Rolling Hills Middle, Sherman Oaks

## **9. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Email from Howard Rappaport of Living Classroom Gardening/Outdoor Education Program regarding volunteers to lead lessons.

Letter from California School Boards Association informing Campbell Union School District's Golden Bell Award entry, Systemic Supports for Improving Attendance, for 2018 did not advance to the on-site validation phase.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: Parent, Gregory Yauger, addressed the Governing Board concerning his child's placement at a Campbell Union School District school.

## **10. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. LCAP Presentation - Lynhaven Elementary School**

Rationale: Principal, Beatrice Rowan and Assistant Principal, Anne Ajlouni will present an update on their Local Control and Accountability Plan goals to the Governing Board.

Minutes: Lynhaven Elementary School Principal, Beatrice Rowan, Assistant Principal, Anne Ajlouni, and student, Jesus Efren Ramirez, presented an update on the Lynhaven Local Control Accountability Plan goals for 2017-18.

### **2. CSI Update**

Rationale: Campbell School of Innovation parents and students will speak to the Governing Board regarding Parent and Student Engagement.

Minutes: Campbell School of Innovation (CSI) parents Lindsey Centeio, Kathleen Bagmanov and students Logan Centeio, Ryland Centeio and Alina Bagmanov spoke to the Governing Board regarding their positive experiences attending CSI.

### 3. Department Update - Summer Programs 2018

Rationale: Director of Extensions, Liz Gonzalez, will present on update on the Summer Programs for 2018 to the Governing Board.

Minutes: Director Special Education, Chiara Perry, Director Extensions, Liz Gonzalez, Director Curriculum & Instruction, Edna Laskin, Assistant Director Extensions, Martha Reynoso and students Sophia Soto, Karen Melchor and Kevin Mendez presented an update on the 2018 Summer Programs and Extended School Year Program to the Governing Board.

Immediately following the report Governing Board President, Thomas Gemetti, called for a motion to add Item 9.2 Oral Communications back in to the agenda to follow Item 10.3

**Motion Passed:** Add Item 9.2 Oral Communications into agenda again after Item 10.3

Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

#### 9.2 Oral Communications

Heather O'Leary and Patrick O'Leary addressed the Governing Board requesting their daughter's entrance into TK at Marshall Lane Elementary.

### 4. Strategic Plan

Rationale: Director Innovation and Digital Learning, Kami Thordarson, will present an update on LCAP Goal 2 - Ensure that students are college and future ready.

Minutes: Director of Innovation and Digital Learning, Kami Thordarson, presented an update of Local Control Accountability Plan Goal 2 - Ensure that students are college and future ready - to the Governing Board.

### 5. 2017-2018 Unaudited Actuals

Rationale: Director of Fiscal Services, Nelly Yang, will present the 2017-2018 Unaudited Actuals to the Governing Board.

Minutes: Director Fiscal Services, Nelly Yang, presented the 2017-2018 Unaudited Actuals to the Governing Board.

## 11. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion to Amend Passed:** To amend the motion from: "Approve the consent agenda as follows:" to: "Approve the consent agenda with the following change: remove Item 11.5 from the Action Items - Consent Agenda and place on Action Items - Regular Agenda to be acted upon separately."

Passed with a motion by Richard Nguyen and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

### 1. Authorization To Change And Add Users To The District Credit Card

Rationale: The District's credit card will only be used for emergency online ordering, conference registrations, and for businesses that will only accept credit cards as a form of payment. The credit card will be retained in the Business Office.

Minutes: Authorize Administration to close the credit card account with Wells Fargo for James Crawford and open a new credit card account for Nelly Yang.

### 2. Resolution 2018-19-06, Resolution For Adopting The Gann Limit

Rationale: The Gann Amendment (Proposition 4, 1979) limits the growth allowed in appropriations made by State and local governments, including school districts. According to State law, the Gann Amendment requires that districts establish an appropriation limit (commonly called the Gann Limit) each fiscal year by Board resolution.

Financial Impact: IMPACT TO GENERAL FUND: None

Minutes: Adopt Resolution 2018-18-06, Resolution for Adopting the Gann Limit.

### 3. Personnel Report

Minutes: Approve the Personnel Report and Addendum as presented.

