

**PIEDMONT UNIFIED  
SCHOOL DISTRICT**

**ANNUAL FINANCIAL REPORT  
JUNE 30, 2018**

# PIEDMONT UNIFIED SCHOOL DISTRICT

## TABLE OF CONTENTS

JUNE 30, 2018

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### ***FINANCIAL SECTION***

Independent Auditor's Report	2
Management's Discussion and Analysis	5
Basic Financial Statements	
Government-Wide Financial Statements	
Statement of Net Position	12
Statement of Activities	13
Fund Financial Statements	
Governmental Funds - Balance Sheet	14
Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position	16
Governmental Funds - Statement of Revenues, Expenditures, and Changes in Fund Balance	18
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balance to the Statement of Activities	20
Fiduciary Fund - Statement of Net Position	22
Notes to Financial Statements	23

### ***REQUIRED SUPPLEMENTARY INFORMATION***

General Fund - Budgetary Comparison Schedule	61
Schedule of Changes in the District's Total OPEB Liability and Related Ratios	62
Schedule of District Contributions for OPEB	63
Schedule of the District's Proportionate Share of the Net Pension Liability	64
Schedule of District Contributions	65
Note to Required Supplementary Information	66

### ***SUPPLEMENTARY INFORMATION***

Schedule of Expenditures of Federal Awards	69
Local Educational Agency Organization Structure	70
Schedule of Average Daily Attendance	71
Schedule of Instructional Time	72
Reconciliation of Annual Financial and Budget Report with Audited Financial Statements	73
Schedule of Financial Trends and Analysis	74
Combining Statements - Non-Major Governmental Funds	
Combining Balance Sheet	75
Combining Statement of Revenues, Expenditures, and Changes in Fund Balance	76
Note to Supplementary Information	77

### ***INDEPENDENT AUDITOR'S REPORTS***

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	80
Report on State Compliance	82

### ***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

Summary of Auditor's Results	86
Financial Statement Findings	87
State Awards Findings and Questioned Costs	88
Summary Schedule of Prior Year Findings	89

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***FINANCIAL SECTION***

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**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

VALUE THE *difference*

## INDEPENDENT AUDITOR'S REPORT

Governing Board  
Piedmont Unified School District  
Piedmont, California

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Piedmont Unified School District (District) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2017-2018 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, issued by the California Education Audit Appeals Panel as regulations. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## ***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Piedmont Unified School District, as of June 30, 2018, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## ***Emphasis of Matter - Change in Accounting Principles***

As discussed in Note 1 and Note 14 to the financial statements, in 2018, the District adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

## ***Other Matters***

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison schedule, schedule of changes in the District's total OPEB liability and related ratios, schedule of District contributions for OPEB, schedule of the District's proportionate share of the net pension liability, and the schedule of District pension contributions as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Piedmont Unified School District's basic financial statements. The accompanying supplementary information such as the combining and individual non-major fund financial statements and Schedule of Expenditures of Federal Awards, as required by *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)* and the other supplementary information as listed in the table of contents are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 17, 2018, on our consideration of the Piedmont Unified School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Piedmont Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Piedmont Unified School District's internal control over financial reporting and compliance.

*Vavrinek, Trine, Day & Co LLP*

Pleasanton, California  
December 17, 2018

# PIEDMONT UNIFIED SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

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This section of Piedmont Unified School District's (District) 2018 annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2018. Please read it in conjunction with the District's financial statements, which immediately follow this section.

### OVERVIEW OF THE FINANCIAL STATEMENTS

#### *The Financial Statements*

The financial statements presented herein include all of the activities of the District as prescribed by GASB Statement Number 34.

The *Government-Wide Financial Statements* present the financial picture of the District from the economic resources measurement focus using the accrual basis of accounting. These statements include all assets (including capital assets) and deferred outflows of the District as well as all liabilities (including long-term liabilities) and deferred inflows. Additionally, certain eliminations have occurred as prescribed by the statement in regards to interfund activity, payables and receivables.

The *Fund Financial Statements* include statements for each of the two categories of activities: governmental and fiduciary.

The *Governmental Activities* are prepared using the current financial resources measurement focus and modified accrual basis of accounting.

The *Fiduciary Activities* are prepared using the economic resources measurement focus and the accrual basis of accounting.

*Reconciliations of the Fund Financial Statements to the Government-Wide Financial Statements* is provided to explain the differences created by the integrated approach.

The Primary unit of the government is the Piedmont Unified School District.

### REPORTING THE DISTRICT AS A WHOLE

#### *The Statement of Net Position and the Statement of Activities*

The *Statement of Net Position* and the *Statement of Activities* report information about the District as a whole and about its activities. These statements include all assets and deferred outflows and liabilities and deferred inflows of the District using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid and are reflected in the Statement of Activities.

These two statements report the District's net position and changes in them. Net position is the difference between assets and deferred outflows of resources, and liabilities and deferred inflows of resources, which is one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position will serve as a useful indicator of whether the financial position of the District is improving or deteriorating. Other factors to consider are changes in the District's property tax base and the condition of the District's facilities.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

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The relationship between revenues and expenses is the District's *operating results*. Since the governing board's responsibility is to provide services to our students and not to generate profit as commercial entities do, one must consider other factors when evaluating the overall health of the District. The quality of the education and the safety of our schools will likely be an important component in this evaluation.

In the *Statement of Net Position* and the *Statement of Activities* we include the District activities as follows:

**Governmental Activities** - The District reports all of its services in this category. This includes the education of kindergarten through grade twelve students, adult education students, the operation of child development activities, and the on-going effort to improve and maintain buildings and sites. Property taxes, State income taxes, parcel taxes, user fees, interest income, Federal, State, and local grants, as well as general obligation bonds, finance these activities.

### REPORTING THE DISTRICT'S MOST SIGNIFICANT FUNDS

#### *Fund Financial Statements*

The fund financial statements provide detailed information about the most significant funds - not the District as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes many other funds to help it control and manage money for particular purposes or to show that it is meeting legal responsibilities for using certain taxes, grants, and other money that it receives from various sources.

**Governmental Funds** - Most of the District's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's general government operations and the basic services it provides. Governmental fund information helps determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. The differences of results in the governmental fund financial statements to those in the government-wide financial statements are explained in a reconciliation following each governmental fund financial statement.

### THE DISTRICT AS TRUSTEE

#### *Reporting the District's Fiduciary Responsibilities*

The District is the trustee, or *fiduciary*, for funds held on behalf of others, like our funds for associated student body activities. The District's fiduciary activities are reported in the *Fiduciary Fund - Statement of Net Position*. We exclude these activities from the District's other financial statements because the District cannot use these assets to finance its operations. The District is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2018**

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**THE DISTRICT AS A WHOLE**

*Net Position*

The District’s net position was (\$27,187,268), and (\$19,775,963) for the fiscal years ended June 30, 2018 and 2017, respectively. Of this amount, (\$35,897,260) was unrestricted. Restricted net position is reported separately to show legal constraints from debt covenants and enabling legislation that limit the Governing Board’s ability to use the net position for day-to-day operations. Our analysis below focuses on the net position (Table 1) and change in net position (Table 2) of the District’s governmental activities.

**Table 1**

	<b>Governmental Activities</b>	
	<b>2018</b>	<b>2017 (as restated)</b>
Current and other assets	\$ 64,204,046	\$ 39,007,960
Capital assets	78,124,107	77,293,334
<b>Total Assets</b>	<b>142,328,153</b>	<b>116,301,294</b>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	<b>13,814,216</b>	<b>9,202,471</b>
Current liabilities	3,455,724	6,250,851
Long-term liabilities other than pension liability	134,279,133	99,200,631
Aggregate net pension liability	41,664,050	36,400,768
<b>Total Liabilities</b>	<b>179,398,907</b>	<b>141,852,250</b>
<b>DEFERRED INFLOWS OF RESOURCES</b>	<b>3,930,730</b>	<b>3,427,478</b>
Net position		
Net investment capital assets	(12,293)	405,879
Restricted	8,722,285	7,510,983
Unrestricted	(35,897,260)	(27,692,825)
<b>Total Net Position</b>	<b>\$ (27,187,268)</b>	<b>\$ (19,775,963)</b>

The (\$35,897,260) in unrestricted net position of governmental activities represents the *accumulated* results of all past years’ operations.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**MANAGEMENT’S DISCUSSION AND ANALYSIS  
JUNE 30, 2018**

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*Changes in Net Position*

The results of this year’s operations for the District as a whole are reported in the *Statement of Activities* on page 13. Table 2 takes the information from the Statement, and rearranges them slightly so you can see our total revenues and expenses for the year.

**Table 2**

<b>Revenues</b>	<b>Governmental Activities</b>	
	<b>2018</b>	<b>2017</b>
Program revenues		
Operating grants and contributions	\$ 5,449,959	\$ 5,350,591
General revenues:		
Federal and State aid	10,085,923	10,123,755
Property taxes (including parcel tax)	30,442,487	26,666,552
Other general revenues	4,264,948	4,950,362
<b>Total Revenues</b>	<b>50,243,317</b>	<b>47,091,260</b>
<b>Expenses</b>		
Instruction related	34,276,678	34,854,969
Student support services	3,048,226	2,866,089
Administration	3,485,232	3,277,745
Maintenance and operations	4,717,997	4,204,216
Other	5,166,528	4,749,856
<b>Total Expenses</b>	<b>50,694,661</b>	<b>49,952,875</b>
<b>Change in Net Position</b>	<b>\$ (451,344)</b>	<b>\$ (2,861,615)</b>

*Governmental Activities*

As reported in the *Statement of Activities*, the cost of all of our governmental activities this year was \$50,694,661. However, the amount that our taxpayers ultimately financed for these activities through local taxes was \$30.4 million; part of the cost was paid by other governments and organizations who subsidized certain programs with grants and contributions (\$5.5 million). We paid for the remaining "public benefit" portion of our governmental activities with \$10.1 million in Federal and State aid and with other revenues, like interest and general entitlements.

In Table 3, we have presented the cost of each of the District’s largest functions: regular instruction, instruction related activities, pupil services, and other as well as each program’s *net* cost (total cost less revenues generated by the activities). As discussed above, net cost shows the financial burden that was placed on the District’s taxpayers by each of these functions. Providing this information allows our citizens to consider the cost of each function in comparison to the benefits they believe are provided by that function.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

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**Table 3**

	<u>Total Cost of Services</u>		<u>Net Cost of Services</u>	
	<u>2018</u>	<u>2017</u>	<u>2018</u>	<u>2017</u>
Instruction	\$ 28,840,818	\$ 28,764,011	\$ 25,924,253	\$ 24,382,594
Instruction related activities	5,435,860	6,090,958	4,965,430	3,929,023
Pupil services	3,048,226	2,866,089	2,899,587	2,695,663
General administration	3,485,232	3,277,745	3,459,737	2,967,561
Plant services	4,717,997	4,204,216	4,566,646	3,299,036
Other	5,166,528	4,749,856	3,429,049	2,779,417
<b>Totals</b>	<b>\$ 50,694,661</b>	<b>\$ 49,952,875</b>	<b>\$ 45,244,702</b>	<b>\$ 40,053,294</b>

### THE DISTRICT'S FUNDS

As the District completed this year, our governmental funds reported a combined fund balance of \$36,107,491 which is a decrease of \$1,222,349 from last year.

The primary reasons for the change between 2017 and 2018 are facilities and bond program expenses as the H1 Bond program gets underway and bond proceeds are spent.

- Issuance of the first series of the Measure H1 government obligation (G.O.) bonds for \$26,000,000. Net of the cost of issuance, the District received \$25,843,795 in proceeds. Proceeds were deposited into the Building Fund 21.
- Conversely, some other funds (Adult Education, Fund 11) had some carryover money from 2015-16 that was spent down in 2016-17.

### *General Fund Budgetary Highlights*

Over the course of the year, the District revises its budget as it attempts to deal with unexpected changes in revenues and expenditures. The final amendment to the budget was adopted on June 27, 2018. A schedule showing the District's original and final budget amounts compared with amounts actually paid and received is provided in our annual report on page 61.

The primary reasons for the changes in the revenues and expenditures between the original and final budgets and the actual amounts are the spending down of carryover funds, and the recognition of revenues and associated expenses as they were received throughout the year.

The District projected a decrease in the general fund of \$1,080,698 and the actual net change in fund balance is a decrease of \$511,163. Revenues and expenditures were \$1,150,154 and \$580,619, respectively, more than projected. As part of the expenditures, the District transferred \$30,000 to the Special Reserve Fund for Capital Outlay Projects, and \$5,000 to the Self-Insurance Fund. The District monitored expenditures closely to be able to continue providing all programs.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS JUNE 30, 2018

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### CAPITAL ASSET & DEBT ADMINISTRATION

#### *Capital Assets*

At June 30, 2018, the District had \$78,124,107 in a broad range of capital assets (net of depreciation), including land and improvements, buildings and improvements, and furniture and equipment. This amount represents a net increase (including additions, deductions and depreciation) of \$830,773 from last year due to an increase in acquisitions offset by current year depreciation.

**Table 4**

	<b>Governmental Activities</b>	
	<b>2018</b>	<b>2017</b>
Land and improvements	\$ 3,222,257	\$ 3,290,717
Buildings and improvements	71,710,506	73,616,510
Furniture and equipment	643,680	104,728
Construction in progress	2,547,664	281,379
<b>Totals</b>	<b>\$ 78,124,107</b>	<b>\$ 77,293,334</b>

Additional detail on capital assets can be found in Note 5 to the financial statements.

#### *Long-Term Obligations*

At the end of this year, the District had \$175,943,183 of long term debt outstanding versus \$139,494,428 last year; an increase of 26.1 percent. The long term obligations outstanding consisted of:

**Table 5**

	<b>Governmental Activities</b>	
	<b>2018</b>	<b>2017</b>
General obligation bonds	\$ 120,252,083	\$ 95,546,395
General obligation bond premiums	6,911,057	7,191,942
Compensated absences (vacation)	135,141	142,338
Net other postemployment benefits OPEB liability	6,980,852	6,915,186
Aggregate net pension liability	41,664,050	36,400,768
<b>Totals</b>	<b>\$ 175,943,183</b>	<b>\$ 146,196,629</b>

We present more detailed information regarding our long-term obligations in Note 8 of the financial statements.

# **PIEDMONT UNIFIED SCHOOL DISTRICT**

## **MANAGEMENT’S DISCUSSION AND ANALYSIS**

**JUNE 30, 2018**

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### **SIGNIFICANT ACCOMPLISHMENTS OF FISCAL YEAR 2017-2018 ARE NOTED BELOW:**

- Despite declining enrollment and increasing pension costs, the district was able to keep overall deficit spending at the originally budgeted level of \$500K.
- All employees received additional support from the District towards the cost of health benefit premiums. The District’s cap was increased by \$300 per FTE.
- The District maintained a positive certification on its First and Second Interim Financial Reports.

### **ECONOMIC FACTORS AND NEXT YEAR’S BUDGETS AND RATES**

In considering the District Budget for the 2018-19 year, the Governing Board and management used the following criteria:

The key assumptions in our revenue forecast are:

- LCFF Revenues are based on the FCMAT LCFF Calculator and funding rates available at the May Revise (May 2018).
- Enrollment is currently projected to decline by 69 students. The District will use 2017-18 ADA for budget purposes.
- The Piedmont Education Foundation has committed a total of \$2.7 M to support various programs throughout the District.
- Measure M, the School Support (Parcel) tax will increase by 2%, as allowed by the ballot language.
- Employee costs are based on natural progression of employees (Step and Column), a 3% raise for all APT employees (certificated bargaining unit) and the increased employer contribution rates for employer contributions to the STRS and PERS pensions.
- Non-personnel expenses are budgeted at approximately the same levels as budgeted in 2017-18.

