



GOVERNING BOARD

Regular Meeting

March 28, 2019

**Closed Session - 6:00 P.M.
Regular Session - 7:00 P.M.**

**Administration Building
155 North Third Street
Campbell, CA 95008-2044**

Visitors are always welcome at meetings of the Governing Board, and their suggestions and comments are encouraged. Those wishing to address the Board may do so when the item appears on the agenda, prior to action being taken by the Board, or under "Communications." Oral Communications will be limited to three (3) minutes per person and twenty (20) minutes per topic.

If you wish to address the Board, we request that you complete an "Oral Communications" form giving your name in order that an accurate record can be made in the minutes.

In compliance with Govt. Code §54957.5, non-exempt documents and writings that have been distributed to a majority or all of the Governing Board in advance of a meeting will be made available for public inspection at the District Office (155 North Third Street, Campbell) during normal business hours.

Individuals, who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent or designee at least two days before the meeting.

Attendance Taken at 6:00 PM:

Present:

Pablo Beltran
Chris Miller
Richard Nguyen
Michael Snyder

Absent:

Danielle Cohen

1. CALL TO ORDER

Rationale: Anyone wishing to address the Board on closed session matters may do so at this time.

Minutes: Governing Board President Michael Snyder called the meeting to order at 6:00 p.m.

2. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to the following topics as necessary:

Minutes: There were no requests to address Closed Session items.

The Governing Board convened to Closed Session at 6:01 p.m.

1. Confer with Labor Negotiator Lena Bundtzen re: C.E.T.A. & C.S.E.A. CH 868 Negotiations (Govt. Code 3549.1 & 54957.6)
2. Conference with Legal Counsel - Anticipated Litigation (Govt. Code 54956.9(d)(2)) One matter
3. Public Employee Discipline/Dismissal/Release/Complaint (Govt. Code 54957)
4. Public Employee Performance Evaluation: Superintendent

3. REGULAR SESSION

Rationale: The Governing Board will reconvene to regular session

Minutes: The Governing Board reconvened to regular session at 7:04 p.m.

4. FLAG SALUTE

Minutes: The flag salute was led by Rosemary Elementary students Mayte Gonzalez and Bryan Martinez.

5. ADOPT AGENDA

Rationale: Additions to the agenda: Items may be added to the agenda in the event an emergency exists (majority vote), or the need to take action arises after posting of the agenda (two-thirds vote of the Board), or by unanimous vote of those present if less than full Board.

Motion to Amend Passed: To amend the motion from: "It is recommended that the Governing Board adopt the agenda as presented." to: "Adopt the agenda with the following change: move Items 10.1 and 10.2 to follow Item 8."

Passed with a motion by Richard Nguyen and a second by Chris Miller.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

6. REPORT OF ACTION TAKEN IN CLOSED SESSION

Minutes: There was no action taken in closed session.

7. REPORTS OF THE GOVERNING BOARD

1. Reports on visits to schools, conferences/meetings attended and other activities.

Minutes: The Governing Board reported on activities and meetings attended on behalf of the district.

2. Subcommittee Reports

Minutes: There were no Subcommittee reports.

8. REPORTS OF THE SUPERINTENDENT

Minutes: The Superintendent reported on the following meetings and activities attended:

Capri Elementary Tree Planting Ceremony
Instruction Leadership Team Meetings: Castlemont, Rosemary, Sherman Oaks
Lynhaven Elementary AVID College Door Displays
Wellness Committee
California League of Middle Schools Regional Educator of the Year Dinner
Faculty Senate
Superintendent Parent Advisory Council
Sherman Oaks Family Engagement Parenting Class Graduation
Blackford Parenting Class Graduation
Quality Matters Executive Cabinet
Assembly District 28 Woman of the Year Luncheon
Sherman Oaks Cyber Spartan After School Program
Project Cornerstone Asset Champions Breakfast

9. COMMUNICATIONS

1. Written Communications

Minutes:

Letter from the Santa Clara County Office of Education regarding National Bilingual/Multilingual Learner Advocacy Month - April.

Memo from the California School Boards Association regarding the 2019 CSBA Delegate Assembly run-off election for Region 20.

