



**Minutes of Regular Meeting of the Board of Education
January 22, 2019
(UNADOPTED)**

Attendance Taken at 4:34 PM:

Present:

Hon Lien
Michael Tsai
Kelly Yip-Chuan

Absent:

Jeda Aspiras
Daniel Bobay
Vivek Chotai
Chris Norwood

Updated Attendance:

Daniel Bobay was updated to present at: 4:36 PM
Chris Norwood was updated to present at: 4:51 PM

1. CALL MEETING TO ORDER

Minutes:

Superintendent Cheryl Jordan called the meeting to order at 4:34 p.m.

2. ROLL CALL

3. REVIEW AND APPROVE THE STUDY SESSION AGENDA

Motion Passed: Passed with a motion by Daniel Bobay and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

4. COMMENTS FROM THE PUBLIC REGARDING THE STUDY SESSION

Minutes:

There were no comments from the public.

5. STUDY SESSION

A. Student Services Department Board Study Session (Assistant Superintendent, Learning and Development)

Minutes:

Norma Rodriguez, Assistant Superintendent of Learning and Development, opened up the Study Session, which focused on the services that the Student Services/Special Education Department provides. Following the introduction, Carla Crenshaw, Director of the Department, led the bulk of the presentation, while having her colleagues share their input as well. Those in attendance included BIT Manager Surabhi Bains, Interim Program Manager of Moderate/Severe/Autism Vanessa Espitia, Coordinator of Student Services Damian Huertas, Program Manager of Mental Health Sandra Quintana, and Coordinator of Student Services Amy Sanidad. Crenshaw kicked off the presentation with a video, where a Burnett classroom has a speech therapist working with children. It showed that the curriculum is individualized in the classroom, for the 350 students in the program total. After the team introduced themselves, Crenshaw shared that they serve preschool to post-secondary students.

Board Clerk Dan Bobay shared his firsthand experience with his children, one of which had ADHD, another who was dyslexic, and another who was born deaf but regained his hearing.

Within Special Ed, there are 13 doors or gateways to access the departments. This includes autism, intellectual disability, and speech language impairment. She added that special day classes are now at all of the schools. There has also been progress at Burnett, where students can lay down roots and stay from transitional kindergarten through sixth grade.

In addition to having teachers in the classroom, there are related service providers that are available, including school psychologists, physical therapists, counseling, and adaptive PE. For example, there are 30 behavioral intervention technicians.

Espitia shared a success story about a non-verbal student who now speaks in full sentences.

Quintana said they are building capacity of psychologists by looking at a supervisor model. She noted that they received lots of promising resumes at the SCCOE.

The team is looking at continuing to build inclusive practices across the district.

Board President Norwood said that the training needs to be institutionalized, especially given that we live in the digital age. Trustee Michael Tsai added that in laying out the framework, they should explain why they do what they do and how they do it.

Espitia said when she started out in the classroom seven years ago, students in special education were across the playground from those in general education and they would only see each other once a week. Inclusive practices have shifted and now students are next door and playing every day.

Superintendent Jordan shared her thanks to the team for all their work, and her excitement in particular about building inclusive practices since this has been discussed the last five years.

6. REVIEW AND APPROVE THE CLOSED SESSION AGENDA

Motion Passed: Passed with a motion by Kelly Yip-Chuan and a second by Michael Tsai.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

7. COMMENTS FROM THE PUBLIC

Minutes:

There were no comments from the public.

8. CLOSED SESSION

Minutes:

The Board convened to Closed Session at 6 p.m.

9. RECONVENE IN OPEN SESSION

Minutes:

The Board reconvened in Open Session at 7:05 p.m.

10. CLOSED SESSION ANNOUNCEMENT

11. REVIEW AND APPROVE THE OPEN SESSION AGENDA

Motion Passed: Passed with a motion by Kelly Yip-Chuan and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

12. FLAG SALUTE

Minutes:

Mary, a student from Zanker, led the Flag Salute.

13. COMMENTS FROM THE PUBLIC

Minutes:

Bob Nu ez presented Superintendent Cheryl Jordan and the Board of Education with a \$10,000 donation from the Nu ez Community Foundation. The money is a 1 for 1 matching donation for the Milpitas Rotary Club, who donated \$10,000 at the January 8 meeting for Calaveras Hills High School's Fresh Lifelines for Youth program, also known as FLY. The program has three main categories based in law, leadership, and mentoring. It is directed for 11 to 24 year olds and is focused on putting an end to juvenile crime and incarceration.