### **CONTACTING THE DISTRICT’S FINANCIAL MANAGEMENT**

This financial report is designed to provide our citizens, taxpayers, students, and investors and creditors with a general overview of the District’s finances and to show the District’s accountability for the money it receives. If you have questions about this report or need any additional financial information, contact:

Randall Booker  
Superintendent  
Piedmont Unified School District  
Piedmont, CA 94611  
OR  
rbooker@piedmont.k12.ca.us

# PIEDMONT UNIFIED SCHOOL DISTRICT

## STATEMENT OF NET POSITION

JUNE 30, 2018

	<u>Governmental Activities</u>
<b>ASSETS</b>	
Deposits and investments	\$ 62,589,124
Receivables	1,543,891
Prepaid expenses	71,031
Capital assets not depreciated	2,882,687
Capital assets, net of accumulated depreciation	<u>75,241,420</u>
<b>Total Assets</b>	<u>142,328,153</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>	
Deferred outflows of resources related to debt refunding	774,598
Deferred outflows of resources related to net other postemployment benefits (OPEB) liability	376,529
Deferred outflows of resources related to pension	<u>12,663,089</u>
<b>Total Deferred Outflows of Resources</b>	<u>13,814,216</u>
<b>LIABILITIES</b>	
Accounts payable	1,888,843
Interest payable	1,566,881
Long Term Obligations:	
Current portion of long-term obligations other than pensions	6,507,748
Noncurrent portion of long-term obligations other than pensions	<u>127,771,385</u>
Total Long-Term Obligations	134,279,133
Aggregate net pension liability	<u>41,664,050</u>
<b>Total Liabilities</b>	<u>179,398,907</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>	
Deferred inflows of resources related to debt refunding	450,000
Deferred inflows of resources related to pensions	<u>3,480,730</u>
<b>Total Deferred Inflows of Resources</b>	<u>3,930,730</u>
<b>NET POSITION</b>	
Net investment in capital assets	(12,293)
Restricted for:	
Debt service	8,619,584
Capital projects	(101,219)
Educational programs	194,786
Other activities	9,134
Unrestricted	<u>(35,897,260)</u>
<b>Total Net Position</b>	<u>\$ (27,187,268)</u>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2018**

Functions/Programs	Expenses	Program Revenues		Net (Expenses) Revenues and Changes in Net Position Governmental Activities
		Charges for Services and Sales	Operating Grants and Contributions	
<b>Governmental Activities:</b>				
Instruction	\$ 28,840,818	\$ -	\$ 2,916,565	\$ (25,924,253)
Instruction-related activities:				
Supervision of instruction	1,060,442	-	36,523	(1,023,919)
Instructional library, media, and technology	701,836	-	19,731	(682,105)
School site administration	3,673,582	-	414,176	(3,259,406)
Pupil services:				
Home-to-school transportation	220,746	-	-	(220,746)
Food services	750,867	-	8,702	(742,165)
All other pupil services	2,076,613	-	139,937	(1,936,676)
General administration:				
Data processing	1,145,210	-	10,636	(1,134,574)
All other general administration	2,340,022	-	14,859	(2,325,163)
Plant services	4,717,997	-	151,351	(4,566,646)
Facility acquisition and construction	-	-	4,449	4,449
Ancillary services	606,289	-	-	(606,289)
Enterprise services	7,867	-	-	(7,867)
Interest on long-term obligations	4,552,372	-	-	(4,552,372)
Other outgo	-	-	1,733,030	1,733,030
<b>Total Governmental Activities</b>	<b>\$ 50,694,661</b>	<b>\$ -</b>	<b>\$ 5,449,959</b>	<b>(45,244,702)</b>
General revenues and subventions:				
Property taxes, levied for general purposes				11,701,120
Property taxes, levied for debt service				8,550,052
Taxes levied for other specific purposes				10,191,315
Federal and State aid not restricted to specific purposes				10,085,923
Interest and investment earnings				36,753
Special and extraordinary items				30,026,234
Miscellaneous				(25,798,039)
			<b>Subtotal, General Revenues</b>	<b>44,793,358</b>
			<b>Change in Net Position</b>	<b>(451,344)</b>
			Net Position - Beginning, as restated	(26,735,924)
			Net Position - Ending	<b>\$ (27,187,268)</b>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**GOVERNMENTAL FUNDS  
BALANCE SHEET  
JUNE 30, 2018**

	<u>General Fund</u>	<u>Building Fund</u>	<u>Special Reserve Capital Outlay Fund</u>
<b>ASSETS</b>			
Deposits and investments	\$ 2,527,860	\$ 22,494,430	\$ 592,138
Receivables	1,421,551	52,330	38,797
Due from other funds	40,000	163	-
Prepaid expenses	71,031	-	-
<b>Total Assets</b>	<u>\$ 4,060,442</u>	<u>\$ 22,546,923</u>	<u>\$ 630,935</u>
<b>LIABILITIES AND FUND BALANCES</b>			
<b>Liabilities:</b>			
Accounts payable	\$ 1,075,715	\$ 605,921	\$ 183,014
Due to other funds	163	-	-
<b>Total Liabilities</b>	<u>1,075,878</u>	<u>605,921</u>	<u>183,014</u>
<b>Fund Balances:</b>			
Nonspendable	96,031	-	-
Restricted	194,786	21,941,002	447,921
Committed	638,686	-	-
Assigned	-	-	-
Unassigned	2,055,061	-	-
<b>Total Fund Balances</b>	<u>2,984,564</u>	<u>21,941,002</u>	<u>447,921</u>
<b>Total Liabilities and Fund Balances</b>	<u>\$ 4,060,442</u>	<u>\$ 22,546,923</u>	<u>\$ 630,935</u>

The accompanying notes are an integral part of these financial statements.

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<b>Bond Interest and Redemption Fund</b>	<b>Non-Major Governmental Funds</b>	<b>Total Governmental Funds</b>
\$ 10,162,643	\$ 604,341	\$ 36,381,412
23,822	7,391	1,543,891
-	-	40,163
-	-	71,031
<u>\$ 10,186,465</u>	<u>\$ 611,732</u>	<u>\$ 38,036,497</u>

\$ -	\$ 24,193	\$ 1,888,843
-	40,000	40,163
-	64,193	1,929,006

-	-	96,031
10,186,465	13,422	32,783,596
-	526,518	1,165,204
-	7,599	7,599
-	-	2,055,061
<u>10,186,465</u>	<u>547,539</u>	<u>36,107,491</u>
<u>\$ 10,186,465</u>	<u>\$ 611,732</u>	<u>\$ 38,036,497</u>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION  
JUNE 30, 2018**

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**Total Fund Balance - Governmental Funds** **\$ 36,107,491**

**Amounts Reported for Governmental Activities in the Statement of Net Position are Different Because:**

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in governmental funds.

The cost of capital assets is	\$ 105,393,628	
Accumulated depreciation is	<u>(27,269,521)</u>	
Net Capital Assets		78,124,107

In governmental funds, unmatured interest on long-term debt is recognized in the period when it is due. On the government-wide statements, unmatured interest on long-term debt is recognized when it is incurred.	(1,566,881)
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Cash held with fiscal agent represents crossover refunding bond proceeds placed in an escrow account to be held until the crossover date at which time the funds will be used to refund the outstanding maturities of the District's Election 2006, Series E capital appreciation bonds and is not reported in the District's funds.	26,207,712
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Deferred charges on refunding (the difference between the reacquisition price and net carrying amount of refunded debt) are capitalized and amortized over the remaining life of the new or old debt (whichever is shorter) and are included with governmental activities.	324,598
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Deferred outflows of resources related to pensions represent a consumption of net position in a future period and is not reported in the District's funds. Deferred outflows of resources related to pensions at year-end consist of:

Pension contributions subsequent to measurement date	\$ 3,441,455	
Net change in proportionate share of net pension liability	1,065,342	
Differences between projected and actual earnings on pension plan investments	356,253	
Differences between expected and actual experience in the measurement of the total pension liability.	484,941	
Changes of assumptions	<u>7,315,098</u>	
Total Deferred Outflows of Resources Related to Pensions		12,663,089

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET  
TO THE STATEMENT OF NET POSITION (Continued)  
JUNE 30, 2018**

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Deferred inflows of resources related to pensions represent an acquisition of net position that applies to a future period and is not reported in the District's funds. Deferred inflows of resources related to pensions at year-end consist of:

Net change in proportionate share of net pension liability	\$ (1,977,056)	
Differences between projected and actual earnings on pension plan investments	(835,356)	
Differences between expected and actual experience in the measurement of the total pension liability.	(547,068)	
Changes of assumptions	<u>(121,250)</u>	
Total Deferred Inflows of Resources Related to Pensions		(3,480,730)

Deferred outflows of resources related to OPEB represent a consumption of net position in a future period and is not reported in the District's funds. Deferred outflows of resources related to OPEB at year-end consist of amounts paid by the District for OPEB as the benefits comes due subsequent to the measurement date.

376,529

Net pension liability is not due and payable in the current period, and is not reported as a liability in the funds.

(41,664,050)

Long-term liabilities are reported on the statement of net position and not on the fund statements and at year end consist of:

Bonds payable	\$ (120,252,083)	
Compensated absences (vacations)	(135,141)	
Bond premium net of amortization	(6,911,057)	
Net other postemployment benefits (OPEB) liability	<u>(6,980,852)</u>	
Total Long-Term Liabilities		<u>(134,279,133)</u>
<b>Total Net Position - Governmental Activities</b>		<b><u>\$ (27,187,268)</u></b>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**GOVERNMENTAL FUNDS  
STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2018**

	<b>General Fund</b>	<b>Building Fund</b>	<b>Special Reserve Capital Outlay Fund</b>
<b>REVENUES</b>			
Local Control Funding Formula	\$ 20,766,766	\$ -	\$ -
Federal sources	678,855	-	-
Other state sources	2,863,442	-	-
Other local sources	16,151,786	279,577	40,440
<b>Total Revenues</b>	<b>40,460,849</b>	<b>279,577</b>	<b>40,440</b>
<b>EXPENDITURES</b>			
Current			
Instruction	26,781,760	-	-
Instruction-related activities:			
Supervision of instruction	984,733	-	-
Instructional library, media and technology	651,729	-	-
School site administration	3,417,993	-	-
Pupil services:			
Home-to-school transportation	204,986	-	-
Food services	-	-	-
All other pupil services	1,928,355	-	-
General administration:			
Data processing	1,063,449	-	-
All other general administration	2,152,959	-	-
Plant services	3,124,583	527,669	267,350
Ancillary services	563,003	-	-
Enterprise services	-	-	-
Facility acquisition and construction	63,462	3,155,501	140,761
Debt service			
Principal	-	-	-
Interest and other	-	-	-
<b>Total Expenditures</b>	<b>40,937,012</b>	<b>3,683,170</b>	<b>408,111</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(476,163)</b>	<b>(3,403,593)</b>	<b>(367,671)</b>
<b>Other Financing Sources (Uses):</b>			
Transfers in	-	-	30,000
Other sources	-	-	-
Transfers out	(35,000)	-	-
Other uses	-	-	-
<b>Net Financing Sources (Uses)</b>	<b>(35,000)</b>	<b>-</b>	<b>30,000</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(511,163)</b>	<b>(3,403,593)</b>	<b>(337,671)</b>
<b>Fund Balance - Beginning, as restated</b>	<b>3,495,727</b>	<b>25,344,595</b>	<b>785,592</b>
<b>Fund Balance - Ending</b>	<b>\$ 2,984,564</b>	<b>\$ 21,941,002</b>	<b>\$ 447,921</b>

The accompanying notes are an integral part of these financial statements.

<b>Bond Interest and Redemption Fund</b>	<b>Non-Major Governmental Funds</b>	<b>Total Governmental Funds</b>
\$ -	\$ -	\$ 20,766,766
490,495	8,698	1,178,048
40,899	4	2,904,345
9,541,031	919,135	26,931,969
<u>10,072,425</u>	<u>927,837</u>	<u>51,781,128</u>
-	-	26,781,760
-	-	984,733
-	-	651,729
-	-	3,417,993
-	-	204,986
-	697,260	697,260
-	-	1,928,355
-	-	1,063,449
-	20,000	2,172,959
-	34,464	3,954,066
-	-	563,003
-	7,659	7,659
-	39,684	3,399,408
4,290,000	-	4,290,000
<u>2,886,117</u>	<u>-</u>	<u>2,886,117</u>
<u>7,176,117</u>	<u>799,067</u>	<u>53,003,477</u>
<u>2,896,308</u>	<u>128,770</u>	<u>(1,222,349)</u>
-	5,000	35,000
27,281,863	-	27,281,863
-	-	(35,000)
<u>(27,281,863)</u>	<u>-</u>	<u>(27,281,863)</u>
<u>-</u>	<u>5,000</u>	<u>-</u>
2,896,308	133,770	(1,222,349)
<u>7,290,157</u>	<u>413,769</u>	<u>37,329,840</u>
<u>\$ 10,186,465</u>	<u>\$ 547,539</u>	<u>\$ 36,107,491</u>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2018**

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<b>Total Net Change in Fund Balance - Governmental Funds</b>	<b>\$ (1,222,349)</b>
<b>Amounts Reported for Governmental Activities in the Statement of Activities are Different Because:</b>	
Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures; however, for governmental activities, those costs are shown in the Statement of Net Position and allocated over their estimated useful lives as annual depreciation expense in the Statement of Activities.	
This is the amount by which capital outlays exceeds depreciation expense in the period.	
Depreciation expense	\$ (2,108,703)
Capital outlays	<u>2,939,476</u>
Net Expense Adjustment	830,773
In the Statement of Activities, certain operating expenses, such as compensated absences (vacations) are measured by the amounts earned or used during the year. In the governmental funds, however, expenditures for these items are measured by the amount of financial resources used (essentially, the amounts actually paid).	
	7,197
In the governmental funds, pension costs are based on employer contributions made to pension plans during the year. However, in the Statement of Activities, pension expense is the net effect of all changes in the deferred outflows, deferred inflows and net pension liability during the year.	
	(1,463,763)
In the governmental funds, OPEB costs are based on employer contributions made to OPEB plans during the year. However, in the Statement of Activities, OPEB expense is the net effect of all changes in the deferred outflows, deferred inflows, and net OPEB liability during the year.	
	310,863
Premiums and refunding gains and losses on bonds are amortized over the term of the bond in the government-wide statements, but are recorded as an other source of funds in the year of issue on the governmental fund statements.	
	495,193
Proceeds received from the sale of government obligation bonds, including premiums, is revenue in the governmental funds, but it increases long-term obligations in the Statement of Net Position and does not affect the Statement of Activities.	
	(27,281,863)

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE TO THE STATEMENT OF ACTIVITIES (Continued) FOR THE YEAR ENDED JUNE 30, 2018**

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Premiums and refunding gains and losses on bonds are amortized over the term of the bond in the government-wide statements, but are recorded as an other source of funds in the year of issue on the governmental fund statements.	495,193
Proceeds received from the sale of government obligation bonds, including premiums, is revenue in the governmental funds, but it increases long-term obligations in the Statement of Net Position and does not affect the Statement of Activities.	(27,281,863)
Cash held with fiscal agent is an expenditure in the governmental funds but it increases the assets in the Statement of Position and does not affect the Statement of Activities	26,795,523
Change in fair market value of cash held with fiscal agent is not reported in governmental funds	(587,811)
Payment of principal on long-term liabilities is an expenditure in the governmental funds, but reduces long-term liabilities in the Statement of Net Position and does not affect the Statement of Activities.	3,340,000
Interest on long-term debt is recorded as an expenditure in the funds when it is due; however, in the Statement of Activities, interest expense is recognized as the interest accrues, regardless of when it is due.	<u>(1,675,107)</u>
<b>Change in Net Position of Governmental Activities</b>	<b><u>\$ (451,344)</u></b>

The accompanying notes are an integral part of these financial statements.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**FIDUCIARY FUNDS  
STATEMENT OF FIDUCIARY NET POSITION  
JUNE 30, 2018**

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	<u>Agency Funds</u>
<b>ASSETS</b>	
Deposits and investments	<u>\$          331,251</u>
<b>LIABILITIES</b>	
Due to student groups	<u>\$          331,251</u>

The accompanying notes are an integral part of these financial statements.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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### NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Financial Reporting Entity

The Piedmont Unified School District (District) was unified on July 1, 1936 under the laws of the State of California. The District operates under a locally elected five-member Board form of government and provides educational services to grades K-12 as mandated by the State and/or Federal agencies. The District operates three elementary schools, one middle school, one high school, one alternative high school, and one adult school.

