

ADULT EDUCATION

The Governing Board believes that education is a lifelong process and that it is important for individuals to continuously develop new skills. Eligible adults shall be offered opportunities to enroll in programs and courses that develop academic and workforce skills and, as appropriate, lead to completion of requirements for high school graduation.

The district shall participate in the adult education program administered by the county office of education. District students enrolled in this program shall be under the immediate supervision of a certificated district employee.

To ensure efficient and coordinated adult education services, the district shall collaborate with other local educational agencies and the community college district in the region's adult education consortium. The district shall participate in the consortium's identification of the educational needs of adults in the region, identification of available funding and services, development and approval of an adult education plan pursuant to Education Code 84906, and implementation of strategies to address the identified needs, improve the effectiveness of district services, and improve students' transitions into postsecondary education and the workforce.

The district's representative to the region's adult education consortium shall be designated by the Board. (Education Code 84905)

The Superintendent or designee shall ensure that all teachers of adult education classes possess an appropriate credential issued by the Commission on Teacher Credentialing and have access to high-quality professional development to continuously enhance their knowledge and skills.

Adult education classes may be offered any day or evening, including weekends, for such length of time during the school year as determined by the Board. (Education Code 52505, 52513)

A certificate of completion of the eighth grade shall be awarded through the adult school upon successful completion of both of the following:

1. At least one term in the adult elementary program
2. Overall eighth-grade placement on a recognized standardized achievement test

ADULT EDUCATION (continued)

<u>Subject</u>	<u>Credits Required</u>	<u>Additional Notes</u>
<u>English</u>	<u>40*</u>	<u>*5 credits can be from Next Steps Career Portfolio Project</u>
<u>Math</u>	<u>20*</u>	<u>*Includes 10 credits of Algebra</u>
<u>World History</u>	<u>10</u>	
<u>US History</u>	<u>10</u>	
<u>Government</u>	<u>5</u>	
<u>Economics</u>	<u>5</u>	
<u>Health</u>	<u>5</u>	
<u>Voc/Arts/World Language</u>	<u>10</u>	
<u>Physical Science</u>	<u>10</u>	
<u>Biology</u>	<u>10</u>	
<u>Electives</u> <u>(includes College and Career "Next Steps" Portfolio)</u>	<u>55*</u>	<u>*Any course not listed above will be counted toward electives</u> <u>*Students are required to complete Next Steps College and Career Portfolio for graduation</u>
<u>TOTAL</u>	<u>180</u>	

Adult education students who fulfill the district's graduation requirements shall receive a diploma of high school graduation.

The Superintendent or designee shall regularly report to the Board on the effectiveness of the district's adult education program. This report shall include, but not be limited to, the number of adults and high school students participating in the program, student participation in each type of adult education course or class, and the extent to which students successfully completed these programs, including, as applicable, the completion of requirements for the high school diploma or certificate of equivalency.

ADULT EDUCATION (continued)

Legal Reference:

EDUCATION CODE

8500-8538 Adult education
10200 CalWORKs education and job training plan
41975-41976.2 Adult education; authorized classes and courses
44260.2-44260.3 Credential requirements, designated subjects adult education credential
44865 Qualifications for home teachers and teachers in special classes
46190-46192 Adult school; days of attendance
46300.1-46300.4 Independent study
51040 Prescribed courses
51056 Adult education course of study
51225.3 Requirements for graduation
51241 Physical education exemptions
51246 Physical education exemptions
51730-51732 Elementary school special day and evening classes
51745-51749.6 Independent study
51810-51815 Community service classes
52500-52523 Adult schools
52530-52531 Use of hospitals
52540-52544 Adult English classes
52550-52556 Classes in citizenship
52570-52572 Disabled adults
52610-52616.24 Adult schools, finances
52651-52656 Immigrant Workforce Preparation Act
60410 Books for adult classes
84830 Adult education consortium
84900-84920 Adult Education Block Grant

WELFARE AND INSTITUTIONS CODE

11320-11329.5 CalWORKs, including education and job training

CODE OF REGULATIONS, TITLE 5

10501 Adult education
10508 Records and reports
10530-10534 Standards
80034 Teaching credentials, adult education
80034.5 Adult education, substitute teachers
80036-80036.4 Requirements for designated subjects adult education credential
80040.2-80040.2.7 Programs of personalized preparation for the designated subjects adult education teaching credentialing

UNITED STATES CODE, TITLE 20

2301-2415 Carl D. Perkins Career and Technical Education Act

UNITED STATES CODE, TITLE 29

3101-3255 Workforce Innovation and Opportunity Act
3271-3333 Adult Education and Family Literacy Act

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Adult Education Handbook for California, 2005

Adult Education Handbook for California, 2005

Pupil Fees, Charges, and Other Deposits, Fiscal Management Advisory 12-02, April 24, 2013

WEB SITES

ADULT EDUCATION (continued)

California Council for Adult Education: <http://www.ccaestate.org>

California Department of Education: <http://www.cde.ca.gov/sp/ae>

*California Department of Industrial Relations, Division of Apprenticeship Standards:
<http://www.dir.ca.gov/das>*

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Comprehensive Adult Student Assessment Systems: <http://www.casas.org>

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Policy
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revised: July 23, 2018

SAN RAFAEL CITY SCHOOL DISTRICT
San Rafael, California