Scott Duffy, coach to Milpitas National Little League and PALS shared that

registration is down for the teams. He is open to ideas the Board might have to get sports with more potential participation.

Former Trustee Amin Fazal shared that the MUSD Steam Showcase is coming up March 9 from 9-11 a.m. at the San Jose Community College extension.

14. BOARD GROUP AGREEMENTS

Minutes:

Board Group Agreements are provided for the Board's ready reference as a reminder of Board Member's conduct as elected officials.

15. SUPERINTENDENT'S REPORT

Minutes:

-Brett Webber, English teacher at Milpitas High School, who was chosen as the January certificated employee winner in the District's #WEareMUSDChampions program. Webber was chosen for the award after being nominated by English teacher Tonichi Lorenzana. Lorenzana said Webber has demonstrated his work with the following Strategic Goal: "Focus services and support systems to ensure that all students are engaged in their learning and are making social, emotional, and academic gains."

-Karen Kolander, Executive Director of the Milpitas Food Pantry. Kolander works with MUSD schools in raising funds and canned goods for families in need.

-Jennifer Cullenbine, CEO and Founder of the Family Giving Tree. The organization provides Milpitas families in need as well as others with backpacks for school and gifts during the holidays.

-Recognition of MUSD students, families, and staff support of the Milpitas Food Pantry through their efforts in the Jack Emery Food Drive.

Superintendent Cheryl Jordan and the Board of Education honored Jennifer Cullenbine, CEO and Founder of the Family Giving Tree. The non-profit organization donated more than 80,000 in gifts to families during the holiday season, and also operates a backpack drive for families in need each summer.

"We just really wanted to recognize you because you not only have done so much for our Milpitas students and Milpitas residents, but you also offer us as a role model how to forge a dream and move forward in making sure that dream is funded," Jordan said.

The Board then honored Karen Kolander, Executive Director of the Milpitas Food Pantry. The non-profit organization relies on community support, like the assistance provided by the Jack Emery Food Drive, to distribute emergency food and offer food assistance to more than 3,500 low- and fixed-income people, according to its website.

Following that recognition, MUSD students and staff who supported the Milpitas Food Pantry through their efforts in the Jack Emery Food Drive were honored. The drive earned nearly \$90,000 worth of cans for families in need during the holiday season.

Trustees honored Brett Webber, English teacher at Milpitas High School, who was chosen as the January certificated employee winner in the District's #WEareMUSDChampions program. Webber was chosen for the award after being nominated by English teacher Tonichi Lorenzana. Lorenzana said

Webber has demonstrated his work with the following Strategic Goal: "Focus services and support systems to ensure that all students are engaged in their learning and are making social, emotional, and academic gains."

16. SUPERINTENDENT'S EXECUTIVE CABINET REPORTS

Minutes:

-Wendy Zhang, Assistant Superintendent of Business Services, shared her excitement that Maintenance, Operations, and Transportation applied and accepted six electric school buses (estimated at \$2.1 million value). Another grant, for diesel buses, is still pending approval. She thanked Brian Shreve, Director of MOT, for his work on the project. Additionally, she said Student Nutrition Services received a California Department of Education breakfast grant, which will be used for equipment.

-Norma Rodriguez, Assistant Superintendent of Learning and Development, said Quyen Han, a teacher at Thomas Russell Middle School, was one of seven California teachers and 28 teachers across the United States selected for a fellowship program in the 2018-2019 Northrop Grumman Foundation Teachers Academy. "The Teacher Fellows were selected on the basis of several criteria, including displaying a strong desire to advance STEM education and applying real-world applications in the classroom," according to a Press Release. The Teacher Fellows will participate in a number of science, engineering, and technology-related activities and professional learning opportunities. For more information, visit nsta.org/northropgrumman Rodriguez congratulated Pomeroy for being noted as an exemplary SEAL program by the Santa Clara County Office of Education. They will be honored during a ceremony April 25, and will have a walkthrough 9-11 a.m. April 10.

-Jonathon Brunson, Assistant Superintendent of Human Relations, shared his excitement in attending a celebration of Jr ROTC cadets. He said he also enjoyed attending the Districtwide Spelling Bee and professional development day on Friday.

