

PARENTAL NOTIFICATIONS

The ~~Board of Education~~ Governing Board recognizes that notifications are essential to desires to promote effective communication between the school and the home and to keep parents/guardians informed regarding educational programs, school operations and the legal rights of students and their parents/guardians. The Superintendent or designee shall send students and parents/guardians all notifications required by law, ~~including notifications about their legal rights~~, and any other notifications he/she believes will promote parental understanding and involvement.

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5022 - Student and Family Privacy Rights)

(cf. 6020 - Parent Involvement)

~~The Superintendent or designee shall ensure that notifications which must be sent at the beginning of each academic year include a request that the parent/guardian sign the notice and return it to the school. (Education Code 48981, 48982)~~

Notice of the rights and responsibilities of parents/guardians as specified in Education Code 48980 shall be sent at the beginning of each academic year and may be provided by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used by the district for written communication with parents/guardians. (Education Code 48981)

No activity specified in Education Code 48980 shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such action through the annual notification or other separate special notification. Such notice shall state the activity that will be undertaken and the approximate date on which the activity will occur. (Education Code 48983-48984)

The annual notification shall include a request that the parent/guardian sign the notice and return it to the school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgment of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Whenever a student enrolls in a district school during the school year, his/her parents/guardians shall be given all required parental notifications at that time.

~~Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. Whenever an employee learns that a student's parent/guardian is for any reason unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.~~

(cf. 6174 - Education for English Language Learners)

Notifications shall be presented in an understandable and uniform format and, to the extent practicable, in a language that parents/guardians can understand.

Whenever 15 percent or more of the students enrolled in a district school speak a single primary language other than English, as determined from the California Department of Education census data collected pursuant to Education Code 52164, all notices sent to the parent/guardian of any such student shall, in addition to being written in English, be written in the primary language, and may be responded to either in English or the primary language. (Education Code 48981, 48985)

Whenever an employee learns that a student's parent/guardian is unable to understand the district's printed notifications for any reason, he/she shall inform the principal or designee, who shall work with the parent/guardian to establish other appropriate means of communication.

Legal Reference: (see next page)

BP 5145.6(b)

PARENTAL NOTIFICATIONS (continued)

Legal Reference:

EDUCATION CODE

221.5 Prohibited sex discrimination

231.5 Sexual harassment policy

234.7 Student protections relating to immigration and citizenship status

262.3 ~~Appeals; information re: availability of civil remedies~~ Appeals for discrimination complaints; information regarding availability of civil remedies
310 ~~Structured English Immersion Program~~ Language acquisition programs
313 Reclassification of English learners, parental consultation
313.2 Long-term English learner, notification
440 English language proficiency assessment; instruction in English language development
8483 Before/after school program; enrollment priorities
17288 ~~Pupils; school buildings~~ Building standards for university campuses
17611.5-17612 Notification of pesticide use
32221.5 Insurance for athletic team members
32255-32255.6 Right to refuse harmful or destructive use of animals
32390 Fingerprint program; contracts; funding; consent of parent/guardian
33479.3 The Eric Paredes Sudden Cardiac Arrest Prevention Act
35160.5 Extracurricular and cocurricular activities
35178.4 Notice of accreditation status
35182.5 Advertising in the classroom
35183 School dress codes; uniforms
35186 Complaints concerning deficiencies in instructional materials and facilities
35211 Driver training; district insurance, parent/guardian liability
35256 School accountability report card
35258 School Accountability Report Card
35291 Rules for student discipline
37616 Consultation regarding year-round schedule
39831.5 School bus rider rules and information
44050 Employee codes of conduct, employee interactions with students
44808.5 Permission to leave school grounds
46010.1 Notice re: excuse to obtain confidential medical services
46014 Regulations regarding absences for religious purposes
46600-46611 Interdistrict attendance agreements especially:
46601 ~~Failure to approve interdistrict attendance~~
48000 Minimum age of admission
48070.5 Promotion or retention of students
48204 Residency requirements
48205 Absence for personal reasons
48206.3 ~~Pupils~~ Students with temporary disabilities; individual instruction; definitions
48207-48208 ~~Pupils with temporary disabilities in hospitals outside of school district~~ Students with temporary disabilities in hospitals
48208 ~~Students with temporary disabilities in qualifying hospitals~~
48213 Prior notice of exclusion from attendance
48216 Immunization
48260.5 Notice to parent re truancy
48262 Need for parent conference regarding truancy
48263 Referral to ~~SARB~~ school attendance review board or probation department
48301 Interdistrict transfers
48350-48361 Open Enrollment Act
48354 Option to transfer from school identified under Open Enrollment Act
48357 Status of application for transfer from school identified under Open Enrollment Act
48412 Certificate of proficiency
48432.3 Voluntary enrollment in continuation education
48432.5 Involuntary transfers of ~~pupils~~ students
48850-48859 Education of foster youth and homeless students
48900.1 Parental attendance required after suspension
48904 Liability of parent/guardian for willful pupil misconduct
48904.3 Withholding grades, diplomas, or transcripts
48906 Notification of release of pupil to peace officer
48911 Notification in case of suspension

