

Jen Cote - Educational Consultant
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Scope of work proposal	Instructional Coaching for History and Math Middle School Teachers at Venetia Valley - June 2018-October 2018
Goals: <ul style="list-style-type: none"> • Meeting curricular goals and content standards • Modeling and developing Social Emotional Learning • Teaching for inclusivity across learning variances as well as other areas of difference • Practicing cultural competency 	<p>Develop a foundation of strong curriculum and pedagogical practices that will support student-centered learning. The focus will be on developing student-centered classrooms that nurture critical thinking skills, reflective practices, discussion skills, and intellectual risk-taking.</p> <ul style="list-style-type: none"> • Co-plan the first 7th grade unit of the year with new history and math teachers • Coach the four new middle school history and math teachers during the implementation of their first 7th grade unit. • Co-observe* and reflect with instructional coaches Michele Harland (middle school coach) and Krishna Dalal (elementary math coach) during implementation of units to aid in the transition of coaching responsibility to on-site coaches <p>*Any classroom observations made by Jen Cote will NOT be discussed or shared in any way with site administrators.</p>
Fees and Dates	<p>Dates and hours of proposed work:</p> <ul style="list-style-type: none"> • June: <ul style="list-style-type: none"> ○ 1 four-hour meetings with all 4 teachers ○ 1 two-hour meetings with each team ○ June total = 8 hours • August: <ul style="list-style-type: none"> ○ 1 four-hour meetings with all 4 teachers ○ 1 two-hour meetings with each team ○ August total = 8 hours • September 3 - October 12: <ul style="list-style-type: none"> ○ 6 hours of meeting/contact time with each individual teacher (this includes observations) = 24 hours ○ 2 two-hour meetings with each team = 8 hours ○ September/October total = 32 • Outside research and work to support development of curriculum = 10 hours • Emails and phone access = 2 hours <p>Total Fees = \$85/hour x 60 hours = \$5,100</p>