



## **GOVERNING BOARD**

**February 07, 2019**

**Closed Session  
Regular Session - 7:00 P.M.**

**Administration Building  
155 North Third Street  
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name, address, and affiliation, if any, in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

### **Attendance Taken at 6:00 PM:**

Present:

Pablo Beltran  
Chris Miller  
Richard Nguyen  
Michael Snyder

Absent: Danielle Cohen

Updated Attendance: Danielle Cohen was updated to present at: 6:05 PM

## **1. CALL TO ORDER**

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President, Michael Snyder called the meeting to order at 6:00 p.m.

Governing Board Member, Danielle Cohen arrived at 6:05 p.m.

## **2. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:01 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent
5. Consideration Of Student Expulsion (Ed. Code 48918(c)) - Case #2018-19-02

## **3. REGULAR SESSION**

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:08 p.m.

## **4. FLAG SALUTE**

Minutes: The flag salute was led by Logan Timpson.

## 5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

**Motion Passed:** Adopt the agenda as presented.

Passed with a motion by Richard Nguyen and a second by Pablo Beltran.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

## 6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

## 7. REPORTS OF THE GOVERNING BOARD

### 1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: There were no reports from the Governing Board.

### 2. Subcommittee Reports

Minutes: The Governing Board reported on the following subcommittees:

Budget

Intergovernmental City of Campbell

Policy

## 8. ACTION ITEM - STUDENT EXPULSION

### 1. Student Expulsion- Case 2018-19-02

Rationale: The Governing Board will consider and approve the administrative recommendations on the stipulated expulsion agreement on Case #2018-19-02 during closed session. Final action will be taken during open session.

**Motion Passed:** Motion to uphold the administrative recommendation to place student #2018-19-02 on a stipulated expulsion agreement for the remainder of the 2018-2019 academic school year.

Passed with a motion by Richard Nguyen and a second by Chris Miller.

Yes Pablo Beltran

Yes Danielle Cohen

Yes Chris Miller

Yes Richard Nguyen

Yes Michael Snyder

## **9. REPORTS OF THE SUPERINTENDENT**

Minutes: The Superintendent reported on the following meetings and events attended:

Superintendents Symposium  
ACSA Mental Health Wellness Task Force  
Meeting with City of Campbell Council Member Susan Landry

## **10. COMMUNICATIONS**

### **1. Written Communications**

Minutes: Letter from ACSA Region VIII selecting Jennifer Jasper as the Elementary Co-Administrator for Region 8.

Invitation to the Project Cornerstone Asset Champions Awards Breakfast  
March 28, 2019.

Invitation to the Santa Clara County School Board Association Annual Legislative Brunch March 2, 2019.

Invitation to the Sixth District PTA Annual Luncheon March 1, 2019.

Resolution recognizing Danielle Cohen as Community Hero for the 28th Assembly District from Assemblymember Evan Low.

### **2. Oral Communications**

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: There were no oral communications.

## **11. INFORMATION AND POSSIBLE ACTION ITEMS**

### **1. Strategic Plan - Goal 4 Fully Engage Parents/Guardians, Students And The Community In Support Of Student Educational Outcomes.**

Rationale: Superintendent Shelly Viramontez will present a summary of the December 2018 Thought Exchange survey results to the Governing Board.

Minutes: Superintendent Shelly Viramontez presented an overview of the preliminary December 2018 Thought Exchange Survey results to the Governing Board.

## 11. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

### 2. Department Update - English Learner Update

Rationale: The ELD Coordinator will provide an English Language Development update to the Board.

Minutes: ELD Coordinator, Denise Kilpatrick, presented an overview on supporting Integrated and Designated ELD, maintaining compliance and next steps for English Learners.

### 3. Low-Performing Students Block Grant Plan

Rationale: Due to recent additional funding from the California Department of Education, Campbell Union School District will receive funds through the Low-Performing Students Block Grant. The purpose of this funding is to provide California's low-performing students with additional supports to increase their academic achievement as defined by the California Department of Education Code (ED), Section 41570(d). The California Department of Education Reporting Tool provides the Low-Performing Students Block Grant entitlement for Campbell Union School District as: Low-Performing Students Block Grant \$460,412 The Assistant Superintendent of Instructional Services, Whitney Holton will present Campbell Union School District's plan for the use of this funding.

**Motion Passed:** Adopt the Low Performing Students Block Grant Plan for the 2019-2021 school years.

Passed with a motion by Danielle Cohen and a second by Pablo Beltran.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

Minutes: Assistant Superintendent Instructional Services, Whitney Holton, presented the Campbell Union School District Low-Performing Students Block Grant Plan to the Governing Board.

### 4. Governor's Budget Update

Rationale: The Assistant Superintendent of Administrative Services will present an update on the Governor's Budget to the Governing Board.

Minutes: Assistant Superintendent Administrative Service, Nelly Yang, presented an update on the Governor's Budget to the Governing Board.