## 11. ACTION ITEMS - CONSENT AGENDA (continued)

### 4. Agreement Between CUSD and Esther B. Clark School

Rationale: A Campbell Union School District student attends Esther B. Clark School, non-profit non-public special education school for children with significant academic, social, emotional and behavioral needs. Due to the severity of the disabilities and the impact on the social, emotional, behavioral and academic levels of functioning, this student is unable to benefit from existing special education public school programs at this time.

Financial Impact: Funding Source: Special Education Budget  
Impact to general fund: \$91,249.73

Minutes: Approve the Agreement between the District and Esther B. Clark during the 2018-2019 school year in order to conform to the IEP requirements.

### 5. Resolution 2018-19-07 CPKS-0891 Prekindergarten and Family Literacy Program

Rationale: A resolution must be adopted in order to certify the approval of the CUSD Governing Board to enter into contracts with the California Department of Education for the purpose of providing family literacy program services and to authorize the designated personnel to sign contract/agreement documents for Fiscal Year 2018-2019. By signing this resolution, CUSD agrees to use the funds identified in the local agreement for the Prekindergarten and Family Literacy program.

**Motion Passed:** Adopt Resolution 2018-19-07 Prekindergarten and Family Literacy Program.

Passed with a motion by Danielle Cohen and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 11.5 was removed from the Action Items - Consent Agenda and placed on the Action Items - Regular Agenda. Resolution 2018-19-07 CPKS-0891 Prekindergarten and Family Literacy Program was corrected to read Resolution 2081-19-8091 Prekindergarten and Family Literacy Program.

### 6. Resolution 2018-19-09 California State Preschool Program CSPP 8559

Rationale: This resolution must be adopted in order to certify the approval of the CUSD Governing Board to enter into contracts with the California Department of Education for the purpose of providing state subsidized preschool programs and to authorize the designated personnel to sign contract/agreement documents for Fiscal Year 2018-2019. By signing this resolution, CUSD agrees to use the funds identified in the local agreement for the California State Preschool Program.

Minutes: Adopt Resolution 2018-19-09 California State Preschool Contract CSPP 8559.

## **11. ACTION ITEMS - CONSENT AGENDA (continued)**

### **7. Resolution 2018-19-08 General Childcare Program CCTR-8261**

Rationale: This resolution must be adopted in order to certify the approval of the CUSD Governing Board to enter into contracts with the California Department of Education for the purpose of providing state subsidized general childcare services for Fiscal Year 2018-2019. By signing this resolution, CUSD agrees to use the funds identified in the local agreement for the General Childcare Program.

Minutes: Adopt Resolution 2018-19-08 General Childcare and Development Program CCTR 8261.

## **12. ACTION ITEMS - REGULAR AGENDA**

### **1. 2017-2018 Unaudited Actuals**

Rationale: Pursuant to AB 1200, the Governing Board must receive and review the annual report for the period ending June 30, 2018. The attached report addresses the current status of the District's operating funds for the period ending June 30, 2018.

Unrestricted Ending Fund Balance is \$11,274,779.

This includes reserves for:

Revolving Cash	\$10,000
Prepaid Expenditures	\$609,050
Economic Uncertainties	\$2,801,078
One Time Stimulus	\$2,097,300
Schools Unrestricted Carry-over	\$1,079,768
Parcel Tax Carry-over	\$139,520
Total Reserves	\$6,736,716

The Undesignated General Fund Balance is \$4,538,063

All funds outside of the general fund have maintained a positive ending fund balance for the period ending June 30, 2018 as reported below.

#### **OTHER FUNDS**

Fund 12	Child Development Fund
Positive ending fund balance of	\$2,057,724.95
Fund 13	Cafeteria Fund:
Positive ending fund balance of	\$1,077,128.07
Fund 17	Special Reserve Fund:
Positive ending fund balance of	\$51,402.60
Fund 21	Building Fund:
Positive ending fund balance of	\$13,978,103.70
Fund 25	Capital Facilities Fund:
Positive ending fund balance of	\$578,451.36
Fund 51	Bond Interest and Redemption Fund:
Positive ending fund balance of	\$19,825,079.19
Fund 56	Debt Service Fund:
Positive ending fund balance of	\$9,238,515.37
Fund 63	Other Enterprise Fund (RTI):
Positive ending fund balance of	\$0
Fund 67	Self-Insurance Fund:
Positive ending fund balance of	\$5,547.60
Fund 71	Retiree Benefit Fund:
Positive ending fund balance of	\$6,612,125.92



## 12. ACTION ITEMS - REGULAR AGENDA (continued)

### 1. 2017-2018 Unaudited Actuals (continued)

**Motion Passed:** Receive the 2017-18 Unaudited Actuals; and Authorize the Secretary of the Governing Board to sign the certification.