2. Oral Communications

Rationale: Members of the audience may address the Board regarding matters not on the agenda; oral communications will be limited to three (3) minutes per person and twenty (20) minutes per topic; the Board shall take no action on these matters.

Minutes: The following students and parents addressed the Governing Board regarding the Campbell Union School District Home School Program:
Madison Acosta, Gwen Schneider, Lana Zapien, Andrei Ushakov, Michele Archuleta, Adam George, Andrea Callighan and Tracy Burk.

10. INFORMATION AND POSSIBLE ACTION ITEMS

1. Science Projects Marshall Lane

Rationale: Students from Marshall Lane Elementary will present a sampling of projects from their recent STEAM Family Night and Science Innovation Fair.

Minutes: Item 10.1 was removed from Information And Possible Action Items and moved to follow Item 8 Reports Of The Superintendent.

The following Marshall Lane Elementary students presented their STEAM and Science Innovation Fair projects to the Governing Board:

Lilly Metanovic and Sadie York: How Does Illegal Elephant Poaching Effect The World?

Makenna Tanaka and Morgan Wallace: How Can We Educate The Public About The Safety Of Our Local Water?

Taiyo Hamburg and Kotaro Nakamura: How Can We Create A Superfood Containing Dark Chocolate To Improve Focus?

Vishnu Athreya: How Can We As NASA Scientists Write A Proposal About Which Planet Should Be Explored By The Next Space Probe?

10. INFORMATION AND POSSIBLE ACTION ITEMS (continued)

2. Local Control and Accountability Plan (LCAP) Presentation – Rosemary Elementary School

Rationale: Principal, Brian Schmaedick will present an update on the Local Control and Accountability Plan goals for Rosemary Elementary School to the Governing Board.

Minutes: Item 10.2 was removed from Information And Possible Action Items and moved to follow Item 8 Reports Of The Superintendent.

Rosemary Elementary Principal, Brian Schmaedick; staff members, Kathleen LeClair, Kelly Rambarran, Sarita Sundaram and students, Mayte Gonzalez and Bryan Martinez presented an update on the Rosemary Elementary School Local Control Accountability Plan goals for the 2018-19 school year to the Governing Board.

3. Department Update - CUSD New Teacher Support

Rationale: Assistant Superintendent Human Resources, Lena Bundtzen, will present an overview of the Campbell Union School District support for new teachers.

Minutes: Assistant Superintendent Human Resources, Lena Bundtzen, presented the Campbell Union School District protocol for hiring and professional support for new teachers.

11. ACTION ITEMS - CONSENT AGENDA

Rationale: Items may be removed from the consent agenda by consensus of the Governing Board:

Motion Passed: Approve the consent agenda as follows:

Passed with a motion by Richard Nguyen and a second by Pablo Beltran.

Yes	Pablo Beltran
Absent	Danielle Cohen
Yes	Chris Miller
Yes	Richard Nguyen
Yes	Michael Snyder

1. Proposed Revised Board Policies And Administrative Regulations- Second Reading

Rationale: The Governing Board will review the following Board Policy, Administrative Regulation and Exhibits as presented for a second reading:

- BP/AR 0420 - School Plans/Site Councils
- BP/AR 0450 - Comprehensive Safety Plan
- BP/AR 0460 - Local Control and Accountability Plan
- AR 1220 - Citizen Advisory Committees
- AR 3311.1 - Uniform Public Construction Cost Accounting Procedures
- AR 3543 - Transportation Safety and Emergencies
- AR 4200 - Classified Personnel
- AR 5113 - Absences and Excuses
- AR 5131.41 - Use of Seclusion and Restraint
- BP/AR 5141.52 - Suicide Prevention
- BP/AR 5144 – Discipline
- BP 5146 - Married/Pregnant/Parenting Students
- AR 6173.2 - Education of Children of Military Families
- AR 6183 - Home and Hospital Instruction
- BB 9322 - Agenda/Meeting Materials
- BB 9324 - Minutes and Recordings

Minutes: Adopt the Board Policies, Administrative Regulations and Exhibits as presented for a second reading.

2. Minutes Regular Session March 7, 2019

Minutes: Approve the minutes of the Regular Session March 7, 2019.