A reporting entity is comprised of the primary government, component units, and other organizations that are included to ensure the financial statements are not misleading. The primary government of the District consists of all funds, departments, boards, and agencies that are not legally separate from the District. For Piedmont Unified School District, this includes general operations, food service, and student related activities of the District.

#### Component Units

Component units are legally separate organizations for which the District is financially accountable. Component units may also include organizations that are fiscally dependent on the District, in that the District approves their budget, the issuance of their debt or the levying of their taxes. In addition, component units are other legally separate organizations for which the District is not financially accountable but the nature and significance of the organization's relationship with the District is such that exclusion would cause the District's financial statements to be misleading or incomplete. The District has no component units.

#### Basis of Presentation - Fund Accounting

The accounting system is organized and operated on a fund basis. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The District's funds are grouped into two broad fund categories: governmental and fiduciary.

**Governmental Funds** Governmental funds are those through which most governmental functions typically are financed. Governmental fund reporting focuses on the sources, uses, and balances of current financial resources. Expendable assets are assigned to the various governmental funds according to the purposes for which they may or must be used. Current liabilities are assigned to the fund from which they will be paid. The difference between governmental fund assets and liabilities is reported as fund balance. The following are the District's major and non-major governmental funds:

#### Major Governmental Funds

**General Fund** The General Fund is the chief operating fund for all districts. It is used to account for the ordinary operations of a district. All transactions except those accounted for in another fund are accounted for in this fund.

Three funds currently defined as special revenue funds in the California State Accounting Manual (CSAM) do not meet the GASB Statement No. 54 special revenue fund definition. Under the flexibility provisions of current statute that allow certain formerly restricted revenues to be used for any educational purpose, Fund 11, Adult Education Fund, Fund 14, Deferred Maintenance Fund, and Fund 17, Special Reserve Fund for other than Capital Outlay do not currently meet the definition of special revenue funds as these funds are no longer primarily composed of restricted or committed revenue sources.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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As the District has not taken formal action to commit the flexed revenues formerly restricted to these programs to the continued operation of the original programs, the revenues within these funds would be considered to be available for general educational purposes, resulting in Fund 11, Adult Education, Fund 14, Deferred Maintenance Fund, and Fund 17, Special Reserve for other than Capital Outlay being combined with the General Fund for presentation in these audited financial statements.

As a result, the General Fund reflects an increase in assets, liabilities, fund balance, revenues and expenditures of \$970,178, \$24,399, \$945,727, \$705,180, and \$720,072, respectively.

**Building Fund** The Building Fund exists primarily to account separately for proceeds from the sale of bonds (*Education Code* Section 15146) and may not be used for any purposes other than those for which the bonds were issued.

**Special Reserve Fund for Capital Outlay Projects** The Special Reserve Fund for Capital Outlay Projects exists primarily to provide for the accumulation of General Fund monies for capital outlay purposes (*Education Code* Section 42840).

**Bond Interest and Redemption Fund** The Bond Interest and Redemption Fund is used for the repayment of bonds issued for a District (*Education Code* Sections 15125-15262).

### Non-Major Governmental Funds

**Special Revenue Funds** The Special Revenue funds are established to account for the proceeds from specific revenue sources (other than trusts, major capital projects, or debt service) that are restricted or committed to the financing of particular activities, that compose a substantial portion of the inflows of the fund, and that are reasonably expected to continue. Additional resources that are restricted, committed, or assigned to the purpose of the fund may also be reported in the fund.

**Cafeteria Fund** The Cafeteria Fund is used to account separately for Federal, State, and local resources to operate the food service program (*Education Code* Sections 38090-38093) and is used only for those expenditures authorized by the governing board as necessary for the operation of the District's food service program (*Education Code* Sections 38091 and 38100).

**Capital Project Funds** The Capital Project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and other capital assets (other than those financed by proprietary funds and trust funds).

**County School Facilities Fund** The County School Facilities Fund is established pursuant to *Education Code* Section 17070.43 to receive apportionments from the 1998 State School Facilities Fund (Proposition 1A), the 2002 State School Facilities Fund (Proposition 47), the 2004 State School Facilities Fund (Proposition 55), the 2006 State School Facilities Fund (Proposition 1D), or the 2016 State School Facilities Fund (Proposition 51) authorized by the State Allocation Board for new school facility construction, modernization projects, and facility hardship grants, as provided in the Leroy F. Greene School Facilities Act of 1998 (*Education Code* Section 17070 et seq.).

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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**Proprietary Funds** Proprietary funds are used to account for activities that are more business-like than government-like in nature. Business-type activities include those for which a fee is charged to external users or to other organizational units of the local education agency, normally on a full cost-recovery basis. Proprietary funds are generally intended to be self-supporting and are classified as enterprise or internal service. The District has the following proprietary funds:

**Internal Service Fund** Internal Service funds may be used to account for goods or services provided to other funds of the District on a cost-reimbursement basis. The District operates a self insurance fund that is accounted for in an internal service fund.

**Fiduciary Funds** Fiduciary funds are used to account for assets held in trustee or agent capacity for others that cannot be used to support the District's own programs. The fiduciary fund category is split into four classifications: pension trust funds, investment trust funds, private-purpose trust funds, and agency funds. The key distinction between trust and agency funds is that trust funds are subject to a trust agreement that affects the degree of management involvement and the length of time that the resources are held. The District only has one fiduciary fund, which is an agency fund.

Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Such funds have no equity accounts since all assets are due to individuals or entities at some future time. The District's agency fund accounts for student body activities (ASB).

### **Basis of Accounting - Measurement Focus**

**Government-Wide Financial Statements** The government-wide financial statements are prepared using the economic resources measurement focus and the accrual basis of accounting. This is the same approach used in the preparation of the proprietary fund financial statements, but differs from the manner in which governmental fund financial statements are prepared.

The government-wide Statement of Activities presents a comparison between expenses, both direct and indirect, and program revenues for each governmental function. Direct expenses are those that are specifically associated with a service, program, or department and are therefore, clearly identifiable to a particular function. The District does not allocate indirect expenses to functions in the Statement of Activities, except for depreciation. Program revenues include charges paid by the recipients of the goods or services offered by the programs and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues are presented as general revenues. The comparison of program revenues and expenses identifies the extent to which each program or business segment is self-financing or draws from the general revenues of the District.

Net position should be reported as restricted when constraints placed on net position are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or imposed by law through constitutional provisions or enabling legislation. The net position restricted for other activities result from special revenue funds and the restrictions on their use.

**Fund Financial Statements** Fund financial statements report detailed information about the District. The focus of governmental and proprietary fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Non-major funds are aggregated and presented in a single column.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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**Governmental Funds** All governmental funds are accounted for using the flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources. This approach differs from the manner in which the governmental activities of the government-wide financial statements are prepared. Governmental fund financial statements, therefore, include reconciliations with brief explanations to better identify the relationship between the government-wide financial statements, prepared using the economic resources measurement focus and the accrual basis of accounting, and the governmental fund financial statements, prepared using the flow of current financial resources measurement focus and the modified accrual basis of accounting.

**Proprietary Funds** Proprietary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. All assets and all liabilities associated with the operation of this fund are included in the statement of net position. The statement of changes in fund net position presents increases (revenues) and decreases (expenses) in net total assets. The statement of cash flows provides information about how the District finances and meets the cash flow needs of its proprietary fund.

**Fiduciary Funds** Fiduciary funds are accounted for using the flow of economic resources measurement focus and the accrual basis of accounting. Fiduciary funds are excluded from the government-wide financial statements because they do not represent resources of the District.

**Revenues – Exchange and Non-Exchange Transactions** Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means that the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter, to be used to pay liabilities of the current fiscal year. Generally, available is defined as collectible within 45 or 60 days.

However, to achieve comparability of reporting among California districts and so as not to distort normal revenue patterns, with specific respect to reimbursement grants and corrections to State-aid apportionments, the California Department of Education has defined available for districts as collectible within one year. The following revenue sources are considered to be both measurable and available at fiscal year-end: State apportionments, interest, certain grants, and other local sources.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, certain grants, entitlements, and donations. Revenue from property taxes is recognized in the fiscal year in which the taxes are received. Revenue from certain grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include time and purpose restrictions. On a modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

**Unearned Revenue** Unearned revenue arises when potential revenue does not meet both the "measurable" and "available" criteria for recognition in the current period or when resources are received by the District prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the District has a legal claim to the resources, the liability for unearned revenue is removed from the balance sheet and revenue is recognized.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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Certain grants received before the eligibility requirements are met are recorded as unearned revenue. On the governmental fund financial statements, receivables that will not be collected within the available period are also recorded as unearned revenue.

**Expenses/Expenditures** On the accrual basis of accounting, expenses are recognized at the time they are incurred. The measurement focus of governmental fund accounting is on decreases in net financial resources (expenditures) rather than expenses. Expenditures are generally recognized in the accounting period in which the related fund liability is incurred, if measurable, and typically paid within 90 days. Principal and interest on long-term obligations, which has not matured, are recognized when paid in the governmental funds as expenditures. Allocations of costs, such as depreciation and amortization, are not recognized in the governmental funds but are recognized in the entity-wide statements.

### **Investments**

Investments held at June 30, 2018, with original maturities greater than one year are stated at fair value. Fair value is estimated based on quoted market prices at year-end. All investments not required to be reported at fair value are stated at cost or amortized cost. Fair values of investments in county investment pool is determined by the program sponsor.

### **Restricted Assets**

Restricted assets arise when restrictions on their use change the normal understanding of the availability of the asset. Such constraints are either imposed by creditors, contributors, grantors, or laws of other governments or imposed by enabling legislation. Restricted assets in the Debt Service Fund represent investments required by debt covenants to be set aside by the District for the purpose of satisfying certain requirements of the bonded debt issuance.

### **Prepaid Expenditures (Expenses)**

Prepaid expenditures (expenses) represent amounts paid in advance of receiving goods or services. The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditures over the benefiting period when paid.

### **Capital Assets and Depreciation**

The accounting and reporting treatment applied to the capital assets associated with a fund are determined by its measurement focus. Capital assets are long-lived assets of the District. The District maintains a capitalization threshold of \$5,000 for equipment and \$15,000 for site improvements and buildings. The District does not possess any infrastructure. Improvements are capitalized; the costs of normal maintenance and repairs that do not add to the value of the asset or materially extend an asset's life are not capitalized, but are expensed as incurred.

When purchased, such assets are recorded as expenditures in the governmental funds and capitalized in the government-wide statement of net position. The valuation basis for capital assets is historical cost, or where historical cost is not available, estimated historical cost based on replacement cost. Donated capital assets are capitalized at estimated fair market value on the date donated.

Depreciation is computed using the straight-line method. Estimated useful lives of the various classes of depreciable capital assets are as follows: buildings, 50 years; improvements, 50 years; equipment, 5 to 20 years.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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### **Interfund Balances**

On fund financial statements, receivables and payables resulting from short-term interfund loans are classified as "interfund receivables/payables". These amounts are eliminated in the governmental activities column of the statement of net position, except for the net residual amounts due between governmental activities, which are presented as internal balances.

### **Compensated Absences**

Compensated absences are accrued as a liability as the benefits are earned. The entire compensated absence liability is reported on the government-wide statement of net position. For governmental funds, the current portion of unpaid compensated absences is recognized upon the occurrence of relevant events such as employee resignations and retirements that occur prior to year-end that have not yet been paid with expendable available financial resources. These amounts are reported in the fund from which the employees who have accumulated leave are paid.

Sick leave is accumulated without limit for each employee at the rate of one day for each month worked. Leave with pay is provided when employees are absent for health reasons; however, the employees do not gain a vested right to accumulated sick leave. Employees are never paid for any sick leave balance at termination of employment or any other time. Therefore, the value of accumulated sick leave is not recognized as a liability in the District's financial statements. However, credit for unused sick leave is applicable to all classified school members who retire after January 1, 1999. At retirement, each member will receive .004 year of service credit for each day of unused sick leave. Credit for unused sick leave is applicable to all certificated employees and is determined by dividing the number of unused sick days by the number of base service days required to complete the last school year, if employed full-time.

### **Accrued Liabilities and Long-Term Obligations**

All payables, accrued liabilities, and long-term obligations are reported in the government-wide fund financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the governmental funds.

However, claims and judgments, compensated absences, special termination benefits, and contractually required pension contributions that will be paid from governmental funds are reported as a liability in the governmental fund financial statements only to the extent that they are due for payment during the current year. Bonds, capital leases, and other long-term obligations are recognized as liabilities in the governmental fund financial statements when due.

### **Debt Issuance Costs, Debt Premiums and Discounts**

In the government-wide financial statements long-term obligations are reported as liabilities in the applicable governmental activities, fund statement of net position. Debt premiums and discounts, as well as issuance costs related to prepaid insurance costs, are amortized over the life of the bonds using the straight-line method.

In governmental fund financial statements, bond premiums and discounts, as well as debt issuance costs are recognized in the current period. The face amount of the debt is reported as other financing sources. Premiums received on debt issuance are also reported as other financing sources. Issuance costs, whether or not withheld from the actual debt proceeds, are reported as debt service expenditures.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

---

### Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Net Position also reports deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an expense or expenditure until then. The District reports deferred outflows of resources for deferred charges on refunding of debt, for pension related items and for OPEB related items.

In addition to liabilities, the Statement of Net Position reports a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as revenue until then. The District reports deferred inflows of resources for deferred charges on refunding of debt, and for pension related items.

### Pensions

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the California State Teachers Retirement System (CalSTRS) and the California Public Employees' Retirement System (CalPERS) plan for schools (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalSTRS and CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Member contributions are recognized in the period in which they are earned. Investments are reported at fair value.

### Postemployment Benefits Other Than Pensions (OPEB)

For purposes of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the District Plan and additions to/deductions from the District Plan have been determined on the same basis as they are reported by the District Plan. For this purpose, the District Plan recognizes benefit payments when due and payable in accordance with the benefit terms.

