



GOVERNING BOARD

November 15, 2018

**Closed Session - 5:30 PM
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 5:30 PM:

Present:

Danielle Cohen
Thomas Gemetti
Richard Nguyen
Michael Snyder

Absent:

Pablo Beltran

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Thomas Gemetti, called the meeting to order at 5:30 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.
The Governing Board convened to Closed Session at 5:31 p.m.

Governing Board Member Pablo Beltran joined Closed Session from 5:34 p.m. until 6:35 p.m. by phone conference call.

1. Public Employee Performance Evaluation: Superintendent
2. Conference with Legal Counsel Existing Litigation (Govt. Code 54956.9(d)(1))- Summerhill
3. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
4. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
5. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)

3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:00 p.m.

4. FLAG SALUTE

Minutes: The flag salute was led by Forest Hill student Juliana Ferrari.

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion Passed: Adopt the agenda as presented.

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent Pablo Beltran

Yes Danielle Cohen

Yes Thomas Gemetti

Yes Richard Nguyen

Yes Michael Snyder

Minutes: Forest Hill cast members from the production of Aristocats performed "Ev'rybody Wants To Be A Cat".

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

7. DISCUSSION ITEM - PERS/STRS Advocacy

Rationale: Superintendent Shelly Viramontez will lead a discussion on PERS/STRS Advocacy with the Governing Board.

Minutes: Superintendent Shelly Viramontez presented summary information from CSBA on CalPERS and CalSTRS pension cost increases. Superintendent Viramontez recommended attendance at the CSBA AEC sessions on pension cost increases as well as attendance at the CSBA Legislative Action Day and the Santa Clara School Boards Association Legislative Brunch.

8. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on meetings and events attended on behalf of the district.

2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:

Teaching and Learning

9. REPORTS OF THE SUPERINTENDENT

The Superintendent reported on the following meetings and events attended:
Santa Clara County Office of Education and Santa Clara County Superintendents conference call on air quality and school closures.
School Services of Santa Clara County Office of Education interview regarding Special Education services and classrooms at Campbell Union School District.
Wellness Committee
San Jose City Councilmember Dev Davis

10. COMMUNICATIONS

1. Written Communications

Minutes: There were no written communications.

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

11. INFORMATION AND POSSIBLE ACTION ITEMS

1. LCAP Presentation - Forest Hill Elementary School

Rationale: Principal, Denise Khalid of Forest Hill Elementary School will present an update on the Local Control and Accountability Plan goals to the Governing Board.

Minutes: Forest Hill Principal, Denise Khalid, staff members Lisa Durham and Siobhan Schubert presented an update on the 2017-18 Local Control Accountability Plan goals to the Governing Board.

2. Strategic Plan

Rationale: Superintendent Shelly Viramontez will present an update on Local Control Accountability Plan Goal 4 - Fully engage parents/guardians, students and the community in support of student educational outcomes - to the Governing Board.

Minutes: Superintendent Shelly Viramontez and Supervisor Community and Parent Engagement, Bleysyka Harris, presented a summary of the 2018 Parent University and Campbell Union School District parent engagement opportunities for the 2018-19 school year.

11. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

3. Department Update: Every Child A Reader

Rationale: The Assistant Superintendent Instructional Services, Whitney Holton, will present and update on the Every Child A Reader Plan to the Governing Board.

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, presented a summary of Year 1 accomplishments for the Every Child A Reader Plan and progress for Year 2.

4. 2019 CSBA Delegate Assembly Nominations

Rationale: School Boards who are members of CSBA are eligible to nominate Board members for CSBA's Delegate Assembly. The terms of delegates are expiring on the CSBA Delegate Assembly, Region 20 (Santa Clara County). Delegates serve for a term of two years. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years. There are normally two Delegate Assembly meetings each year, one in May, preceding the Legislative Action Conference, and one in December preceding the CSBA Annual Conference. The Delegate Assembly is the primary policy-making body of the association. Delegates adopt the association's legislative platform, take positions on other critical issues that may come before it, elect the officers and directors, and adopt bylaws changes. Delegates also serve as a two-way communications link between the board members in the region and the regional director, and play an important role in fostering collegiality within their region. A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. It is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

Motion Passed: Nominate Danielle Cohen for California School Boards Association Delegate Assembly.

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

11. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

5. Verbal Summary Of Salary Increase For The Assistant Superintendent Instructional Services and Assistant Superintendent Human Resources

Rationale: Government Code section 54953 subdivision (3) states " Prior to taking final action, the legislative body shall orally report a summary of a recommendation for a final action on the salaries, salary schedules, or compensation paid in the form of fringe benefits of a local agency executive, as defined in subdivision (d) of Section 3511.1, during the open meeting in which the final action is to be taken. " Governing Board President, Thomas Gemetti, will provide a verbal summary of the proposed salary increase for the Assistant Superintendent Instructional Services and the Assistant Superintendent Human Resources.

Minutes: Governing Board President, Thomas Gemetti, verbally summarized the proposed salary increase for the Assistant Superintendent Instructional Services and the Assistant Superintendent Human Resources.