## 11. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

### 5. Proposed Revised Board Policies And Administrative Regulations- First Reading

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibits as presented for a first reading no action required:

BP/AR 0420 - School Plans/Site Councils  
BP/AR 0450 - Comprehensive Safety Plan  
BP/AR 0460 - Local Control and Accountability Plan  
AR 1220 - Citizen Advisory Committees  
AR 3311.1 - Uniform Public Construction Cost Accounting Procedures  
AR 3543 - Transportation Safety and Emergencies  
AR 4200 - Classified Personnel  
AR 5113 - Absences and Excuses  
AR 5131.41 - Use of Seclusion and Restraint  
BP/AR 5141.52 - Suicide Prevention  
BP/AR 5144 – Discipline  
BP 5146 - Married/Pregnant/Parenting Students  
AR 6173.2 - Education of Children of Military Families  
AR 6183 - Home and Hospital Instruction  
BB 9322 - Agenda/Meeting Materials  
BB 9324 - Minutes and Recordings

Minutes: The Governing Board reviewed the following Board Policy, Administrative Regulation and Exhibits as presented for a first reading. No action was taken.

## 12. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

**Motion Passed:** Approve the consent agenda as follows:

Passed with a motion by Pablo Beltran and a second by Chris Miller.

Yes Pablo Beltran  
Yes Danielle Cohen  
Yes Chris Miller  
Yes Richard Nguyen  
Yes Michael Snyder

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **1. Donations**

Rationale: Donations in excess of \$300.00 are accepted by the Board at a public meeting. Letters of acknowledgment and appreciation are sent to all donors, regardless of the monetary value of the donation.

\$966.79 donated by Bristol Photography Inc DBA to Castlemont Elementary to be used for educational programs.

\$3,341.68 donated by Village School PTA to Village School to be used for swivel chairs.

\$2,304.88 donated by Village School PTA to Village School to be used for Art & Poetry programs.

\$1,700.00 donated by Benevity Community Impact Fund to Campbell School Of Innovation to be used for K & 1st grade headphones.

Minutes: Accept the donations as presented.

\$966.79 donated by Bristol Photography Inc DBA to Castlemont Elementary to be used for educational programs.

\$3,341.68 donated by Village School PTA to Village School to be used for swivel chairs.

\$2,304.88 donated by Village School PTA to Village School to be used for Art & Poetry programs.

\$1,700.00 donated by Benevity Community Impact Fund to Campbell School Of Innovation to be used for K & 1st grade headphones.

### **2. Minutes Regular Session January 17, 2019**

Minutes: Approve the minutes of the Regular Session January 17, 2019.

### **3. Personnel Report**

Minutes: Approve the Personnel Report and Addendum as submitted.

### **4. Field Trip Request: Monroe Middle School Band Students to Music Festival, Great America**

Rationale: The students in the Monroe Middle School music program will have the opportunity to play a concert before a panel of judges. They will receive tapes of judge comments to be discussed following the trip and a score and trophy based on their skill level. Following the music festival, students will be rewarded with a day in Great America. Chaperone Ratio:1:10The students will be chaperoned by Kathleen Krafka, Monroe Middle School Music Instructor and parents.

Transportation:Transportation will be by district bus. The bus will be funded by the Monroe Middle School Music Boosters Club.

Minutes: Approve the field trip request for approximately forty students from Monroe Middle School to participate in the "Music in the Park" festival ceremony that will begin at a local High School and end at Great America Amusement Park in Santa Clara on Saturday, May 11, 2019.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **5. Field Trip Request: Rolling Hills Middle School Band Students to Music Festival, Great America**

Rationale: The students in the Rolling Hills Middle School music program will have the opportunity to play a concert before a panel of judges. They will receive tapes of judge comments to be discussed following the trip and a score and trophy based on their skill level. Following the music festival, students will be rewarded with a day in Great America. Chaperone Ratio: 1:10The students will be chaperoned by Mike Rawlinson, Rolling Hills Middle School Music Instructor and parents. Transportation: Transportation will be by district bus. The bus will be funded by the Rolling Hills Middle School Music Boosters Club.

Minutes: Approve the field trip request for approximately one-hundred and sixty-five students from Rolling Hills Middle School to participate in the "Music in the Park" festival ceremony that will begin at a local High School and end at Great America Amusement Park in Santa Clara on Saturday, April 27, 2019.

### **6. Field Trip Request: Rolling Hills Middle School Band Students to Music Festival, Graham Middle School, Mountain View**

Rationale: The students in the Rolling Hills Middle School music program will have the opportunity to play a prepared set of music and sight-read a brand new piece before a panel of judges. Students will receive tapes of judge comments to be discussed following the trip and a score and trophy based on their skill level. Chaperone Ratio: 1:10The students will be chaperoned by Mike Rawlinson, Rolling Hills Music Instructor and parents. Transportation: Transportation will be by district bus. The bus will be funded by the Rolling Hills Middle School Music Boosters Club.