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

### 2. Minutes Regular Session August 23, 2018

**Motion Passed:** Approve the minutes of the Regular Session August 23, 2018.

Passed with a motion by Michael Snyder and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

### 3. Resolution 2018-19-10 Compensation Of Board Member For Absence Due To Hardship

Rationale: As per Education Code Section 35120(c), "A member may be paid for any meeting when absent if the Board by Resolution duly adopted and included in its minutes finds that at the time of the meeting he or she is performing services outside the meeting for the school district or districts, he or she was ill or on jury duty, or the absence was due to a hardship deemed acceptable by the Board."

**Motion Passed:** Adopt Resolution 2018-19-10 Compensation Of Board Member For Absence Due To Hardship under Education Code Section 35120(c) for Absence.

Passed with a motion by Danielle Cohen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## 12. ACTION ITEMS - REGULAR AGENDA (continued)

### 4. Revision To Resolution 2018-19-01, Resolution For Authorization To Participate In The Lower Emission School Bus Program

Rationale: At the July 31, 2018 Governing Board meeting, the Board adopted Resolution 2018-19-01, Resolution for Authorization to Participate in the Lower Emission School Bus Program, which is a grant with the Bay Area Air Quality Management District (BAAQMD) to replace old existing CNG school buses with new CNG school buses and to receive funding for infrastructure for a fueling station at the Corp Yard. Prior to an award being made, BAAQMD requires Resolution 2018-19-01 to be amended to included the following wording:

"WHEREAS the Campbell Union School District Governing Board is aware that funding is available through the Carl Moyer Program for purchase of the cleanest available equipment, including zero-emissions and near-zero-emissions school buses and the charging or fueling infrastructure to support the use of these buses, and the Campbell Union School District was offered the opportunity to fund zero-emissions and near-zero-emissions school bus equipment"

**Motion Passed:** Adopt a motion to amend Resolution 2018-19-01, Resolution for Authorization to Participate in the Lower Emission School Bus Program to add the following: "WHEREAS the Campbell Union School District Governing Board is aware that funding is available through the Carl Moyer Program for purchase of the cleanest available equipment, including zero-emissions and near-zero-emissions school buses and the charging or fueling infrastructure to support the use of these buses, and the Campbell Union School District was offered the opportunity to fund zero-emissions and near-zero-emissions school bus equipment".

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

## 13. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

September 27, 2018

October 10, 2018 (Special Session - Data Study)

October 25, 2018

November 15, 2018

December 6, 2018

Minutes: Upcoming Calendar Dates were reviewed:

September 27, 2018

October 10, 2018 (Special Session - Data Study)

October 25, 2018

November 15, 2018

December 6, 2018

Discussion regarding request to change October 25, 2018 meeting to October 18, 2018. Staff will investigate.

## **14. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale: Future Agenda Items:

September 27

LCAP - Monroe Middle

Discussion Item: Site Drama Programs

Department Update: Student Discipline Annual Report

October 25

LCAP - Rolling Hills Middle

Department Update: Preschool

Enrollment Update

November 15

LCAP - Forest Hill

Discussion Item: Equitable Learning Experiences

Minutes: Future Agenda Items were reviewed:

September 27

LCAP - Monroe Middle

Discussion Item: Site Drama Programs

Department Update: Student Discipline Annual Report

October 25

LCAP - Rolling Hills Middle

Department Update: Preschool

Enrollment Update

November 15

LCAP - Forest Hill

Discussion Item: Equitable Learning Experiences

Future Discussion Item: PERS/STRS Advocacy Work

Future Report: DStudio rollout and examples of how it is being used.

## **15. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: Governing Board President, Thomas Gemetti, announced the Governing Board would reconvene to closed session upon adjournment of the regular session in order to review items listed under agenda Item 2.

## **16. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:56 p.m.

Submitted by:

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Shelly Viramontez, Ed.D.  
Superintendent

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Richard Nguyen  
Clerk