



EDEN AREA REGIONAL OCCUPATIONAL PROGRAM

26316 Hesperian Boulevard
Hayward, CA 94545

2015-2016 AGREEMENT

I. DISTRICT CONTRACTED PROGRAM AGREEMENT BETWEEN HAYWARD UNIFIED SCHOOL DISTRICT AND EDEN AREA REGIONAL OCCUPATIONAL PROGRAM (ROP) FROM JULY 1, 2015 TO JUNE 30, 2016.

A. General

1. This agreement is entered into by Eden Area Regional Occupational Program (ROP) and Hayward Unified School District (District) to cover Career/Occupational Training programs prepared and offered by the ROP and delivered by the instructional staff of the District.
2. The title of this program is historically known as the District Contracted Program.
3. Modification to the course offerings and numbers of ADA to be generated will be agreed upon by both the ROP and the District during the month of May for the next school year.

B. Course Offerings

1. ROP programs offered at the high schools by the District must meet all the requirements that apply to any ROP class. Program offerings will consist of State approved ROP programs.
2. For school-year 2015-2016 the attached courses have been approved.

C. Instruction – District Responsibilities

1. The District shall designate instructors from its staffing assignment prior to the beginning of the school year.
 2. The District is responsible for instructor compensation.
-

-
3. Instructors must possess a Designated Subjects Credential. The ROP will assist district instructors with this process.
 4. All District Contracted instructors teaching ROP programs must attend an ROP advisory committee meeting each year.

D. Instruction – ROP Responsibilities

1. The ROP shall provide leadership and coordination services to ensure quality career technical standards are met.
2. The ROP will monitor programs in cooperation with the District to ensure mandated compliance.
3. The ROP Off-Site Coordinator will provide a complete written review of the ROP program by the end of the school year.
4. The ROP will act as the liaison with the career technical unit of the State Department of Education.
5. The ROP will provide data control services for registration, attendance, grades, transcripts, and other student records.
6. The ROP will assist in course development services to include labor market analysis, interest surveys, and curriculum development, with approvals from appropriate agencies as required.
7. The ROP will provide compliance reporting with assistance from assigned ROP instructor for students who successfully complete any of the courses.

E. Career Technicians

1. The ROP shall provide funding to assist in offsetting the cost of District Career Technicians.
2. The District Career Technicians shall provide advice and guidance to students on ROP courses and assist in placement to meet student needs.

Career Techs shall assist with all sophomore tours to the Hayward Center, as well as other activities that support the ROP program. The Off-site ROP coordinator will meet with site administration to establish guidelines.

3. The District shall provide career occupational counseling to which the ROP shall increase support to \$21,000 per high school to offset Career Technician salaries. Materials, Equipment and Facilities
-

F. ***Materials, Equipment and Facilities***

1. The District is responsible for providing equipment and instructional materials for each program.
2. The District shall dedicate appropriate resources to ensure that the program offering is in compliance with the ROP requirements.

G. ***Attendance Reporting***

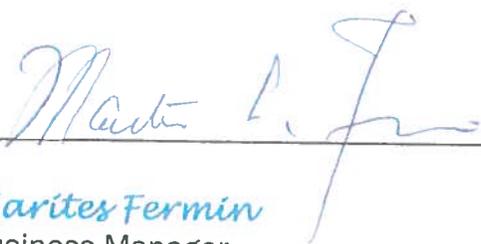
1. Both the District and the ROP shall reflect student attendance.
2. The District shall provide attendance reporting to the ROP in order that the ROP can file appropriate attendance reports.

H. ***ADA and Revenue***

1. ADA revenue shall be calculated as agreed upon in the Joint Powers Agreement (JPA).
2. It is recommended that Districts enroll 25 students per section in order to generate cost effective revenue.
3. The District will be compensated only for the ADA generated up to the agreed cap of 193 ADA.
4. Projected revenue will be transferred from the ROP to the District monthly, with a final calculation in June. (ROP Business Manager is contact)

I. ***Projections***

1. The ROP anticipates 26 sections (Attachment A) and a cap of 193 ADA. Revenue to be generated by the District is calculated at 75% of \$2,933.33 per ADA plus \$21,000 for career technician salaries to total \$445,600.