11. ACTION ITEMS - CONSENT AGENDA (continued)

3. Approve Submission Of Form J-13A For The One Day Material Decrease Of School Attendance On November 16, 2018 Due To Bad Air Quality Caused By Local Fires

Rationale: The California Department of Education Form J-13A, Request for Allowance of Attendance because of Emergency Conditions, is being submitted for Board review and approval. A material decrease in Average Daily Attendance (ADA) occurred on November 16, 2018 due to bad Air Quality in San Jose caused by fires that began on November 12, 2018 and continued for days. On November 16, 2018 the following schools were affected by declined attendance: Blackford, Capri, Castlemont, Rosemary, and Village. The estimated average daily attendance (ADA) decrease on November 16 is expected to be 1.695, which is approximately \$16,889. SOURCE OF FUNDS: General Fund IMPACT TO BUDGET:\$16,889

Minutes: Approve submission of Form J-13A for the one day material decrease of average daily attendance (ADA) on Friday, November 16, 2018 for various school sites.

4. Agreement Between Campbell Union School District And Santa Clara County Regional Technology Center Of The Santa Clara County Office Of Education For QSS System And Telecommunication Services For The 2019-20 Fiscal Year

Rationale: The County Office of Education provides districts with on-line payroll and purchasing warrant processing. In addition, they provide the on-line computer accounting software for our accounting records and financial documents. This is a continuation of a relationship that has been on going. The charges for 2019-20 represent a \$4,039.50 decrease over 2018-19. Financial Impact: BUDGET: General Fund IMPACT TO GENERAL FUND: \$155,272.00

Minutes: Approve the agreement between the District and the Santa Clara County Regional Technology Center of the Santa Clara County Office of Education for QSS System and Telecommunications Services for the 2019-20 fiscal year.

11. ACTION ITEMS - CONSENT AGENDA (continued)

5. Appoint New Member: Citizens Bond And Parcel Tax Oversight Committee

Rationale: Once certain bond measures pass in California, state law requires the District School Board to appoint an "independent citizens oversight committee to oversee the expenditures and uses of bond revenues, and then report their findings to the public." (Board Policy and Administrative Regulation 7214, General Obligation Bonds) The purpose of these committees is to review district spending and ensure that bond revenues are used only for the purpose set before the voters in the wording of Measures G and CC as they appeared on the ballots. Under Section 15282(a) of the Education Code, the committees must have at least seven members who serve for a term of two years without compensation and for no more than three consecutive terms. These members must represent specific segments of the community: a business organization in the community, a community senior citizens organization, a representative of a bona fide taxpayers organization, a parent/guardian of at least one child enrolled in the District, as well as a parent who is an active member in a District parent-teacher organization.

Minutes: Appoint Jeni Goedken, who resides within the District boundaries, is a parent/guardian of a child enrolled in the District, and is active in a parent-teacher organization, to the Citizens' Bond and Parcel Tax Oversight Committee, effective March 28, 2019.

6. Expenditure And Purchase Order Reports February 2019

Minutes: Ratify the General Fund and Building Funds Expenditure Reports and the Purchase Order contracts that were issued during the periods listed:

Payroll Report for February 2019
Warrant Report for February 2019
Purchase Order Report for February 2019

7. Resolution 2018-19-38, Disposition of Surplus Property

Rationale: Attached is a Resolution and an itemized list of obsolete property that is no longer needed for school purposes and will be sold at a public auction in accordance with Education Code Sections 17545 and 17546.

Minutes: Adopt Resolution 2018-19-38, Disposition of Surplus Property.

8. Investment Report For The Month Ending December 31, 2018

Rationale: Enclosed is a detail listing of all Santa Clara County Treasury Investments and a list of all bank balances of Campbell Union School District as of September 30, 2018. The average County pool yield on December 31, 2018 was 2.13%. The prior quarter yield was 1.86%.

Minutes: Receive and file the December 31, 2018 Detailed Investment Portfolio Listing.

11. ACTION ITEMS - CONSENT AGENDA (continued)

9. Personnel Report 3-28-19

Minutes: Approve the Personnel Report and Addendum as submitted.

10. Campbell Union School District Sunshine Proposal to Campbell Elementary Teachers Association for the 2019-2020 School Year

Rationale: Pursuant to Government Code Section 3547 and in order to commence collective bargaining, the proposal will be officially received by the Governing Board at this public meeting.

