



**MINUTES  
REGULAR BOARD MEETING  
March 27, 2019**

4:00 p.m. - Closed Session  
6:00 p.m. - Open Session  
Santa Rosa City Hall - City Council Chambers  
100 Santa Rosa Avenue, Santa Rosa

**\*\*NOTE: Director Evelyn Anderson has resigned from the Board as of March 4, 2019. As such, there is vacant seat on the Board.**

**Attendance Taken at 4:00 PM:**

Present:

Laurie Fong  
Jenni Klose  
Stephanie Manieri  
Jill McCormick  
Omar Medina  
Ed Sheffield

**A. CALL TO ORDER (4:00 p.m.)**

The meeting was called to order at 4:00 p.m.

**A.1. Public Comment On Closed Session Agenda**

None.

**B. RECESS TO CLOSED SESSION**

The Board entered closed session to discuss the items on the closed session agenda.

**B.1. Public Employee Appointment/Employment (Gov. Code 54957)**

**B.2. Public Employee Performance Evaluation (Gov. Code 54957)**

**B.3. Public Employee Discipline/Dismissal/Release (Gov. Code 54957)**

**B.4. Complaint Against Public Employee (Gov. Code 54957)**

**B.5. Conference With Labor Negotiator (SRTA/CSEA) (Gov. Code 54957.6)**

**B.6. Conference With Legal Counsel - Anticipated Litigation (Gov. Code 54956.9)**

**C. RECONVENE TO OPEN SESSION (6:00 p.m.)**

The meeting reconvened at 6:10 p.m.

**C.1. Pledge of Allegiance**

President Klose led the Pledge of Allegiance.

**C.2. Report of Actions Taken In Closed Session**

None.

**C.3. Items Considered In Closed Session for Action In Open Session**

None.

**C.4. Statements of Abstention**

None.

**C.5. Adjustments to Agenda**

Item E5 was pulled off the consent agenda for comment and will be voted on separately.  
Item F10 was pulled.

**C.6. Board Member Requests for Information**

None.

**C.7. Approval of Minutes of the Regular Board Meeting Held On March 13, 2019**

**Motion Passed:** Approve Minutes of the Regular Board Meeting held on March 13, 2019, with the revision that Item C.8 be changed to reflect that Omar Medina abstained to the Minutes of February 27, 2019. Passed with a motion by Omar Medina and a second by Jill McCormick.

**Abstain** Laurie Fong

**Yes** Jenni Klose

**Yes** Stephanie Manieri

**Yes** Jill McCormick

**Yes** Omar Medina

**Yes** Ed Sheffield

**C.8. Public Comment On Non Agenda Items**

None.

**D. REPORTS**

**D.1. CA School Employee Association (CSEA) Report**

A brief report was given by CSEA President, Tammy Affonso.

**D.2. Santa Rosa Teachers Association (SRTA) Report**

A report was given by SRTA President, Will Lyon.

**D.3. Labor Management Collaborative (LMC) Report**

A report was given by Assistant Superintendent, Stacy Spector.

**D.4. Superintendent Report**

A report was given by Superintendent Kitamura.

**D.5. Board President Report**

A report was given by President Klose.

**D.6. Board Member Reports**

Reports were given by Directors Medina, Sheffield, McCormick, Fong, Manieri and Student Board Member Alana Macken.

#### **D.7. CSBA / NSBA Report**

No report.

#### **E. CONSENT ITEMS**

**Motion Passed:** Approve items E.2 through E.4 and E.6 through E.8. Passed with a motion by Laurie Fong and a second by Omar Medina.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**Motion Passed:** Approve item E.5 excluding the contract of Pocho Sanchez Digital Media. Passed with a motion by Ed Sheffield and a second by Laurie Fong.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

#### **E.1. Approval of Absent Board Members**

There were no absences to approve.

#### **E.2. Approval of Personnel Transactions**

Approved by vote on consent agenda.

#### **E.3. Approval of Vendor Warrants**

Approved by vote on consent agenda.