-Francis Rojas, Milpitas High School Principal, gave a report. He shared the success of the Naviance implementation, which Assistant Principal Jonathan Mach reported out on. He shared that there is a visual portal and it has students do resume building. He hopes to see it come to full fruition next year. Bridget Hall, the teacher of the life management class shared out on her experience since it was the first year the class has been implemented. She said there are 20 topics in the class, which includes decision making, mental health. Last semester there were 208 students. In closing, Rojas shared information about a recent in service and said that he gave a state of the school.

17. BOARD COMMUNICATIONS/REQUESTS

Minutes:

-Trustee Yip-Chuan said she attended the Rose Spelling Bee, where she turned into a judge. Tomorrow, she will be attending the transition from middle school to high school event. Thursday, she will attend an event at Burnett.

-Board Clerk Daniel Bobay said he attended two MetroED study sessions, a MetroED Board Meeting, Districtwide Spelling Bee, and MetroED Strategic Planning session.

-Board Vice President Lien said she attended the Equity in Diversity meeting, and design team meeting for a second high school campus.

-Board President Norwood said he was a judge in the Districtwide Spelling Bee, was part of the panel for the Santa Clara County School Board Association's new Board Members event, which Yip-Chuan, Tsai, and Jordan attended.

-Trustee Tsai said he attended the Equity in Diversity meeting, Santa Clara County School Board Association's new Board Members event; Silicon Valley Educational Foundation event; Rotary Club speech contest; Milpitas Lunar New Year; and Chinese American Civic Engagement Talk.

18. ACTION ITEMS

A. Consider the Administrative Hearing Panel's recommendation regarding the student identified in Confidential Report 2019.1 (Board of Education)

Motion Passed: Passed with a motion by Daniel Bobay and a second by Chris Norwood.

AbsentJeda Aspiras

Yes Daniel Bobay

AbsentVivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

B. Disclosure of Milpitas Teachers Association (MTA) Collective Bargaining Agreement (Assistant Superintendent, Business Services)

Motion Passed: Open the public hearing. Passed with a motion by Daniel Bobay and a second by Kelly Yip-Chuan.

AbsentJeda Aspiras

Yes Daniel Bobay

AbsentVivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Motion Passed: Close the public hearing. Passed with a motion by Daniel Bobay and a second by Kelly Yip-Chuan.

AbsentJeda Aspiras

Yes Daniel Bobay

AbsentVivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Motion Passed: Certify the attached Disclosure of MTA Collective Bargaining Agreement. Passed with a motion by Daniel Bobay and a second by Hon Lien.

AbsentJeda Aspiras

Yes Daniel Bobay

AbsentVivek Chotai

Yes Hon Lien
Yes Chris Norwood
Yes Michael Tsai
Yes Kelly Yip-Chuan

Minutes:

Former Trustee Robert Jung spoke, indicating reserves go down at year 3. Machel Kessinger, CSEA Chapter 281 President, asked how much is in the rainy day fund. She shared her concern about borrowing from the reserves since CSEA will be coming to the table soon. Trustee Tsai also shared his concern about this. Clerk Bobay said he has been concerned the last eight years but it is usually funded in and out. In other words, it looks like it is bringing down the reserves substantially but it is a continually rolling process.

Zhang said the budget is based on current information.

Board President Norwood thanked the MTA for making a two-year agreement possible.

C. Tentative Agreement between MUSD and the Milpitas Teachers Association (Assistant Superintendent, Human Relations)

Motion Passed: Approve the proposed changes to Article 5 Compensation and other contract articles as noted on the attached summary and Tentative Agreements between the Milpitas Unified School District and the Milpitas Teachers Association, for the September 1, 2017 August 31, 2020 Collective Bargaining Agreement. Passed with a motion by Hon Lien and a second by Daniel Bobay.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Brunson shared the pertinent information necessary to the HR side of the contract, stating it is important to support lifelong learners who continue looking out for the best interests of its students.

MTA President Diana Orlando thanked Brunson for the smooth process with Brunson being prepared at the ready.

Superintendent Jordan thanked Orlando for taking the opportunity to do something different.

D. Accept the Audit Report for the District's Financial Statement For Fiscal Year Ending June 30, 2018 (Assistant Superintendent, Business Services)

Motion Passed: Review and accept the District Audit Report for Fiscal Year ending June 30, 2018. Passed with a motion by Daniel Bobay and a second by Michael Tsai.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien
Yes Chris Norwood
Yes Michael Tsai
Yes Kelly Yip-Chuan

Minutes:

Zhang introduced Mr. Radley from Crowe, who talked about their responsibilities as the auditor. He said there were no findings in the current fiscal year.

