

San Rafael City School District
Instructional Minutes Calculation Worksheet
Fiscal Year 2017-18

School District: San Rafael High School District

5/10/2018

School Site: Terra Linda

Regular Days:	Monday	A Days (T & Th)					B Days (W & F)		B Min Day (BTSN 9/7) 9/8 Minimum Day	
Start	8:00 AM	8:00 AM					8:00 AM		8:00 AM	
End	3:00 PM	3:35 PM					2:35 PM		12:55 PM	
Number of Hours	7:00	7:35					6:35		4:55	
Total Number of Minutes	420	455					395		295	
Less Recess	(15)	(15)					(15)		(15)	
Less Lunch	(40)	(40)					(40)		0	
Actual Net Daily Instructional Minutes	365	400					340		280	
Minimum Minutes Per Day	240	240					240		240	
Absolute Minimum	180	180					180		180	
Number of Regular Days***	30	68					62		1	
Annual Minutes ~ Regular Days	10,950	27,200					21,080		280	
Other Days:	11th SBAC Test Day 4/25	11th SBAC Test Day 3/29	Rally 1/23	Assembly 2/27	Rally 9/15 11/3 3/16 5/25	Rally 9/1 10/20	Fall PSAT Test Day 10/11/17	Mon 12/18 Min Day & Final	Finals 12/19 12/21 & 6/12-6/14	Mon 6/11 Min Day & Final
Start	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM	8:00 AM
End	3:00 PM	3:35 PM	3:35 PM	3:35 PM	2:35 PM	2:25 PM	2:35 PM	3:00 PM	12:50 PM	3:00 PM
Number of Hours	7:00	7:35	7:35	7:35	6:35	6:25	6:35	7:00	4:50	7:00
Total Number of Minutes	420	455	455	455	395	385	395	420	290	420
Less Recess	(15)	(20)	(20)	(25)	(15)	(15)	0	(15)	(15)	(15)
Less Lunch	(40)	(40)	(40)	(40)	(40)	(40)	(40)	(40)	0	(40)
Actual Daily Instructional Minutes	365	395	395	390	340	330	355	365	275	365
Minimum Minutes Per Day	240	240	240	240	240	240	240	240	240	240
Absolute Minimum	180	180	180	180	180	180	180	180	180	180
Number of Minimum Days & Wed.	1	1	1	1	4	2	1	1	6	1
Annual Minutes ~ Minimum Days	365	395	395	390	1,360	660	355	365	1,650	365
Statutory Required Number of Minutes							180		65,810	
1982-1983 Actual Minutes									64,800	
Required Minutes for District									64,500	
Board Policy									64,800	
									64,800	
(Under) Over									1,010	
									11th grade	

161

19

180

9th, 10th & 12th SBAC Test Day 3/29	9th, 10th & 12th SBAC Test Day 4/25
11:00 AM 3:35 PM	11:10 AM 3:00 PM
4:35	3:50
275 (20) (40)	230 0 (40)
215 240 180 1	190 240 180 1
215	190
65,455	
64,800 64,500 64,800 64,800	
655	

9th, 10th & 12th graders

Approved: _____
Principal: *[Signature]*
Reviewed: *[Signature]*

Date: _____
Date: May 23, 2018
Date: 5/25/18

Terra Linda High School 2017-18 Bell Schedule

Traditional (Monday)

0 Period: 6:55 – 7:55 AM

1st Period: 8:00 – 8:48 AM

2nd Period: 8:53 – 9:41 AM

Brunch: 9:41– 9:56 AM

3rd Period: 10:01 – 10:49 AM

4th Period: 10:54 – 11:42 AM

Lunch: 11:42 AM – 12:22 PM

5th Period: 12:27 – 1:15 PM

6th Period: 1:20 – 2:08 PM

7th Period: 2:13 – 3:00 PM

A Day (Tuesday/Thursday)