Minutes: Approve the field trip request for approximately fifty-nine from Rolling Hills Middle School to participate in a music festival ceremony at Graham Middle School in Mountain View, California on Saturday, May 4, 2019.

### **7. Instructional Materials - Williams Uniform Complaint Quarterly Report**

Rationale: As stated in Education Code 35186: (a) A school District shall use the uniform complaint process it has adopted as required by Chapter 5.1 (commencing with Section 4600) of Title 5 of the California Code of Regulations, with modifications, as necessary, to help identify and resolve any deficiencies related to instructional materials, emergency or urgent facilities conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Campbell Union School District reports that there were no complaints filed with any school in the district during the October 1 through December 31, 2018 quarter.

Minutes: Approve the Quarterly Report on Williams Uniform Complaints during the October 1 through December 31, 2018 quarter.

## **12. ACTION ITEMS - CONSENT AGENDA (continued)**

### **8. Resolution 2018-19-30, Disposition of Surplus Property**

Rationale: Attached is a Resolution and an itemized list of obsolete property that is no longer needed for school purposes and will be sold at a public auction in accordance with Education Code Sections 17545 and 17546.

Minutes: Adopt Resolution 2018-19-30, Disposition of Surplus Property.

### **9. Facility Use Agreement and Non-Binding Letter with American Red Cross**

Rationale: The American Red Cross would like to use Rolling Hills Middle School, Monroe Middle School, and Campbell School of Innovation as disaster-relief facilities during the event of an emergency or disaster. The Facility Use Agreement is an update to an existing contract that was signed in 1995 with updated language and more defined terms. In addition to the use of our facilities, the District agrees through the Non-Binding Letter to provide food services at an agreed upon price during the time of a disaster or emergency.

Minutes: Approve the Facility Use Agreement and Non-Binding Letter with the American Red Cross.

### **10. Appoint New Member: Citizens Bond And Parcel Tax Oversight Committee**

Rationale: Once certain bond measures pass in California, state law requires the District School Board to appoint an "independent citizens oversight committee to oversee the expenditures and uses of bond revenues, and then report their findings to the public." (Board Policy and Administrative Regulation 7214, General Obligation Bonds) The purpose of these committees is to review district spending and ensure that bond revenues are used only for the purpose set before the voters in the wording of Measures G and CC as they appeared on the ballots. Under Section 15282(a) of the Education Code, the committees must have at least seven members who serve for a term of two years without compensation and for no more than three consecutive terms. These members must represent specific segments of the community: a business organization in the community, a community senior citizens organization, a representative of a bona fide taxpayers organization, a parent/guardian of at least one child enrolled in the District, as well as a parent who is an active member in a District parent-teacher organization.

Minutes: Appoint Justin Fraser, who resides within the District boundaries and is a parent/guardian of a child enrolled in the District, to the Citizens' Bond and Parcel Tax Oversight Committee, effective February 7, 2019.

### **13. ACTION ITEMS - REGULAR AGENDA**

#### **1. Proposed 2019-2020 Employee Work Year Calendar**

Rationale: The Assistant Superintendent of Human Resources will present the proposed draft of the 2019 - 2020 Employee Work Year Calendar for review and possible adoption.

Financial Impact: None

Minutes: Item 13.1 was tabled until the March 7, 2019 Governing Board meeting as negotiations have not been completed.

### **14. UPCOMING CALENDAR DATES**

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business.

March 7, 2019

March 28, 2019

April 25, 2019

May 2, 2019 (Special Session: Data Study)

May 9, 2019

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 8, 2019

September 5, 2019

September 19, 2019

October 10, 2019

October 24, 2019

November 7, 2019

December 12, 2019

Minutes: Upcoming calendar dates were reviewed:

**February 26, 2019 (Governing Board Retreat)**

March 28, 2019

April 25, 2019

May 2, 2019 (Special Session: Data Study)

May 9, 2019

May 23, 2019 (Special Session: Recognition Event)

June 13, 2019

June 27, 2019

July 11, 2019 (If needed)

August 8, 2019

September 5, 2019

September 19, 2019

October 10, 2019

October 24, 2019

November 7, 2019

December 12, 2019

## **15. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS**

Rationale:

April 25      dStudio Rollout Update  
May 9         Addressing Student Food Insecurity  
June 13      Web To One Update

Minutes: Future Agenda Items were reviewed:

April 25      dStudio Rollout Update  
May 9         Addressing Student Food Insecurity  
June 13      Web To One Update  
TBD            Mental Health Supports In Our Schools

## **16. CLOSED SESSION**

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 16.

## **17. ADJOURNMENT**

Minutes: The meeting was adjourned at 9:02 p.m

Submitted by:

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Shelly Viramontez, Ed.D.  
Superintendent

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Pablo A. Beltran  
Clerk