### Fund Balances – Governmental Funds

As of June 30, 2018, fund balances of the governmental funds are classified as follows:

**Nonspendable** – amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact.

**Restricted** – amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

**Committed** – amounts that can be used only for specific purposes determined by a formal action of the governing board. The governing board is the highest level of decision-making authority for the District. Commitments may be established, modified, or rescinded only through resolution or other action as approved by the governing board.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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**Assigned** – amounts that do not meet the criteria to be classified as restricted or committed but that are intended to be used for specific purposes. Under the District’s adopted policy, only the governing board or chief financial officer may assign amounts for specific purposes.

**Unassigned** – all other spendable amounts.

### Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board had provided otherwise in its commitment or assignment actions.

### Minimum Fund Balance Policy

The governing board adopted a minimum fund balance for the General Fund in order to protect the District against revenue shortfalls or unpredicted one-time expenditures. The policy requires a Reserve for Economic Uncertainties consisting of unassigned amounts equal to no less than three percent of General Fund expenditures and other financing uses.

### Net Position

Net position represents the difference between assets and liabilities. Net position net of investment in capital assets consists of capital assets, net of accumulated depreciation, reduced by the outstanding balances of any borrowings used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District first applies restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

### Interfund Activity

Transfers between governmental activities in the government-wide financial statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds. Repayments from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented in the financial statements. Interfund transfers are eliminated in the governmental activities column of the Statement of Activities, except for the net residual amounts transferred between governmental activities.

### Estimates

The preparation of the financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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### Property Tax

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on November 1 and February 1 and become delinquent on December 10 and April 10, respectively. Unsecured property taxes are payable in one installment on or before August 31. The County of Alameda bills and collects the taxes on behalf of the District. Local property tax revenues are recorded when received.

### Changes in Accounting Principles

In June 2015, the GASB issued Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. The primary objective of this Statement is to improve accounting and financial reporting by State and local governments for postemployment benefits other than pensions (other postemployment benefits or OPEB). It also improves information provided by State and local governmental employers about financial support for OPEB that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for all postemployment benefits (pensions and OPEB) with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating additional transparency.

This Statement replaces the requirements of Statements No. 45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, as amended, and No. 57, *OPEB Measurements by Agent Employers and Agent Multiple-Employer Plans*, for OPEB. Statement No. 74, *Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans*, establishes new accounting and financial reporting requirements for OPEB plans.

The District has implemented the provisions of this Statement as of June 30, 2018.

In March 2017, the GASB issued Statement No. 85, *Omnibus 2017*. The objective of this Statement is to address practice issues that have been identified during implementation and application of certain GASB statements. This Statement addresses a variety of topics including issues related to blending component units, goodwill, fair value measurement and application, and postemployment benefits (pensions and other postemployment benefits [OPEB]). Specifically, this Statement addresses the following topics:

- Blending a component unit in circumstances in which the primary government is a business-type activity that reports in a single column for financial statement presentation;
- Reporting amounts previously reported as goodwill and "negative" goodwill;
- Classifying real estate held by insurance entities;
- Measuring certain money market investments and participating interest-earning investment contracts at amortized cost;
- Timing of the measurement of pension or OPEB liabilities and expenditures recognized in financial statements prepared using the current financial resources measurement focus;
- Recognizing on behalf payments for pensions or OPEB in employer financial statements;
- Presenting payroll-related measures in required supplementary information for purposes of reporting by OPEB plans and employers that provide OPEB;

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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- Classifying employer-paid member contributions for OPEB;
- Simplifying certain aspects of the alternative measurement method for OPEB; and
- Accounting and financial reporting for OPEB provided through certain multiple-employer defined benefit OPEB plans.

The District has implemented the provisions of this Statement as of June 30, 2018.

In May 2017, the GASB issued Statement No. 86, *Certain Debt Extinguishment Issues*. The primary objective of this Statement is to improve consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources—resources other than the proceeds of refunding debt—are placed in an irrevocable trust for the sole purpose of extinguishing debt. This Statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to financial statements for debt that is defeased in substance.

The District has implemented the provisions of this Statement as of June 30, 2018.

### **New Accounting Pronouncements**

In November 2016, the GASB issued Statement No. 83, *Certain Asset Retirement Obligations*. This Statement addresses accounting and financial reporting for certain asset retirement obligations (AROs). An ARO is a legally enforceable liability associated with the retirement of a tangible capital asset. A government that has legal obligations to perform future asset retirement activities related to its tangible capital assets should recognize a liability based on the guidance in this Statement.

This Statement establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for AROs. This Statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. Laws and regulations may require governments to take specific actions to retire certain tangible capital assets at the end of the useful lives of those capital assets, such as decommissioning nuclear reactors and dismantling and removing sewage treatment plants. Other obligations to retire tangible capital assets may arise from contracts or court judgments. Internal obligating events include the occurrence of contamination, placing into operation a tangible capital asset that is required to be retired, abandoning a tangible capital asset before it is placed into operation, or acquiring a tangible capital asset that has an existing ARO.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Early implementation is encouraged.

In January 2017, the GASB issued Statement No. 84, *Fiduciary Activities*. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all State and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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The requirements of this Statement are effective for reporting periods beginning after December 15, 2018. Early implementation is encouraged.

In June 2017, the GASB issued Statement No. 87, *Leases*. The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

The requirements of this Statement are effective for the reporting periods beginning after December 15, 2019. Early implementation is encouraged.

In April 2018, the GASB issued Statement No. 88, *Certain Disclosures Related to Debt, including Direct Borrowings and Direct Placements*. The primary objective of this Statement is to improve the information that is disclosed in notes to government financial statements related to debt, including direct borrowings and direct placements. It also clarifies which liabilities governments should include when disclosing information related to debt.

This Statement defines debt for purposes of disclosure in notes to financial statements as a liability that arises from a contractual obligation to pay cash (or other assets that may be used in lieu of cash) in one or more payments to settle an amount that is fixed at the date the contractual obligation is established.

This Statement requires that additional essential information related to debt be disclosed in notes to financial statements, including unused lines of credit; assets pledged as collateral for the debt; and terms specified in debt agreements related to significant events of default with finance-related consequences, significant termination events with finance-related consequences, and significant subjective acceleration clauses.

For notes to financial statements related to debt, this Statement also requires that existing and additional information be provided for direct borrowings and direct placements of debt separately from other debt.

The requirements of this Statement are effective for reporting periods beginning after June 15, 2018. Early implementation is encouraged.

In June 2018, the GASB issued Statement No. 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*. The objectives of this Statement are (1) to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and (2) to simplify accounting for interest cost incurred before the end of a construction period.

This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5–22 of Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund.

This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

The requirements of this Statement are effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged. The requirements of this Statement should be applied prospectively.

### NOTE 2 – DEPOSITS AND INVESTMENTS

#### Summary of Deposits and Investments

Deposits and investments as of June 30, 2018, are classified in the accompanying financial statements as follows

Governmental activities	\$ 62,589,124
Fiduciary funds	331,251
Total Deposits and Investments	<u>\$ 62,920,375</u>

Deposits and investments as of June 30, 2018, consist of the following:

Cash on hand and in banks	\$ 534,334
Cash in revolving fund	25,000
Cash with fiscal agent	26,207,712
Investments	36,153,329
Total Deposits and Investments	<u>\$ 62,920,375</u>

#### Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

**Investment in County Treasury** - The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Sections 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**General Authorizations**

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

**Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The District manages its exposure to interest rate risk by purchasing a combination of shorter term and longer term investments by maintaining funds in the investment pool listed below. The District monitors the interest rate risk inherent in its portfolio by measuring the weighted average maturity of its portfolio. The District has no specific limitations with respect to this metric.

Investment Type	Fair Value	Weighted Average Maturity in Days
County Treasury Investment Pool	\$ 36,153,329	357

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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### **Credit Risk**

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investments in the county treasury investment pool are not required to be rated, nor have they been rated as of June 30, 2018.

### **Concentration of Credit Risk**

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. The District has no investments in any one issuer that represent five percent (5%) or more of the total investments that are required to be disclosed at June 30, 2018.

### **Custodial Credit Risk - Deposits**

This is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District does not have a policy for custodial credit risk for deposits. However, the California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110 percent of the total amount deposited by the public agency. California law also allows financial institutions to secure public deposits by pledging first trust deed mortgage notes having a value of 150 percent of the secured public deposits and letters of credit issued by the Federal Home Loan Bank of San Francisco having a value of 105 percent of the secured deposits. As of June 30, 2018, none of the District's bank balance was exposed to custodial credit risk because it was uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the name of the District.

### **Custodial Credit Risk - Investments**

This is the risk that, in the event of the failure of the counterparty, the District will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The District's custodial credit risk is limited as all funds were invested in the county treasury investment pool.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

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**NOTE 3 - FAIR VALUE MEASUREMENTS**

The District categorizes the fair value measurements of its investments based on the hierarchy established by generally accepted accounting principles. The fair value hierarchy, which has three levels, is based on the valuation inputs used to measure an asset's fair value. The following provides a summary of the hierarchy used to measure fair value:

Level 1 - Quoted prices in active markets for identical assets that the District has the ability to access at the measurement date. Level 1 assets may include debt and equity securities that are traded in an active exchange market and that are highly liquid and are actively traded in over-the-counter markets.

Level 2 - Observable inputs other than Level 1 prices such as quoted prices for similar assets in active markets, quoted prices for identical or similar assets in markets that are not active, or other inputs that are observable, such as interest rates and curves observable at commonly quoted intervals, implied volatilities, and credit spreads. For financial reporting purposes, if an asset has a specified term, a Level 2 input is required to be observable for substantially the full term of the asset.

Level 3 - Unobservable inputs should be developed using the best information available under the circumstances, which might include the District's own data. The District should adjust that data if reasonably available information indicates that other market participants would use different data or certain circumstances specific to the District are not available to other market participants.

Uncategorized - Investments in the Alameda County Treasury Investments are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

The District's fair value measurements are as follows at June 30, 2018:

Investment Type	Fair Value	Fair Value Measurements Using			Uncategorized
		Level 1 Inputs	Level 2 Inputs	Level 3 Inputs	
County Treasury Investment Pool	\$ 36,153,329	\$ -	\$ -	\$ -	\$ 36,153,329

All assets have been valued using a market approach, with quoted market prices.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**NOTE 4 - RECEIVABLES**

Receivables at June 30, 2018, consisted of intergovernmental grants, entitlements, interest and other local sources. All receivables are considered collectible in full.

	General Fund	Building Fund	Special Reserve Capital Outlay Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total
Federal Government						
Categorical aid	\$ 326,991	\$ -	\$ -	\$ -	\$ 679	\$ 327,670
State Government						
Categorical aid	148,420	-	-	-	-	148,420
Lottery	73,805	-	-	-	-	73,805
Local Government						
Interest	9,306	52,330	1,313	23,822	1,200	87,971
Other local sources	863,029	-	37,484	-	5,512	906,025
Total	<u>\$ 1,421,551</u>	<u>\$ 52,330</u>	<u>\$ 38,797</u>	<u>\$ 23,822</u>	<u>\$ 7,391</u>	<u>\$ 1,543,891</u>

**NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2018, was as follows:

	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018
<b>Governmental Activities</b>				
Capital Assets Not Being Depreciated:				
Land	\$ 335,023	\$ -	\$ -	\$ 335,023
Construction in Progress	281,379	2,313,395	47,110	2,547,664
Total Capital Assets Not Being Depreciated	<u>616,402</u>	<u>2,313,395</u>	<u>47,110</u>	<u>2,882,687</u>
Capital Assets Being Depreciated:				
Land Improvements	5,292,903	35,127	-	5,328,030
Buildings and Improvements	95,646,738	69,673	-	95,716,411
Furniture and Equipment	898,109	568,391	-	1,466,500
Total Capital Assets Being Depreciated	<u>101,837,750</u>	<u>673,191</u>	<u>-</u>	<u>102,510,941</u>
Total Capital Assets	<u>102,454,152</u>	<u>2,986,586</u>	<u>47,110</u>	<u>105,393,628</u>
Less Accumulated Depreciation:				
Land Improvements	2,337,209	103,587	-	2,440,796
Buildings and Improvements	22,030,228	1,975,677	-	24,005,905
Furniture and Equipment	793,381	29,439	-	822,820
Total Accumulated Depreciation	<u>25,160,818</u>	<u>2,108,703</u>	<u>-</u>	<u>27,269,521</u>
Governmental Activities Capital Assets, Net	<u>\$ 77,293,334</u>	<u>\$ 877,883</u>	<u>\$ 47,110</u>	<u>\$ 78,124,107</u>

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

Depreciation expense was charged as a direct expense to governmental functions as follows:

**Governmental Activities**

Instruction	\$ 1,331,314
Supervision of instruction	48,951
Instructional library, media, and technology	32,397
School site administration	169,908
Home-to-school transportation	10,190
Food services	34,661
All other pupil services	95,858
Ancillary	27,987
Data processing	108,017
All other general administration	52,864
Plant services	196,556
Total Depreciation Expenses Governmental Activities	<u>\$ 2,108,703</u>

**NOTE 6– INTERFUND TRANSACTIONS**

Interfund Receivables/Payables (Due To/Due From)

Interfund receivable and payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund receivable payable balances at June 30, 2018, between major and non-major governmental funds are as follows:

Due To	Due From		
	General Fund	Building Fund	Total
General Fund	\$ -	\$ 163	\$ 163
Non-Major Governmental Funds	40,000	-	40,000
Total	<u>\$ 40,000</u>	<u>\$ 163</u>	<u>\$ 40,163</u>

All balances resulted from the time lag between the date that (1) interfund goods and services were provided or reimburseable expenditures occurred, (2) transactions were recorded in the accounting system, and (3) payments between funds were made in the subsequent fiscal year.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**Operating Transfers**

Interfund transfers for the year ended June 30, 2018, consisted of the following:

Transfer From	Transfer To	
	General Fund	Total
Special Reserve Fund for Capital Outlay Projects	\$ 30,000	\$ 30,000
Non-Major Governmental Funds	5,000	5,000
Total	<u>\$ 35,000</u>	<u>\$ 35,000</u>

The General Fund transferred to the Special Reserve Capital Outlay Fund to reserve for future sports field repairs. \$ 30,000

The General Fund transferred to the Self Insurance Fund to set aside funds for preventative measures related to potential worker's compensation claims. 5,000

Total \$ 35,000

Interfund transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, (2) move receipts restricted to debt service from the funds collecting the receipts to the debt service fund as debt service payments become due, and (3) use unrestricted revenues collected in the General Fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**NOTE 7 - ACCOUNTS PAYABLE**

Accounts payable at June 30, 2018, consisted of the following:

	General Fund	Building Fund	Special Reserve Capital Outlay Fund	Non-Major Governmental Funds	Total
Vendor payables	<u>\$ 1,075,715</u>	<u>\$ 605,921</u>	<u>\$ 183,014</u>	<u>\$ 24,193</u>	<u>\$ 1,888,843</u>

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**NOTE 8 - LONG-TERM OBLIGATIONS**

**Summary**

The changes in the District's long-term obligations during the year consisted of the following:

	Balance July 1, 2017 restated	Additions	Accretions	Deductions	Balance June 30, 2018	Due in One Year
General obligation bonds	\$ 95,546,395	\$27,000,000	\$ 1,045,688	\$ 3,340,000	\$ 120,252,083	\$ 5,945,000
Bond premium, net	7,191,942	281,863	-	562,748	6,911,057	562,748
Compensated absences	142,338	-	-	7,197	135,141	-
Net other postemployment benefits (OPEB) liability	6,915,186	65,666	-	-	6,980,852	-
Aggregate net pension liability	36,400,768	5,263,282	-	-	41,664,050	-
<b>Total</b>	<b>\$ 146,196,629</b>	<b>\$32,610,811</b>	<b>\$ 1,045,688</b>	<b>\$ 3,909,945</b>	<b>\$ 175,943,183</b>	<b>\$ 6,507,748</b>

Payments on the general obligation bonds are made by the Bond Interest and Redemption Fund. Compensated absences, net other postemployment benefit obligation, and the aggregate net pension liabilities are paid by the fund for which the employee worked.