E. Accept the Performance Audit Report and Financial Statement on Measure "E" General Obligation Bond for the Fiscal Year ending June 30, 2018 (Assistant Superintendent, Business Services)

Motion Passed: Review and accept the Performance Audit Report and Financial Statement on Measure "E" General Obligation Bond for the Fiscal Year ending June 30, 2018. Passed with a motion by Hon Lien and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang shared that the District is required to perform an external audit. The intent is to finish all the spending of Measure E, but because interest was accrued another audit will have to be performed next year.

F. Approve Steelhead Engineering, Inc. for the 2019 summer roofing project at Milpitas High, Pomeroy Elementary School, and Russell Middle School (Assistant Superintendent, Business Services)

Motion Passed: Approve Steelhead Engineering, Inc. for the 2019 Summer Roofing Project at Milpitas High, Pomeroy Elementary, and Russell Middle School. Passed with a motion by Hon Lien and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang introduced this item, made possible by the passage of Bond Measure AA. The work will begin in summer, with the hopes of having it completed before the next school year. She added that contractors can split the work.

G. Approve Kitchell's proposal to manage the painting project and coordinate the paving and roofing summer projects (Assistant Superintendent, Business Services)

Motion Passed: Approve Kitchell's proposal to manage the painting project and coordinate the paving and roofing summer projects. Passed with a motion by Daniel Bobay and a second by Kelly Yip-Chuan.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Zhang introduced this item, made possible by the passage of Bond Measure AA. The work will begin in summer, with the hopes of having it completed before the next school year. She added that they will need a firm to help coordinate with all the different companies as well.

H. Adopt Resolution 2019.28 recognizing and honoring January 30 as Fred Korematsu Day of Civil Liberties and the Constitution (Superintendent)

Motion Passed: Adopt Resolution 2019.28 recognizing and honoring January 30 as Fred Korematsu Day of Civil Liberties and the Constitution. Passed with a motion by Michael Tsai and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

The Milpitas Unified School District Board of Education and MUSD staff wish to recognize the experience of our students and staff by adopting resolutions that give voice to our rich diversity. Trustees adopted a resolution recognizing and honoring January 30 as Fred Korematsu Day of Civil Liberties and the Constitution. Trustee Tsai read the resolution into the record, sharing that it is important to recognize this day so we don't make mistakes in our history once again.

"WHEREAS, National civil rights hero Fred Korematsu was born in Oakland, California, on January 30, 1919 to Japanese immigrant parents. During World War II, in 1942, and at 23 years old, he was arrested and convicted after refusing to go to the government's incarceration camps for Japanese Americans," the resolution states. "WHEREAS, he appealed his case all the way to the Supreme Court, who ruled against him, arguing that incarceration was justified due to military necessity. Four decades later, Judge Marilyn Hall Patel of the United States District Court overturned Korematsu's wrongful conviction for the Northern District of California."

By adopting this resolution, Milpitas Unified School District is joining other communities and school districts in our nation in

celebrating January 30 as Fred Korematsu Day of Civil Liberties and the Constitution.

**I. Middle College High School Collaborative Between MUSD and SJCC
Milpitas Extension CDS Application (Assistant Superintendent,
Learning and Development)**

Motion Passed: Listen and ask questions about the report in order to approve the application for County-District-School code to establish a Middle College High School. Passed with a motion by Daniel Bobay and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

This item was moved to before 18F. Rodriguez shared out plans to "find, inspire, and grow the next generation of teachers" while providing a pathway for students to college during a presentation about establishing a Middle College High School in Milpitas.

The proposed pathway program aims at preparing and certifying future teachers beginning with a Middle College High School housed at the San Jose City College Milpitas Extension, continuing at SJCC as the students earn an AA in Liberal Studies, and culminating with a BA and a clear credential from a local university.

With the approval of the application for a County-District-School code to establish the Middle College High School, staff is now working on recruiting students, holding parent workshops, recruiting and assigning staff, among more activities, through February with the hopes of finding if there is an interest by March. If there is, staff plans to have the first cohort of 30 11th graders by August 2019.

With board approval, this puts the implementation process in action.