Marites Fermin
Business Manager
Eden Area ROP



Dawn D. Riccoboni
Assistant Superintendent, Business Services
Hayward Unified School District

ROP Master Schedule 2015 -2016 - ENROLLMENT DATA

Mt. Eden	Gurley, David	012345	DC	Year	1	D4
Mt. Eden	Gurley, David	012345	DC	Year	1	
Mt. Eden	Gurley, David	012345	DC	Year	1	
Mt. Eden	Gurley, David	012345	DC	Year	1	
Mt. Eden	Gurley, David	012345	DC	Year	1	
Mt. Eden					5	
Mt. Eden	Emery, Erika	012345	CO	Year	1	C6
Mt. Eden	Emery, Erika	012345	CO	Year	1	
Mt. Eden		012345	CO		1	
Mt. Eden	Visico, Levine	012345	CO		1	
Mt. Eden	Visico, Levine	012345	CO		1	
Mt. Eden	Visico, Levine	012345	CO		1	
				CENTER OPERATED	6	
				ALL COURSES TOTAL	12	

Please fill in enrollment data. If you know the period and room number please indicate. A ROP Master Schedule will be sent in August to confirm enrollment figures and class periods. If you have questions call or email me.

Sheila Lawrence, Asst. Director (510) 293-2903 slawrence@edenrop.org



ROP Master Schedule 2015-2016

Course	Site	Teacher	Per	Type	Duration	Sections	Room #
BIOTECHNOLOGY	Hayward	TBD	0123456	DC	Year	1	K4
BIOTECHNOLOGY	Hayward	TBD	0123456	DC	Year	1	
DRAMA	Hayward	Kammei, Travis	0123456	DC	Year	1	F7
DRAMA	Hayward	Kammei, Travis	0123456	DC	Year	1	
DRAMA	Hayward	Kammei, Travis	0123456	DC	Year	1	
DRAMA	Hayward	Kammei, Travis	0123456	DC	Year	1	
DRAMA	Hayward	Kammei, Travis	0123456	DC	Year	1	
INDUSTRIAL TECHNOLOGY (WOODS)	Hayward	Kammei, Travis	0123456	DC	Year	1	
INDUSTRIAL TECHNOLOGY (WOODS)	Hayward	Lower, Hunter	0123456	DC	Year	1	K1
INDUSTRIAL TECHNOLOGY/ADV (WOODS)	Hayward	Lower, Hunter	0123456	DC	Year	1	
PHOTOGRAPHY	Hayward	Koehler, Mark	0123456	DC	Year	1	B4
PHOTOGRAPHY	Hayward	Koehler	0123456	DC	Year	1	
PHOTOGRAPHY	Hayward	Koehler	0123456	DC	Year	1	
PHOTOGRAPHY	Hayward	Koehler	0123456	DC	Year	1	
PHOTOGRAPHY/ADV	Hayward	Koehler	0123456	DC	Year	1	
DISTRICT CONTRACTED						15	
BUSINESS ECONOMICS AND FINANCE	Hayward	Rick Charles	0123456	CO	Year	2	D2
SPORTS & ENTRE MARKETING/MARKETING	Hayward	Rick Charles	0123456	CO	Year	1	
COMPUTER APPLICATIONS	Hayward	Rick Charles	0123456	CO	Year	1	
COMPUTER APPLICATIONS	Hayward	Rick Charles	0123456	CO	Year	1	
CENTER OPERATED						5	
ALL COURSE TOTAL						20	

Please fill in enrollment data. If you know the period and room number, please indicate. A ROP Master Schedule will be sent in August for current enrollment figures and class periods. If you have questions call or email me.

Sheila Lawrence, Asst. Director (510) 293-2903/slawrence@edenrop.org

Principal or Designee Signature

Date

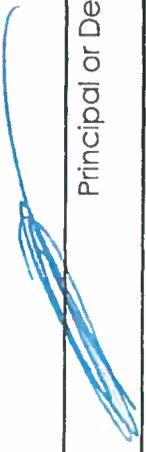
6/24/15

ROP Master Schedule 2015-2016 PRE-ENROLLMENT DATA

Course	Site	Teacher	Per	Type	Duration	Sections	Room #	
CULINARY ARTS	Tennyson	Maureen Albritton	0123456	DO	Year	5		
	Tennyson	Karen Kelly	0123456	DO	Year	1	C2	
COMPUTER APPLICATIONS	Tennyson	Laura Jagroop	0123456	CO	Year	3	D2	
	Tennyson	Maurice Brittain	0123456	CO	Year	1	D6	
	Tennyson	Maurice Brittain	0123456	CO	Year	1		
	CENTER OPERATED							5
ALL COURSES TOTAL							11	

Please fill in enrollment data. If you know the period and room number please indicate. A ROP Master Schedule will be sent in August for current enrollment figures and class periods. If you have questions call or email me.

Sheila Lawrence, Asst. Director (510) 293-2903/slawrence@edenrop.org


Principal or Designee Signature
6/18/15
Date