0 Period: 6:55 – 7:55 AM

1st Period: 8:00 – 9:35 AM

Brunch: 9:35 – 9:50 AM

3rd Period: 9:55 – 11:30 AM

Lunch: 11:30 AM – 12:10 PM

5th Period: 12:15 – 1:50 PM

Break: 1:50 – 1:55 PM

7th Period: 2:00 – 3:35 PM

B Day (Wednesday/ Friday)

0 Period: 6:55 – 7:55 AM

2nd Period: 8:00 – 9:35 AM

Brunch: 9:35 – 9:50 AM

Tutorial: 9:55 – 10:35 AM

4th Period: 10:40 AM – 12:15 PM

Lunch: 12:15 – 12:55 PM

6th Period: 1:00 – 2:35 PM

September 1, 2017
30 Minute Rally

0 Period	6:55 - 7:55
2 nd Period	8:00 – 9:35
Brunch	9:35 – 9:50
4 th Period	9:55 – 11:30
Rally	11:35 – 12:05
Lunch	12:05 – 12:45
6 th Period	12:50 – 2:25

September 8, 2017

FRIDAY MINIMUM DAY SCHEDULE

0 PERIOD	6:55-7:55
2 PERIOD	8:00-9:30
BRUNCH	9:30-9:45
4 PERIOD	9:50-11:20
6 PERIOD	11:25-12:55

Friday September 15, 2017

Homecoming Rally

NO TUTORIAL

0 Period	6:55-7:55
2 Period	8:00-9:30
Break	9:30-9:45
4 th Period	9:50-11:20
Rally	11:20-12:20
Lunch	12:20-1:00
6 th Period	1:05-2:35



Terra Linda High School

October 11, 2017

B Day (no tutorial)

ALL STUDENTS WILL REPORT TO THEIR 4th PERIOD CLASSROOM AT 8:00am

Receiving of Students & Roll	8:00-8:10	10 min
Pre-Test Administration	8:10-8:55	45 min
Section 1	8:55-9:55	60 min
Break	9:55-10:00	5min
Section 2	10:00-10:35	35 min
Section 3	10:35-11:00	25min
Break	11:00-11:05	5 min
Section 4	11:05-11:50	45 min
Collection and Wrap Up	11:50-11:55	10 min
Lunch	11:55-12:35	40 mins
Period 2	12:40-1:15	35 mins
Period 4	1:20-1:55	35 mins
Period 6	2:00-2:35	35 mins

30 Minute Rally
October 20, 2017

0 Period	6:55 - 7:55
2 nd Period	8:00 – 9:35
Brunch	9:35 – 9:50
4 th Period	9:55 – 11:30
Rally	11:35 – 12:05
Lunch	12:05 – 12:45
6 th Period	12:50 – 2:25

Friday November 3, 2017

1 HOUR RALLY

NO TUTORIAL

0 Period	6:55-7:55
2 Period	8:00-9:30
Break	9:30-9:45
4 th Period	9:50-11:20
Rally	11:20-12:20
Lunch	12:20-1:00
6 th Period	1:05-2:35

FINALS WEEK DECEMBER 2017

Monday December 18, 2017

0 period (final part 1) 6:55 - 7:55
1st FINAL 8:00- 10:15
Brunch 10:15 - 10:30
2nd period 10:35 - 11:08
3rd period 11:13 - 11:46
4th period 11:51- 12:26
Lunch 12:26 - 1:06
5th period 1:11 - 1:44
6th period 1:49 - 2:22
7th period 2:27 - 3:00

Tuesday December 19, 2017

0 period (final part 2) 6:55-7:55
2nd Final 8:00-10:15
Brunch 10:15-10:30
3rd Final 10:35-12:50

Wednesday December 20, 2017

4th Final 8:00-10:15
Brunch 10:15-10:30
5th Final 10:35-12:50

Thursday December 21, 2017

6th Final 8:00-10:15
Brunch 10:15-10:30
7th Final 10:35-12:50

Make-Up Exam Sessions:

Monday January 8th, 2018 8:00am-10:15am

Wednesday January 10th, 2018 2:45pm-5:00pm

1 Hour Rally Schedule

January 23, 2018

1 st Period	8:00-9:20
Brunch	9:20-9:35
3 rd Period	9:40-11:00
Rally	11:00-12:00
Lunch	12:00-12:40
5 th Period	12:45-2:05
Break	2:05-2:10
7 th Period	2:15-3:35

Black History Month Assembly February 27, 2018

1 st Period	8:00-9:20
Brunch	9:20-9:35
3 rd Period	9:40-10:30
Passing period	10:30-10:40
Assembly #1 Gr. 9-11	10:45-11:15
Passing period	11:15-11:25
Assembly #2 Gr. 10-12	11:30-12:00
Lunch	12:00-12:40
5 th Period	12:45-2:05
Break	2:05-2:10
7 th Period	2:15-3:35

1 HOUR RALLY

3-16-18

NO TUTORIAL

0 Period	6:55-7:55
2 Period	8:00-9:30
Break	9:30-9:45
4 th Period	9:50-11:20
Rally	11:20-12:20
Lunch	12:20-1:00
6 th Period	1:05-2:35

Friday May 25, 2018

1 HOUR RALLY

NO TUTORIAL

0 Period	6:55-7:55
2 Period	8:00-9:30
Break	9:30-9:45
4 th Period	9:50-11:20
Rally	11:20-12:20
Lunch	12:20-1:00
6 th Period	1:05-2:35

SBAC Testing – March 29th

On Thursday March, 29th and Wednesday, April 25th all juniors will be taking the Smarter Balanced Assessment.

Below is a modified bell schedule for late start day. All juniors will arrive at 8am for testing. All 9th, 10th, and 12th graders will arrive to campus by 11am.

Thursday, March 29th

Period	Time	Breakdown
All Juniors Smarter Balanced Assessment	8am – 11am	Estimated times: Computer Adaptive Test - 2 hrs Performance1 hrs Total – 3 hrs
Brunch	11:00-11:15	All 9th, 10th, and 12th grade students arrive
Period 1	11:15-12:05	50 minute class
Lunch	12:05-12:45	40 minutes
Period 3	12:50-1:40	50 minute class
Period 5	1:45-2:35	50 minute class
Break	2:35-2:40	
Period 7	2:45-3:35	50 minute class

See next page for April 25th bell schedule

Wednesday, April 25th all juniors will be taking the Smarter Balanced Assessment.

Below is a modified bell schedule for late start day. All juniors will arrive at 8am for testing. All 9th, 10th, and 12th graders will arrive to campus by 11am.

Wednesday, April 25th

Period	Time
All Juniors Math Smarter Balanced Assessment	8am – 10:50am
Brunch for testers	10:50-11:05
Period 2	All 9th, 10th, and 12th grade students arrive 11:10-12:10 (60 minute classes)
Lunch	12:10-12:50
Period 4	12:55-1:55
Passing Period	1:55-2:00
Period 6	2:00-3:00

Final Exam Schedule

June 11-14

Monday, 6/11	6:55-7:55	0 Period Final part 1
	8:00-10:15	Final Period 1
	10:15-10:30	Brunch
	10:35-11:08	Period 2
	11:13-11:46	Period 3
	11:51-12:26	Period 4
	12:26-1:06	Lunch
	1:11-1:44	Period 5
	1:49-2:22	Period 6
	2:27-3:00	Period 7
Tuesday 6/12	6:55 - 7:55	Final Period 0 (final part 2)
	7:55 - 8:00	
	8:00 - 10:15	Final Period 2
	10:15 – 10:30	Break
	10:35 – 12:50	Final Period 3
Wednesday, 6/13	8:00 - 10:15	Final Period 4
	10:15 - 10:30	Break
	10:35 – 12:50	Final Period 5
Thursday, 6/14	8:00 – 10:15	Final Period 6
	10:15 – 10:30	Break
	10:35 – 12:50	Final Period 7