Financial Impact: TBD

Minutes: Direct the Assistant Superintendent of Human Resources to enter into negotiations with the Campbell Elementary Teachers Association regarding Article 9 Hours and Days of Employment and Article 10 Compensation, as well as potential clean up language.

11. Campbell Elementary Teachers Association (CETA) Sunshine Proposal to Campbell Union School District for the 2019-2020 School Year

Rationale: Pursuant to Government Code Section 3547 and in order to commence collective bargaining, the proposal will be officially received by the Governing Board at this public meeting.

Financial Impact: TBD

Minutes: Direct the Assistant Superintendent of Human Resources to enter into negotiations with the Campbell Elementary Teachers Association regarding Article 1 Preamble and Recognition, and Article 4 Association Rights, Article 5 Grievance Procedure, specifically 5.3.1.3, Article 6 Class Size, Article 7 Evaluation Procedures, Article 9 Hours and Days of Employment, Article 10 Compensation, Article 11 Safety Conditions, Article 14 Leaves, Article 16 Teacher Rights to Due Process, Article 17 Retirement Provisions, specifically 17.5.1.1, 17.5.1.2, 17.5.4, 17.5.5 and 17.7, Article 18 Waiver Process for Changing Barriers to Site-Based Shared Responsibility and Decision Making, Article 19 Miscellaneous Provisions, Appendix C Peer Assistance and Review Program, and clean up language.

11. ACTION ITEMS - CONSENT AGENDA (continued)

12. Increase Funding For Agreement Between CUSD and Esther B. Clark School

Rationale: At the September 13, 2018 Governing Board Meeting the Agreement Between CUSD and Esther B. Clark During the 2018-2019 School Year was approved for the amount \$91,249.73 in order to conform to IEP requirements. Two additional services have been added for the student in the amount of \$5775.45. The amended Individual Service Agreement between CUSD and Esther B. Clark in the amount of \$97,025.18 is being brought to the Board for approval.

Financial Impact: Funding Source: Special Education Budget Impact to the general fund: \$97,025.18

Minutes: Approve the amended Agreement between the District and Esther B. Clark during the 2018-2019 school year in order to conform to IEP requirements.

12. UPCOMING CALENDAR DATES

Rationale: Meetings may be scheduled, rescheduled and/or cancelled as required to conduct District business

April 25, 2019
May 2, 2019 (Special Session: Data Study)
May 9, 2019
May 23, 2019 (Special Session: Recognition Event)
June 13, 2019
June 27, 2019
July 11, 2019 (If needed)
August 15, 2019
September 5, 2019
September 19, 2019
October 10, 2019
October 24, 2019
November 7, 2019
December 12, 2019

Minutes: Upcoming calendar dates were reviewed.

October 10, 2019 Governing Board Meeting is rescheduled to October 3, 2019.

April 25, 2019
May 2, 2019 (Special Session: Data Study)
May 9, 2019
May 23, 2019 (Special Session: Recognition Event)
June 13, 2019
June 27, 2019
July 11, 2019 (If needed)
August 15, 2019
September 5, 2019
September 19, 2019
October 10, 2019
October 24, 2019
November 7, 2019
December 12, 2019

13. FUTURE AGENDA ITEMS: FOLLOW-UP FROM PREVIOUS MEETINGS

Rationale: Future Agenda Items:

April 25 dStudio Rollout Update
May 9 Addressing Student Food Insecurity
June 13 Web To One Update
TBD Mental Health Supports In Our Schools

Minutes: Future agenda items were reviewed:

April 25 dStudio Rollout Update
May 9 Addressing Student Food Insecurity
June 13 Web To One Update
TBD Mental Health Supports In Our Schools
TBD Overview of Budget Revenue Sources - Use, Limitations, Restrictions
TBD Review of Brown Act Requirements - Public Comment
TBD English Learner Update

14. CLOSED SESSION

Rationale: The Governing Board will review matters pertaining to topics specified under Item 2, as required.

Minutes: No closed session was held under Item 14.

15. ADJOURNMENT

Minutes: The meeting was adjourned at 9:28 p.m.

Submitted by:

Shelly Viramontez, Ed.D., Superintendent

Pablo A. Beltran, Clerk