The Assistant Superintendent Human Resources and the Assistant Superintendent Instructional Services have received a positive evaluation for the 2017-2018 school year. As afforded in Section 5.3 of the contracts for both the Asst. Supt. Human Resources and the Asst. Supt Instructional Services, the Superintendent recommends that the Assistant Superintendent of Human Resources and the Asst. Supt Instructional Services receive a 1% ongoing salary increase and a 2% one-time bonus effective July 1, 2018.

6. Discussion And Ratification Of Salary Increase For The Assistant Superintendent Instructional Services and the Assistant Superintendent Human Resources

Motion Passed: Grant the Assistant Superintendent Instructional Services and the Assistant Superintendent Human Resources an on-going salary increase of 1% and a one-time bonus of 2% of their salaries effective July 1, 2018.

Passed with a motion by Danielle Cohen and a second by Richard Nguyen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion to Amend Passed: To amend the motion from: "It is recommended that the Governing Board approve the consent agenda as follows:" to: "Approve the consent agenda with the following change: remove Item 12.3 from the Action Items-Consent Agenda and place it on the Action Items-Regular Agenda as Item 13.3 to be acted upon separately." Passed with a motion by Michael Snyder and a second by Danielle Cohen.

Absent	Pablo Beltran
Yes	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

Minutes: Item 12.3 was removed from the Action Items-Consent Agenda and placed on the Action Items-Regular Agenda as Item 13.3.

1. Donations

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation. \$597.75 donated by San Jose State University to Monroe Middle School to be used for Extra Curricular Activities

Minutes: Accept the donations as presented.

\$597.75 donated by San Jose State University to Monroe Middle School to be used for Extra Curricular Activities

2. Resolution No. 2018-19-25, Resolution Of The Governing Board Of The Campbell Union School District, Withdrawal From Self Excess Liability Program Effective July 1, 2019

Rationale: With rates for insurance increasing, we need the option to move our insurance coverage for excess liability for the 2019-20 school year. In order to do that, we are required to provide our current excess insurance carrier 6 months notice. This is a preliminary notice and is not binding. If SELF remains the most competitive option, we can stay with them.

Minutes: Adopt Resolution 2018-19-25, Resolution of the Governing Board of the Campbell Union School District, Withdrawal from SELF Excess Liability Program Effective July 1, 2019.

12. ACTION ITEMS - CONSENT AGENDA (continued)

3. CUSD Infant Program Tuition Schedule for the 2019-2020 School Year

Rationale: The District is recommending an increase as listed below for the 2019-2020 school year. The increase in pricing is based off a market study of local fee-based infant programs and an increase in operating cost like salaries, retirement plans, and supplies.

2019-2020 Infant Program Tuition Schedule Year Round 246 Days

Daily Schedule Registration Fee	2019-2020 Proposed Annual School Year Program Prices	2018-2019 Annual School Year Prices	Proposed Annual Price Increase
Registration Fee	\$100	\$100	0
Regular Infant Rate	\$22,800	\$21,600	\$1200
Employee Infant Rate	\$18,384	\$16,692	\$1692

Motion Passed: Approve the 2019-20 Infant Program Tuition Schedule for the 2019-2020 school year.

Passed with a motion by Danielle Cohen and a second by Michael Snyder.

Absent Pablo Beltran
Yes Danielle Cohen
Yes Thomas Gemetti
Yes Richard Nguyen
Yes Michael Snyder

Minutes: Item 12.3 was removed from the Action Items-Consent Agenda and placed on the Action Items-Regular Agenda as Item 13.3 to be acted upon separately.

4. Expenditure And Purchase Order Reports October 2018

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for October 2018
Warrant Report for October 2018
Purchase Order Report for October 2018

5. Minutes Special Session October 10, 2018

Minutes: Approve the minutes of the Special Session October 10, 2018.

6. Minutes Special Closed Session October 18, 2018

Minutes: Approve the minutes of the Special Closed Session October 18, 2018.

12. ACTION ITEMS - CONSENT AGENDA (continued)

7. Instructional Materials - Williams Quarterly Report

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the July 1 through September 30, 2018 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the July 1 through September 30, 2018 quarter.

8. Personnel Report

Minutes: Approve the Personnel Report and Addendum as submitted.

13. ACTION ITEMS - REGULAR AGENDA

1. Minutes Regular Session October 25, 2018

Motion Passed: Approve the minutes of the Regular Session October 25, 2018. Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

2. Resolution 2018-19-26 Compensation For Members Of The Governing Board Under Education Code Section 35120(c) For Absence Due To Hardship

Motion Passed: Adopt Resolution 2018-19-26 Compensation For Members Of The Governing Board Under Education Code Section 35120(c) For Absence Due To Hardship

Passed with a motion by Richard Nguyen and a second by Michael Snyder.

Absent	Pablo Beltran
Abstain	Danielle Cohen
Yes	Thomas Gemetti
Yes	Richard Nguyen
Yes	Michael Snyder

14. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business. December 6, 2018

Minutes: Upcoming calendar dates were reviewed.

December 6, 2018

15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Rationale:

TBD - DStudio Roll Out/Update On Use Examples
ELD Integration and How It Works

Minutes: Future agenda items were reviewed.

TBD - DStudio Roll Out/Update On Use Examples
ELD Integration and How It Works
Web To One Update

16. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

17. ADJOURNMENT

Minutes: The meeting was adjourned at 9:11 p.m.

Submitted by:

Shelly Viramontez, Ed.D.
Superintendent

Richard Nguyen
Clerk