48911.1 Assignment to supervised suspension classroom
48912 Closed sessions; consideration of suspension
48915.1 Expelled individuals: enrollment in another district
48916 Readmission procedures
48918 Rules governing expulsion procedures
48929 Transfer of student convicted of violent felony or misdemeanor
48980 Required notification at beginning of term
48980.3 Notification of pesticide use
48981 Time and means of notification

Legal Reference continued: (see next page)

BP 5145.6(c)

PARENTAL NOTIFICATIONS (continued)

Legal Reference: (continued)

EDUCATION CODE (continued)

~~48982 Signature; return to school; effect of signature~~ Parent signature acknowledging receipt of notice
48983 Contents of notice
48984 Activities prohibited unless notice given
48985 Notices to parents in language other than English
48987 Child abuse information
49013 Use of uniform complaint procedures for complaints regarding student fees
49063 Notification of parents of their rights
49067 ~~Regulations regarding pupil's achievement~~ Student evaluation; student in danger of failing course
49068 Transfer of permanent enrollment and scholarship record
49069 Absolute right to access
49070 Challenging content of student records
49073 Release of directory information
49073.6 Student records, social media
49076 Access to student records
49077 Access to information concerning a student in compliance with court order
~~49091.14 Prospectus~~
~~49302 Parental consent~~
~~49332 Notifications of retention of object by school personnel; release~~
49403 Cooperation in control of communicable disease and immunization
49423 Administration of prescribed medication for ~~pupil~~ student
49451 Physical examinations: parent's refusal to consent
49452.5 Screening for scoliosis
49452.7 Information on type 2 diabetes
49452.8 Oral health assessment
49456 Results of vision or hearing test
49471-49472 Insurance
49475 Student athletes; concussions and head injuries
~~49456 Report to parent~~
~~49472 Medical and hospital services for pupils~~
49480 Continuing medication regimen for nonepisodic conditions
49510-49520 Duffy-Moscone Family Nutrition Education and Services Act of 1970
49557.5 Child Hunger Prevention and Fair Treatment Act of 2017; notice of negative balance in meal account
51225.1 Exemption from district graduation requirements
51225.2 Course credits; foster youth, homeless youth, former juvenile court school students and military-connected students

51225.3 Graduation requirements; courses that satisfy college entrance criteria
51229 Course of study for grades 7-12
51513 Personal beliefs; privacy
51938 ~~Right of parent/guardian notice~~ HIV/AIDS and sexual health instruction
52164 Language census
52164.1 Census-taking methods; determination of primary language; assessment of language skills
52164.3 ~~Notice of reassessment of language skills~~
52164.3 Reassessment of English learners; notification of results
~~52173 Consultation with parents or guardians; notice to parents or guardians; withdrawal of pupil~~
~~52244 Advanced Placement Program~~
54444.2 Migrant education programs; parent involvement
56301 Child-find system; policies re: written notification rights
56321 Special education: proposed assessment plan
56321.5-56321.6 Notice of parent rights pertaining to special education
56329 Written notice of right to findings; independent assessment
56341.1 Development of individualized education program; right to audio record meeting
~~56341 Individualized education program team~~
56341.5 Individualized education program team meetings
56343.5 ~~IEP~~ Individualized education program meetings
56521.1 Behavioral intervention
~~56346 Parental notice and consent to special education program~~
58501 Alternative schools: notice required prior to establishment
60615 Exemption from state assessment
~~60641 Standardized Testing and Reporting Program~~ California Assessment of Student Performance and Progress
69432.9 Submission of grade point average to Cal Grant program
~~60850 High School Exit Examination~~
CIVIL CODE
1798.29 District records, breach of security
HEALTH AND SAFETY CODE
1596.857 Right to enter child care facility
104420 Tobacco use prevention
104855 Availability of topical fluoride treatment
116277 Lead testing of school drinking water
~~120365-120375~~ Immunizations

