

**PIEDMONT UNIFIED SCHOOL DISTRICT**

**M E M O R A N D U M**

**TO:** Governing Board

**FROM:** Randall Booker, Superintendent

**DATE:** September 30, 2015

**RE:** Contracts and Agreements: Business Services

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The Board is requested to approve the following Contracts and Agreements submitted by the Business Services Office.

- A.** Ratify 2015-16 Contract between Piedmont USD and Alameda County Schools Insurance Group (ACSIG) for the District's Property/Liability insurance coverage. Annual premium: \$192,348.00. Funding Source: General Fund
- B.** Ratify Contract between Piedmont USD and Johal Consulting Services for consultant services/training on the District's payroll system for the Payroll Department staff. Amount: \$500.00. Funding Source: General Fund
- C.** Ratify Contract between Piedmont USD and Quintessential School Services (QSS) for consultant services/training on the District's financial reporting system for the District's Payroll, Human Resources, and Business Services staff. Amount: \$2,100.00. Funding Source: General Fund
- D.** Ratify Contract between Piedmont USD and U.S. Healthworks Medical Group for the purpose of conducting employee fitness-for-duty examinations. Amount: \$130.00. Funding Source: General Fund
- E.** Ratify Independent Contractor Agreement between Piedmont USD and Stephen Buescher for facilitator services of the "Master Workshop in Comedy Movement" workshop at Piedmont High School. Amount: \$400.00. Funding Source: PHS Drama Dept.
- F.** Approve Contract between Piedmont USD and the Marine Science Institute covering a field trip on 10/1/2015 for Piedmont Middle School science students. Amount: \$8,400.00. Funding Source: PMS Science Dept.
- G.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Suzanne Skugstad for professional services as an Art Teacher at Wildwood School. Amount: \$10,800.00. Funding Source: Piedmont Education Foundation/Tier 1
- H.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Robin Sweet for professional services as an Art Teacher at Wildwood School. Amount: \$9,000.00. Funding Source: Piedmont Education Foundation/Tier 1

- I.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Leigh Symkowick for professional services as an Art Teacher at Beach School. Amount: \$15,840.00. Funding Sources: Piedmont Education Foundation/Tier 1; donations.
- J.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Ruth Teitelbaum for professional services as an Art Teacher at Beach School. Amount: \$5,760.00. Funding Sources: Piedmont Education Foundation/Tier 1; donations.
- K.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Katy Polovorosa for professional services as an Art Teacher at Havens School. Amount: \$16,560.00. Funding Sources: Piedmont Education Foundation/Tier 1; parent club donations.
- L.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Gabriella Gordon for professional services as an Art Teacher at Havens School. Amount: 10,440.00. Funding Sources: Piedmont Education Foundation/Tier 1; parent club donations.
- M.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Poppea Dorsam for services as a Cello Clinician. Amount: \$1,000.00. Funding Source: CHIME
- N.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Emma Nicholls for services as an Assistant Director/Choreographer for the Piedmont High School Drama Dept. Amount: \$700.00. Funding Source: PHS Drama Dept.
- O.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Danielle O'Dea for services as a Drama Choreographer for the Piedmont High School Drama Dept. Amount: \$2,000.00. Funding Source: PHS Drama Dept.
- P.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Justin Pyne for services as a Music Director for a Piedmont High School musical performance. Amount: \$3,500.00. Funding Source: PHS Drama Dept.
- Q.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Fred Sharkey for Set Design services for the Piedmont High School Drama Dept. Amount: \$6,000.00. Funding Source: PHS Drama Dept.
- R.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Austin Zumbro for services as a Workshop Leader for the Acting I and Public Speaking classes at Piedmont High School. Amount: \$60.00. Funding Source: PHS Drama Dept.
- S.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and California Canoe and Kayak, Inc. for services as an outfitter to Piedmont Middle School. Amount: \$4,360.00. Funding Source: PMS Physical Education
- T.** Ratify 2015-16 Independent Contractor Agreement between Piedmont USD and Urban Adamah for services to Piedmont Middle School. Amount: \$450.00 per trip (not to exceed 9 trips) Funding Source: Green6T