**Bonded Debt**

The outstanding general obligation bonded debt is as follows:

Issue Date	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 1, 2017	Issued	Accretions	Redeemed	Bonds Outstanding June 30, 2018
10/14/2009	8/1/2018	2.0-3.0%	\$ 13,145,000	\$ 4,040,000	\$ -	\$ -	\$ -	\$ 4,040,000
4/20/2011	5/1/2026	5.75%	\$ 10,000,000	10,000,000	-	-	1,795,000	8,205,000
8/23/2013	8/1/2043	5.3-6.3%	\$ 11,998,678	15,431,395	-	1,045,688	-	16,477,083
11/13/2014	8/1/2020	2.0-5.0%	\$ 9,965,000	7,225,000	-	-	1,500,000	5,725,000
3/10/2015	8/1/2031	2.0-5.0%	\$ 16,075,000	16,075,000	-	-	45,000	16,030,000
4/12/2017	8/1/2046	5.00%	\$ 26,000,000	26,000,000	-	-	-	26,000,000
4/12/2017	8/1/2034	3.125-5.0%	\$ 16,775,000	16,775,000	-	-	-	16,775,000
12/21/2017	8/1/2041	3.0-4.0%	\$ 27,000,000	-	27,000,000	-	-	27,000,000
				<b>\$ 95,546,395</b>	<b>\$27,000,000</b>	<b>\$ 1,045,688</b>	<b>\$ 3,340,000</b>	<b>\$ 120,252,083</b>

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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### Debt Service Requirements to Maturity

The bonds mature through fiscal year 2047 as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest to Maturity</u>	<u>Total</u>
2019	\$ 5,945,000	\$ 3,998,089	\$ 9,943,089
2020	4,775,000	3,776,489	8,551,489
2021	3,185,000	3,609,364	6,794,364
2022	685,000	3,539,289	4,224,289
2023	785,000	3,502,539	4,287,539
2024-2028	18,700,742	16,134,868	34,835,610
2029-2033	23,212,998	12,655,541	35,868,539
2034-2038	32,254,938	56,332,023	88,586,961
2039-2043	18,550,000	3,047,745	21,597,745
2044-2047	7,680,000	643,800	8,323,800
Total	115,773,678	<u>\$107,239,747</u>	<u>\$223,013,425</u>
Accretions to date	4,478,405		
Total	<u>\$120,252,083</u>		

### Refunding Bond

On December 21, 2017, the District issued General Obligation Crossover Refunding Bonds (2017B Refunding Bonds) in the amount of \$27,000,000 to refund the outstanding maturities of the Election 2006, Series E Bonds (2006E Bonds). The 2006E Bonds will be called on August 1, 2023, the "Crossover Date". The proceeds from the 2017B Refunding Bonds were placed in an escrow account held by U.S. Bank and are sufficient to pay off the 2006E Bonds on the Crossover Date, including accreted interest to that date. The funds placed in the escrow account are also sufficient to pay debt service due on the 2017B Refunding Bonds up to and including the Crossover Date. Only interest is due on the 2017B Refunding Bonds through the Crossover Date. After the Crossover Date, the debt service on the 2017B Refunding Bonds will be paid through tax collections. The economic gain on the crossover refunding was \$10,847,027. The balance of the escrow account at June 30, 2018 was \$26,207,712.

### Defeased Debt

On April 12, 2017, the District defeased general obligation bonds issued in 2006 by creating an irrevocable trust fund. New debt has been issued and the proceeds have been used to purchase U.S. government securities that were placed in the trust fund with an escrow agent. The investments and fixed earnings from the investments are sufficient to fully service the defeased debt until the debt is called or matures. For financial reporting purposes, the debt has been considered defeased and therefore, removed as a liability from the District's Long-Term Obligations. The balance in the escrow account at June 30, 2018, was \$16,799,851.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

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**Accumulated Unpaid Employee Vacation**

The long-term portion of accumulated unpaid employee vacation for the District at June 30, 2018, amounted to \$135,141.

**Net Other Postemployment Benefit (OPEB) Liability**

For the fiscal year ended June 30, 2018, the District reported net OPEB liability, deferred outflows of resources, deferred inflows of resources, and OPEB expense for the following plan:

OPEB Plan	Net OPEB Liability	Deferred Outflows of Resources	Deferred Inflows of Resources	OPEB Expense
District Plan	\$ 6,980,852	\$ 376,529	\$ -	\$ 475,418

The details of the plan are as follows:

District Plan

**Plan Administration**

The District's governing board administers the Postemployment Benefits Plan (the Plan). The Plan is a single-employer defined benefit plan that is used to provide postemployment benefits other than pensions (OPEB) for eligible retirees and their spouses. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB Statement No. 75.

*Plan Membership*

At June 30, 2018, the Plan membership consisted of the following:

Inactive employees or beneficiaries currently receiving benefits payments	123
Active employees	347
	470

*Benefits Provided*

The Plan provides medical and dental insurance benefits to eligible retirees and their spouses. Benefits are provided through a third-party insurer, and the full cost of benefits is covered by the Plan. The District's governing board has the authority to establish and amend the benefit terms as contained within the negotiated labor agreements.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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### *Contributions*

The benefit payment requirements of the Plan members and the District are established and may be amended by negotiated agreement between the District, the Association of Piedmont Teachers (APT), the local California Service Employees Association (CSEA), the Association of Piedmont School Administrators (APSA), and unrepresented individuals. The benefit payment is based on projected pay-as-you-go financing requirements as determined annually through the agreements with the District, APT, CSEA, APSA, and the unrepresented individuals. For fiscal year 2017-2018, the District paid \$376,529 in benefits.

### **Total OPEB Liability of the District**

The District's total OPEB liability of \$6,980,852 was measured as of June 30, 2017. The total OPEB liability used to calculate the reported amount was determined by an actuarial valuation as of that date.

### *Actuarial Assumptions*

The total OPEB liability in the June 30, 2017 actuarial valuation was determined using the following assumptions, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.75 percent
Salary increases	2.75 percent, average including inflation
Discount rate	3.5 percent
Health care cost trend rates	4.0 percent for 2017

The discount rate was based on the Bond Buyer 20-bond General Obligation Index.

Mortality rates were based on the 2009 CalSTRS Mortality Table for certificated employees and the 2014 CalPERS Active Mortality for Miscellaneous Employees Table for classified employees. Mortality rates vary by age and sex. (Unisex mortality rates are not often used as individual OPEB benefits do not depend on the mortality table used.) If employees die prior to retirement, past contributions are available to fund benefits for employees who live to retirement. After retirement, death results in benefit termination or reduction. Although higher mortality rates reduce service costs, the mortality assumption is not likely to vary from employer to employer.

The actual assumptions used in the June 30, 2017 valuation were based on the results of an actual experience study for the period July 1, 2016 to June 30, 2017.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**Changes in the Total OPEB Liability**

Balance at June 30, 2016	\$ 6,915,186
Service Cost	236,532
Interest	238,886
Benefit payments	(409,752)
Net change in total OPEB liability	<u>65,666</u>
Balance at June 30, 2017	<u>\$ 6,980,852</u>

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate*

Total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount Rate	Net OPEB Liability
1% decrease (2.5%)	\$ 7,657,062
Current discount rate (3.5%)	6,980,852
1% increase (4.5%)	6,405,327

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates*

Total OPEB liability of the District, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are one percent lower or higher than the current healthcare costs trend rates:

Healthcare Cost Trend Rate	Net OPEB Liability
1% decrease (3%)	\$ 6,881,863
Current healthcare cost trend rate (4%)	6,980,852
1% increase (5%)	7,133,428

**OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources related to OPEB**

For the year ended June 30, 2018, the District recognized OPEB expense of \$475,418. At June 30, 2018, the District reported deferred outflows of resources for the amount paid by the District for OPEB as the benefits come due subsequent to measurement date of \$376,529.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

**NOTE 9 – FUND BALANCE**

Fund balances are composed of the following elements:

	General Fund	Building Fund	Special Reserve Capital Outlay Fund	Bond Interest and Redemption Fund	Non-Major Governmental Funds	Total
<b>Nonspendable</b>						
Revolving cash	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Prepaid expenditures	71,031	-	-	-	-	71,031
Total Nonspendable	<u>96,031</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>96,031</u>
<b>Restricted</b>						
Legally restricted programs	194,786	-	-	-	9,134	203,920
Capital projects	-	21,941,002	447,921	-	4,288	22,393,211
Debt services	-	-	-	10,186,465	-	10,186,465
Total Restricted	<u>194,786</u>	<u>21,941,002</u>	<u>447,921</u>	<u>10,186,465</u>	<u>13,422</u>	<u>32,783,596</u>
<b>Committed</b>						
Deferred maintenance program	208,613	-	-	-	-	208,613
Adult education program	430,073	-	-	-	-	430,073
Cafeteria program	-	-	-	-	526,518	526,518
Total Committed	<u>638,686</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>526,518</u>	<u>1,165,204</u>
<b>Assigned</b>						
Other	-	-	-	-	7,599	7,599
Total Assigned	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,599</u>	<u>7,599</u>
<b>Unassigned</b>						
Reserve for economic uncertainties	296,665	-	-	-	-	296,665
Remaining unassigned	1,758,396	-	-	-	-	1,758,396
Total Unassigned	<u>2,055,061</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,055,061</u>
Total	<u>\$ 2,984,564</u>	<u>\$21,941,002</u>	<u>\$ 447,921</u>	<u>\$ 10,186,465</u>	<u>\$ 547,539</u>	<u>\$36,107,491</u>

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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### NOTE 10 - RISK MANAGEMENT

#### Property and Liability

The District is exposed to various risks of loss related to torts; theft, damage and destruction of assets; errors and omissions; injuries to employees; life and health of employees; and natural disasters. During fiscal year ending June 30, 2018, the District contracted with Alameda County Schools Insurance Group (ACSIG) JPA for property and liability insurance coverage. Extended property and liability coverage was provided by NorCal Relief. Settled claims have not exceeded this commercial coverage in any of the past three years. There has not been a significant reduction in coverage from the prior year.

#### Workers' Compensation

For fiscal year 2018, the District participated in the ACSIG, an insurance purchasing pool for worker's compensation coverage. The intent of the ACSIG is to achieve the benefit of a reduced premium for the District by virtue of its grouping and representation with other participants in the ACSIG. The workers' compensation experience of the participating districts is calculated as one experience and a common premium rate is applied to all districts in the ACSIG. Each participant pays its workers' compensation premium based on its individual rate. Total savings are then calculated and each participant's individual performance is compared to the overall savings percentage. A participant will then either receive money from or be required to contribute to the "equity-pooling fund." This "equity pooling" arrangement insures that each participant shares equally in the overall performance of the ACSIG. Participation in the ACSIG is limited to districts that can meet the ACSIG selection criteria.

Coverage provided by ACSIG, NorCal Relief and Schools Association for Excess Risk (SAFER) for property and liability and workers' compensation is as follows:

<u>Insurance Program / Company Name</u>	<u>Type of Coverage</u>	<u>Limits</u>
Alameda County Schools Insurance Group (ACSIG)	Workers Compensation	Statutory Limit
<u>Excess Property and Liability Program</u>		
NorCal Relief	Property	\$500 - \$250,250,000
NorCal Relief	Liability	\$50,000 - \$50,000,000
<u>Property and Liability Program</u>		
Schools Association For Excess Risk (SAFER)	Excess Property	\$250,000 - \$250,000,000
Schools Association For Excess Risk (SAFER)	Excess Liability	\$1,000,000 - \$25,000,000

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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### NOTE 11 - EMPLOYEE RETIREMENT SYSTEMS

Qualified employees are covered under multiple-employer defined benefit pension plans maintained by agencies of the State of California. Academic employees are members of the California State Teachers' Retirement System (CalSTRS) and classified employees are members of the California Public Employees' Retirement System (CalPERS).

For the fiscal year ended June 30, 2018, the District reported net pension liabilities, deferred outflows of resources, deferred inflows of resources, and pension expense for each of the above plans as follows:

<u>Pension Plan</u>	<u>Collective Net Pension Liability</u>	<u>Collective Deferred Outflows of Resources</u>	<u>Collective Deferred Inflows of Resources</u>	<u>Collective Pension Expense</u>
CalSTRS	\$ 31,365,687	\$ 9,563,220	\$ 3,145,187	\$ 3,047,104
CalPERS	10,298,363	3,099,869	335,543	1,858,113
Total	<u>\$ 41,664,050</u>	<u>\$ 12,663,089</u>	<u>\$ 3,480,730</u>	<u>\$ 4,905,217</u>

The details of each plan are as follows:

#### **California State Teachers' Retirement System (CalSTRS)**

##### **Plan Description**

The District contributes to the State Teachers Retirement Plan (STRP) administered by the California State Teachers' Retirement System (CalSTRS). STRP is a cost-sharing multiple-employer public employee retirement system defined benefit pension plan. Benefit provisions are established by State statutes, as legislatively amended, within the State Teachers' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2016, annual actuarial valuation report, Defined Benefit Program Actuarial Valuation. This report and CalSTRS audited financial information are publicly available reports that can be found on the CalSTRS website under Publications at: <http://www.calstrs.com/member-publications>.

##### **Benefits Provided**

The STRP provides retirement, disability and survivor benefits to beneficiaries. Benefits are based on members' final compensation, age and years of service credit. Members hired on or before December 31, 2012, with five years of credited service are eligible for the normal retirement benefit at age 60. Members hired on or after January 1, 2013, with five years of credited service are eligible for the normal retirement benefit at age 62. The normal retirement benefit is equal to 2.0 percent of final compensation for each year of credited service.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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The STRP is comprised of four programs: Defined Benefit Program, Defined Benefit Supplement Program, Cash Balance Benefit Program and Replacement Benefits Program. The STRP holds assets for the exclusive purpose of providing benefits to members and beneficiaries of these programs. CalSTRS also uses plan assets to defray reasonable expenses of administering the STRP. Although CalSTRS is the administrator of the STRP, the state is the sponsor of the STRP and obligor of the trust. In addition, the state is both an employer and nonemployer contributing entity to the STRP.

The District contributes exclusively to the STRP Defined Benefit Program, thus disclosures are not included for the other plans.