Legal Reference continued: (see next page)

BP 5145.6(d)

PARENTAL NOTIFICATIONS (continued)

Legal Reference: (continued)

HEALTH AND SAFETY CODE (continued)

~~120370 Immunizations~~

~~120375 Immunizations~~

120440 Sharing immunization information

124100-124105 Health screening and immunizations

~~124085 Certificate of receipt; health screening and evaluation services; waiver by parent/guardian~~

~~124100 School districts and private schools; information to parents~~

PENAL CODE

626.81 Notice of permission granted to sex offender to volunteer on campus

627.5 Hearing request following denial or revocation of registration

WELFARE AND INSTITUTIONS CODE

~~18976.5 Parental notice; right of refusal to participate~~

CODE OF REGULATIONS, TITLE 5

852 Exemptions from state assessments

863 ~~Standardized Testing and Reporting Program~~ Reports of state assessment results

3052 Behavioral intervention

~~3831 General standards (Gifted and Talented Program)~~

4622 ~~Notice requirements and recipients~~ Notification of uniform complaint procedures

4631 ~~Responsibilities of the local agency~~ Uniform complaint procedures; notification of decision and right to appeal

4702 Student transfer from school identified under Open Enrollment Act

4917 Notification of sexual harassment policy

11303 Reclassification of English language learners

11511.5 English language proficiency assessment; test results

~~11309 Parental exception waivers~~

11523 Notice of proficiency examinations

18066 ~~Policies and procedures absences for child care~~ Child care policies regarding excused and unexcused absences

18094-18095 Notice of Action; child care services

18114 Notice of delinquent fees; child care services

18118-18119 Notice of Action; child care services

CODE OF REGULATIONS, TITLE 17

2951 Hearing tests

6040 Time period to obtain needed immunizations

UNITED STATES CODE, TITLE 20

1232g Family Educational and Privacy Rights Act

1232h Privacy rights

1415 Procedural safeguards

~~1681-1688 Title IX, discrimination based on sex or blindness~~

6311 State plans

6312 Local education agency plans

~~6316 Academic assessment and local education agency school improvement~~

6318 ~~Parental involvement~~ Parent and family engagement

7908 Armed forces recruiter access to students

UNITED STATES CODE, TITLE 42

~~2000d-2000d-7, Title VI, Civil Rights Act of 1964~~

1758 Child nutrition programs

11431-11435 McKinney-Vento Homeless Assistance Act

CODE OF FEDERAL REGULATIONS, TITLE 7

245.5 Eligibility criteria for free and reduced-price meals

245.6a Verification of eligibility for free and reduced-price meals

CODE OF FEDERAL REGULATIONS, TITLE 34

99.7 Student records, annual notification

99.30 Disclosure of personally identifiable information

99.34 Student records, disclosure to other educational agencies

99.37 Disclosure of directory information

104.32 District responsibility to provide free appropriate public education

104.36 Procedural safeguards

104.8 Nondiscrimination

106.9 Dissemination of policy, nondiscrimination on basis of sex

200.48 Teacher qualifications

300.300 Parent consent for special education evaluation

300.322 Parent participation in IEP team meetings

~~300.345 Parent participation~~

300.502 Independent educational evaluation of student with disability
300.503 Prior written notice regarding identification, evaluation, or placement of student with disability
300.504 Procedural safeguards notice for students with disabilities
~~300.505 Parental consent~~
~~300.507 Parent notice due process hearing~~
~~300.523 Manifestation determination review~~
300.508 Due process complaint
300.530 Discipline procedures
CODE OF FEDERAL REGULATIONS, TITLE 40
763.84 Asbestos inspections, response actions and post-response actions
763.93 Asbestos Management plans

Management Resources:

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Civil Rights Compliance and Enforcement -- Nutrition Programs and Services, FNS Instruction 113-1, 2005

WEB SITES

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov>

Policy
adopted: December 8, 2008
revised:

SAN RAFAEL CITY SCHOOL DISTRICT
San Rafael, California