



Alpine County Office of Education Alpine County Unified School District

Patrick Traynor, Ph.D., Superintendent

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DATE: January 8, 2019

TO: Alpine County Board of Education

FROM: Patrick Traynor, Ph.D., Superintendent

RE: Authorized County Agents

I am recommending we authorize the following people, in the areas designated, to act as legal agents for the Alpine County Board of Education for the 2018-2019 school year:

1. Patrick Traynor, Ph.D. as the Secretary to the Board.
2. Klaus Leitenbauer as the authorized business agent for matters dealing in finance.
3. Patrick Traynor, Ph.D. to enter into legal contracts for the county per Board policy.
4. Klaus Leitenbauer as authorized official to sign CAL STRS certification documents.
5. Lia Story, as authorized agent for the Department of Justice, Fingerprint Documentation.