

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2018-19

School District: San Rafael Elementary School District

8:45-3:25

School Site: Short

Regular Days	Grades TK-1	Grades 2-3	Grades 4-5
Start	8:45 AM	8:45 AM	8:45 AM
End	3:20 PM	3:20 PM	3:25 PM
Number of Hours	6:35	6:35	6:40
Total Number of Minutes	395	395	400
	*300	*300	*320
Less:			
AM Recess	(20)	(20)	(20)
PM Recess	(20)	(20)	0
Lunch	(45)	(45)	(45)
Actual Daily Instructional Minutes	310	310	335
Number of Regular Days	134	134	134
Annual Minutes ~ Regular Days	41,540	41,540	44,890

Minimum Days	Min. Day	Wednesday	Min. Day	Wednesday	Min. Day	Wednesday
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM
End	12:25 PM	1:50 PM	12:25 PM	1:50 PM	12:25 PM	1:50 PM
Number of Hours	3:40	5:05	3:40	5:05	3:40	5:05
Total Number of Minutes	220	305	220	305	220	305
Minimum Minutes Per Day	180	180	230	230	240	240
Absolute Minimum	60	60	170	170	180	180
Less Recess	(20)	(20)	(20)	(20)	(20)	(20)
Less Lunch	(20)	(45)	(20)	(45)	(20)	(45)
Actual Daily Instructional Minutes	180	240	180	240	180	240
Number of Minimum Days & Wed.	12	34	12	34	12	34
Annual Minutes ~ Minimum & Early Release Days	2,160	8,160	2,160	8,160	2,160	8,160

Total Annual of Instructional Minutes	51,860	51,860	55,210
Statutory Required Number of Minutes (TK-K/1-3)	36,000	50,400	54,000
Maximum Minutes per Contract	52,560	52,560	55,920
Required Minutes for District	52,560	52,560	55,920
(Under) Over	(700)	(700)	(710)

180

Approved: _____

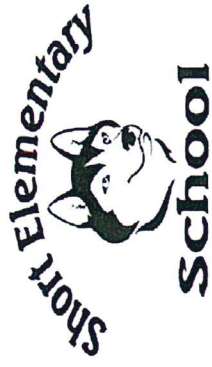
Date: _____

Principal: Vanessa Aguirre

Date: 6/27/18

Reviewed: _____

Date: _____



Short School Bell Schedule Proposal for 2018-2019

M, T, TH, F				WEDNESDAY			
TK-3rd GRADES				TK-3rd GRADES			
From	To	Description		From	To	Description	
8:45	10:15	Instruction		8:45	10:15	Instruction	
10:15	10:35	RECESS		10:15	10:35	RECESS	
10:35	11:30	Instruction		10:35	11:30	Instruction	
11:30	12:15	LUNCH		11:30	12:15	LUNCH	
12:15	2:00	Instruction		12:15	1:50	Instruction	
2:00	2:20	RECESS		1:50		Dismissal	
2:20	3:20	Instruction					
3:20	3:20	Dismissal					
4th- 5th GRADES				4th- 5th GRADES			
From	To	Description		From	To	Description	
8:45	10:40	Instruction		8:45	10:40	Instruction	
10:40	11:00	RECESS		10:40	11:00	RECESS	
11:00	12:20	Instruction		11:00	12:20	Instruction	
12:20	1:05	LUNCH		12:20	1:05	LUNCH	
1:05	3:25	Instruction		1:05	1:50	Instruction	
3:25		Dismissal		1:50		Dismissal	

NIMUM DAYS		
From	To	Description
8:45	10:15	Instruction
10:15	10:35	RECESS
10:35	11:30	Instruction
11:30	11:50	LUNCH
11:50	12:25	Dismissal