The STRP provisions and benefits in effect at June 30, 2018, are summarized as follows:

	STRP Defined Benefit Program	
	On or before December 31, 2012	On or after January 1, 2013
Hire date	December 31, 2012	January 1, 2013
Benefit formula	2% at 60	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	60	62
Monthly benefits as a percentage of eligible compensation	2.0% - 2.4%	2.0% - 2.4%
Required employee contribution rate	10.25%	9.205%
Required employer contribution rate	14.43%	14.43%
Required state contribution rate	9.328%	9.328%

### Contributions

Required member, District and State of California contributions rates are set by the California Legislature and Governor and detailed in Teachers' Retirement Law. The contributions rates are expressed as a level percentage of payroll using the entry age normal actuarial method. In accordance with AB 1469, employer contributions into the CalSTRS will be increasing to a total of 19.1 percent of applicable member earnings phased over a seven-year period. The contribution rates for each plan for the year ended June 30, 2018, are presented above and the District's total contributions were \$2,571,025.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

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**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2018, the District reported a liability for its proportionate share of the net pension liability that reflected a reduction for State pension support provided to the District. The amount recognized by the District as its proportionate share of the net pension liability, the related state support and the total portion of the net pension liability that was associated with the District were as follows:

Total net pension liability, including State share:

District's proportionate share of net pension liability	\$	31,365,687
State's proportionate share of the net pension liability associated with the District		18,555,675
Total	\$	<u>49,921,362</u>

The net pension liability was measured as of June 30, 2017. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts and the State, actuarially determined. The District's proportionate share for the measurement period June 30, 2017 and June 30, 2016, respectively was 0.0339 percent and 0.0343 percent, resulting in a net decrease in the proportionate share of 0.0004 percent.

For the year ended June 30, 2018, the District recognized pension expense of \$3,047,104. In addition, the District recognized pension expense and revenue of \$1,051,737 for support provided by the State. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 2,571,025	\$ -
Net change in proportionate share of net pension liability	1,065,342	1,762,763
Difference between projected and actual earnings on pension plan investments	-	835,356
Differences between expected and actual experience in the measurement of the total pension liability	115,993	547,068
Changes in assumptions	5,810,860	-
Total	<u>\$ 9,563,220</u>	<u>\$ 3,145,187</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

The deferred outflows/(inflows) of resources related to the difference between projected and actual earnings on pension plan investments will be amortized over a closed five-year period and will be recognized in pension expense as follows:

Year Ended June 30,	Outflows/(Inflows) of Resources
2019	\$ (694,462)
2020	525,502
2021	75,775
2022	(742,171)
Total	<u>\$ (835,356)</u>

The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 7 years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2019	\$ 787,206
2020	787,206
2021	787,206
2022	787,209
2023	584,460
Thereafter	949,077
Total	<u>\$ 4,682,364</u>

**Actuarial Methods and Assumptions**

Total pension liability for STRP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016, and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2016
Measurement date	June 30, 2017
Experience study	July 1, 2010 through June 30, 2015
Actuarial cost method	Entry age normal
Discount rate	7.10%
Investment rate of return	7.10%
Consumer price inflation	2.75%
Wage growth	3.50%

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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CalSTRS uses a generational mortality assumption, which involves the use of a base mortality table and projection scales to reflect expected annual reductions in mortality rates at each age, resulting in increases in life expectancies each year into the future. The base mortality tables are CalSTRS custom tables derived to best fit the patterns of mortality among its members. The projection scale was set equal to 110 percent of the ultimate improvement factor from the Mortality Improvement Scale (MP-2016) table, issued by the Society of Actuaries.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. The best estimate ranges were developed using capital market assumptions from CalSTRS general investment consultant (Pension Consulting Alliance-PCA) as an input to the process. The actuarial investment rate of return assumption was adopted by the board in February 2017 in conjunction with the most recent experience study. For each future valuation, CalSTRS consulting actuary (Milliman) reviews the return assumption for reasonableness based on the most current capital market assumptions. Best estimates of 20-year geometrically-linked real rates of return and the assumed asset allocation for each major asset class for the year ended June 30, 2017, are summarized in the following table:

<u>Asset Class</u>	<u>Assumed Asset Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global equity	47%	6.30%
Fixed income	12%	0.30%
Real estate	13%	5.20%
Private equity	13%	9.30%
Absolute Return/Risk Mitigating Strategies	9%	2.90%
Inflation sensitive	4%	3.80%
Cash/liquidity	2%	-1.00%

### **Discount Rate**

The discount rate used to measure the total pension liability was 7.10 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Projected inflows from investment earnings were calculated using the long-term assumed investment rate of return (7.10 percent) and assuming that contributions, benefit payments and administrative expense occurred midyear. Based on these assumptions, the STRP's fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

<u>Discount Rate</u>	<u>Liability</u>
1% decrease (6.10%)	\$ 46,054,786
Current discount rate (7.10%)	\$ 31,365,687
1% increase (8.10%)	\$ 19,444,487

### California Public Employees Retirement System (CalPERS)

#### **Plan Description**

Qualified employees are eligible to participate in the School Employer Pool (SEP) under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiple-employer public employee retirement system defined benefit pension plan administered by CalPERS. Benefit provisions are established by State statutes, as legislatively amended, within the Public Employees' Retirement Law.

A full description of the pension plan regarding benefit provisions, assumptions (for funding, but not accounting purposes), and membership information is listed in the June 30, 2016 annual actuarial valuation report, Schools Pool Actuarial Valuation. This report and CalPERS audited financial information are publicly available reports that can be found on the CalPERS website under Forms and Publications at: <https://www.calpers.ca.gov/page/forms-publications>.

#### **Benefits Provided**

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of service credit, a benefit factor and the member's final compensation. Members hired on or before December 31, 2012, with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. Members hired on or after January 1, 2013, with five years of total service are eligible to retire at age 52 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after five years of service. The Basic Death Benefit is paid to any member's beneficiary if the member dies while actively employed. An employee's eligible survivor may receive the 1957 Survivor Benefit if the member dies while actively employed, is at least age 50 (or 52 for members hired on or after January 1, 2013), and has at least five years of credited service. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

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The CalPERS provisions and benefits in effect at June 30, 2018, are summarized as follows:

	School Employer Pool (CalPERS)	
	On or before December 31, 2012	On or after January 1, 2013
Hire date	December 31, 2012	January 1, 2013
Benefit formula	2% at 55	2% at 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits as a percentage of eligible compensation	1.1% - 2.5%	1.0% - 2.5%
Required employee contribution rate	7.00%	6.50%
Required employer contribution rate	15.531%	15.531%

**Contributions**

Section 20814(c) of the California Public Employees' Retirement Law requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. Total plan contributions are calculated through the CalPERS annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The District is required to contribute the difference between the actuarially determined rate and the contribution rate of employees. The contributions rates are expressed as percentage of annual payroll. The contribution rates for each plan for the year ended June 30, 2018, are presented above and the total District contributions were \$879,430.

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

As of June 30, 2018, the District reported net pension liabilities for its proportionate share of the CalPERS net pension liability totaling \$10,298,363. The net pension liability was measured as of June 30, 2017. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating school districts, actuarially determined. The District's proportionate share for the measurement period June 30, 2017 and June 30, 2016, respectively was 0.0431 percent and 0.0440 percent, resulting in a net decrease in the proportionate share of 0.0009 percent.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

For the year ended June 30, 2018, the District recognized pension expense of \$1,858,113. At June 30, 2018, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Pension contributions subsequent to measurement date	\$ 870,430	\$ -
Net change in proportionate share of net pension liability	-	214,293
Difference between projected and actual earnings on pension plan investments	356,253	-
Differences between expected and actual experience in the measurement of the total pension liability	368,948	-
Changes of assumptions	1,504,238	121,250
Total	<u>\$ 3,099,869</u>	<u>\$ 335,543</u>

The deferred outflows of resources related to pensions resulting from District contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the subsequent fiscal year.

The deferred outflows/(inflows) of resources will be amortized over a closed five-year period and will be recognized in pension expense as follows:

<u>Year Ended June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2019	\$ (9,653)
2020	411,039
2021	149,951
2022	(195,084)
Total	<u>\$ 356,253</u>

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

The deferred outflows/(inflows) of resources related to the net change in proportionate share of net pension liability, differences between expected and actual experience in the measurement of the total pension liability, and changes of assumptions will be amortized over the Expected Average Remaining Service Life (EARSL) of all members that are provided benefits (active, inactive, and retirees) as of the beginning of the measurement period. The EARSL for the measurement period is 3.9 years and will be recognized in pension expense as follows:

Year Ended June 30,	Deferred Outflows/(Inflows) of Resources
2019	\$ 519,242
2020	529,285
2021	489,116
Total	<u>\$ 1,537,643</u>

**Actuarial Methods and Assumptions**

Total pension liability for the SEP was determined by applying update procedures to a financial reporting actuarial valuation as of June 30, 2016, and rolling forward the total pension liability to June 30, 2017. The financial reporting actuarial valuation as of June 30, 2016, used the following methods and assumptions, applied to all prior periods included in the measurement:

Valuation date	June 30, 2016
Measurement date	June 30, 2017
Experience study	July 1, 1997 through June 30, 2011
Actuarial cost method	Entry age normal
Discount rate	7.15%
Investment rate of return	7.15%
Consumer price inflation	2.75%
Wage growth	<u>Varies by entry age and service</u>

The mortality table used was developed based on CalPERS-specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTES TO FINANCIAL STATEMENTS**

**JUNE 30, 2018**

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all the funds' asset classes, expected compound returns were calculated over the short-term (first ten years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

Asset Class	Assumed Asset Allocation	Long-term Expected Real Rate of Return
Global equity	47%	5.38%
Global debt securities	19%	2.27%
Inflation assets	6%	1.39%
Private equity	12%	6.63%
Real estate	11%	5.21%
Infrastructure and Forestland	3%	5.36%
Liquidity	2%	-0.90%

**Discount Rate**

The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed the contributions from plan members and employers will be made at statutory contribution rates. Based on these assumptions, the School Employer Pool fiduciary net position was projected to be available to make all projected future benefit payments to current plan members. Therefore, the long-term assumed investment rate of return was applied to all periods of projected benefit payments to determine total pension liability.

The following presents the District's proportionate share of the net pension liability calculated using the current discount rate as well as what the net pension liability would be if it were calculated using a discount rate that is one percent lower or higher than the current rate:

Discount rate	Net Pension Liability
1% decrease (6.15%)	\$ 15,152,192
Current discount rate (7.15%)	\$ 10,298,363
1% increase (8.15%)	\$ 6,271,705

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018

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### Social Security

As established by Federal law, all public sector employees who are not members of their employer's existing retirement system (CalSTRS or CalPERS) must be covered by Social Security or an alternative plan. The District has elected to use Social Security as its alternative plan. The District contributes 6.2 percent of an employee's gross earnings. An employee is required to contribute 6.2 percent of his or her gross earnings to the pension plan.

### On Behalf Payments

The State of California makes contributions to CalSTRS on behalf of the District. These payments consist of State General Fund contributions to CalSTRS in the amount of \$1,051,737 (9.328 percent of annual payroll). Contributions are no longer appropriated in the annual *Budget Act* for the legislatively mandated benefits to CalPERS. Therefore, there is no on behalf contribution rate for CalPERS.) Under accounting principles generally accepted in the United States of America, these amounts are to be reported as revenues and expenditures. Accordingly, these amounts have been recorded in these financial statements. On behalf payments have been included in the calculation of available reserves, but have not been included in the budget amounts reported in the General Fund Budgetary Comparison Schedule.

## NOTE 12 - COMMITMENTS AND CONTINGENCIES

### Grants

The District received financial assistance from Federal and State agencies in the form of grants. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements and are subject to audit by the grantor agencies. Any disallowed claims resulting from such audits could become a liability of the general fund or other applicable funds. However, in the opinion of management, any such disallowed claims will not have a material adverse effect on the overall financial position of the District at June 30, 2018.

### Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2018.

### Construction and Other Commitments

As of June 30, 2018, the District had the following commitments:

<u>Capital Project</u>	<u>Remaining Construction Commitment</u>	<u>Expected Date of Completion</u>
STEAM buildings	\$ 2,145,084	August 2021
HVAC upgrades	19,068	August 2018
Athletic field restoration	48,172	August 2019
	<u>\$ 2,212,324</u>	

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTES TO FINANCIAL STATEMENTS

**JUNE 30, 2018**

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### Operating Leases

The District leases certain office equipment under non-cancelable operating leases. Future minimum rental payments under operating leases at June 30, 2018, are:

Year Ending June 30,	Lease Payment
2019	\$ 101,088
2020	94,162
2021	29,400
Total	<u>\$ 224,650</u>

Rent expense under operating leases was \$121,366 in 2018 and \$127,736 in 2017. Renewal options are provided.

### NOTE 13 - PARTICIPATION IN PUBLIC ENTITY RISK POOLS, JOINT POWER AUTHORITIES AND OTHER RELATED PARTY TRANSACTIONS

The District is a member of the Alameda County Schools Insurance Group, public entity risk pool. The District pays an annual premium to the applicable entity for its health, workers' compensation, and property liability coverage. The relationship between the District, and the JPA is such that it is not a component unit of the District for financial reporting purposes.

This entity has budgeting and financial reporting requirements independent of member units and its financial statements are not presented in these financial statements; however, fund transactions between the entity and the District is included in these statements. Audited financial statements are generally available from the entity.

During the year ended June 30, 2018, the District made payments of \$700,278 to Alameda County Schools Insurance Group for workers' compensation, property, and liability insurance coverage.

### NOTE 14 – RESTATEMENT OF PRIOR YEAR NET POSITION

The District adopted GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*, in the current year. In addition, the District made corrections to governmental fund 21 and 51. As a result, the effect on the current year is as follows:

#### Government-Wide Financial Statements

Net Position - Beginning	\$ (19,775,963)
Inclusion of OPEB liability from the adoption of GASB Statement No. 75	(6,702,201)
Fund 51-the federal subsidy received in 2016-17 was not recognized/recorded by the county treasurer until after the books had closed.	(287,500)
Fund 21-correction to accounts payable related to a bond measure fully spent	<u>29,740</u>
Net Position - Beginning as Restated	<u>\$ (26,735,924)</u>

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***REQUIRED SUPPLEMENTARY INFORMATION***

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**PIEDMONT UNIFIED SCHOOL DISTRICT**

**GENERAL FUND  
BUDGETARY COMPARISON SCHEDULE  
FOR THE YEAR ENDED JUNE 30, 2018**

	<b>Budgeted Amounts</b>		<b>Actual (GAAP Basis)</b>	<b>Variances -</b>
	<b>Original</b>	<b>Final</b>		<b>Positive</b>
				<b>Final</b>
				<b>to Actual</b>
<b>REVENUES</b>				
Local Control Funding Formula	\$20,757,618	\$20,755,642	\$ 20,766,766	\$ 11,124
Federal sources	671,917	649,196	678,855	29,659
Other State sources	2,108,574	2,490,045	2,863,442	373,397
Other local sources	15,051,361	15,415,812	16,151,786	735,974
<b>Total Revenues<sup>1</sup></b>	<b>38,589,470</b>	<b>39,310,695</b>	<b>40,460,849</b>	<b>1,150,154</b>
<b>EXPENDITURES</b>				
Current				
Certificated salaries	18,060,648	18,171,775	18,369,075	(197,300)
Classified salaries	5,743,272	5,659,439	5,820,271	(160,832)
Employee benefits	10,219,990	10,402,737	10,306,055	96,682
Books and supplies	1,369,038	1,913,104	1,469,709	443,395
Services and operating expenditures	4,013,864	4,250,967	4,886,856	(635,889)
Other outgo	(120,000)	(140,000)	(20,000)	(120,000)
Capital outlay	41,000	98,371	105,046	(6,675)
<b>Total Expenditures<sup>1</sup></b>	<b>39,327,812</b>	<b>40,356,393</b>	<b>40,937,012</b>	<b>(580,619)</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>(738,342)</b>	<b>(1,045,698)</b>	<b>(476,163)</b>	<b>569,535</b>
<b>Other Financing Sources (Uses):</b>				
Transfers out	(50,000)	(35,000)	(35,000)	-
<b>Net Financing Sources (Uses)</b>	<b>(50,000)</b>	<b>(35,000)</b>	<b>(35,000)</b>	<b>-</b>
<b>NET CHANGE IN FUND BALANCES</b>	<b>(788,342)</b>	<b>(1,080,698)</b>	<b>(511,163)</b>	<b>569,535</b>
<b>Fund Balance - Beginning</b>	<b>3,495,727</b>	<b>3,495,727</b>	<b>3,495,727</b>	<b>-</b>
<b>Fund Balance - Ending</b>	<b>\$ 2,707,385</b>	<b>\$ 2,415,029</b>	<b>\$ 2,984,564</b>	<b>\$ 569,535</b>