19. CONSENT ITEMS

Motion Passed: Approve the Consent Agenda, with the exception of items I, K, and Q. Passed with a motion by Daniel Bobay and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

**A. Approve the Personnel Report of January 22, 2019 (Assistant
Superintendent, Human Relations)**

B. Approve the Purchase Order Report of January 22, 2019 (Assistant Superintendent, Business Services)

C. Adopt the minutes of the December 11, 2018 Regular Board Meeting, December 17, 2018 Special Board Meeting, January 8, 2019 Special Joint Session Board Meeting, and January 8 Regular Board Meeting (Superintendent's Office)

D. Approve TBD Consultants proposal for budget assessment of the Measure AA bond projects (Assistant Superintendent, Business Services)

E. Accept the County of Santa Clara Treasury First and Second Quarter Investment Report from July 1, 2017 through December 31, 2017 (Assistant Superintendent, Business Services)

F. County of Santa Clara Treasury Third and Fourth Quarter Investment Report from January 1, 2018 through June 30, 2018 (Assistant Superintendent, Business Services)

G. Accept the Public Agency Retirement Services (PARS) Alternate Retirement System Plan Monthly Activity Statements from July 1, 2017 through December 31, 2017 (Assistant Superintendent, Business Services)

H. Accept the Public Agency Retirement Services (PARS) Alternate Retirement System Plan Monthly Activity Statements from January 1, 2018 through June 30, 2018 (Assistant Superintendent, Business Services)

I. Approve BT Mancini's proposal to the purchase and the installation of flooring for the Zanker Elementary School library project (Assistant Superintendent, Business Services)

Motion Passed: Approve BT Mancini's proposal to the purchase and installation of flooring for the Zanker Library project. Passed with a motion by Hon Lien and a second by Daniel Bobay.

AbsentJeda Aspiras

Yes Daniel Bobay

AbsentVivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Trustee Lien asked whether there was a typo in the date of completed work, which was listed as December 30, 2018. Zhang indicated this is correct so that the District can receive the rate that was given at that time.

J. Approve the Memorandum of Understanding with Facilitron (Assistant Superintendent, Business Services)

K. Low-Performing Students Block Grant Plan (Assistant Superintendent, Learning and Development)

Motion Passed: Approve the expenditure plan. Passed with a motion by Kelly Yip-Chuan and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Superintendent Jordan shared that this has to be a separate action item in order to pass, so she pulled it from the agenda so that could happen.

L. Cooperative Contract between Milpitas Unified School District and San Jose District of Department of Rehabilitation (DOR) Vocational Rehabilitation Program, July 2, 2016, to June 30, 2019 (Assistant Superintendent, Learning and Development)

M. Approve the MUSD Child Development Centers (CDC) and SCCOE Head Start Collaboration contract for January 1, 2019 to December 31, 2020 (Assistant Superintendent, Learning and Development)

N. Agreement for the Provision of Alternative Transportation Solutions (Assistant Superintendent, Learning and Development)

O. Approve the Network equipment purchase (Superintendent)

P. Approve the list of obsolete equipment (Assistant Superintendent, Business Services)

Q. Accept Rotary donation to the Milpitas Unified School District

Motion Passed: Accept the donation to Calaveras Hills High School. Passed with a motion by Daniel Bobay and a second by Hon Lien.

Absent Jeda Aspiras

Yes Daniel Bobay

Absent Vivek Chotai

Yes Hon Lien

Yes Chris Norwood

Yes Michael Tsai

Yes Kelly Yip-Chuan

Minutes:

Trustee Bobay said that the Bob Nunez donation, which occurred earlier in the meeting, would need to be added to the next Board Meeting agenda.

R. Approve the following field trip requests

20. DATES OF FUTURE BOARD MEETINGS

21. ANNOUNCEMENTS/REMINDERS

Minutes:

Superintendent Cheryl Jordan said she was recently somewhere where two women were talking about having an upcoming holiday off and didn't know

what it was. She said this inspired her to write and send an email to District staff about Martin Luther King, Jr. as his legacy in civil rights should never be forgotten. "We can't allow his dream to die," she said.

22. ADJOURNMENT

Minutes:

The Board Meeting adjourned at 9:50 p.m.

Respectfully submitted,

Attested:

Cheryl Jordan
Superintendent

Daniel Bobay, Clerk of the Board

Minutes prepared by Shannon Carr