



HIBSER YAMAUCHI Architects, Inc.

September 5, 2018

Dan Zaich, Ed.D.  
Senior Director – Capital Facilities  
San Rafael City Schools  
310 Nova Albion Way  
San Rafael, CA 94903

Re: San Pedro Elementary School  
Additional Services Fee Proposal for  
Property Line Improvements

Dear Dan,

As discussed on Friday, the neighboring homeowner's association is demanding upgrades to San Pedro's easterly property line. Improvements include new fencing; a 6-10 foot landscape zone with trees, shrubs and vines; and irrigation to maintain.

Please see the attached scope of work document emailed to you on Friday. Our landscape architect, Nemo Gonzales with Gates Associates, has reviewed this situation and is on standby to prepare the needed documents, including both the technical drawings and a colored site plan for presentation to the HOA committee during the week of September 17th.

Also as discussed, I will present the design at the next meeting and address the neighbor's concerns.

We regret the need to request additional fees but this work changes designs that have already been completed and approved by DSA. We propose additional fees of \$3,660 for these landscape improvements.

\$ 1,960	Landscape Architecture
\$ 1,700	Architectural drafting, meeting with HOA, CA support, coordination
<u>\$ 3,660</u>	<u>Total</u>

I hope that this proposal meets with your expectations. If you have any additional questions, please do not hesitate to call.

Sincerely yours,

Tim Steele, Project Manager