#### **E.4. Approval of Donations and Gifts**

Approved by vote on consent agenda.

#### **E.5. Approval of Contracts**

Approved by vote on consent agenda.

#### **E.6. Approval of the 2019 Graduation Assignments**

Approved by vote on consent agenda.

#### **E.7. Approval and Award of Bids for Grocery Products In Child Nutrition Services**

Approved by vote on consent agenda.

#### **E.8. Approve Security Camera Systems Purchase and Installation at Helen Lehman Elementary School, James Monroe Elementary School, Luther Burbank Elementary School, Lawrence Cook Middle School and Piner High School**

Approved by vote on consent agenda.

#### **F. DISCUSSION / ACTION ITEMS**

**F.1. (Action) Resolution Declaring March as Arts Education Month in Santa Rosa City Schools**

**Motion Passed:** Approve Resolution No. 2018/19-048 declaring March as Arts Education Month in Santa Rosa City Schools. Passed with a motion by Omar Medina and a second by Stephanie Manieri.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**F.2. (Action) E-Rate Application for 19-20 Funding Year**

**Motion Passed:** Approve 2019 E-Rate applications for service and associated discounts. Passed with a motion by Ed Sheffield and a second by Omar Medina.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**F.3. (Discussion) Mid-Year Review of ASES**

Staff from State and Federal Programs presented a report about the mid-year evaluation of the After School Education and Safety (ASES) program/provider. Becky Ennis addressed the Board on this item.

**F.4. (Action) Request for Proposal (RFP) - Afterschool Education and Safety (ASES) Program Provider-2019/2020**

**Motion Passed:** Approve Request For Proposal (RFP) seeking a qualified provider to operate the After School Education and Safety (ASES) Programs for the 2019/20 school year for Brook Hill, Burbank, Lincoln, Lehman, James Monroe, Biella and Steele Lane Elementary Schools and for Hilliard Comstock and Lawrence Cook Middle Schools. Passed with a motion by Jill McCormick and a second by Ed Sheffield.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**F.5. (Discussion) Fiscal Crisis & Management Assistant Team (FCMAT) Final Letter**

Staff presented an update on the progress of the Fiscal Crisis & Management Assistant Team's (FCMAT) Business Services and Human Resources review conducted by California School Information Services (CSIS).

**F.6. (Discussion) Measure I and L Roofing Projects Update**

Staff presented information and details regarding the Measure I and L Roofing Projects. Margie Bradylong and Angelica Salas addressed the Board on this item.

**F.7. (Action) Award Bid for Herbert Slater Middle School HVAC / Roofing Project**

**Motion Passed:** Approve the award of bid for the Herbert Slater Middle School Roof &

HVAC Replacement Project. Passed with a motion by Ed Sheffield and a second by Stephanie Manieri.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**F.8. (Discussion) Parcel Tax Update and Timeline**

Staff presented an update on the proposed Parcel Tax including fee structures and timeline.

**F.9. (Action) Approval of the Resolution Establishing a Temporary Residential Housing Project Incentive Program To Increase High-Density Development and Affordable Housing in Downtown Santa Rosa By Decreasing Developer Fees For Eligible Projects**

Peter Rumble addressed the Board on this item.

**Motion Passed:** Approve Resolution No. 2018/19-049 Establishing a Temporary Residential Housing Project Incentive Program To Increase High-Density Development and Affordable Housing in Downtown Santa Rosa By Decreasing Developer Fees For Eligible Projects. Passed with a motion by Jenni Klose and a second by Laurie Fong.

Yes Laurie Fong  
Yes Jenni Klose  
Yes Stephanie Manieri  
Yes Jill McCormick  
Yes Omar Medina  
Yes Ed Sheffield

**F.10. (Action) Revisions to Board Bylaw 9323**

This item was pulled.

**G. INFORMATION ITEMS**

**G.1. Educational Acronyms and Abbreviations**

**H. ADJOURNMENT**

The meeting was adjourned at 9:45 p.m.

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Stephanie Manieri, Clerk of the Board