

San Rafael City Schools
Instructional Minutes Calculation Worksheet
Fiscal Year 2017-18

School District: San Rafael Elementary School District

8:45-3:25

Amended

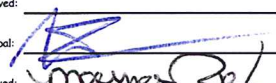
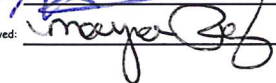
5/20/2018

School Site: **Coleman**

Regular Days	Grades TK-K	Grades 1-2	Grades 3	Grades 4-5	
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	
End	3:20 PM	3:25 PM	3:25 PM	3:25 PM	
Number of Hours	6:35	6:40	6:40	6:40	
Total Number of Minutes	395	400	400	400	
Less:					
AM Recess	(20)	(20)	(20)	(15)	
PM Recess	(20)	(20)	(20)	0	
Lunch	(45)	(45)	(45)	(45)	
Actual Daily Instructional Minutes	310	315	315	340	M, T, Th, F=134
Number of Regular Days	134	134	134	134	W=34
Annual Minutes ~ Regular Days	41,540	42,210	42,210	45,560	Min Day=12

Minimum Days	Minimum Day 3/20-3/23 Kinder only			Min. Day 4/9-4/12 1st			Min. Day 4/9-4/12 1st-5th			Min. Day 4/9-4/12 1st-5th			
Start	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	8:45 AM	
End	12:20 PM	12:20 PM	1:45 PM	12:25 PM	12:25 PM	1:50 PM	12:25 PM	12:25 PM	1:50 PM	12:25 PM	12:25 PM	1:50 PM	
Number of Hours	3:35	3:35	5:00	3:40	3:40	5:05	3:40	3:40	5:05	3:40	3:40	5:05	
Total Number of Minutes	215	215	300	220	220	305	220	220	305	220	220	305	
Minimum Minutes Per Day	180	180	180	230	230	230	230	230	230	240	240	240	
Absolute Minimum	60	60	60	170	170	170	170	170	170	180	180	180	
Less Recess	(20)	(15)	(20)	(20)	(20)	(20)	(20)	(20)	(20)	(15)	(15)	(15)	
Less Lunch	(30)	(40)	(45)	(30)	(20)	(45)	(20)	(20)	(45)	(20)	(20)	(45)	
Actual Daily Instructional Minutes	165	160	235	170	180	240	180	180	240	185	185	245	BTSN - Sept
Number of Minimum Days & Wed.	8	4	34	8	4	34	8	4	34	8	4	34	Open House
Annual Minutes ~ Minimum & Early Release Days	1,320	640	7,990	1,360	720	8,160	1,440	720	8,160	1,480	740	8,330	8 Conf
													Last 2 Days

Total Annual of Instructional Minutes	51,490	52,450	52,530	56,110	
Statutory Required Number of Minutes (TK-K/1-3)	36,000	50,400	50,400	54,000	
Maximum Minutes per Contract	52,560	52,560	52,560	55,920	
Required Minutes for District	52,560	52,560	52,560	55,920	
(Under) Over	(1,070)	(110)	(30)	190	

Approved: _____
Principal: 
Reviewed: 

Date: _____
Date: 5/24/18
Date: 5/24/18

4-5 Calendar adjustment to meet contractual obligations

25-May 15
29-May 15
30-May 15
31-May 15
1-Jun 15
4-Jun 15
5-Jun 15
6-Jun 15
7-Jun 15
8-Jun 15
11-Jun 15
12-Jun 15
13-Jun 5
14-Jun 5

190

0

4-5 Calendar extending recess/lunch for remainder of 17-18

Coleman Spring Intercession, 2018

(Rev. 4/2018)

Schedule

CLASSES START: Kindergarten - 5 8:45 a.m.

BREAKFAST 8:20 a.m. - 8:40 a.m.

Classes in Session 8:45am - 10:30am

RECESS: Grades 1-3 10:15 a.m. - 10:35 a.m.
Grades 4-5 10:20 a.m. - 10:35 a.m.

Classes in Session 10:35 - 12:05pm

LUNCH: Kindergarten- 5 12:05 p.m. - 12:25 p.m.

DISMISSAL: Grades K-5 12:25 p.m.

Schedule to be used for April 9-12, 2018

2017-2018

Coleman Elementary School

(Rev. 10/18/2017)

Minimum Day Schedule

CLASSES START:	Kinder & Grades 1-5	8:45 a.m.
BREAKFAST		8:20 a.m. - 8:40 a.m.
RECESS:	Kindergarten Grades 1-3 Grades 4-5	10:30 a.m. - 10:45 a.m. 10:15 a.m. - 10:35 a.m. 10:20 a.m. - 10:35 a.m.
LUNCH:	Kindergarten Grades 1-2 Grades 3, 4 & 5	11:30 a.m. - 12:10 p.m. 11:30 a.m. - 12:10 p.m. 11:40 a.m. - 12:20 p.m.
DISMISSAL:	Kindergarten Grades 1-5	12:20 p.m. 12:25 p.m.

