

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2018-19

6/25/2018

8:45-3:15

School District: San Rafael Elementary School District

School Site: **Sun Valley**

Regular Days	Grades TK-K		Grades 1		Grades 2-3		Grades 4-5		
Start	8:45 AM		8:45 AM		8:45 AM		8:45 AM		
End	3:15 PM		3:15 PM		3:15 PM		3:15 PM		
Number of Hours	6:30		6:30		6:30		6:30		
Total Number of Minutes	390		390		390		390		
	*300		*300		*300		*320		
AM Recess	(20)		(20)		(20)		(15)		
PM Recess	(10)		(10)		(10)		0		
Lunch	(45)		(45)		(45)		(40)		
Actual Daily Instructional Minutes	315		315		315		335		M, T, Th, F=134
Number of Regular Days	134		134		134		134		W=34
Annual Minutes ~ Regular Days	42,210		42,210		42,210		44,890		Min Day=12
Minimum Days	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday	
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	
End	12:45 PM	1:30 PM	12:45 PM	1:30 PM	12:45 PM	1:30 PM	12:45 PM	1:30 PM	
Number of Hours	4:00	4:45	4:00	4:45	4:00	4:45	4:00	4:45	
Total Number of Minutes	240	285	240	285	240	285	240	285	
Minimum Minutes Per Day	180	180	230	230	230	230	240	240	
Absolute Minimum	60	60	170	170	170	170	180	180	
Less Recess	0	(20)	0	(20)	0	(20)	0	(15)	
Less Lunch	(30)	(45)	(30)	(45)	(30)	(45)	(30)	(40)	
Actual Daily Instructional Minutes	210	220	210	220	210	220	210	230	BTSN - Sept
Number of Minimum Days & Wed.	12	34	12	34	12	34	12	34	Open House
Annual Minutes ~ Minimum Days	2,520	7,480	2,520	7,480	2,520	7,480	2,520	7,820	8 Conf
									Last 2 Days
Total Annual of Instructional Minutes	52,210		52,210		52,210		55,230		
Statutory Required Number of Minutes (TK-K/1-3)	36,000		50,400		50,400		54,000		
Maximum Minutes per Contract	52,560		52,560		52,560		55,920		
Required Minutes for District	52,560		52,560		52,560		55,920		
(Under) Over	(350)		(350)		(350)		(690)		

Approved: _____

Principal: Julie Hanes

Reviewed: _____

Date: _____

Date: 7/16/18

Date: _____

SUN VALLEY ELEMENTARY SCHOOL

DAILY SCHEDULE 2018-2019

Grades K/1 (M,T,Th,F)	8:45 – 10:25 a.m.	Instruction
	10:25 – 10:45 a.m.	Recess
	10:45 – 12:30 p.m.	Instruction
	12:30 – 1:15 p.m.	Lunch
	1:15 – 2:20 p.m.	Instruction
	2:20 – 2:30 p.m.	Recess
	2:30 – 3:15 p.m.	Instruction
Wednesdays	8:45 – 10:25 a.m.	Instruction
	10:25 – 10:45 a.m.	Recess
	10:45 – 12:30 p.m.	Instruction
	12:30 – 1:15 p.m.	Lunch
	1:15 – 1:30 p.m.	Instruction
<i>Minimum Days</i>	8:45 – 10:45 a.m.	Instruction
	10:45 – 11:15 a.m.	Lunch
	11:15 – 12:45 pm	Instruction
Grades 2 –3 (M,T,Th,F)	8:45 – 10:25 a.m.	Instruction
	10:25 – 10:45 a.m.	Recess
	10:45 – 12:30 p.m.	Instruction
	12:30 – 1:15 p.m.	Lunch
	1:15 – 2:20 p.m.	Instruction
	2:20 – 2:30 p.m.	Recess
	2:30 – 3:15 p.m.	Instruction
Wednesdays	8:45 – 10:25 a.m.	Instruction
	10:25 – 10:45 a.m.	Recess
	10:45 – 12:30 p.m.	Instruction
	12:30 – 1:15 p.m.	Lunch
	1:15 – 1:30 p.m.	Instruction
<i>Minimum Days</i>	8:45 – 10:30 a.m.	Instruction
	10:45 – 11:15 a.m.	Lunch
	11:15 – 12:45 pm	Instruction
Grades 4 – 5 (M,T,Th,F)	8:45 – 10:30 a.m.	Instruction
	10:30 – 10:45 a.m.	Recess
	10:45 – 12:35 p.m.	Instruction
	12:35 – 1:15 p.m.	Lunch
	1:15 – 3:15 p.m.	Instruction
Wednesdays	8:45 – 10:30 a.m.	Instruction
	10:30 – 10:45 a.m.	Recess
	10:45 – 12:35 p.m.	Instruction
	12:35 – 1:15 p.m.	Lunch
	1:15 – 1:30 p.m.	Instruction
Minimum Days	8:45 – 10:45 a.m.	Instruction
	10:45 – 11:15 a.m.	Lunch
	11:15 – 12:45 p.m.	Instruction

Julia Hans 7/16/18