



---

# MARIN COUNTY

---

## OFFICE OF EDUCATION

---

1111 Las Gallinas Avenue/P.O. Box 4925  
San Rafael, CA 94913-4925  
[marincoe@marin.k12.ca.us](mailto:marincoe@marin.k12.ca.us)

MARY JANE BURKE  
MARIN COUNTY  
SUPERINTENDENT OF SCHOOLS

(415) 472-4110  
FAX (415) 491-6625  
TDD (415) 491-6611

May 24, 2018

To: Dr. Michael Watenpaugh, Superintendent  
San Rafael Elementary School District

From: Dane Lancaster, Senior Director Information Technology  
Marin County Office of Education

Subject: Marin County Data Processing Consortium  
2018-19 QSS Business and Financial Data Processing Services

The Marin County Schools Data Processing Consortium provides data processing and network services to Marin County Public Schools for QSS business and financial systems. This agreement shall commence on July 1, 2018 and continue through June 30, 2019 ***The costs listed may change according to salary and/or benefit adjustments granted by the Superintendent/Governing Board.***

***The 2018-19 estimated Data Processing Consortium operating expenses include member district contribution to fund the .5 FTE QSS support position recommended by the Data Processing Consortium Committee and approved by the District Business Officials.***

### **Business Data Processing Services Costs and Distribution - QSS**

Data Processing Operations actual expenses will be pro-rated by P2 ADA and distributed as show on page 2

### **ESTIMATED 2018-2019 DATA PROCESSING SERVICES CHARGES.**

Actual expenses include portions of salaries and benefits of Marin County Office of Education Information Services data processing staff, data processing supplies, equipment repairs, replacement and maintenance, hardware and software support contracts, data backup and security, training, and consultants.

District	17-18 P2 ADA	% Total P2 ADA	18-19 Estimated Consortium Operating Expenses
Bolinas-Stinson	NA	NA	1,300
Dixie Elementary	1,908	8.03%	33,259
Kentfield Elementary	1,187	5.00%	20,691
Laguna Joint Elementary	NA	NA	1,300
Lagunitas Elementary	236	0.99%	4,114
Larkspur-Corte Madera	1,486	6.26%	25,903
Lincoln Elementary	NA	NA	1,300
Marin COE	NA	NA	66,782
Mill Valley Elementary	2,973	12.52%	51,823
Nicasio	NA	NA	1,300
Novato Unified	NA	NA	1,300
Reed Union Elementary	1,393	5.86%	24,282
Ross Elementary	368	1.55%	6,415
Ross Valley Elementary	2,002	8.43%	34,897
San Rafael City Elementary	4,559	19.19%	79,469
San Rafael City High	2,495	10.50%	43,491
Sausalito Marin City	121	0.51%	2,109
Shoreline Unified	473	1.99%	8,245
Tamalpais Union High	4,552	19.16%	79,347
<b>Total P2 ADA</b>	<b>23,753</b>		<b>487,327</b>

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Deputy Superintendent of Schools

\_\_\_\_\_  
San Rafael Elementary  
District

\_\_\_\_\_  
Marin County Office of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Please sign and return the contract by **July 1, 2018**.

If you have any questions about the Data Processing Consortium, please contact me at 499 5847 or [dane@marinschools.org](mailto:dane@marinschools.org)

Cc: Doug Marquand  
Business Office