<sup>1</sup> On behalf payments of \$1,051,737 are included in this schedule but have not been included in the budgeted amounts. In addition, due to the consolidation of Fund 11, Adult Education Fund; Fund 14, Deferred Maintenance Fund; and Fund 17, Special Reserve-Non-Capital Fund, for reporting purposes into the General Fund, additional revenues and expenditures pertaining to these other funds are included in the Actual (GAAP Basis) revenues and expenditures, however are not included in the original and final General Fund budgets.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL OPEB LIABILITY  
AND RELATED RATIOS  
FOR THE YEAR ENDED JUNE 30, 2018**

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	<u>2018</u>
<b>Total OPEB Liability</b>	
Service Cost	\$ 236,532
Interest	238,886
Benefit payments	<u>(409,752)</u>
Net change in total OPEB liability	65,666
Total OPEB Liability - beginning	<u>6,915,186</u>
Total OPEB Liability - ending	<u>\$ 6,980,852</u>
Covered payroll	<u>\$ 24,615,767</u>
District's total OPEB liability as a percentage of covered payroll	<u>N/A<sup>1</sup></u>

*Note:* In the future, as data become available, ten years of information will be presented.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF DISTRICT CONTRIBUTIONS FOR OPEB  
FOR THE YEAR ENDED JUNE 30, 2018**

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Actuarially determined contribution	<u>2018</u> <u>Not Available</u>
Covered employee payroll	\$ 24,615,767

*Note:* In the future, as data become available, ten years of information will be presented.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF THE DISTRICT'S PROPORTIONATE SHARE OF THE NET PENSION LIABILITY FOR THE YEAR ENDED JUNE 30, 2018**

<b>Fiscal Year Measurement Date CalSTRS</b>	<u>2018 6/30/2017</u>	<u>2017 6/30/2016</u>	<u>2016 6/30/2015</u>	<u>2015 6/30/2014</u>
District's proportion of the net pension liability	0.0339%	0.0343%	0.3720%	0.0346%
District's proportionate share of the net pension liability	\$31,365,687	\$27,718,731	\$25,023,490	\$20,224,335
State's proportionate share of the net pension liability associated with the District	<u>18,555,675</u>	<u>15,779,779</u>	<u>13,234,668</u>	<u>12,212,327</u>
Total	<u>\$49,921,362</u>	<u>\$43,498,510</u>	<u>\$38,258,158</u>	<u>\$32,436,662</u>
District's covered - employee payroll	<u>\$17,936,540</u>	<u>\$17,298,329</u>	<u>\$17,348,602</u>	<u>\$15,958,129</u>
District's proportionate share of the net pension liability as a percentage of its covered - employee payroll	<u>174.87%</u>	<u>160.24%</u>	<u>144.24%</u>	<u>126.73%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>69%</u>	<u>70%</u>	<u>74%</u>	<u>77%</u>
<b>CalPERS</b>				
District's proportion of the net pension liability	<u>0.0431%</u>	<u>0.0440%</u>	<u>0.0455%</u>	<u>0.0436%</u>
District's proportionate share of the net pension liability	<u>\$10,298,363</u>	<u>\$ 8,682,037</u>	<u>\$ 6,705,041</u>	<u>\$ 4,955,168</u>
District's covered - employee payroll	<u>\$ 5,517,790</u>	<u>\$ 5,291,631</u>	<u>\$ 5,644,661</u>	<u>\$ 5,800,301</u>
District's proportionate share of the net pension liability as a percentage of its covered - employee payroll	<u>186.64%</u>	<u>164.07%</u>	<u>118.79%</u>	<u>85.43%</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>72%</u>	<u>74%</u>	<u>79%</u>	<u>83%</u>

*Note*: In the future, as data become available, ten years of information will be presented.

See accompanying note to required supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF DISTRICT CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2018**

	2018	2017	2016	2015
<b>CalSTRS</b>				
Contractually required contribution	\$ 2,571,025	\$ 2,224,455	\$ 1,826,227	\$ 1,361,235
Contributions in relation to the contractually required contribution	<u>(2,571,025)</u>	<u>(2,224,455)</u>	<u>(1,826,227)</u>	<u>(1,361,235)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered - employee payroll	<u>\$ 18,096,024</u>	<u>\$ 17,936,540</u>	<u>\$ 17,298,329</u>	<u>\$ 17,348,602</u>
Contributions as a percentage of covered - employee payroll	<u>14.21%</u>	<u>12.40%</u>	<u>10.56%</u>	<u>7.85%</u>
<b>CalPERS</b>				
Contractually required contribution	\$ 870,430	\$ 751,123	\$ 622,624	\$ 581,047
Contributions in relation to the contractually required contribution	<u>(870,430)</u>	<u>(751,123)</u>	<u>(622,624)</u>	<u>(581,047)</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
District's covered - employee payroll	<u>\$ 5,614,031</u>	<u>\$ 5,517,790</u>	<u>\$ 5,291,631</u>	<u>\$ 5,644,661</u>
Contributions as a percentage of covered - employee payroll	<u>15.50%</u>	<u>13.61%</u>	<u>11.77%</u>	<u>10.29%</u>

*Note:* In the future, as data become available, ten years of information will be presented.

See accompanying note to required supplementary information.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTE TO REQUIRED SUPPLEMENTARY INFORMATION FOR THE YEAR ENDED JUNE 30, 2018

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### NOTE 1 - PURPOSE OF SCHEDULES

#### Budgetary Comparison Schedule

The District employs budget control by object codes and by individual appropriation accounts. Budgets are prepared on the modified accrual basis of accounting in accordance with accounting principles generally accepted in the United State of America as prescribed by the Governmental Accounting Standards Board and provisions of the California *Education Code*. The governing board is required to hold a public hearing and adopt an operating budget no later than July 1 of each year. The adopted budget is subject to amendment throughout the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption with the legal restriction that expenditures cannot exceed appropriations by major object account.

The amounts reported as the original budgeted amounts in the budgetary statements reflect the amounts when the original appropriations were adopted. The amounts reported as the final budgeted amounts in the budgetary statements reflect the amounts after all budget amendments have been accounted for.

This schedule presents information for the original and final budgets and actual results of operations, as well as the variances from the final budget to actual results of operations. At June 30, 2018, the District major fund exceeded the budgeted amount in total as follows:

	Expenditures and Other Uses		
	Budget	Actual	Excess
General Fund	\$ 40,391,393	\$ 40,972,012	\$ 580,619

#### Schedule of Changes in the District's Total OPEB Liability and Related Ratios

This schedule presents information on the District's changes in the total OPEB liability, including beginning and ending balances, the plan's fiduciary net position, and the total OPEB liability. In the future, as data becomes available, ten years of information will be presented.

*Changes in Benefit Terms* – There were no changes in benefit terms since the previous valuation.

*Changes of Assumptions* – There were no changes in assumptions since the previous valuation.

#### Schedule of District Contributions for OPEB

This schedule presents information on the District's actuarially determined contribution, contributions in relation to the actuarially determined contribution, and any excess or deficiency related to the actuarially determined contribution. In the future, as data becomes available, ten years of information will be presented.

#### Schedule of the District's Proportionate Share of the Net Pension Liability

This schedule presents information on the District's proportionate share of the net pension liability (NPL), the plans' fiduciary net position and, when applicable, the State's proportionate share of the NPL associated with the District. In the future, as data becomes available, ten years of information will be presented.

*Changes in Benefit Terms* – There were no changes in benefit terms since the previous valuations for both CalSTRS and CalPERS.

*Changes of Assumptions* – The CalSTRS plan rate of investment return assumption was changed from 7.60 percent to 7.10 percent since the previous valuation. The CalPERS plan rate of investment return assumption was changed from 7.65 percent to 7.15 percent since the previous valuation.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NOTE TO REQUIRED SUPPLEMENTARY INFORMATION  
FOR THE YEAR ENDED JUNE 30, 2018**

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**Schedule of District Contributions**

This schedule presents information on the District's required contribution, the amounts actually contributed, and any excess or deficiency related to the required contribution. In the future, as data becomes available, ten years of information will be presented.

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***SUPPLEMENTARY INFORMATION***

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**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2018**

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
<b>U.S. DEPARTMENT OF EDUCATION</b>			
Passed through California Department of Education (CDE):			
Title I - Part A, Basic Grants Low Income and Neglected	84.010	14329	\$ 36,807
Title II - Part A, Improving Teacher Quality	84.367	14341	23,944
Title III - Limited English Proficiency (LEP) Student Program	84.365	14346	4,230
Special Education Cluster (IDEA)			
Basic Local Assistance Entitlement, Part B, Sec 611	84.027	13379	543,896
Preschool Local Entitlement Part B, Sec 611	84.027A	13682	29,720
Preschool Grants Part B, Sec 619	84.173	13430	10,413
Mental Health Allocation Plan, Part B, Section 611	84.027A	15197	29,845
Subtotal Special Education Cluster (IDEA)			<u>613,874</u>
Total U.S. Department of Education			<u>678,855</u>
<b>U.S. DEPARTMENT OF AGRICULTURE</b>			
Passed through CDE:			
Child Nutrition Cluster			
Special Milk Program for Children	10.556	13390	8,698
Subtotal Child Nutrition Cluster			<u>8,698</u>
Total U.S. Department of Agriculture			<u>8,698</u>
Total Expenditures of Federal Awards			<u>\$ 687,553</u>

See accompanying note to supplementary information.

# LOCAL EDUCATION AGENCY ORGANIZATION STRUCTURE

## JUNE 30, 2018

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### ORGANIZATION

The Piedmont Unified School District was established July 1, 1936, and consists of an area comprising approximately 1.7 square miles. The District operates three elementary schools, one middle school, one high school, one alternative high school, and an adult school. There were no boundary changes during the year.

### GOVERNING BOARD

<u>MEMBER</u>	<u>OFFICE</u>	<u>TERM EXPIRES</u>
Sarah Pearson	President	2020
Amal Smith	Vice President	2018
Andrea Swenson	Member	2020
Cory Smegal	Member	2020
Doug Ireland	Member	2018

### ADMINISTRATION

<u>NAME</u>	<u>TITLE</u>
Randall Booker	Superintendent
Song Chin-Bendib	Assistant Superintendent, Business Services
Michelle Nguyen	Director, Fiscal Services

See accompanying note to supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF AVERAGE DAILY ATTENDANCE  
FOR THE YEAR ENDED JUNE 30, 2018**

	Final Report	
	Amended Second Period Report	Annual Report
Regular ADA		
Transitional kindergarten through third	646.61	646.86
Fourth through sixth	604.97	606.46
Seventh and eighth	443.67	444.37
Ninth through twelfth	840.30	837.79
Total Regular ADA	<u>2,535.55</u>	<u>2,535.48</u>
Extended Year Special Education		
Transitional kindergarten through third	1.92	1.92
Fourth through sixth	1.37	1.37
Seventh and eighth	0.57	0.57
Ninth through twelfth	0.55	0.55
Total Extended Year Special Education	<u>4.41</u>	<u>4.41</u>
Special Education, Nonpublic, Nonsectarian Schools		
Fourth through sixth	0.96	0.92
Seventh and eighth	0.95	1.18
Ninth through twelfth	9.18	9.23
Total Special Education, Nonpublic, Nonsectarian Schools	<u>11.09</u>	<u>11.33</u>
Extended Year Special Education, Nonpublic, Nonsectarian Schools		
Seventh and eighth	0.18	0.17
Ninth through twelfth	0.67	0.68
Total Extended Year Special Education, Nonpublic, Nonsectarian Schools	<u>0.85</u>	<u>0.85</u>
Total ADA	<u><u>2,551.90</u></u>	<u><u>2,552.07</u></u>

See accompanying note to supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF INSTRUCTIONAL TIME  
FOR THE YEAR ENDED JUNE 30, 2017**

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Grade Level	1986-87 Minutes Requirement	2017-18 Actual Minutes	Number of Days Traditional Calendar	Status
Kindergarten	36,000	46,170	180	In compliance
Grades 1 - 3				
Grade 1	50,400	52,085	180	In compliance
Grade 2	50,400	52,085	180	In compliance
Grade 3	50,400	52,085	180	In compliance
Grades 4 - 6				
Grade 4	54,000	54,035	180	In compliance
Grade 5	54,000	54,935	180	In compliance
Grade 6	54,000	61,674	180	In compliance
Grades 7 - 8				
Grade 7	54,000	61,674	180	In compliance
Grade 8	54,000	61,674	180	In compliance
Grades 9 - 12				
Grade 9	64,800	65,055	180	In compliance
Grade 10	64,800	65,055	180	In compliance
Grade 11	64,800	65,055	180	In compliance
Grade 12	64,800	65,055	180	In compliance

See accompanying note to supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED JUNE 30, 2018**

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There were no adjustments to the Unaudited Actual Financial Report, which required reconciliation to the audited financial statements at June 30, 2018.

See accompanying note to supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SCHEDULE OF FINANCIAL TRENDS AND ANALYSIS  
FOR THE YEAR ENDED JUNE 30, 2018**

	(Budget) 2019 <sup>1</sup>	2018	2017	2016
GENERAL FUND <sup>4</sup>				
Revenues	\$ 41,112,189	\$ 40,460,849	\$ 40,243,914	\$ 43,286,076
Other sources and transfers in	-	-	-	-
Total Revenues and Other Sources	41,112,189	40,460,849	40,243,914	43,286,076
Expenditures	41,152,797	40,937,012	41,348,174	41,785,196
Other uses and transfers out	30,000	35,000	55,000	60,000
Total Expenditures and Other Uses	41,182,797	40,972,012	41,403,174	41,845,196
INCREASE (DECREASE) IN FUND BALANCE	\$ (70,608)	\$ (511,163)	\$ (1,159,260)	\$ 1,440,880
ENDING FUND BALANCE	\$ 2,913,956	\$ 2,984,564	\$ 3,495,727	\$ 4,654,987
AVAILABLE RESERVES <sup>2</sup>	\$ 2,141,632	\$ 2,055,061	\$ 2,622,708	\$ 1,846,825
AVAILABLE RESERVES AS A PERCENTAGE OF TOTAL OUTGO <sup>3</sup>	5.20%	5.02%	6.33%	4.41%
LONG-TERM OBLIGATIONS <sup>5</sup>	\$ 169,435,435	\$ 175,943,183	\$ 146,196,629	\$ 107,918,155
K-12 AVERAGE DAILY ATTENDANCE AT P-2	2,538	2,552	2,607	2,631

The General Fund balance has decreased by \$1,670,423 over the past two years. The fiscal year 2018-2019 budget projects a decrease of \$70,608 (2 percent) For a district this size, the State recommends available reserves of at least three percent of total General Fund expenditures, transfers out, and other uses (total outgo).

