

M E M O R A N D U M O F U N D E R S T A N D I N G

Between

**Tiburcio Vasquez Health Center, Inc.,
Hayward Unified School District, Tennyson High School,
Hayward High School and Alameda County Health Care Services
Agency
2015-2016 School Year**

PURPOSE

This agreement defines the roles of Hayward Unified School District (HUSD), Alameda County Health Care Services Agency (HCSA), and Tiburcio Vasquez Health Center, Inc. (TVHC) in providing school-based health center (SBHC) services at Tennyson High School and Hayward High School in Hayward.

COMMITMENTS

All parties listed below will work with a common vision of building and expanding sustainable health, dental and mental health services in order to support the students and families of Hayward Unified School District. The partners will strive to work collaboratively and communicate regularly in order to ensure alignment resulting in the optimal service delivery model for our community.

All agencies will commit to provide or coordinate the following services:

Hayward Unified School District (HUSD) will:

1. Work in partnership and support TVHC and its health professionals to practice full-scope primary medical, dental, mental health, health education, youth development services and family support services at the Tennyson HS Health Center and Hayward HS Health Center and surrounding schools.
2. Develop a long-term fund development strategy to support and expand services offered by the TVHC school-based health.
3. Provide \$4,000 in cash for dental services and \$50,000 in kind support to TVHC to operate the THC on the Tennyson High School and Hayward High School campuses.
4. Identify a Tennyson High School and Hayward High School representative(s) to participate at all necessary THC strategic planning meetings.
5. Commit to maintaining and supporting the Tennyson and Hayward Health Centers as mandated by state and federal standards.
6. Provide TVHC access to student information student for purposes of retrieving individual student information related to academic, health and safety emergencies of clients for the benefit of the clients' retention effort.
7. Offer on-site technical and administrative support throughout the school-based health center's 12-month calendar and after-hour schedule.
8. Provide routine custodial and maintenance support services to the clinic site and backyard.
9. Provide heat detectors and fire extinguishers, which will be inspected and calibrated annually by district. Help provide other support as needed to ensure TVHC obtains Fire Marshall Clearance and licensure through the California Department of Health Services.
10. Work in partnership with TVHC to provide ongoing financial support consistent with the developing needs of the school-based health center, including but not limited to the identification of available funding sources that can support the health centers.
11. Work in partnership with HCSA to develop a strategic plan for universal mental health access in HUSD.

12. Operate at all times in good faith; deal fairly and professionally with TVHC and Alameda County HCSA, its staff and agents; and fully respect TVHC's status as an independent contractor officially selected to manage and operate the health centers.

Tennyson High School (THS) and Hayward High School (HHS) will:

1. Designate a liaison(s) to serve as a contact person with TVHC and HCSA who will participate in the Health Center Meetings.
2. Support student participation in making critical decisions.
3. Commit to maintaining and supporting the health centers as mandated by state and federal standards.
4. Offer on-site technical and administrative support throughout the school-based health center's 12-month calendar and after-hour schedule.
5. Work in partnership with TVHC to provide ongoing financial support consistent with the developing needs of the school-based health center, including but not limited to the identification of available funding sources that can support the health centers.
6. Agree to refer Tennyson students and Hayward students to the comprehensive services offered at the health centers.
7. Actively participate in needs assessment processes that may lead to the development of new and expanded programs to effectively address issues identified within the school community.
8. Work with TVHC to ensure appropriate consent and health forms are incorporated into the school's registration process.
9. Provide the opportunity for the health center Site Representative to participate in Tennyson High School and Hayward High Schools' site-based decision-making body.
10. Comply with all federal and state laws relating to confidentiality of patients' medical information, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA) through a Business Associate Agreement.
11. Work in partnership with TVHC to promote and sustain a healthy and safe school environment for students and their families.
12. Actively support all scheduled health center collaborative meetings and receive and respond to all related communication.
13. Operate at all times in good faith; deal fairly and professionally with TVHC and Alameda County HCSA, its staff and agents; and fully respect TVHC's status as an independent contractor officially selected to manage and operate the health centers.

Alameda County Health Care Services Agency (HCSA) will:

1. Provide \$184,626 funding to the school-based health center provider (Tiburcio Vasquez Health Center, Inc.) to provide medical, behavioral health, health education, youth development and family support services to all students referred to the Tennyson Health Center and Hayward Health Center.
2. Provide technical assistance, coordination, and training activities as delineated in the 2015-2016 Alameda County SBHC contract.
3. Work in partnership with TVHC to identify additional financial support consistent with the developing needs of the school-based health center.
4. Operate at all times in good faith; deal fairly and professionally with TVHC, THS, HHS and HUSD, its staff and agents; and fully respect TVHC's status as an independent contractor officially selected to manage and operate the health centers.

Tiburcio Vasquez Health Center, Inc. (TVHC) will:

1. TVHC and its health professionals will practice full-scope primary medical, dental, mental health, health education, and youth development and family support services at Tennyson Health Center and Hayward High Health Center.
2. Work in partnership with Tennyson High School and Hayward High School to promote and sustain a healthy and safe school environment for students and their families.
3. Provide services in accordance with the needs of the school/community and the SBHC contract.
4. Collect and input client data necessary using Social Solution's Efforts to Outcome software to fulfill evaluation criteria.
5. Conduct EPSDT billing for behavioral health services to students on full-scope Medi-Cal through contract with Alameda County Behavioral Health Care Services.
6. Contractor shall provide additional agreed upon services as other funding emerges.
7. Retain and exercise all rights related to hiring, supervising, evaluating, retaining, and terminating school-based health center staff as is consistent with its independent contractor status.
8. Comply with all federal and state laws relating to confidentiality of patients' medical information, including but not limited to the Health Insurance Portability and Accountability Act (HIPAA).
9. Attend and actively participate in scheduled collaborative meetings and receive and respond to all related communication.
10. Operate at all times in good faith; deal fairly and professionally with Alameda County HCSA, Hayward Unified School District, Tennyson High School and Hayward High School in a manner consistent with its independent contractor status.
11. TVHC will provide quarterly data to HUSD indicating the services provided the numbers of students serviced under this funding, and the frequency of the services.

TERM OF AGREEMENT

The term of this agreement will begin on September 16, 2015 through June 30, 2016 and can be cancelled in writing by either party with 30 days notice. This agreement will be reviewed on a year-to-year basis. All parties anticipate that the scope of this agreement will be expanded over this period through the intensification of the level of collaboration.

Mr. Stan "Data" Dobbs _____ Date _____
Superintendent
Hayward Unified School District

Lori Villanueva
Principal, Tennyson High School

Date _____

David B. Vliet, MBA
Chief Executive Officer
Tiburcio Vasquez Health Center, Inc.

David Seymour
Principal, Hayward High School

Alex Briscoe
Director
Alameda County Health Care Services Agency