Minimum Day Schedule for Spring 2018

(March 20th-23rd)

4/5 Schedule, Coleman Elementary School

(May 25-31, June 1-12, 2018)

Regular Schedule

Breakfast		8:25 a.m. - 8:40 a.m.
Classes Start	Kindergarten - 5th Grade	8:45 a.m.
Snack Recess (daily)	Kindergarten 1st -3rd grades 4th - 5th grades	10:20 am - 10:40 am 10:15 am - 10:35 am 10:20 am - 10:35 am
Lunch:	Kindergarten 1st -3rd grades 4th - 5th grades	12:00 pm - 12:45 pm 12:00 pm - 12:45 pm 12:30 pm - 1:15 pm
Last Recess	Kindergarten 1st - 3rd grade 4th & 5th grade	1:40 pm - 2:00 pm 2:00 pm - 2:20 pm 2:05 pm - 2:20 pm
Dismissal Mon, Tues, Thurs, Fri.	Kindergarten 1st - 5th grades	3:20 pm 3:25 pm
Dismissal Wednesday	Kindergarten 1st - 5th grades	1:45 pm 1:50 pm

Minimum Day Schedule

(June 13, 14, 2018)

Snack Recess (daily)	Kindergarten grades 1-3 grades 4-5	10:15 am - 10:35 am 10:15 am - 10:35 am 10:15 am - 10:35 am
Lunch	Kindergarten - 2nd grades 3rd - 5th grades	11:35 am - 12:05 pm 12:05 pm - 12:25 pm
Dismissal	Kindergarten 1st - 5th grades	12:20 pm 12:25pm

Coleman Elementary School

(Rev. 08/2017)

Regular Schedule

BREAKFAST

8:20 a.m. - 8:40 a.m.

CLASSES START:

Kindergarten-5

8:45 a.m.

SNACK RECESS:

Monday - Friday

Kindergarten

10:45 a.m. - 11:05 a.m.

Grades 1-3
Grades 4-5

10:15 a.m. - 10:35 a.m.
10:20 a.m. - 10:35 a.m.

LUNCH:

Kindergarten

12:00 p.m. - 12:45 p.m.

Grades 1/2

Play 12:00 p.m. - 12:25 p.m.
Lunch 12:25 p.m. - 12:45 p.m.

Grades 3, 4 & 5

Play 12:30 p.m. - 12:55 p.m.
Lunch 12:55 p.m. - 1:15 p.m.

LAST RECESS:

Mon., Tues, Th., Fri.

Kindergarten
Grades 1-3

1:40 p.m. - 2:00 p.m.
2:00 p.m. - 2:20 p.m.

DISMISSAL:

**Mon, Tues, Thurs, Fri.
Mon, Tues, Thurs, Fri.**

**Kindergarten
Grades 1-5**

**3:20 p.m.
3:25 p.m.**

**Wednesday
Wednesday**

**Kindergarten
Grades 1-5**

**1:45 p.m.
1:50 p.m.**

Minimum Day Schedule for 2017

(September 14, October 17-20, May 10 & June 13 & 14)

Snack Recess (daily)

Kindergarten
grades 1-3
grades 4-5

10:15 am - 10:35 am
10:15 am - 10:35 am
10:20 am - 10:35 am

LUNCH:

Kindergarten
Grades 1-2
Grades 3, 4 & 5

11:35 a.m. - 12:05 p.m.
11:35 a.m. - 12:05 p.m.
12:00 p.m. - 12:20 p.m.

DISMISSAL:

**Grades K
Grades 1-5**

**12:20 p.m.
12:25 p.m.**

Coleman Elementary School

(Rev. 08/2017)

Horario Regular

DESAYUNO

8:20 a.m. - 8:40 a.m.

ESCUELA COMIENZA:

Kindergarten-5

8:45 a.m.

RECREO DE LA MANANA:

Lunes - Viernes

Kindergarten

Grados 1-3

Grados 4-5

10:45 a.m. - 11:05 a.m.

10:15 a.m. - 10:35 a.m.

10:20 a.m. - 10:35 a.m.

ALMUERZO:

Kindergarten

12:00 p.m. - 12:45 p.m.

Grados 1 & 2

Juegan

12:00 p.m. - 12:25 p.m.

Almuerzo

12:25 p.m. - 12:45 p.m.

Grados 3, 4 & 5

Juegan

12:30 p.m. - 12:55 p.m.

Almuerzo

12:55 p.m. - 1:15 p.m.

ULTIMO RECREO:

Lunes, Martes, Jueves, Viernes,

Kindergarten

1:40 p.m. - 2:00 p.m.

Grades 1-3

2:00 p.m. - 2:20 p.m.

HORA DE SALIDA:

Lunes, Martes, Jueves, Viernes

Kindergarten

3:20 p.m.

Lunes, Martes, Jueves, Viernes

Grados 1-5

3:25 p.m.

Miercoles

Grados K

1:45 p.m.

Miercoles

Grados 1-5

1:50 p.m.

Horario para dias Minimios

(Septiembre 14, Octubre 17-20, Mayo 10 & Junio 13 & 14)

Recreo de la Manana

Kindergarten

10:15 am - 10:35 am

grades 1-3

10:15 am - 10:35 am

grades 4-5

10:20 am - 10:35 am

ALMUERZO:

Kindergarten

11:35 a.m. - 12:05 p.m.

Grados 1-2

11:35 a.m. - 12:05 p.m.

Grados 3, 4 & 5

12:00 p.m. - 12:20 p.m.

HORA DE SALIDA:

Grados K

12:20 p.m.

Grados 1-5

12:25 p.m.