The District has incurred operating deficits in two of the past three years and anticipates incurring an operating deficit during the 2018-2019 fiscal year.

Average daily attendance has decreased by 79 over the past two years. A decline of 14 ADA is anticipated during fiscal year 2018-2019.

<sup>1</sup> Budget 2019 is included for analytical purposes only and has not been subjected to audit.

<sup>2</sup> Available reserves include all unassigned fund balances including all amounts reserved for economic uncertainties contained in the Special Reserve Fund for Other Than Capital Outlay Projects.

<sup>3</sup> On-behalf payments of \$851,505 has been excluded from the calculation of available reserves for the fiscal year ending June 30, 2015.

<sup>4</sup> General Fund amounts include activity related to the consolidation of the Adult Fund, the Deferred Maintenance Fund, and the Special Revenue Fund Other Than Capital Outlay Projects as required by GASB 54 Statement No. 54.

<sup>5</sup> Long-term obligations have been restated due to the implementation of GASB Statement No. 75.

See accompanying note to supplementary information.

**NON-MAJOR GOVERNMENTAL FUNDS  
COMBINING BALANCE SHEET  
JUNE 30, 2018**

	<b>Cafeteria Fund</b>	<b>County School Facilities Fund</b>	<b>Self Insurance Fund</b>	<b>Total Non-Major Governmental Funds</b>
<b>ASSETS</b>				
Deposits and investments	\$ 570,856	\$ 25,893	\$ 7,592	\$ 604,341
Receivables	7,323	61	7	7,391
<b>Total Assets</b>	<b>\$ 578,179</b>	<b>\$ 25,954</b>	<b>\$ 7,599</b>	<b>\$ 611,732</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 2,527	\$ 21,666	\$ -	\$ 24,193
Due to other funds	40,000	-	-	40,000
<b>Total Liabilities</b>	<b>42,527</b>	<b>21,666</b>	<b>-</b>	<b>64,193</b>
<b>Fund Balances:</b>				
Restricted	9,134	4,288	-	13,422
Committed	526,518	-	-	526,518
Assigned	-	-	7,599	7,599
<b>Total Fund Balance</b>	<b>535,652</b>	<b>4,288</b>	<b>7,599</b>	<b>547,539</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 578,179</b>	<b>\$ 25,954</b>	<b>\$ 7,599</b>	<b>\$ 611,732</b>

See accompanying note to supplementary information.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**NON-MAJOR GOVERNMENTAL FUNDS  
COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2018**

	<b>Cafeteria Fund</b>	<b>County School Facilities Fund</b>	<b>Self Insurance Fund</b>	<b>Total Non-Major Governmental Funds</b>
<b>REVENUES</b>				
Federal sources	\$ 8,698	\$ -	\$ -	\$ 8,698
Other state sources	4	-	-	4
Other local sources	918,465	595	75	919,135
<b>Total Revenues</b>	<u>927,167</u>	<u>595</u>	<u>75</u>	<u>927,837</u>
<b>EXPENDITURES</b>				
Current				
Pupil services:				
Food services	697,260	-	-	697,260
General administration:				
All other general administration	20,000	-	-	20,000
Plant services	-	34,464	-	34,464
Enterprise services	-	-	7,659	7,659
Facility acquisition and construction	-	39,684	-	39,684
<b>Total Expenditures</b>	<u>717,260</u>	<u>74,148</u>	<u>7,659</u>	<u>799,067</u>
<b>Excess (Deficiency) of</b>				
<b>Revenues Over Expenditures</b>	<u>209,907</u>	<u>(73,553)</u>	<u>(7,584)</u>	<u>128,770</u>
<b>Other Financing Sources (Uses):</b>				
Transfers in	-	-	5,000	5,000
<b>Net Financing Sources (Uses)</b>	<u>-</u>	<u>-</u>	<u>5,000</u>	<u>5,000</u>
<b>NET CHANGE IN FUND BALANCES</b>	209,907	(73,553)	(2,584)	133,770
<b>Fund Balance - Beginning</b>	325,745	77,841	10,183	413,769
<b>Fund Balance - Ending</b>	<u>\$ 535,652</u>	<u>\$ 4,288</u>	<u>\$ 7,599</u>	<u>\$ 547,539</u>

See accompanying note to supplementary information.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## NOTE TO SUPPLEMENTARY INFORMATION JUNE 30, 2017

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### NOTE 1 - PURPOSE OF SCHEDULES

#### Schedule of Expenditures of Federal Awards

The accompanying schedule of expenditures of Federal awards includes the Federal grant activity of the District and is presented on the modified accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the financial statements. The District has not elected to use the ten percent de minimis cost rate as covered in Section 200.414 Indirect (F&A) costs of the Uniform Guidance.

The following schedule provides reconciliation between revenues reported on the Statement of Revenues, Expenditures, and Changes in Fund Balance, and the related expenditures reported on the Schedule of Expenditures of Federal Awards. The reconciling amount consists of federal revenue received but not required to be reported on Schedule of Expenditures of Federal Awards.

Description	CFDA Number	Amount
Total Federal Revenues From the Statement of Revenues, Expenditures and Changes in Fund Balance:		\$ 1,178,048
Federal interest reimbursement of Quality School Construction Bonds	N/A	<u>(490,495)</u>
Total Schedule of Expenditures of Federal Awards		<u>\$ 687,553</u>

#### Local Education Agency Organization Structure

This schedule provides information about the District's boundaries and schools operated, members of the governing board, and members of the administration.

#### Schedule of Average Daily Attendance (ADA)

Average daily attendance (ADA) is a measurement of the number of pupils attending classes of the District. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of State funds are made to school districts. This schedule provides information regarding the attendance of students at various grade levels and in different programs.

# **PIEDMONT UNIFIED SCHOOL DISTRICT**

## **NOTE TO SUPPLEMENTARY INFORMATION (CONTINUED)**

**JUNE 30, 2017**

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### **Schedule of Instructional Time**

The District has received incentive funding for increasing instructional time as provided by the Incentives for Longer Instructional Day. The District neither met nor exceeded its target funding. This schedule presents information on the amount of instructional time offered by the District and whether the District complied with the provisions of Education Code Sections 46200 through 46206.

Districts must maintain their instructional minutes at the 1986-87 requirements, as required by Education Code Section 46201.

### **Reconciliation of Annual Financial and Budget Report With Audited Financial Statements**

This schedule provides the information necessary to reconcile the fund balance of all funds reported on the Unaudited Actual Financial Report to the audited financial statements.

### **Schedule of Financial Trends and Analysis**

This schedule discloses the District's financial trends by displaying past years' data along with current year budget information. These financial trend disclosures are used to evaluate the District's ability to continue as a going concern for a reasonable period of time.

### **Non-Major Governmental Funds - Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balance**

The Non-Major Governmental Funds Combining Balance Sheet and Combining Statement of Revenues, Expenditures and Changes in Fund Balance is included to provide information regarding the individual funds that have been included in the Non-Major Governmental Funds column on the Governmental Funds Balance Sheet and Statement of Revenues, Expenditures, and Changes in Fund Balance.

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***INDEPENDENT AUDITOR'S REPORTS***

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Governing Board  
Piedmont Unified School District  
Piedmont, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Piedmont Unified School District (District) as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Piedmont Unified School District's basic financial statements, and have issued our report thereon dated December 17, 2018.

***Emphasis of Matter - Change in Accounting Principles***

As discussed in Note 1 and Note 14 to the financial statements, in 2018, the District adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinion is not modified with respect to this matter.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Piedmont Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Piedmont Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of Piedmont Unified School District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Piedmont Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Piedmont Unified School District in a separate letter dated December 17, 2018.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Vavrinek, Trine, Day & Co LLP*

Pleasanton, California  
December 17, 2018



**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

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## INDEPENDENT AUDITOR'S REPORT ON STATE COMPLIANCE

Governing Board  
Piedmont Unified School District  
Piedmont, California

### **Report on State Compliance**

We have audited Piedmont Unified School District's (District) compliance with the types of compliance requirements as identified in the *2017-2018 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* that could have a direct and material effect on each of the Piedmont Unified School District's State government programs as noted below for the year ended June 30, 2018.

### ***Management's Responsibility***

Management is responsible for compliance with the requirements of State laws, regulations, and the terms and conditions of its State awards applicable to its State programs.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance of each of the Piedmont Unified School District's State programs based on our audit of the types of compliance requirements referred to above. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *2017-2018 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. These standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on the applicable government programs noted below. An audit includes examining, on a test basis, evidence about Piedmont Unified School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinions. Our audit does not provide a legal determination of Piedmont Unified School District's compliance with those requirements.

### ***Unmodified Opinion***

In our opinion, Piedmont Unified School District complied, in all material respects, with the compliance requirements referred to above that are applicable to the government programs noted below that were audited for the year ended June 30, 2018.

In connection with the audit referred to above, we selected and tested transactions and records to determine the Piedmont Unified School District's compliance with the State laws and regulations applicable to the following items:

	<u>Procedures Performed</u>
<b>LOCAL EDUCATION AGENCIES OTHER THAN CHARTER SCHOOLS</b>	
Attendance	Yes
Teacher Certification and Misassignments	Yes
Kindergarten Continuance	Yes
Independent Study	Yes
Continuation Education	Yes, see below
Instructional Time	Yes
Instructional Materials	Yes
Ratios of Administrative Employees to Teachers	Yes
Classroom Teacher Salaries	Yes
Early Retirement Incentive	No, see below
Gann Limit Calculation	Yes
School Accountability Report Card	Yes
Juvenile Court Schools	No, see below
Middle or Early College High Schools	No, see below
K-3 Grade Span Adjustment	Yes
Transportation Maintenance of Effort	Yes
Apprenticeship: Related and Supplemental Instruction	No, see below
<b>SCHOOL DISTRICTS, COUNTY OFFICES OF EDUCATION, AND CHARTER SCHOOLS</b>	
Educator Effectiveness	Yes
California Clean Energy Jobs Act	Yes
After/Before School Education and Safety Program:	
General Requirements	No, see below
After School	No, see below
Before School	No, see below
Proper Expenditure of Education Protection Account Funds	Yes
Unduplicated Local Control Funding Formula Pupil Counts	Yes
Local Control Accountability Plan	Yes
Independent Study - Course Based	No, see below
<b>CHARTER SCHOOLS</b>	
Attendance	No, see below
Mode of Instruction	No, see below
Non Classroom-Based Instruction/Independent Study for Charter Schools	No, see below
Determination of Funding for Non Classroom-Based Instruction	No, see below
Annual Instruction Minutes Classroom-Based	No, see below
Charter School Facility Grant Program	No, see below

The District does not offer a Work Experience Program; therefore, we did not perform procedures related to the Work Experience Program within the Continuation Education Attendance Program.

The District did not offer an Early Retirement Incentive Program during the current year; therefore, we did not perform procedures related to the Early Retirement Incentive Program.

The District does not have Juvenile Court Schools; therefore, we did not perform any procedures related to Juvenile Court Schools.

The District does not offer a Middle or Early College High School Program; therefore, we did not perform any procedures related to the Middle or Early College High School Program.

The District does not offer an Apprenticeship Program; therefore, we did not perform any procedures related to the Apprenticeship Program.

The District does not offer an After/Before School Education and Safety Program; therefore, we did not perform procedures related to the After/Before School Education and Safety Program.

The District does not offer an Independent Study-Course Based Program; therefore, we did not perform any procedures related to the Independent Study-Course Based Program.

The District does not have any Charter Schools; therefore, we did not perform any procedures for Charter School Programs.

*Vavinek, Trine, Day & Co LLP*

Pleasanton, California  
December 17, 2018

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***SCHEDULE OF FINDINGS AND QUESTIONED COSTS***

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**PIEDMONT UNIFIED SCHOOL DISTRICT**

**SUMMARY OF AUDITOR'S RESULTS  
FOR THE YEAR ENDED JUNE 30, 2018**

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**FINANCIAL STATEMENTS**

Type of auditor's report issued:	<u>Unmodified</u>
Internal control over financial reporting:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified?	<u>None reported</u>
Noncompliance material to financial statements noted?	<u>No</u>

**STATE AWARDS**

Type of auditor's report issued on compliance for programs:	<u>Unmodified</u>
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**PIEDMONT UNIFIED SCHOOL DISTRICT**

**FINANCIAL STATEMENT FINDING  
FOR THE YEAR ENDED JUNE 30, 2018**

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None reported.

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**STATE AWARDS FINDINGS AND QUESTIONED COSTS  
FOR THE YEAR ENDED JUNE 30, 2018**

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None reported.

# PIEDMONT UNIFIED SCHOOL DISTRICT

## SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS FOR THE YEAR ENDED JUNE 30, 2018

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Except as specified in previous sections of this report, summarized below is the current status of all audit findings reported in the prior year's schedule of financial statement findings.

### *Financial Statement Finding*

#### **2017-001 Code 30000 – Internal Control**

##### *Associated Student Body*

##### **Finding**

During the review of ASB accounts at Millennium Continuation High School, we noted that a monitoring control was not properly designed. The checking account monthly bank reconciliation is not reviewed.

##### **Recommendation**

We recommend that District management discuss with site personnel the importance of timely reconciliation and review of the checking account. The reviewer should be someone other than the preparer. The preparation and review of the bank reconciliation should be documented with both the preparer and reviewer's signature. District management should also consider requesting a copy of the monthly reconciliation to review the progress and improvement of this issue.

##### **Current Status**

Implemented.



**VAVRINEK, TRINE, DAY & CO., LLP**  
Certified Public Accountants

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Governing Board and Management  
Piedmont Unified School District  
Piedmont, California

In planning and performing our audit of the financial statements of Piedmont Unified School District for the year ended June 30, 2018, we considered its internal control structure in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control structure.

However, during our audit we noted a matter that is an opportunity for strengthening internal controls and operating efficiency. The following item represents a condition noted by our audit that we consider important enough to bring to your attention. This letter does not affect our report dated December 17, 2018 on the financial statements of the District.

**Comment**

Associated Student Body (ASB) funds are subject to higher risk of misappropriation due to the nature of transactions consisting primarily of cash and to decentralized accounting.

Management is responsible for establishing and maintaining an effective system of internal control to provide reasonable assurance that assets are safeguarded against loss from unauthorized use or disposition. Without well-designed monitoring controls in all phases of ASB activities, opportunities exist for the intentional misuse of student funds that may go undetected.

During our review of ASB accounts, we noted conditions indicating that operating controls are not functioning at their optimum levels. In particular, we noted several cash collections that did not appear to be deposited timely. Days between receipt and deposit were between 43 and 63 days. In addition, we noted that tracking of cash collected at ticketed events could be improved.

**Recommendation**

To ensure student funds are properly safeguarded, we recommend that District management discuss with site personnel FCMAT's best practice guideline for depositing cash collections. We also recommend supporting receipts for cash collected be reconciled to deposit slips prior to making the bank deposit. In addition, we recommend tracking beginning and ending tickets used at events to assist in reconciling funds expected to be received with actual cash collections. District management should consider monitoring ASB activity to verify that established procedures are followed and transactions are verified.

We will review the status of the current year comments during our next audit engagement.

*Vavrinek, Trine, Day & Co LLP*

Pleasanton, California  
December 17, 2018